

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:10 a.m., March 3, 2009, in regular session at the Sheridan County Fulmer Public Library, Sheridan, Wyoming. Chairman Rolston called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley and Robert L. Rolston.

AGENDA

The agenda was approved as published. Commissioner Cram moved that discussion of the PLUC agreement and recreation district be moved to the top of the agenda, which was approved.

ANNOUNCEMENTS

There were no announcements.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

The Board approved the Consent Agenda as read and authorized the Chairman to sign documents as required: (a) Minutes of a regular meeting on February 17, 2009; (b) Official Bond and Oath for Treasurer of High Line Ditch Irrigation District, Gregory D. Benzel, in the amount of \$5,000, for a term to September 27, 2009; (c) Sheridan County License Agreement 0903LA to MDU to cross Metz Road to install a 2” gas line (fee paid); (d) Airport vouchers for February; (e) General County vouchers for February.

FEBRUARY 2009

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT INC	\$4,200.83	PHONE SVC
ALLTEL	\$310.65	CELL PHONE SVC
AMERICAN FAMILY LIFE INS CO	\$1,176.73	PREM PMT
BIG HORN PETROLEUM	\$8,258.45	FUEL
CATERPILLAR FIN SERVICES CORP	\$31,687.79	MTR GRDR PMT
CHARLES W BASSETT	\$2,937.23	LEASE PMTS
CIT-CO FEDERAL CREDIT UNION	\$6,277.70	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$209.20	UTILITIES
DELTA DENTAL	\$7,754.05	FEBRUARY PREMIUM
DEX MEDIA WEST	\$27.50	ADVERTISING
EBMS	\$1,836.42	FLEX PLAN
EQUITABLE LIFE INS	\$103.00	FEBRUARY
GARNISHMENTS	\$452.99	FEBRUARY
HOME DEPOT CREDIT SERVICES	\$234.43	SUPPLIES
ICMA RETIREMENT TRUST	\$4,827.90	FEBRUARY
JIFFY LUBE	\$5.10	BALANCE
JIMS TREE SERVICE	\$3,100.00	CLEAR ROW, BUCKET WORK
LOW VOLUME ROAD CONSULTANTS	\$545.00	PRESENTATIONS
MASTERCARD	\$651.35	LODGING, MEALS
MCMURRY READY MIX	\$107,229.61	PMT #2 - CRUSHED BASE
MONTANA DAKOTA UTILITIES	\$14,355.64	UTILITIES
NCPERS GROUP LIFE INS	\$448.00	PRUDENTIAL LIFE
ODELL CONSTRUCTION, INC.	\$110,250.00	PMT #4 SHERIDAN CNTY CRTHS 2ND FLR RENOV
ORCHARD TRUST	\$5,797.01	WYO DEFERRED COMPENSATION
POWDER RIVER ENERGY CORP	\$91.22	UTILITIES
QUIK SAK	\$44.29	FUEL

QWEST	\$5,228.51	PHON E SVC
RANGE TELEPHONE CO-OP INC	\$318.40	PHONE SVC
SHERIDAN CNTY CRTHS 2ND FLR RENOV	\$12,250.00	PMT #4 RETAIN - CRTHS 2ND FLR RENOV
SHERIDAN CNTY TREAS HEALTH INS	\$115,947.40	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$133,379.65	941
TOP OFFICE PRODUCTS INC.	\$118,332.00	FURNITURE - CRTHS 2ND FLR RENOV
TOWN OF CLEARMONT	\$50.00	UTILITIES
UNITED LIFE INSURANCE CO	\$1,431.64	FEBRUARY
VA MEDICAL CENTER	\$686.38	BLDG 36 RENT
VALLEY MOTOR LEASING INC	\$1,451.97	LEASE PMTS
VALLEY TREE SURGEONS	\$5,520.00	REMOVAL, CHIP BRUSH
VERIZON WIRELESS	\$943.47	CELL PHONE SVC
WALMART COMMUNITY	\$22.88	SUPPLIES
WRIGHT EXPRESS	\$3,428.44	FUEL
WYDOT	\$46.00	EXEMPT PLATES, REPORT
WYO CHILD SUPPORT ENFORCEMENT	\$375.00	MONTHLY CHILD SUPPORT
WYO RETIREMENT SYSTEM	\$65,224.90	FEBRUARY
WYO WORKERS COMPENSATION DIV	\$6,287.73	FEBRUARY
TOTAL INTERIM MID-MONTH WARRANTS PAID	\$783,736.46	

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
A & B BUILDINGS & SUPPLIES	\$5,470.00	INSTALL ROOF
A PLUS PLUMBERS INC	\$2,820.00	PLUMBING
ABC SIGNS AND SPECIALTIES INC	\$65.00	DECAL
ALLIED INDUSTRIAL DISTRIBUTORS INC.	\$300.84	INSULATION
ALSCO	\$372.82	MATS, MOPS, FRMS, HNDLS
AMERICAN BAR ASSOCIATION	\$370.00	DUES
AMERICAN MAID	\$1,210.00	CLEANING SVC
ANYTHING WOOD	\$880.00	SNOW REMOVAL
A-PLUS SERVICES LLC	\$140.00	TOW VEHICLES
ARTHUR L DAVIS PUBLISHING AGENCY	\$325.00	AD
BEEBE, MARY M	\$41.25	MILEAGE
BELLA GRAPHICS & DISPLAY	\$85.31	FOAM BOARD
BERRY, DAVID E	\$150.00	DEP CORONER
BIG HORN TIRE INC	\$7,947.36	TIRES
BINOS GROCERY	\$490.09	SUP, REFRSHMNTS
BLACK HILLS CHEMICAL & JANITORIAL	\$640.30	TWLS, LNRS, CLNR
BLIZZARD BLADE LLC	\$532.05	BLADES
BOB BARKER COMPANY INC	\$873.78	GLOVES
BUCKET BAGGER LLC	\$6,250.00	BUCKET BAGGER
CARLSON, KATIE	\$26.95	MILEAGE
CARQUEST AUTO PARTS	\$2.36	LAMPS
CARR, THOMAS	\$1,000.00	STG FACILITY LEASE PMT
CARTRIDGE WORLD	\$137.66	CARTRIDGES
CBM FOOD SERVICE	\$17,516.30	INMATE MEALS
CDW GOVERNMENT INC	\$100.08	CBL MNGMNT
CHAMPION FERRIES FUNERAL HOME	\$490.00	RMVL, PHN, RENT
CHILDRENS HOME SOCIETY	\$125.00	INTERVIEW, REPORT
CITY LANDFILL	\$12.16	TRASH
CITY OF SHERIDAN	\$368.50	UTIL, VIN
COLEMAN, DAVID D	\$90.00	CONTR LABOR
COLLINS COMMUNICATIONS INC.	\$2,456.15	INSTALL CAMERAS, HEADSETS
COMFORT TELECOMMUNICATIONS INC.	\$1,358.25	HEADSETS
COMPUTER SOFTWARE ASSOC, INC.	\$1,300.00	STAGING, WEBHOST
COMTECH AUDIO THEATER SECURITY	\$1,494.00	SYNERGY ALUM, DR, SIDE, WHL SETS, EXT

CONDREY & ASSOCIATES, INC.	\$22,500.00	FINAL PMT-CLASS & COMP PLAN
CONNIES GLASS INC.	\$90.00	REPAIR OPENER
CORONADO ENTERPRISES LLC	\$1,213.53	VINYL, TAPE
CULLIGAN OF SHERIDAN	\$93.61	FLTRS, WATER
CUNDIFF, SHELLEY A	\$1,310.00	LEGAL
DATAVIZ	\$72.98	DOCS
DELL MARKETING L.P.	\$3,769.69	LAPTOP, ADPTRS
DIRECT ELECTRIC	\$85.00	RPLC BALLAST
DOWL HKM	\$830.00	PIT SAMPLES
ED HAMMER INC	\$117.31	OIL CHNGS
ELECTION SYSTEMS & SOFTWARE INC	\$33,116.63	SOFTWARE MAINT, SUPPORT, RENEWAL
ENTECH INC	\$27,937.52	LTL GOOSE VLLY WSTWTR TRTMT STDY, CR 80
FARMERS CO-OP OIL COMPANY	\$246.76	FUEL, FLTRS
FASTENAL	\$244.57	CLNG SUP, PARTS
FECK, SUSAN	\$36.30	MILEAGE
FERRIES, JAY D	\$390.00	CONTR LABOR, CORONER
FIBERPIPE	\$33.94	PAGING
GASES PLUS NORCO, LLC	\$9.92	CYL RENT
HADLEY LAW OFFICE	\$1,850.50	LEGAL
HARNISH, LAVON	\$111.10	MILEAGE
HEALY LAW FIRM	\$247.50	LEGAL
HILLER, KATIE	\$9.35	MILEAGE
HININGER, SCOTT	\$276.46	LODGING, MILEAGE
HOUSE OF CLEAN	\$3,690.59	URINALS, VACUUM, SUP
INDUSTRIAL TOWEL INC.	\$20.67	TOWELS, MOPS
INTER-MOUNTAIN LAB. INC	\$100.00	COLIFORM
JIFFY LUBE	\$36.99	OIL CHNG
JLN NETWORKING	\$1,554.00	HARDWARE, SOFTWARE MAINT
KNECHT HOME CTR OF SHERIDAN LLC	\$180.76	SHELVES, FASTENERS, SUP
KREISERS INC	\$21.50	HEMOGUARD
LANNANS SUPPLY COMPANY INC.	\$26.90	MARKERS
LEE, CHARLES	\$90.00	CONTR LABOR
LEGERSKI, CARRIE A	\$15.95	MILEAGE
LIMING MILT	\$22.26	TOTE
LIZARDTECH	\$299.00	GEOEXPRESS SUPPORT
LOCO PRINTING	\$85.00	ENVELOPES
LONABAUGH AND RIGGS	\$187.50	LEGAL
LYNN PEAVEY COMPANY	\$219.50	TEST
MAGIXSOFT	\$3,752.83	SERVICE, SUPPORT, DISPATCH REWORK
MASTERCARD	\$3,966.97	FEB BILLS
MATTHEW BENDER & CO. INC	\$113.20	WY CRT RULES
MCMURRY READY MIX	\$215,775.82	PMT #8 CRUSHED BASE
MEMORIAL HOSPITAL	\$12,743.87	FEB FIXED COST PMT, INVOL HOSP
MIKES ELECTRIC INC	\$806.97	ELECTRICAL WORK
MOORE MEDICAL LLC	\$182.10	SOAP, BAGS, SHARPS
MOTOROLA	\$9,948.00	MOBILE RADIOS
NAPA AUTO PARTS	\$1,076.11	PARTS
NATIONAL BUSINESS SYSTEMS	\$1,395.01	VEH LIC PSTCDS
NATL ASSN COUNTY ENGINEERS	\$130.00	MEMBERSHIP
NEVES UNIFORMS INC	\$2,255.68	STAB VESTS
NICKEL, MIKE	\$160.05	MILEAGE
NORTHERN TRUCK EQUIPMENT CORP	\$1,395.03	BLADE, FRAME, KIT
NORTHERN WY MENTAL HEALTH CENTER	\$45.00	PSYCH SVC
NOVUS AUTO GLASS	\$345.00	WNDSHLD, RPR
PAETEC	\$28.41	PHONE SERVICE
PLAINS TIRE COMPANY	\$843.76	TIRE
POLK CITY DIRECTORIES	\$322.40	CITY DIRECTORY

POWDER RIVER POWER SHERIDAN	\$129.45	PARTS
PRESTFELDT SURVEYING	\$900.00	KRUSE CNTY RD
PRESTO PRINT & COPY SERVICES INC	\$52.50	LAMINATION
PRILL BROTHERS INC	\$1,254.62	MAINT, REPAIRS
PROFORCE LAW ENFORCEMENT	\$769.15	AIR CARTS
QUICK PRINTING	\$271.00	CARDS, ENVELOPES
QUILL CORPORATION	\$516.30	OFFICE SUP
RANDALL ENGINEERING SURVEYS	\$2,252.50	PLAT RVW, CNTY RD RSRCH
REDLE, MATTHEW	\$383.18	MILEAGE
ROGERS, GEORGE A	\$195.00	REIMB FOR CLASSES
ROSCOE CULVERT	\$35,365.20	ANNULAR, BANDS
SCHONENBACH, KATHIE A	\$19.25	MILEAGE
SHERIDAN ACE HARDWARE	\$32.79	TUBING, SUP
SHERIDAN CHAMBER OF COMMERCE	\$33.75	MEMBERSHIP
SHERIDAN CNTY AIRPORT	\$16,666.67	FEB FIXED COST PMT
SHERIDAN CNTY CLERK	\$125.54	SUPPLIES
SHERIDAN CNTY FAIR ASSN	\$90,221.57	FAIRGROUNDS MSTR PLAN, FIXED COST PMT
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$94,166.67	FIXED COST PMT
SHERIDAN CNTY INFO TECH	\$87.02	MEALS
SHERIDAN COMMERCIAL CO	\$414.58	SUPPLIES
SHERIDAN ELECTRONICS LLC	\$82.98	SPEAKERS, CBL
SHERIDAN IRON WORKS INC.	\$95.99	MATERIAL
SHERIDAN LOCK & KEY	\$110.50	REPAIR LOCK
SHERIDAN MEDIA	\$75.00	ADVERTISING
SHERIDAN PRESS INC.	\$1,862.00	ADVERTISING
SHERIDAN SAW SERVICE	\$91.17	CHAINS
SHERIDAN SEED CO INC	\$32.99	K9 FOOD
SHIPTONS BIG R	\$159.66	SUPPLIES
SOURCE OFFICE PRODUCTS	\$122.77	BNDRS, PAPER, SUP
SOUTH SHERIDAN MEDICAL CENTER	\$1,145.00	INMATE MED EXP
SPAHN, BOBBIE J	\$4.40	MILEAGE
STATE OF WYO-OFFICE OF PUB DEFENDER	\$6,591.81	GAL - 4TH QTR 2008
STATE OF WYO-OFFICE OF STATE ENG	\$100.00	SURFACE WATER APPLICATIONS
STEVES TRUCK SERVICE INC.	\$49.88	PIPE, CLAMP
STRAHAN, HUNTER & ASSOCIATES PC	\$2,583.67	HEALTH OFFICER, INVOL HOSP
SUGARLAND DENTAL	\$685.00	INMATE MED EXP
SWANSON SERVICES CORP	\$628.97	COMMISSARY ORDERS
SYSCO FOOD SERVICES OF MONTANA	\$139.72	BAGS, DETERGENT
TARVER, PETE	\$649.99	OFFICE MAX - PROJECTOR, SCRIN
TERRY, SUSAN D	\$10.06	BINDERS, DIVIDERS
THE TROPHY CASE	\$135.00	NAMETAGS
THOMAS L BENNETT, M.D.	\$1,610.00	AUTOPSY
THYSSENKRUPP ELEVATOR	\$2,545.92	ELEV MAINT
TOP OFFICE PRODUCTS INC.	\$4,810.99	OFFICE SUP
TRICOUNTY GAS INC	\$340.34	PROPANE
TSP INC	\$4,583.27	COMM HLTH BLDG, CRTHS 2ND FLR FURNISH, RENOV
US BANK CORPORATE REAL ESTATE	\$660.00	OFFICE RENT - PUBLIC DEFENDERS
UW/CANCER CONFERENCE	\$198.00	CANCER CONF
VALLEY MOTOR HONDA	\$20.00	ROTATE TIRES
VALLEY MOTOR LEASING INC	\$2,451.54	LEASE PMTS
VALLEY WELDERS SUPPLY	\$443.50	MATERIAL, SUPPLIES
VISTA WEST ENGINEERING	\$9,139.32	SCA FUEL FARM RELOCATE, W BRNDG LN, CNTY RDS
VOLUNTEERS OF AMERICA	\$9,880.00	INMATE BOARDING, TESTING
W.P.C.I.	\$28.50	SCREENING
WAREHOUSE MARKET INC.	\$23.87	COFFEE, SUP
WAY OIL COMPANY INC	\$112.15	FUEL

WEST PAYMENT CENTER	\$912.85
WESTERN WATER CONSULTANTS INC	\$756.70
WILLIAMSON, WANDA	\$94.05
WPHA	\$30.00
WYOMING COUNTY COMMISSIONERS ASSN	\$270.00
WYOMING LAW ENFORCEMENT ACADEMY	\$510.00
WYOMING MACHINERY COMPANY	\$990.95
WYOMING SEARCH & RESCUE ASSN	\$500.00
WYOMING TECHNOLOGY TRANSFER CTR	\$135.00
WYOPASS	\$50.00
YONKEE & TONER	\$247.50
TOTAL GENERAL COUNTY WARRANTS	\$712,428.46

WEST INFO CHGS
STORY SEPTIC ASSESSMENT
MILEAGE
DUES
LEGISLATIVE CONF & WKSHP
GROUND DEFENSE
PARTS
DUES
CLVRT SMNR
MEMBERSHIP
LEGAL

AIRPORT WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT	\$239.78	PHONE SVC
ALLTEL	\$43.61	CELL PHONE SVC
ALSCO	\$68.39	RUGS
AMERICAN RADIO & HIFI	\$797.45	RADIO INSTALLATION
BECKTON STOCK FARMS	\$10.00	IRRIGATION LEASE
BIG HORN RESERVOIR CO.	\$671.66	IRRIGATION LEASE
BRESNAN COMMUNICATIONS	\$187.55	INTERNET SERVICE
BURGESS DESIGN GROUP	\$172.00	AIRPORT PROMOTION
CARQUEST	\$23.43	PARTS
COLORADO COLONY DITCH	\$3,191.20	WATER SHARES ASSESSMENT
CONSOLIDATED ELECTRICAL DIST	\$88.38	TERMS
CRAFTCO METALS SERVICES	\$356.88	MACHINING, MATERIAL
DALE BUCKINGHAM ARCHITECTS LLC	\$1,080.42	SCA REMODEL MGR OFFICE
DAVE LODEN CONSTRUCTION INC	\$16,156.90	TERMINAL/ARFF BLDGS RPLC
DEPT OF ENVIRONMENTAL QUALITY	\$200.00	DUES
DOUGLAS PORTABLE TOILETS	\$99.00	PORTABLE TOILETS
FASTENAL	\$338.37	PARTS
FEDERAL EXPRESS	\$11.16	POSTAGE
FREMONT MOTOR CO.	\$24,388.00	2009 DODGE DURANGO
FSH COMMUNICATIONS	\$139.09	PAY PHONE SVC
GASES PLUS	\$721.17	CLEANING SUP
GRAINGER	\$1,014.29	TERMINALS, LAMPS, SUP
HEARTLAND KUBOTA LLC	\$68.61	SEAL, BEARING
HOME DEPOT	\$440.92	BLDG MATERIAL
INDUSTRIAL TOWEL & COVER SUPPLY	\$23.32	TOWELS
JERILEA PHILLIPS, CPA	\$100.00	CONSULT
KB COMMERCIAL PRODUCTS	\$24.22	MOPS
KNECHT HOME CENTER OF SHERIDAN	\$42.61	SUPPLIES
MASTERCARD	\$217.94	UNIFORMS, FUEL, SUP
MONTANA DAKOTA UTILITIES	\$6,259.50	UTILITIES
NAPA AUTO PARTS	\$40.18	PARTS
NEWKIRK ACE HARDWARE	\$11.84	WIRE, CAP
OREILLY AUTO PARTS	\$3.98	DSCNNCTRS
POSTMASTER	\$124.00	POSTAGE
POWDER RIVER POWER	\$115.70	FTTGS, HOSE, ASSY
SHERIDAN COMMERCIAL	\$81.88	LIGHTING
SHERIDAN COMPUTER	\$209.85	TONER
SHERIDAN COUNTY AIRPORT	\$55.88	REIMB PETTY CASH
SHERIDAN LOCK & KEY	\$26.00	KEYS
SHERIDAN TENT & AWNING	\$182.00	FLAGS
SHIPTONS	\$354.75	TOW ROPE, CHAIN, HOOK
SOURCE OFFICE PRODUCTS	\$2,863.88	OFFICE FURN, SUP

STEVES TRUCK SERVICE	\$216.70	ALIGNMENT
STRAHAN, HUNTER & ASSOC	\$75.00	PRE-EMPLOY PHYSICAL
THE SHERIDAN PRESS	\$297.00	ADVERTISING
THE TROPHY CASE	\$17.00	SIGNS
THE WOODS INTERIORS INC.	\$3,613.28	TERMINAL CARPET
TINA SMITH	\$53.90	MILEAGE
TIRE RAMA	\$40.00	REPAIRS
TOP OFFICE PRODUCTS	\$178.91	CLOCKS, BOXES
VISTA WEST	\$15,791.06	SCA GA APRON
WALMART	\$158.38	SUPPLIES
WESTCOAST SALES & MARKETING	\$8,626.64	LIGHTING UPGRADE
WYDOT	\$5.00	EXEMPT PLATE
WYOMING ELECTRIC INC.	\$4,752.65	ELECTRICAL WORK
TOTAL AIRPORT WARRANTS	\$95,071.31	
ANTELOPE BUTTE SKI AREA		

Terri Dahlin, head of the organizing effort to save the ski area, presented the Board with a packet of information about Antelope Butte, and offered comments about this asset in the Bighorn Mountains. She said the organization is looking to form a joint powers board to govern the area, with a non-profit group to operate it. Ms. Dahlin said she has been contacted by various groups that would utilize the area for youth throughout the year, not just for winter sports. Ms. Dahlin said they have received one bid to renovate the lodge, which was around \$200,000. Of that \$85,000 is for labor. She said the organization has 40 volunteers, some with plumbing and electrical expertise, and thought that with donated labor, the amount could be reduced.

She reported that Big Horn County Commissioners were supportive of the concept and has offered its attorney and grants person to assist in the effort. In discussions with the Forest Service, it was felt that the group had approximately one year to complete this effort. Chairman Rolston thanked Ms. Dahlin for her comments and said the Board would discuss this further.

THREE POLES RECREATION AREA

Commissioner Cram gave some background on the negotiations with the Office of State Lands and Investments which has lead to the County receiving approximately 50 acres of State Trust Land in the Beatty Gulch area for ATV and motorcycle users. The initial plan was to have PLUC manage this area and for the Board to consider an agreement with them for this purpose until a possible recreation district was formed, which was suggested by the State.

Bill Adsit of PLUC said the group began in 1999 with citizens concerned about the pending loss of public access to State land due to vandalism and conflict with grazing lessees. The State has allowed PLUC to place boundary signs on State lands which is the only such program in the state. He said Sheridan County has the second highest number of ORV licenses in the state with no legal place in the county to ride. He said PLUC is equipped to maintain the area but would need help over time. He said the group is licensed as a non-profit but does not qualify for 501c3 status. As such, he believes the group could provide oversight but could not manage the area, and thought a recreational district was crucial so that rules could be enforced. Sheriff Hofmeier added that signage and rules were needed so that an end could be put to trespassers, garbage and alcohol at the site.

Mr. Adsit said PLUC would fence the area in mid-April, but they needed a firm commitment to form a recreational district. He said Bitter Creek Pipeline Company is supportive

and will furnish the equipment for this project. He said the CBM pods would be fenced out as well.

Following a discussion about insurance, liability, costs and the wording of the proposed agreement, Commissioner Cram clarified that a survey of the acreage and the fencing needed to be completed so that final approval could be received from the State. Phyllis Simon noted that the volunteers in PLUC are older but willing. She said time is short and we should go forward with creation of a recreation district. Saying that the Board was not opposed to the proposition but that the agreement needed to be revised, consideration of the agreement and of a possible recreation district was placed on the Table for a future meeting

COUNTY AIRPORT

The Board approved Resolution 09-03-014, authorizing the Chairman to submit a grant application to the State Aeronautics Division, in the amount of \$139,952, to assist in funding the expansion of the Airport Terminal parking lot to provide additional parking for tenants of the terminal. Airport Manager John Stopka said the total project is estimated at \$174,940, with this now being an 80%-20% match.

EMERGENCY MANAGEMENT

Dave Coleman, Emergency Management Coordinator, advised that FEMA had approved the County's Multi-Hazard Mitigation Plan which was started in 2002. A plan is required to receive FEMA monetary assistance in the event of a catastrophe. The Board approved Resolution 09-03-011, adopting the Sheridan County Multi-Hazard Mitigation Plan, and authorizing the Chairman to sign the Plan. The plan also requires the mayoral signature of all municipalities in the county.

THE RANCH AT UCROSS CAMPER SITES CUP; CU-09-001; 2673 US Highway 14 East

Chairman Rolston opened the public hearing at 10:12 a.m. to receive comment on this request by Blair Hotels, LLC to permit five employee camper/RV sites at The Ranch at Ucross. Land Development Coordinator Robin DeBolt gave the Planning staff's report, noting that campgrounds are not a permitted use in Agricultural zoning. She said the sites would have water from an existing well, with two 1500 gallon wastewater storage tanks for sewage. Ted Blair offered no comments and the hearing was closed at 10:15 a.m. The Board approved The Ranch at Ucross Camper Sites CUP, permitting the placement of five camper/RV sites at the proposed location with the following conditions:

1. Applicant shall apply for and receive a floodplain development permit, complying with Section 17 of the Sheridan County Flood Hazard Resolution;
2. Applicant shall apply for and receive a septic permit from DEQ for the proposed holding tanks;
3. The camper/RV sites shall only be permitted to be occupied by employees of The Ranch at Ucross;
4. Shielded lighting shall be used for any exterior lighting, with no blinking or strobe lighting allowed to prevent glare to passing motorists;
5. Applicant shall apply for and receive a Sheridan County zoning permit; fees and inspections are required.

RIPARIAN VEGETATION MAPPING

County Planner Mark Reid said riparian mapping is an outgrowth of the Sheridan County Comprehensive Plan. He said Theme 2 of the Plan is to “sustain natural and scenic resources and environmental quality” and that the top priority is to protect riparian areas. This will be a policy consideration for requests coming before the Board. Dave Paullin commented that riparian areas are the life blood of irrigated agricultural land in the county. The Board approved an agreement with EDAW, Inc. of Fort Collins, Colorado to provide riparian vegetation mapping of approximately 500,000 acres identified as possible riparian sites in Sheridan County. The agreement is in an amount not to exceed \$60,700.

COUNTY PARKING LOTS

Chairman Rolston advised that on February 3, the Board awarded a bid to Fletcher Construction to rehabilitate the Sheriff’s office parking lot, the Courthouse east parking lot and the Community Health parking lot. County Engineering Ken Muller stated the contractor had signed the standard contract and had provided a performance bond. There followed a discussion regarding various legal clauses that should be in such contracts and the Request for Proposal procedure. The Board approved the Agreement as presented between Sheridan County and Fletcher Construction Company, in the amount of \$210,404, for rehabilitation of the specified lots

TRAFFIC STUDY

Public Works Director Rod Liesinger advised that a traffic study is proposed for the area around the County Courthouse. This study would be preliminary to requesting the vacation of Brooks Street between Burkitt and Whitney. The work schedule calls for the study to be completed by April 7, 2009. The Board approved the agreement for professional services with DOWL HKM for the work specified in the proposal, in the lump sum of \$15,000.

KLEENBURN RECREATION AREA

Mr. Liesinger advised that the County would purchase a bridge and work with the Wyoming Game and Fish Department to install it over the ponds located in the Kleenburn Recreation Area. The Board approved the grant agreement with the Department, in the amount of \$25,000.

SHERIDAN AREA RURAL FIRE PROTECTION DISTRICT

Grants Administrator Mike Mackey reported that the District had previously submitted an application for the purchase of two trucks and construction of a fire hall, which was not recommended for approval by the Office of State Lands and Investments. The Office suggested that only the hall be resubmitted under Chapter 28 rules. The Board approved Resolution 09-03-012, authorizing the Chairman to offer the Board’s support to the District’s application.

FAIRGROUNDS

Mr. Mackey advised that a grant application to request an analysis of the historic rock stalls and pavilion at the Fairgrounds would, if approved, be funded totally by the Wyoming Department of State Parks and Cultural Resources through its Historic Architecture Assistance fund. Commissioner Ringley asked why the Exhibit Hall was not included, since it was erected in 1923 and the future of the Fairgrounds development plan is uncertain. Mr. Mackey said an

analysis is needed for a building to be added to the National Registry. The Board amended Resolution 09-03-013 to include the Hall in its grant application.

KLEENBURN/CARNEY MINES RECLAMATION

County Engineer Ken Muller reported that the Department of Environmental Quality has contracted with TriHydro Corporation to reclaim approximately 45 acres, under the Abandoned Mine Land Division project #17J. The Board authorized the Chairman to execute a Consent for Reclamation document to allow TriHydro access onto County land for this purpose.

COMMISSIONER CRAM excused his participation from the rest of the meeting due to another commitment.

IMPOUND AGREEMENT

The Board approved an agreement between Sheridan County and Dale Clay dba Ironman Towing and Recovery, which allows the company to store abandoned vehicles and to sell those that the County Sheriff has valued at less than \$600.

COUNTY PERSONNEL POLICY

Administrative Director Renee' Obermueller commented that changes in the law have necessitated the County Policy pertaining to family and medical leave to be revised, as well as adding a drug free workplace policy for grant purposes. This will also include establishment of a drug-free awareness program. By separate motions, the Board authorized the revision of the Family and Medical Leave section of the Personnel Policy, and adopted the Drug-Free Workplace Policy. The updated Personnel Policy for Sheridan County Employees will be distributed to all employees, upon the acceptance of the Drug Free Workplace policy by the elected County officials.

COUNTY EMPLOYEE CLASSIFICATION/COMPENSATION PLAN

Ms. Obermueller advised that there has been no consistency in job descriptions or grading of positions for County personnel, and standardization was needed. She said more than 50% of employees were interviewed by representatives of Condrey and Associates who then developed a job classification list and compensation plan. The Board adopted the job classification plan which sets out position titles and grade levels for employees. The Board then adopted the Compensation Plan presented and authorized the Administrative Director to explore the most suitable compensation implementation option for employees as it relates to the proposed fiscal year 2009-10 budget.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:55 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

Robert L. Rolston, Chairman

Audrey Koltiska, County Clerk