

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m., December 15, 2009, in regular session at the Sheridan County Courthouse, Sheridan, Wyoming. Chairman Robert Rolston called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley, and Bob Rolston.

CONSENT AGENDA

The Board added two items to the Consent Agenda as indicated below as "e" and "f". There being no public comment on the Consent Agenda as read, the Board approved the Consent Agenda as amended and authorized the Chairman to sign documents as required.

- a. Minutes of regular session, December 1, 2009;
- b. Official Bond and Oath for Mike Connell, Treasurer, Predator Management District of Sheridan County, \$50,000 coverage, term to January 1, 2011;
- c. Official Bond and Oath for Annalea Redding, Clerk/Treasurer, Town of Clearmont, \$10,000 coverage, term to December 26, 2010;
- d. Letter of support to Governor Freudenthal supporting Mountain Pine Beetle infestation mitigation in Bighorn National Forest;
- e. Sheridan County License Agreement 0924LA to Qwest to cross Woodland Park Road to install a buried telecommunications cable (fee paid);
- f. Resolution 09-12-170, for grant submission to State Loan and Investment Board requesting loan for Airport Water System Upgrades.

AGENDA

The agenda was approved as amended. The Board elected to combine items 8 and 9 as both address grant applications for rehab of Airport Runway 14-32.

ANNOUNCEMENTS

Commission meetings will be held at the Sheridan College Board Conference Room, Whitney Building 145C, for at least four months beginning in January.

Nola Kolas, Administrative Assistant with the Sheriff's Office, retired recently and was presented with a centennial belt buckle in appreciation for her long tenure of over 35 years. (Employed since May 26, 1974)

Two vacancies are available on the Sheridan County Fair Association board of directors, to serve a five-year term effective January 1, 2010. Letters of interest should be addressed to the County Commissioners. A Board interest form may be found on the County's website at www.sheridancounty.com.

PUBLIC COMMENTS

Big Horn resident John Best read a letter he presented to the Commissioners regarding his objection to the tree trimming program for the Brinton Road right-of-way.

COUNTY AIRPORT

Airport Manager John Stopka asked that a grant submission be made for State assistance to reconstruct the access road extending from Gate 13 to the General Aviation hangar complexes. He said the surface has completely failed and is in need of

reconstruction. The Board approved Resolution 09-12-167, authorizing the chairman to sign a grant application to the Wyoming Aeronautics Division, in the amount of \$66,500, with a 50% local match. The total project amount is expected to be less than the \$133,000.

Mr. Stopka asked that a grant application be made for State assistance for general aviation ramp reconstruction in the A, B, C and D hangar areas. These ramps were originally constructed in the early 1970s and have either failed or are near total failure. He reported that surface deterioration and drainage problems have created a hazard to aircraft operations. He said the project is budgeted and the State has offered an 80% to 20% grant. The Board approved Resolution 09-12-168, authorizing the chairman to sign a grant application for State assistance, in the amount of \$616,800, requiring a local match of 20% at \$154,200 for a total project amount of \$771,000. Commissioner Ringley noted that, with this project, all pavement at the Airport will have been recently reconstructed. Ms. Obermueller said these large capital improvements have historically been funded through the One-Cent Optional Sales Tax.

Mr. Stopka asked that grant applications be submitted to the Federal Aviation Administration and the Wyoming Aeronautics Division to fund the rehab of runway 14-32, including replacement of the main wind cone. He said the total estimated project amount is \$4,210,536. FAA would fund \$4,000,000, the State \$126,316, with local funding of \$84,210. Mr. Stopka said this project would impact the entire airport, with work planned for night-time so that the Airport may remain open during the day. The crosswind or runway 523 shall be open for use during this time. The Board approved Resolution 09-12-169, authorizing the chairman to sign the grant applications.

LOCAL EMERGENCY PLANNING COMMITTEE

Emergency Management Coordinator Dave Coleman reported that Sheridan County is only required to budget a 10% match for this operating grant, since the Committee submits its minutes and reports to the State Emergency Response Commission; without compliance, the match would be 20%. The Board accepted the U.S. Department of Transportation Hazardous Material Emergency Planning grant award of \$2,396.22, and authorized a County match of \$239.62, for a total grant award of \$2,635.84 to the Sheridan County Local Emergency Planning Committee, for a period through March 31, 2010.

COUNTY LAND USE DOCUMENTS

Chairman Rolston opened the public hearing at 9:26 a.m. to receive comment on proposed amendments to the following land use governing documents to effect a change in title and deletion of certain language specifically identifying fee dollar amounts: a. Building Standards Resolution; b. Flood Hazard Resolution; c. Small Wastewater Facilities and Related Design Standards; d. Mobile Home Park Resolution; e. Planned Unit Development Resolution.

Public Works Director Rod Liesinger noted that these amendments continue the revision process to incorporate all fees into the Sheridan County Land Use Fee Schedule,

adopted by the Board on December 1, 2009. He said rules governing driveway approaches and rights-of-way remain to be done. There was no public comment on any of these proposed amendments and the hearing was closed at 9:29 a.m.

By separate motions, the Board approved the amendments, authorizing the removal of the specified language and changing the title to these documents, which will now be known as:

- a. Building Standards, Sheridan County, Wyoming;
- b. Flood Hazard Standards, Sheridan County, Wyoming;
- c. Rules and Regulations Governing Waste Water Facilities, Sheridan County, Wyoming;
- d. Rules and Regulations Governing Mobile Home Parks, Sheridan County, Wyoming;
- e. Rules and Regulations Governing Planned Unit Development, Sheridan County, Wyoming.

COUNTY ROADS

County Engineer Ken Muller reported that the Town of Dayton has annexed contiguous areas that require portions of county roads to be transferred to the Town. This matter had been previously set on the Table to allow the descriptions to be checked for accuracy. Having removed these items from the Table for consideration, the Board approved a quitclaim to release the County's interest in approximately 310.31 feet of Dayton East Road (CR102) as described; and a quitclaim to release the County's interest in approximately 679.5 feet of Dayton-Ohlman Road (CR69) as described.

FAIRGROUNDS

Mr. Liesinger advised that design work is complete for the infrastructure improvements to the fairgrounds. Bids will be opened on December 22 to determine award for the performance of these improvements. The project will include drainage work in the arena and participant areas, with re-grading to properly slope the terrain; access improvements off Lewis Street; and storm sewer and drainage improvements around the Exhibit Hall which is the low spot on the property. He said County staff would perform the construction administration for this project which should result in approximate savings of \$35,000. The Board approved and authorized the chairman to sign Amendment #2 to the Professional Services Agreement with EnTech, Inc. to provide advertising and bidding assistance and engineering services during construction of the infrastructure improvements to the County Fairgrounds property. Work is expected to be complete by May 1.

COUNTY COURTHOUSE

The Board approved and authorized the chairman to sign a contract agreement with O'Dell Construction, Inc. of Sheridan to perform facility improvements to the third and fourth floors of the Courthouse, in the amount of \$943,200.

COURTHOUSE ELECTRONICS UPGRADE

Ms. Obermueller advised that the audio capability in the District Courtroom has had long standing problems and that there is a need for video capability. In conjunction with the third floor renovation, these upgrades will be done. The Board approved and authorized the chairman to sign the contract agreement with Collins Communications, Inc. of Gillette, to install an audio/visual presentation system in the District Court Room and telecommunications data control upgrades to the third and fourth floors of the County Courthouse, in an amount not to exceed \$90,794.23, for a term to June 12, 2010.

COUNTY INFORMATION BROCHURE

Ms. Obermueller said the idea of a County brochure has been developed to make county government transparent to the public. Discussions on its content were held with local graphic design consultants. The brochure will focus on each department's services, with an annual insert on the budget and other information. The Board approved and authorized the chairman to sign an agreement with Burgess Design Group to provide graphic design and publishing services to produce a County information brochure, in an amount not to exceed \$9,406.31, for a three-year term.

CHILD SUPPORT OFFICE

Ms. Obermueller said that the Child Support Office needs to be relocated due to pending renovation of the Courthouse fourth floor. There is no room in the Courthouse and rental space has been found at 134-138 South Main. The Board approved and authorized the chairman to sign the lease agreement with Tom and Ann Mullen dba Harvest Moon, Inc. to provide office space for the Sheridan County Child Support office, at \$2,500 a month, for a seven month period.

PREDATOR MANAGEMENT DISTRICT

Upon the recommendation of the Predator District, the Board reappointed Robert Hamilton to the Predator Management District of Sheridan County, representing Sportsmen, for a three-year term running to December 31, 2012,

HISTORIC PRESERVATION COMMISSION

The Board reappointed William Raymond to a three-year term running to December 1, 2012, on the Sheridan County Historic Preservation Commission.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:51 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:

Robert L. Rolston, Chairman

Audrey Koltiska, County Clerk