

OFFICE OF THE COUNTY COMMISSIONERS
SHERIDAN COUNTY COURTHOUSE, 9:00 A.M.
FEBRUARY 20, 2007, SHERIDAN COUNTY, WYOMING

The Board of County Commissioners of Sheridan County, Wyoming met at the time and place above-mentioned. Members present were Chairman Terry Cram, Commissioner Steve Maier and Commissioner Robert L. Rolston. Chairman Cram called the meeting to order and then led everyone in the Pledge of Allegiance.

AGENDA:

The Board approved the Agenda as published, amended to also consider waiver of the zoning permit requirement for Ron and Colleen Charlson.

ANNOUNCEMENTS:

There were no announcements made.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

CONSENT AGENDA

By a motion duly made and carried, the Board approved the Consent Agenda, with the items listed as follows: (a) Minutes of February 6, 2007 as written; (b) Official Bond and Oath for Clerk of District Court in the coverage amount of \$10,000 for a term ending January 6, 2011; (c) accepted Juvenile Accountability Block Grant contract, for \$5,851 in additional funding for the 48-hour holdover program, for a term ending April 30, 2009; (d) Quitclaim deed to transfer portion of Gulch Road to City of Sheridan; and (e) Quitclaim deed to transfer a portion of Kittering Road to City of Sheridan.

COUNTY AIRPORT

Having received four bids for the purchase of paint striping equipment for Airport runways, the Board approved the bid award to Sheridan Commercial, in the amount of \$11,248, and authorized the Chairman to execute all contract documents associated with the project. Sheridan Commercial submitted the low bid, which included setup and training.

MYDLAND ROAD

Special Projects Coordinator Gary Meyer advised that the last paperwork relative to the realignment of Mydland Road was before the Board for consideration. The Board approved an Agreement for Right-of-way and Construction Easement whereby Holly Ponds, LLC conveys to the County a permanent right-of-way easement and grants temporary construction easements as stipulated.

HALFWAY LANE BRIDGE

Mr. Meyer said the Halfway Lane bridge re-build was delayed, being budgeted in last year's capital facilities tax project list. HKM Engineering was the construction administrator and requested that EnTech, Inc. negotiate construction of the bridge. The design plan, which included reconstruction of the road, is now downsized to only reconstruct the bridge and approximately 200 feet of the approach on both ends of the bridge. The Board authorized the Chairman to execute the agreement with EnTech, Inc. to perform redesign and bid award and to

serve as the construction administrator for the Halfway Lane bridge project, in an amount not to exceed \$107,165.

MATERIALS/STOCKPILING AGREEMENT

The Board approved a Materials/Stockpiling Agreement with J.C. Ranches, Inc. with obligations of both parties specified for a term ending February 28, 2017. The Agreement would allow the County to operate a gravel pit on lands owned by J.C. Ranches, Inc. once appropriate permits are obtained.

COUNTY BUDGET

The Board approved Resolution 07-02-005, authorizing the appropriation of revenue for budget and transfer of appropriations between accounts and funds for unanticipated expenditures.

RESOLUTION 07-02-005 APPROPRIATION OF UNANTICIPATED REVENUE AND AMOUNTS AVAILABLE TO BUDGET AND TRANSFER OF APPROPRIATIONS

WHEREAS, adjustments need to be made in operating revenues in the General Fund to appropriate an additional \$34,762.69 of unanticipated revenues, and

WHEREAS, the County Elections Office has unanticipated expenditures in the amount of \$2,500.00 for the Sheridan County Rural Fire Protection District special election; and unanticipated expenditures in the amount of \$1,200.00 for document review regarding the U.S. Representative Cubin-Trauner election; and unbudgeted expenditures in the amount of \$20,000.00 for 2006 Primary Election ballot expenses, and

WHEREAS, the County Building and Maintenance department has unanticipated expenditures in the amount of \$26,642.00 for repair to the main boiler-heating system; and

WHEREAS, the County Information and Technology department has unanticipated expenditures in the amount of \$28,900.00 for the purchase of Internet Mapping software; and

WHEREAS, the County Road & Bridge Department has unanticipated expenditures in the amount of \$13,594.44 for Labor expense while assisting with county fires; and

WHEREAS, Sheridan County Community Health has unanticipated expenditures in the amount of \$979.00 for county employee flu vaccinations.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Sheridan County, Wyoming:

1. That allocation of unanticipated revenues be increased in budgeted line items in the amounts of:
 - a. \$1,207.25 to County Elections-Reimbursement/Document Review #100.021.44011.0100.000
 - b. \$19,961.00 to County Assessor-CAMA Grant #1000.637.48803.0000.723
 - c. \$13,594.44 to Road & Bridge-Misc. Revenue #1000.140.48012.0300.000
2. That a transfer of budgeted appropriations and allocation of unanticipated expenses be increased in department budget line items, in the amounts of:
 - a. \$1,100.00 from County Elections-Contract Labor #1000.021.50139.0100.000 to County Elections-Part-time Labor #1000.021.50123.0100.000
 - b. \$1,400.00 from Fixed Cost Contingency #1000.210.50400.0100.0000 to County Elections-Special Elections #1000.021.50330.0100.000
 - c. \$20,000 from Fixed Cost Contingency #1000.210.50400.0100.0000 to County Elections-Election Supplies #1000.021.50307.0100.000
 - d. \$1,200.00 to County Elections-Document Review #1000.021.50430.0100.000.
3. That a transfer of budgeted appropriations, in the amount of \$26,642.00, be transferred from Fixed Cost Contingency #1000.210.50400.0100.0000 to County Building and Maintenance-Building & Maintenance Other #1000.130.50258.0100.000

4. That a transfer of budgeted appropriations in the amounts of:
 - a. \$2,000.00 from IT-Website Design #1000.160.50215.0100.000 be transferred to IT-Computer Equipment #1000.160.50848.0100.000
 - b. \$2,300.00 from IT-Continued Education #1000.160.50233.0100.000 be transferred to IT-Computer Equipment #1000.160.50848.0100.000
 - c. \$10,000.00 from Capital Funding/Public Works-Transportation Plan #1000.222.50842.0100.295 be transferred to # IT-Computer Equipment #1000.160.50848.0100.000
 - d. \$2,000.00 from Sheriff Office-Investigative Expense #1000.050.50303.0200.000 be transferred to IT-Computer Equipment #1000.160.50848.0100.000
 - e. \$2,000 from County Assessor-CAMA Grant #1000.637.50350.0000.723 be transferred to IT-Computer Equipment #1000.160.50848.0100.000
 - f. \$10,600.00 from Fixed Cost-Computer Support & Training #1000.210.50217.0100.000 be transferred to IT-Computer Equipment #1000.160.50848.0100.000

5. That an allocation of unanticipated expenses be increased in department budget line items in the amounts of:
 - a. \$12,294.44 Road & Bridge-Salaries #1000.140.50121.0300.000
 - b. \$1300.00 Road and Bridge-Overtime #1000.140.50124.0300.000

6. That a transfer of budgeted appropriations, in the amount of \$979.00, be transferred from the Fixed Cost-Benefit Contingency #1000.210.50126.0100.000 to Community Health-Immunization #1000.180.50260.0400.000

ADOPTED: February 20, 2007.

ATTEST: /s/Audrey Koltiska, County Clerk	BOARD OF COUNTY COMMISSIONERS Sheridan County, Wyoming /s/Terry Cram, Chairman /s/Robert L. Rolston, Commissioner /s/Steve Maier, Commissioner	Yes Yes Yes
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COUNTY JAIL KITCHEN

To lower prisoner food costs, the Board authorized the Chairman to execute an architect agreement with TSP, Inc. of Sheridan to remodel the County Law Enforcement facility kitchen. The contract is in the lump sum amount of \$64,100 plus reimbursement of out-of-pocket expenses. Specialized food preparation companies are being reviewed to operate the kitchen.

COUNTY COURTHOUSE

Due to poor lighting and general deterioration, the Board authorized the Chairman to execute two agreements with TSP, Inc. to remodel the first floor offices of the Courthouse. The contracts are for furnishings design, selection and procurement, in an amount not to exceed \$11,000, and for construction administration, in an amount not to exceed \$39,000, plus reimbursement of out-of-pocket expenses.

ZONING PERMIT

The Board, having heard that the Charlsons' home had burned down to the ground, and that they planned to rebuild on the same foundation, approved waiving the zoning permit fee. The septic permit fee is also waived, unless a change is made in the number of bedrooms which would necessitate a septic review.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:58 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

ATTEST:

Audrey Koltiska, County Clerk

Terry Cram, Chairman