

SHERIDAN COUNTY

PARCEL DIVISION

(APPLIES TO UNPLATTED PARCELS OF LAND THAT HAVE NOT BEEN DIVIDED AFTER MARCH 10, 1975, AND CREATES TWO PARCELS OF LAND)

PARCEL DIVISION FEE \$400.00 PLUS FIRE DISTRICT CHECK \$30/LOT REQUIRED WITH APPLICATION

All owners of property must be listed on application and sign application prior to item moving forward

PLEASE PRINT APPLICATION

Parcel Division name: _____

Person's name preparing report: _____

Owner(s):

Name: _____

Address: _____

Telephone #: _____ **Cell #:** _____ **E-mail:** _____

*If a Company owns the property, the person signing on behalf of the company must provide documentation showing they are legally authorized to enter into such agreements on behalf of the company.

Contact Person if other than owner: Engineer or Developer:

(If no one is listed, all correspondence will only go to the property owner(s). Should this person change, owner(s) must notify this office in writing)

Name: _____

Address: _____

Telephone #: _____ **Cell #:** _____ **E-mail:** _____

Legal Description: _____

Access Roads: _____

Distance to corporate limits of nearest city or town: _____

Total acreage of parcel division: _____

Total acreage of lots: _____

Number of lots: _____

Zoning: _____

Type of development proposed:

Residential: _____ Commercial: _____ Industrial: _____ Combination: _____

Proposed source of domestic water:

City: _____ SAWS: _____ Well: _____

If there are adjudicated water rights associated with the land proposed for Parcel Division, describe the proposed disposition of the water and any proposed agreements for distribution and maintenance:

Describe the proposed facilities for fire protection:

SHERIDAN COUNTY PUBLIC WORKS DEPARTMENT

Final Plat Application and Subdivision Permit

Date Revised: 3/7/07

Type of sewage treatment proposed: Individual septic: _____ Central treatment center: _____
If central treatment center, what type, how maintained, and operated: _____

Proposed Street Surface: Gravel: _____ Asphalt: _____ Other (specify): _____

Describe how and when proposed improvements will be installed: _____

Proposed method for guaranteeing installation of public improvements: _____

●LIST OF REQUIRED DOCUMENTS TO BE SUBMITTED ON FOLLOWING PAGES

●APPLICANT/ENGINEER MUST SCHEDULE APPOINTMENT WITH LAND DEVELOPMENT COORDINATOR TO SUBMIT PARCEL DIVISION APPLICATION AND SUPPORTING MATERIALS

NOTES:

- A pre-application meeting with staff is required prior to scheduling a meeting to submit the application and supporting documentation,
- Applications will not be accepted by this department if all supporting materials are not submitted at the time of filing of the application,
- All supporting materials must be reviewed and accepted by the Public Works Department prior to scheduling the plat for review before the Planning Commission,
- The County has up to three weeks to review the submitted application and documents
- Upon review of the plat by the Public Works Department, the applicant will be notified of any changes needed on the plat to bring the plat into conformity with the standards of the County Subdivision Resolution,
- Once the applicant has submitted a revised plat, Staff will schedule the item on the BOCC's agenda,
- All advertising charges will be billed to the applicant by the Sheridan Press

Owner's Signature: _____ Owner's Signature: _____

***All property owners must sign application prior to submittal of application**

FOR SHERIDAN COUNTY OFFICE USE ONLY:

File Number: _____ Date Received: _____ Date Paid: _____

Parcel Division Name: _____ Number of Phases: _____

Property Zoned: _____ Number of Acres: _____

Preliminary Plat # _____ Fire District _____ Check _____

Date Heard by P & Z _____ BOCC Approval Date _____

Permit Issued by _____

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