

**SHERIDAN COUNTY**  
**PRELIMINARY PLAT APPLICATION**  
**PRELIMINARY SUBDIVISION FEE \$350.00**

All owners of property must be listed on application and sign application prior to item moving forward  
**PLEASE PRINT APPLICATION**

**Subdivision Name:** \_\_\_\_\_  
**Person's name preparing report:** \_\_\_\_\_

**Owner(s):**  
**Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Telephone #:** \_\_\_\_\_ **Cell #:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

\*If a Company owns the property, the person signing on behalf of the company must provide documentation showing they are legally authorized to enter into such agreements on behalf of the company.

**Contact Person if other than owner: Engineer or Developer:**

(If no one is listed, all correspondence will only go to the property owner(s). Should this person change, owner(s) must notify this office in writing)

**Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Telephone #:** \_\_\_\_\_ **Cell #:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Legal Description:** \_\_\_\_\_  
**Access Roads:** \_\_\_\_\_  
**Distance to corporate limits of nearest city or town:** \_\_\_\_\_  
**Total acreage of subdivision:** \_\_\_\_\_  
**Total acreage of lots:** \_\_\_\_\_  
**Number of lots:** \_\_\_\_\_  
**Zoning:** \_\_\_\_\_

**Type of development proposed:**

Residential: \_\_\_\_\_ Commercial: \_\_\_\_\_ Industrial: \_\_\_\_\_ Combination: \_\_\_\_\_

**Proposed source of domestic water:**

City: \_\_\_\_\_ SAWS: \_\_\_\_\_ Well: \_\_\_\_\_

**If there are adjudicated water rights associated with the land proposed for Subdivision, describe the proposed disposition of the water and any proposed agreements for distribution and maintenance:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Describe the proposed facilities for fire protection:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Type of sewage treatment proposed:** Individual septic: \_\_\_\_\_ Central treatment center: \_\_\_\_\_

If central treatment center, what type, how maintained, and operated: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed Street Surface: Gravel: \_\_\_\_\_ Asphalt: \_\_\_\_\_ Other (specify): \_\_\_\_\_

Describe how and when proposed improvements will be installed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proposed method for guaranteeing installation of public improvements: \_\_\_\_\_  
\_\_\_\_\_

**●LIST OF REQUIRED DOCUMENTS TO BE SUBMITTED ON FOLLOWING PAGES**

**●APPLICANT/ENGINEER MUST SCHEDULE APPOINTMENT WITH LAND DEVELOPMENT COORDINATOR TO SUBMIT SUBDIVISION APPLICATION AND SUPPORTING MATERIALS**

**NOTES:**

- A pre-application meeting with staff is required prior to scheduling a meeting to submit the application and supporting documentation,
- Applications will not be accepted by this department if all supporting materials are not submitted at the time of filing of the application,
- All supporting materials must be reviewed and accepted by the Public Works Department prior to scheduling the plat for review before the Planning Commission,
- The County has up to three weeks to review the submitted application and documents
- Upon review of the plat by the Public Works Department, the applicant will be notified of any changes needed on the plat to bring the plat into conformity with the standards of the County Subdivision Resolution or questions from staff,
- Once the applicant has submitted a revised plat and address staff's questions, Staff will schedule the item on the Planning Commission's agenda,
- Upon a decision by the Planning Commission, the applicant can move forward with a final plat submittal,
- All advertising charges will be billed to the applicant by the Sheridan Press

Owner's Signature: \_\_\_\_\_ Owner's Signature: \_\_\_\_\_

**\*All property owners must sign application prior to submittal of application**

**FOR SHERIDAN COUNTY OFFICE USE ONLY:**

File Number: \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Paid: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Number of Phases: \_\_\_\_\_

Property Zoned: \_\_\_\_\_ Number of Acres: \_\_\_\_\_

Preliminary Plat # \_\_\_\_\_ Fire District \_\_\_\_\_ Check \_\_\_\_\_

Date Heard by P & Z \_\_\_\_\_ BOCC Approval Date \_\_\_\_\_

Permit Issued by \_\_\_\_\_