



Appendix D: Public Process

OVERVIEW

This appendix provides an overview of the public process to update the County's Comprehensive Plan and prepare this document in 2007 and 2008. The county worked with the public, a Citizen Advisory Committee, a Technical Advisory Committee, the county Planning & Zoning Commission, the Board of County Commissioners, town mayors, and, for the Sheridan Joint Planning Area and land uses, jointly with the Sheridan City Planning Commission and City Council.

The planning team provided draft materials at each step of the way and worked with the public and committees to prepare the plan's maps and policies incrementally. This appendix provides a detailed summary of all the events and outreach that occurred during the process, the topics, and the locations.

WEBSITE

The project website (www.plansheridancowyo.com) has been the on-going source of up-to-date information about the project, place to send comments, and polling.

The screenshot shows the Sheridan County Wyoming Comprehensive Plan website. The header includes the 'PLAN: SHERIDAN COUNTY' logo and the title 'SHERIDAN COUNTY WYOMING COMPREHENSIVE PLAN'. The left sidebar contains a navigation menu with items like HOME, COMPREHENSIVE PLANS, COUNTY PLANNING, QUESTIONS & ANSWERS, PLANNING PROCESS, INVENTORY, PLAN, ACHIEVE, MAPS, JOINT PLANNING, GET INVOLVED, MEETING SUMMARIES, SURVEYS & COMMENTS, UPCOMING EVENTS, and CONTACT. The main content area starts with a 'Welcome!' message, followed by a 'Where we are in the Process' section. The 'Phase II: Plan' section describes the current stage of the plan update. The right sidebar features 'UPCOMING EVENTS' with dates for September and October, and 'Latest Work Products' including implementation strategies.

MEETING SUMMARY



PUBLIC MEETINGS

The county held public meetings throughout the process. Each meeting was preceded by press releases, newspaper advertisements, email notifications. The meeting dates and topics were listed in Table D-1.

Table D-1: Public Meeting Event Schedule

#	Date	Location	Topic
1	November 13, 2007	Sheridan College	Draft Vision and Goals, Growth Concepts (small group discussion)
2	February 4, 2008	Leiter	Concept Plan and Focus Area Choices (presentation and discussion)
3	February 5, 2008	Sheridan College	Concept Plan and Focus Area Choices (key pad polling)
4	March 20, 2008	Sheridan College	Sheridan Joint Planning Area: Future Land Use Plan Concepts (small group workshop)
5	July 24, 2008	Sheridan Middle School	Future Land Use Plan and Strategies (open house, presentation, and key pad polling)
6	October 1	Sheridan County	Open House: Draft Plan

Table D-2: Posters and Advertisements

Date	Location	Topic
July 2007	Posters at Library and other Locations	Confirming the 2020 Vision "What is the Vision for the County's Future?"
November, 2007	Eastern County	17 residents from the Eastern part of the county filled in comment forms regarding growth concepts.
Summer 2008	Newspaper, Flyers, Posters	
Fall 2008	Newspaper Flyer Web polling	

CITIZEN ADVISORY COMMITTEE (CAC)

The Citizen Advisory Committee (CAC) had a role of providing guidance for the plan and represented a wide variety of interests and backgrounds. The CAC met seven times, beginning in July 2007, through the time of adoption of this plan. These meetings were open to the public, but members of the public generally did not participate. The meetings and topics are listed in Table D-3.

Table D-3: Citizen Advisory Committee Meeting Schedule

#	Date	Location	Topic
1	July 23, 2007	Sheridan County School District #2	Introductions, Work Plan, and Issues Discussion
2	October 1, 2007	Sheridan College	Existing Conditions Review, Vision Exercise
3	November 14, 2007	Sheridan College	Draft Vision and Themes and Concepts for Growth
4	February 4, 2008	Leiterville Country Club	Concept Plan and Focus Area Choices
5	April 22, 2008	Sheridan College	Future Land Use and Focus Areas and Policies
6	May 20, 2008	Sheridan College	Future Land Use and Focus Areas and Policies, Cont.
7	September 30, 2008		Implementation Strategies and Transportation Plan



FOCUSED MEETINGS

The planning team met with the mayors of Dayton and Ranchester during Spring of 2008 (to review the draft Future Land Use Plan).

TECHNICAL ADVISORY COMMITTEE (TAC)

The Technical Advisory Committee (TAC) assisted the planning team with gathering data and providing the reality check for technical aspects of the plan. This committee represented the county departments and also agencies that have a role in reviewing projects in the county or overseeing land use and development. Meetings and topics are listed in Table D-4.

Table D-4: Technical Advisory Committee Meetings

#	Date	Location	Topic
1	October 2, 2007	Sheridan College	Introductions, Existing Conditions Review
2	February 6, 2008	Sheridan County Building	Concept Plan and Focus Area Choices
4	April 24, 2008	Sheridan College	Future Land Use and Focus Areas
5	July 24, 2008	Sheridan College	Draft Future Land Use Plan and Policies and Strategies
6	August 27, 2008	Sheridan College	Transportation Plan

PLANNING & ZONING COMMISSION

The Planning & Zoning Commission met periodically with the Board of County Commissioners (BOCC) to hear updates, discuss public outreach, and participate in discussion about the plan direction. Table D-5 identifies times.

Table D-5: Planning & Zoning Commission Update Meetings

#	Date	Topic
1	October, 2007	Issues, existing conditions (Joint with BOCC)
2	November, 2007	Public outreach; existing conditions; concepts for growth (Joint with BOCC)
3	January, 2008	Issues and existing conditions (Joint with City Planning Commission)
4	February, 2008	Concept plan and focused choices (Joint with BOCC)
5	April, 2008	Concept plan and focused choices (Sheridan) (Joint with City Planning Commission and Elected Officials)
6	July, 2008	Draft Future Land Use and Strategies (Joint with BOCC)
7	August, 2008	Draft Future Land Use (Sheridan JPA) and Strategies (Joint with Sheridan Planning Commission)
8	October, 2008	Study Session, Preliminary Draft Plan

BOARD OF COUNTY COMMISSIONERS

The Board of County Commissioners also met with the planning team and with the Planning & Zoning Commission throughout the process to hear updates and discuss the planning effort. Table D-5, above, identifies times. The board met at least four times during the effort with the County Planning & Zoning Commission (P&Z) and three times with the Sheridan City Council, as indicated in Table D-6 below.

JOINT SHERIDAN MEETINGS (BOARD AND COUNCIL)

Table D-6: Joint Meetings

#	Date	Topic
1,2	October and November, 2008	See above (Joint meetings with P&Z)
3	January, 2008	Issues and Existing Conditions (Joint with Sheridan City Council to discuss Sheridan Joint Planning Area)
4	February, 2008	See above, Joint meeting with P&Z
5	April, 2008	See above, (Joint meeting with P&Z and Sheridan Council members to discuss Sheridan Joint Planning Area)
6	May, 2008	Draft Future Land Use Plan and Strategies (Joint with Sheridan City Council to discuss Sheridan Joint Planning Area)
7	July, 2008	See above (Joint with P&Z)
	TBD	

OTHER EVENTS

Planning staff and Commissioners also participated in radio talk shows and submitted letters to the editor to notify the public about the planning effort and invite people to participate.

MEETING SUMMARY NOTES

Meeting Summary notes are available for all meetings. The county can make all meeting notes available. They are not included here to reduce volume of paper that is part of this plan.