

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS
REGULAR MEETING, WEDNESDAY, JULY 5, 2017– 9:00 A.M.
SHERIDAN COUNTY COURTHOUSE ADDITION
SECOND FLOOR – BOARD ROOM #220**

Commissioners Present: Terry Cram, Steve Maier (Chair), Mike Nickel, Tom Ringley and Bob Rolston

Call to Order - 9:00 a.m.
Pledge of Allegiance

Consider Consent Agenda

Motion by Commissioner Rolston to approve the consent agenda and authorize the Chairman to sign documents as required.

Vote Unanimous approval, following are the consent items:

- a. Minutes from Staff Meeting, June 19, 2017;
- b. Minutes from Regular Meeting, June 20, 2017;
- c. Minutes from Staff Meeting, June 26, 2017;
- d. Ratify 24 Hour Malt Beverage Permit for Turned Antiques Etc., June 23, 2017 at 1 Lower Piney Rd, Banner for the Garden Party;
- e. Ratify 24 Hour Malt Beverage Permit for Luminous Brewhouse, June 24, 2017 at 72 Higby Rd, Sheridan for the Benefit for Rooted in WY Gardening event;
- f. Ratify 24 Catering Permit for T & C Liquor, July 1, 2017 at 194 Little Goose Canyon Rd, Sheridan for a wedding;
- g. Ratify 24 Hour Catering Permit for Wyarno Roadhouse, June 24, 2017, Community Center at 1041 Wyarno Road, Wyarno for a dance;
- h. Ratify 24 Hour Catering Permit for Warehouse Mkt dba Killy's Smokehouse Deli, June 24, 2017, Born in a Barn at 415 US Hwy 14, Sheridan for the Habitat for Humanity Fundraiser;
- i. Ratify 24 Hour Catering Permit for Wagon Box Inn, June 24, 2017 at 103 N Piney Rd, Story for the Payne Wedding;
- j. Ratify 24 Hour Catering Permit for Leiter, July 1, 2017, Clabaugh Ranch at 221 Lower Powder River Rd, Arvada for the Clabaugh/Graves Wedding;
- k. Official bond and oath, Valerie K. La Breck, Treasurer, Woodland Hills Improvement & Service District, \$75,000, 7/1/17 - 7/1/18;
- l. Release of Mortgage to Justin W. & Carissa A. Watson for Lot 9, Block 4, Woodland Park Subdivision-Phase One and acknowledge payment received of \$10,700.00;
- m. General County Vouchers, June;
- n. General Airport Vouchers, June.

Jun-17

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT INC	\$3,015.19	PHONE SERVICE
AT&T MOBILITY	\$22.90	PHONE SERVICE
BENEFIT EXPRESS	\$52.25	ACA MANAGER
BIG HORN CNTY ELECTRIC CO-OP INC	\$30.00	UTILITIES
CDW GOVERNMENT INC	\$20,103.12	COMPUTERS
CENTURYLINK	\$4,688.45	PHONE SERVICE
CHARLES W BASSETT	\$3,907.17	LEASE
CIRCLE S SANITATION	\$83.00	COLLECTION
CITY OF SHERIDAN	\$6,226.09	UTILITIES
COBECORP CORP BENEFITS CONSORTIUM LLC	\$150.00	BENEFITS
COLLINS COMMUNICATIONS INC.	\$55.00	SERVICE
COMPASS CENTER FOR FAMILIES	\$1,897.50	GRANT
CORRECTIONAL HEALTHCARE MANAGEMENT	\$23,242.79	MEDICAL

CRITICAL AIR SERVICE TEAM	\$50,000.00	KEY LIME AIR
EMPLOY LLC	\$870.24	TEMP STAFF
FACILITY DUDE.COM	\$657.09	SERVICE
FREMONT MOTOR SHERIDAN FORD	\$33,638.33	PICKUP
GALLS	\$358.22	CLOTHING
HEMOCUE AMERICA	\$366.00	MEDICAL
HJORTH, CURTIS	\$5,940.00	FUEL MITIGATION
HOME DEPOT CREDIT SERVICES	\$99.92	SUPPLIES
JL & SONS LOGGING	\$20,235.00	SERVICE
KIMMEL, KERRIE	\$475.00	DEPUTY CORONER
KREISERS LLC	\$95.48	MEDICAL
LAWRENCE COUNTY SHERIFF'S OFFICE	\$20.00	SUBPOENA
MASTERCARD	\$9,247.95	JUNE
MCKESSON MEDICAL SURGICAL	\$2.67	SUPPLIES
MONTANA DAKOTA UTILITIES	\$10,428.40	UTILITIES
NORTHERN INDUSTRIAL HYGIENE, INC.	\$75.00	SERVICE
PENNO, MARY C	\$225.00	DEPUTY CORONER
PITNEY BOWES - PURCHASE POWER	\$3,000.43	POSTAGE
PLAINSMAN PRINTING INC	\$1,974.21	SUPPLIES
POWDER RIVER ENERGY CORP	\$30.37	UTILITIES
PREDATOR MGMT DIST OF SHERIDAN CNTY	\$2,700.00	SERVICE
PREMIER ELECTRIC INC	\$2,450.00	SERVICE
QUIK SAK	\$163.01	FUEL
RACO INDUSTRIES	\$617.20	SUPPLIES
RANGE TELEPHONE CO-OP INC	\$500.49	E911
SANOFI PASTEUR INC	\$1,375.26	MEDICAL
SHERIDAN AREA WATER SUPPLY	\$164.25	UTILITIES
SHERIDAN CHAMBER OF COMMERCE	\$82.00	CHAMBER BUCKS
SHERIDAN MOTOR INC.	\$29,265.00	2017 RAM PU
SHERIDAN PRESS INC.	\$1,352.80	ADVERTISING
SOURCE OFFICE PRODUCTS	\$78.50	STAMPS
STAPLES ADVANTAGE	\$31.40	SUPPLIES
STRAHAN & ASSOCIATES PC	\$75.00	SCREENING
SUSTAINABLE FORESTRY CONSULTING, LLC	\$751.52	FUEL MITIGATION
SYSTEMS CONSULTING INC.	\$300.00	SUBSCRIPTION
THE MASTER'S TOUCH LLC	\$3,433.56	POSTAGE
THOMAS L BENNETT, M.D.	\$3,900.00	MEDICAL
THOMPSON MASTER MASONS INC	\$5,000.00	REPAIR
THYSSENKRUPP ELEVATOR	\$1,203.36	MAINTENANCE
TOP OFFICE PRODUCTS INC.	\$3,608.84	SUPPLIES
TYLER TECHNOLOGIES INC.	\$1,475.00	SERVICE
US BANK CORPORATE REAL ESTATE	\$550.00	RENT
VERIZON WIRELESS	\$1,277.21	PHONE SERVICE
W.P.C.I.	\$28.50	SCREENING
WALMART COMMUNITY	\$112.01	SUPPLIES
WEST PAYMENT CENTER	\$3,461.80	MONTHLY CHGS
WRIGHT EXPRESS	\$7,650.78	FUEL
WYDOT	\$2.00	REGISTRATION
WYOMING COUNTY ASSESSORS ASSN	\$290.00	WCAA CONFERENCE
WYOMING STATE ENGINEERS OFFICE	\$50.00	PERMIT
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$273,162.26	

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
A PLUS PLUMBERS INC	\$335.85	REPAIR
AMERICAN BAR ASSOCIATION	\$471.00	ANNUAL DUES
AMERICAN WELDING & GAS INC.	\$26.38	NITROGEN
A-PLUS SERVICES LLC	\$21,897.50	MATERIAL
BARBULA'S UPHOLSTERY AND SEWING	\$562.00	MATERIAL
BARGREEN ELLINGSON	\$121.80	SUPPLIES
BARNEY & GRAHAM, LLC	\$857.13	LEGAL
BIG HORN WATER WAGON	\$8,800.00	EQUIPMENT RENTAL
BILLINGS CLINIC TRAINING CENTER	\$138.00	TRAINING
BOB BARKER COMPANY INC	\$17.68	SUPPLIES
BOBS PEST CONTROL	\$35.00	SERVICE
BUSTECH INC.	\$239.00	MAINTENANCE
CAPTAIN CLEAN INC	\$577.56	RESTORATION
CASTLE BRANCH INC	\$39.50	SCREENING
CBM FOOD SERVICE	\$21,607.82	MEALS
CHEM-DRY OF SHERIDAN	\$300.00	CARPET CLEANED
CITY LANDFILL	\$35.70	TRASH
COFFEEN CAR CARE	\$299.80	SERVICE
COLLINS COMMUNICATIONS INC.	\$72.10	INTERNET
CONNIE'S GLASS INC.	\$55.00	REPAIR
CROWLEY FLECK PLLP	\$11,776.50	LEGAL
DAVIS & CANNON, LLP	\$150.00	LEGAL
DELL MARKETING L.P.	\$834.03	COMPUTER
DEW LIMITED LIABILITY COMPANY	\$375.00	LAWN CARE
DUCA, DADREA	\$1,024.00	TRAINING
DURFEE,KENN & PAM	\$1,600.00	FUEL MITIGATION
DUSTBUSTERS, INC.	\$87,602.98	DUSTGARD
DXP ENTERPRISES INC	\$141.12	SUPPLIES
ECOLAB	\$10.29	SUPPLIES
FASTENAL	\$6.31	SUPPLIES
GLAXOSMITHKLINE PHARMACEUTICALS	\$347.70	VACCINE
HAAR, DEBRA	\$32.75	REIMBURSEMENT
HADLEY LAW OFFICE	\$460.00	LEGAL
HEIZER, EMILY	\$31.99	SUPPLIES
HENRY SCHEIN INC	\$2,306.75	SUPPLIES
HONNEN EQUIPMENT CO OF WYOMING INC	\$157.22	PARTS
HONSTEIN OIL & DISTRIBUTING LLC	\$11,481.93	DIESEL
HUB INT'L MOUNTAIN STATES LTD	\$157.00	BOND
JACKS TRUCK & EQUIPMENT	\$447.85	PARTS
JERRY POST, PSY.D., PC	\$300.00	EXAM
K B COMMERCIAL PRODUCTS	\$773.14	SUPPLIES
KAD, INC	\$5,570.00	ROAD BASE
KANE FUNERAL SERVICES LLC	\$1,000.00	RENT
KBM&M INC. BIG HORN SANITATION	\$155.30	SANITATION
KERR, SANDI	\$211.50	MENDING
KILPATRICK CREATIONS INC	\$950.00	T-SHIRTS
KIMMEL, KERRIE	\$500.00	DEP CORONER
KISLING LAW LLC	\$127.50	LEGAL
KNECHT HOME CENTER	\$113.63	MATERIAL
LANDONS GREENHOUSE & NURSERY	\$173.24	PLANTS
LAYA, GARY T.	\$147.92	PARK MAINTENANCE
LONABAUGH AND RIGGS	\$110.00	LEGAL

MARK'S PLUMBING PARTS &	\$448.26	PARTS
MASTERCARD	\$4,097.24	JUNE
MATTHEW BENDER & CO. INC	\$493.18	SUBSCRIPTION
MEMORIAL HOSPITAL	\$7.83	SERVICE
MERCK & COMPANY INC	\$1,822.12	VACCINE
MIKE'S AUTOMOTIVE REPAIR	\$701.11	PARTS
MIKES ELECTRIC INC	\$358.10	SERVICE
MONTGOMERY TECHNOLOGY SYSTEMS LLC	\$1,115.57	SERVICE
MORRISON MAIERLE INC	\$4,470.00	SERVICES
NAPA AUTO PARTS	\$131.05	PARTS
NORCO	\$1,992.66	SUPPLIES
NORTHERN UNDERGROUND LLC	\$237,211.61	HOLLOWAY AVE.
ODELL CONSTRUCTION, INC.	\$3,870.00	REPAIR
ONE-CALL OF WYOMING	\$4.20	MAY TICKETS
OXFORD INC	\$410,803.35	MATERIAL
PACK & MAIL	\$16.32	POSTAGE
PAVEMENT MARKINGS	\$150.00	LABOR
PENNO, MARY C	\$475.00	DEP CORONER
PLAINS LAW OFFICES, LLP	\$3,499.19	LEGAL
POWDER RIVER HEATING & AIR COND. INC.	\$6,937.63	PARTS
POWDER RIVER POWER SHERIDAN	\$110.71	PARTS
PREMIER ELECTRIC INC	\$1,250.00	LABOR
PTOLEMY DATA SYSTEMS	\$3,397.00	AGREEMENT
REDMAN, CHERIE	\$390.00	MAINTENANCE
ROLSTON, CHRISTI	\$92,776.63	SCANNING
SANOFI PASTEUR INC	\$532.09	VACCINE
SECURE SHRED / RID A BUSH	\$1,827.00	SHREDDING
SESSIONS, KEVIN J.	\$225.00	DEP CORONER
SETH SHUMAKER, ATTORNEY AT LAW	\$1,110.00	LEGAL
SHAFFER, ELIZABETH	\$99.99	SUPPLIES
SHERIDAN ACE HARDWARE	\$18.22	PARTS
SHERIDAN CNTY PUBLIC WORKS PETTY CASH	\$15.96	REIMBURSEMENT
SHERIDAN COMMERCIAL CO	\$39.65	SUPPLIES
SHERIDAN COMPUTER INC	\$508.90	SUPPLIES
SHERIDAN COUNTY 4-H	\$40.00	REIMBURSEMENT
SHERIDAN LAWN & LANDSCAPING LLC	\$60.00	SERVICE
SHERIDAN MOTOR INC.	\$58.85	SERVICE
SHERIDAN SEED CO INC	\$470.00	SUPPLIES
SHERWIN WILLIAMS	\$15.68	SUPPLIES
SPAHN, BOBBIE J	\$347.75	MILEAGE
STAPLES ADVANTAGE	\$2,713.79	SUPPLIES
SYSCO FOOD SERVICES OF MONTANA	\$149.73	SUPPLIES
TERRY, SUSAN D	\$8.19	POSTAGE
THRONE LAW OFFICE, PC	\$720.00	LEGAL
TOP OFFICE PRODUCTS INC.	\$3,312.94	OFFICE SUPPLIES
TOTAL COMFORT	\$2,858.05	MAINTENANCE
TOWN OF CLEARMONT	\$67.00	UTILITIES
TRAUB, TRAVIS	\$190.77	CLOTHING
TRI STATE TRUCK & EQUIPMENT INC	\$3,015.00	RENTAL
UNIVERSITY OF WYOMING EXTENSION	\$5,023.50	4TH QTR SALARY
WAGNER RANCH SERVICES LLC	\$2,067.80	GRAVEL
WALMART COMMUNITY	\$2.67	SUPPLIES
WAREHOUSE MARKET INC.	\$801.55	SUPPLIES
WATER PRODUCTS & SOLUTIONS, INC	\$169.00	WATER

WATSON, CARISSA	\$226.84	MILEAGE
WAY OIL COMPANY INC	\$1,237.36	OIL
WESTERN WATER CONSULTANTS INC	\$12,050.72	HOLLOWAY AVE
WILLIS, KENTZ	\$28.92	SUPPLIES
WILLOUGHBY, PHILLIP T	\$500.00	LEGAL
WYDOT-FINANCIAL SERVICES	\$140.81	W 5TH ST.
WYO DEPT OF HEALTH-COMBINED LABS	\$749.00	VACCINE
WYOMING BEHAVIORAL INSTITUTE	\$6,165.00	LEGAL
WYOMING LAW ENFORCEMENT ACADEMY	\$2,285.90	TRAINING
WYOMING MACHINERY COMPANY	\$13,144.41	PARTS
TOTAL GENERAL COUNTY WARRANTS	\$1,025,091.27	

AIRPORT WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT	\$552.34	PHONE SERVICE
AT&T	\$25.70	PHONE SERVICE
CHARTER COMMUNICATIONS	\$78.45	IT SERVICES
CIRCLE S SANITATION	\$194.00	COLLECTION
CITY OF SHERIDAN	\$784.19	UTILITIES
DOUGLAS PORTABLE TOILETS	\$99.00	SERVICE
FARMER'S CO-OP OIL CO	\$650.00	HERBICIDE
FASTENAL	\$7.84	SUPPLIES
FORECAST INC	\$6,500.00	KEY LIME AIR
FREMONT MOTORS	\$511.06	REPAIR
HEARTLAND KUBOTA	\$727.19	PARTS
HOME DEPOT	\$236.30	SUPPLIES
MASTERCARD	\$185.13	JUNE
MASTERCARD 2	\$738.89	JUNE
MONTANA DAKOTA UTILITIES	\$3,418.59	UTILITIES
MORRISON-MAIERLE	\$446.35	ENGINEERING
MORRISON-MAIERLE 4	\$1,068.00	ENGINEERING
NAPA	\$90.88	SUPPLIES
PTOLEMY DATA SYSTEMS	\$699.00	AGREEMENT
SERVALL UNIFORM & LINEN	\$55.08	SUPPLIES
SHERIDAN CNTY AIRPORT PETTY CASH	\$31.32	MEETING
SHERIDAN SAW SERVICE LLC	\$387.80	PARTS
STRAHAN & ASSOCIATES	\$231.00	EXAM
WAL-MART	\$219.25	SUPPLIES
TOTAL AIRPORT WARRANTS	\$17,937.36	

Consider Agenda

Motion by Commissioner Cram to approve the agenda as published.

Vote Unanimous approval

Announcements

Chairman Maier announced Employee Appreciation: Katie Araas was recognized for 5 years of service with the County Clerk's Office, Jacob Blumenstock, Tyler Diderrich and Tyler Guthrie were all recognized for 5 years of service with the Detention Center. The Courthouse will close at 10am on Friday, July 14th for WYO Rodeo activities. Recipient for the \$1,000 County Commissioner Renewal Scholarship is Catherine Winnop who is attending the University of Wyoming.

Public Comments

Mayor Peter Clark and Chair for the TRVJPB gave an update concerning a recent trip to Cheyenne and SLIB money TRVJPB received.

Consider Professional Services Consulting Agreement between Sheridan County Airport and Forecast Inc

Staff Report John Stopka, Airport Manager

Motion by Commissioner Ringley to approve and authorize the Chairman to sign the Professional Services Consulting Agreement between Sheridan County Airport and Forecast Inc.

Vote Unanimous approval

Consider Transfer of a Retail Liquor License from Wagon Box Properties LLC to Norman Scott Henry

Public Hearing Chairman Maier opened a public hearing

Elected Report Eda Schunk Thompson, County Clerk

Comments None

Public Hearing Chairman Maier closed the public hearing

Motion by Commissioner Nickel to approve the assignment and transfer of a retail liquor license from Wagon Box Properties LLC to Norman Scott Henry dba Wagon Box Inn, and to authorize the chairman to sign a retail liquor license for the new owner for the term of July 5, 2017 through May 31, 2018.

Vote Unanimous approval

Consider Contract between Wyoming Department of Health, Sheridan County Health Officer and Sheridan County

Staff Report Renee' Obermueller, Administrative Director

Motion by Commissioner Rolston move to approve and authorize the Chairman to sign the contract with Wyoming Department of Health, Public Health Division, the Sheridan County Health Officer (CHO) and Sheridan County from the date of the last signature through June 30, 2018. The State agrees to pay the CHO up to \$9,600 to provide additional support to the county and County Public Health regarding public health emergency preparedness and response.

Vote Unanimous approval

Consider Award for Road Improvements Project – County Road #77 (a/k/a Little Goose Canyon Road)

Staff Report Ken Muller, County Engineer

Motion by Commissioner Cram to approve and authorize the Chairman to sign the contract documents and award the Little Goose Canyon Bridge Project to Oedekoven Excavating & Construction LLC in the amount of \$111,126 which will be funded with capital facilities tax.

Vote Unanimous approval

Consider Resolution 17-07-007: Sheridan Joint Planning Area – Land Use Plan 2017

Public Hearing Chairman Maier opened a public hearing

Staff Report Mark Reid, County Planner

Comments None

Public Hearing Chairman Maier closed the public hearing

Motion by Commissioner Rolston to adopt and authorized the chairman to sign Resolution 17-07-007: Sheridan Joint Planning Area – Land Use Plan 2017 as a supplement amending the Sheridan County Comprehensive Plan, 2008; and further superseding and replacing the Sheridan Joint Planning Area – Land Use Plan of 2009.

Vote Unanimous approval

Consider Q-17-002: Hanft 2 Quarry

Public Hearing Chairman Maier opened a public hearing

Staff Report Mark Reid, County Planner

Comments None

Public Hearing Chairman Maier closed the public hearing

Motion by Commissioner Nickel to approve Q-17-002: Hanft 2 Quarry, as per the application and plans, with the conditions as stated in the Staff Report.

Vote Unanimous approval

Consider CU-17-006: Born in a Barn Amended CUP

Public Hearing Chairman Maier opened a public hearing

Staff Report Mark Reid, County Planner

Comments None

Public Hearing Chairman Maier closed the public hearing

Motion by Commissioner Rolston to approve item CU-17-006: Born in a Barn Amended CUP as recommended by the Planning & Zoning Commission, authorizing additional uses and with the conditions as stated in the Staff Report.

Vote Unanimous approval

Adjourn – 9: 37 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming



Steve Maier, Chairman

Attest:



Eda Schunk Thompson, County Clerk