

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m. June 21, 2011, in regular session at the Sheridan County Courthouse, Sheridan, Wyoming. Chairman Tom Ringley called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Mike Nickel, Tom Ringley, and Bob Rolston. Steve Maier was absent.

CONSENT AGENDA

Commissioner Cram made a motion to add letter D. Affirm Amendment to Food Service Contract between Sheridan County and CBM Foodservice to include Consumer Price Index Adjustment, to the published agenda. Commissioner Rolston seconded the motion and all Commissioners voted in favor. Commissioner Nickel made a motion to approve the consent agenda as amended and authorize the Chairman to sign documents as required. Commissioner Rolston seconded the motion and all Commissioners voted in favor.

- a. Minutes from Regular Session, June 7, 2011;
- b. Affirm Business Associate Agreement between the Wyoming Department of Health, Community and Public Health Division, Maternal and Family Health Section, and Sheridan County Public Health;
- c. Affirm Letter of Support to Volunteers of America Northern Rockies for a request for funds to build a new men's treatment facility.
- d. Affirm Amendment to Food Service Contract between Sheridan County and CBM Foodservice to include Consumer Price Index Adjustment.

AGENDA

Commissioner Rolston made a motion to approve the agenda as amended. Commissioner Nickel seconded the motion and all Commissioners voted in favor.

ANNOUNCEMENTS

Chairman Ringley announced that comments for the Dayton Northwest Rezone will be taken in the Commission office until noon on Monday, June 27 and a public hearing will be held July 5, 2011. Also, Sheridan County is currently advertising for a County Health Officer, please submit a letter of interest with qualifications to the Commission office, the closing date is July 8. Commissioner Cram announced that Commissioner Maier is out of town for a National Soaring Competition.

PUBLIC COMMENTS

There were no public comments made.

INMATE HEALTH CONTRACT

Following a staff report from Renee' Obermueller, Administrative Director, Commissioner Rolston made a motion to approve and authorize the Chairman to sign an agreement with Correctional Healthcare Management, Inc. to administer health care services for the Sheridan County Detention Center from July 1, 2011 through June 30, 2012 in the amount of \$232,297.32. Commissioner Nickel seconded the motion and all Commissioners voted in favor.

BUDGET AMENDMENT RESOLUTION #11-06-014

Following a staff report from Renee' Obermueller, Administrative Director, Commissioner Rolston made a motion to approve Resolution #11-06-014, authorizing the transfer of funds to balance department budgets due to unanticipated expenditures and revenue, as specified. Commissioner Cram seconded the motion and all Commissioners voted in favor.

RESOLUTION 11-06-014

TRANSFER OF UNENCUMBERED/UNEXPENDED
DEPARTMENTAL BUDGET BALANCES FISCAL YEAR 2010-11

WHEREAS, the County Clerk's Office, County Attorney's Office, County Coroner's Office, Emergency Management Department, and Grant Department have expenditure totals in excess of their respective budgets for Fiscal Year 2010-11 and
WHEREAS, the expenditures, over budget, amount to \$74,300.00 for the County Clerk's Office due to salary and benefit expenses and

WHEREAS, the expenditures, over budget, amount to \$92,500 for the County Attorney's Office due to medical insurance, overtime wages, witness contract labor, involuntary commitment (Title 25), mileage & travel, indigent burial, and office supply expenses and
 WHEREAS, the expenditures, over budget, amount to \$10,915.00 for the County Coroner's Office due to contract labor, continuing education, and medical expense and
 WHEREAS, the expenditures, over budget amount to \$1,250.00 for the Emergency Management Department due to expense related to flood prevention and management and
 WHEREAS, the expenditures, over budget amount to \$117,000.00 for the 1% Optional Sales Tax department due to funding assistance for the Green House Living for Sheridan project and
 WHEREAS, the expenditures, over budget amount to \$1,140,940.72 for the Grant Department due to unanticipated grant funding and
 WHEREAS, adjustments need to be made in operating revenues in the General Fund to appropriate an additional \$1,761,017.94 unanticipated grant revenues, and
 NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Sheridan County, Wyoming:

1. That \$61,050.00 from the unencumbered/unexpended appropriation balances in the General County Fixed Cost Department # 1000.210.50400.0100.000 and \$13,250.00 from the County Elections Department #1000.021.50123.0100.000 be transferred to the County Clerk Budget to cover the budget shortfall identified above and
 - a. #1000.020.50101.0100.000 \$5,800.00 WY Retirement
 - b. #1000.020.50102.0100.000 \$2,650.00 FICA Tax
 - c. #1000.020.50103.0100.000 \$12,300.00 Medical Insurance
 - d. #1000.020.50105.0100.000 \$250.00 Workers Compensation
 - e. #1000.020.50107.0100.000 \$1,400.00 Dental Insurance
 - f. #1000.020.50110.0100.000 \$200.00 Life Insurance
 - g. #1000.020.50121.0100.000 \$45,500.00 Regular Salaries
 - h. #1000.020.50124.0100.000 \$6200.00 Overtime Wages
2. That \$92,500.00 from the unencumbered/unexpended appropriation balances in the General County Fixed Cost Department # 1000.210.50400.0100.000 be transferred to the County Attorney Budget to cover the budget shortfall identified above and
 - a. #1000.060.50103.0200.000 \$8,100.00 Medical Insurance
 - b. #1000.060.50124.0200.000 \$4,000.00 Overtime Wages
 - c. #1000.060.50133.0200.000 \$4,700.00 Witness Contract Labor
 - d. #1000.060.50251.0200.000 \$56,000.00 Involuntary Commitment (Title 25)
 - e. #1000.060.50270.0200.000 \$8,000.00 Mileage/Travel
 - f. #1000.060.50297.0200.000 \$8,700.00 Indigent Burial
 - g. #1000.060.50310.0200.000 \$3,000.00 Office Supplies
3. That \$10,915.00 from the unencumbered/unexpended appropriation balances in the General County Fixed Cost Department # 1000.210.50400.0100.000 be transferred to the County Corner Budget shortfall identified above and
 - a. #1000.090.50139.0200.000 \$6,325.00 Contract Labor
 - b. #1000.090.50233.0200.000 \$1,460.00 Continued Education
 - c. #1000.090.50251.0200.000 \$3,130.00 Medical Expense
4. That \$1,250.00 from the unencumbered/unexpended appropriation balances in the General County Fixed Cost Department # 1000.210.50400.0100.000 be transferred to the Emergency Management Department # 1000.120.50355.200.000 to cover the budget shortfall identified above and
5. That \$69,285.00 from the unencumbered/unexpended appropriation balances in the General County Fixed Cost Department # 1000.210.50400.0100.000 and \$47,715 from #1000.210.50350.0100.000 be transferred to the 1% Optional Sales Tax Department # 1000.301.59000.0000.000 to cover the budget shortfall identified above and
6. That \$1,140,840.72 be added to the Grant Expense budget for allocation of unanticipated grant funds as listed below and
 - a. #1000.637.50350.0100.821 \$909,000.00 WBC-Community Readiness/Business Incubator
 - b. #1000.637.50350.0200.820 \$9,621.97 HS 10-GPD-SHE-IE-CGP10
 - c. #1000.637.50350.0200.825 \$140,274.35 HS 10-GPD-SHE-SC-HSG10
 - d. #1000.637.50350.0200.826 \$3,924.35 HS 10-GPD-SHE-CC-HCC10
 - e. #1000.637.50350.0200.827 \$19,708.30 HS 10-GPD-SHE-LS-HLE10
 - f. #1000.637.50350.0200.828 \$6,433.00 HS 10-GPD-SHE-LC-HLE10
 - g. #1000.637.50350.0200.829 \$6,098.75 HS 09-GPD-SHE-LC-HLE9
 - h. #1000.637.50350.0400.810 \$39,280.00 PH H1N1 PHASE 3
 - i. #1000.637.50350.0400.830 \$6,500.00 CDC/WDE HIV Prevention

7. That \$1,761,017.94 be added to the Grant Revenue budget for allocation of unanticipated grant revenues as listed below and
- a. #1000.637.48803.0100.821 \$909,000.00 WBC-Community Readiness/Business Incubator
 - b. #1000.637.48803.0200.819 \$29,042.00 HS 10-GPD-SH-EM-GCF10
 - c. #1000.637.48803.0200.820 \$9,621.97 HS 10-GPD-SHE-IE-CGP10
 - d. #1000.637.48803.0200.822 \$42,002.00 US Dept JAG SB-B9-0129
 - e. #1000.637.48803.0200.824 \$2,396.22 HS 11-DOT-SHE-HM-HMP11
 - f. #1000.637.48803.0200.825 \$140,274.35 HS 10-GPD-SHE-SC-HSG10
 - g. #1000.637.48803.0200.826 \$3,924.35 HS 10-GPD-SHE-CC-HCC10
 - h. #1000.637.48803.0200.827 \$19,708.30 HS 10-GPD-SHE-LS-HLE10
 - i. #1000.637.48803.0200.828 \$6,433.00 HS 10-GPD-SHE-LC-HLE10
 - j. #1000.637.48803.0200.829 \$6,098.75 HS 09-GPD-SHE-LC-HLE9
 - k. #1000.637.48803.0300.784 \$539,237.00 SLIB MRG-09144 PASS CR
 - l. #1000.637.48803.0400.700 \$7,500.00 PH EMER PREP
 - m. #1000.637.48803.0400.810 \$39,280.00 PH H1N1 PHASE 3
 - n. #1000.637.48803.0400.830 \$6,500.00 CDC/WDE HIV Prevention

Approved and adopted this 21st day of June, 2011.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming
/s/Tom Ringley, Chairman

Attest:
/s/Eda S. Thompson, County Clerk

LAW ENFORCEMENT AMENDMENT

Commissioner Nickel made a motion to postpone #8. Consider Amendment to Law Enforcement Agreement, until the regularly scheduled board meeting July 5, 2011. Commissioner Rolston seconded the motion and all Commissioners voted in favor.

FIREWORKS PERMIT

Bruce Burns addressed the Board requesting a fireworks permit for the 4th of July at the Equestrian Center. He also requested the County place "no parking" signs on County Road #28, Bird Farm Road, to the intersection with County Road #30, Kruse Creek Road for this event. Commissioner Cram made a motion to approve and authorize the Chairman to sign a Permit for Supervised Public Display of Fireworks from Bruce Burns for the Big Horn Equestrian Center, July 4, 2011 and to close parking along that section of Bird Farm Road during the display. Commissioner Rolston seconded the motion and all Commissioners voted in favor.

FAIR BOARD REAPPOINTMENT

Commissioner Nickel made a motion to reappoint Stan Peddicord to a 5 year term on the Sheridan County Fair Association Board from January 2011 to January 2016. Commissioner Cram seconded the motion and all Commissioners voted in favor.

LIBRARY BOARD APPOINTMENT

Commissioner Nickel made a motion to appoint Linda G. Bentzen to a 3 year term on the Sheridan County Fulmer Public Library Board to run from July 2011 to July 2014. Commissioner Rolston seconded the motion and all Commissioners voted in favor.

PLANNING AND ZONING COMMISSION REAPPOINTMENT

Commissioner Cram made a motion to reappoint Jeremy W. Smith to a 3 year term on the Sheridan County Planning and Zoning Commission to run from July 1, 2011 to June 30, 2014. Commissioner Nickel seconded the motion and all Commissioners voted in favor.

FIRE BOARD REAPPOINTMENTS

Commissioner Rolston made a motion to reappoint Bill Biastoch as Fire Warden and Fritz Bates as Assistant Fire Warden for 4 year terms effective July 1, 2011 to June 30, 2015. Commissioner Cram seconded the motion and all Commissioners voted in favor.

HOSPITAL BOARD APPOINTMENT

Commissioner Cram made a motion to appoint Kevin S. Bailey to a 5 year term on the Sheridan Memorial Hospital Board to run from July 2011 to June 2016. Commissioner Rolston seconded the motion and all Commissioners voted in favor.

HOSPITAL BOARD REAPPOINTMENT

Commissioner Rolston made a motion to reappoint Gary A. Miller to a 5 year term on the Sheridan Memorial Hospital Board to run from July 2011 to June 2016. Commissioner Cram seconded the motion and all Commissioners voted in favor.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:15 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:

Tom Ringley, Chairman

Eda S. Thompson, County Clerk