

## MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m. July 19, 2011, in regular session at the Sheridan County Courthouse, Sheridan, Wyoming. Chairman Tom Ringley called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Steve Maier, Mike Nickel, Tom Ringley, and Bob Rolston. Terry Cram was absent.

### CONSENT AGENDA

Commissioner Maier made a motion to approve the consent agenda as published and authorize the Chairman to sign documents as required. Commissioner Nickel seconded the motion and all Commissioners voted in favor.

a. Minutes from Regular Session, July 5, 2011.

### AGENDA

Commissioner Rolston made a motion to approve the agenda as published. Commissioner Maier seconded the motion and all Commissioners voted in favor.

### ANNOUNCEMENTS

Chairman Ringley recognized Bill Biastoch for 5 years of service as the Fire Warden, Ellen Hepp for 5 years of service at the Sheriff's Office, and Albert Pierce for 5 years of service at the Road and Bridge. Each employee received a certificate of appreciation and \$20 in Chamber Bucks. He also recognized the Sheriff's Office for their first place overall ranking in the 2011 RENEW Shoot-out. Team members were Boot Hill, Paul Gale, Jason Ruby, Travis Harnish, and Dave Cook.

### PUBLIC COMMENTS

Jerry Goedert, County resident, addressed the commission regarding a zoning compliance issue in Story. Chairman Ringley stated the Board would take this matter under advisement and investigate his complaints.

### LAW ENFORCEMENT AMENDMENT

Commissioner Rolston made a motion to postpone agenda item #6, consider Amendment to Law Enforcement Agreement, until the regularly scheduled Board meeting August 16, 2011. Commissioner Maier seconded, and all Commissioners voted in favor, motion passed.

### GOOSE CREEK INITIATIVE

Commissioner Rolston motioned to return to the table a motion from the previous meeting, "I move to support a joint City/County water quality agreement with the Sonoran Institute to increase public outreach effort, implement additional strategies to improve water quality, and seek additional state and federal funding to support the overall Goose Creek effort. The subsequent agreement will be contingent upon limits of compensation, term, and approval by the County Attorney." Commissioner Maier seconded, all Commissioners voted in opposition and the motion failed.

### FY2011-12 BUDGET, RESOLUTION #11-07-018

Chairman Ringley announced that a special meeting was held July 17 at 5:00 p.m. to receive comment on the proposed FY 2011-12 budget. He then opened a public hearing at 9:17 a.m. Renee' Obermueller, Administrative Director, and Eda Schunk Thompson, County Clerk presented staff reports regarding the budget process and also thanking department heads and elected officials for their cooperation. There were no public comments made and Chairman Ringley closed the public hearing at 9:19 a.m. Commissioner Maier made a motion to approve the Airport's FY 2011-12 budget as proposed. Commissioner Nickel seconded and all Commissioners voted in favor, the motion passed. Commissioner Rolston made a motion to affirm the Chairman's execution of the presented Budget Message. Commissioner Maier seconded, all voted in favor, and the motion passed. Commissioner Maier motioned to approve Resolution 11-07-018, authorizing the adoption of the FY 2011-12 budget, appropriations to be allocated in the specified amounts. Commissioner Rolston seconded the motion and all Commissioners voted in favor, motion passed. Chairman Ringley stated in addition and pursuant to W.S. 18-3-515, the Board requests the budget officer to prepare a statement of receipts and expenditures of the County for the 2010-11 fiscal year, upon the reconciliation of all accounts by the County Treasurer and County Clerk, not later than September 30, 2011.

### RESOLUTION 11-07-018

### SHERIDAN COUNTY BUDGET APPROPRIATION FY 2011-12

WHEREAS, on the first Tuesday of May, 2011, the Budget Officer submitted to the Board a County Budget for the 2011-12 fiscal year ending June 30, 2012, being that requested by county departments; and

WHEREAS, such budget was duly entered at large upon the records of this Board and a copy thereof was made available for public inspection at the offices of the County Clerk and County Commission; and

WHEREAS, notice of a public hearing on the proposed budget was published in The Sheridan Press, a legal newspaper of general circulation in the County, on July 11, 2011; and

WHEREAS, a public hearing was held on the proposed budget at the time and place specified in said notice, being July 18, 2011, at which time all interested parties were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners that the presented proposed Sheridan County Budget is hereby approved on July 19, 2011, being adopted as the official County Budget for the fiscal year ending June 30, 2012.

BE IT FURTHER RESOLVED, that the following appropriations are made for the 2011-12 budget fiscal year ending June 30, 2012, and that the expenditures of each officer, department or spending agency be limited to the amount herein appropriated.

**SHERIDAN COUNTY BUDGET FY 2011-12**

	CASH CARRY FORWARD	PROJECTED REVENUES	PROJECTED EXPENDITURES	CASH CARRY OVER June 2012
<b>GENERAL FUND CASH</b>				
CASH CARRY OVER JUNE 30, 2011	\$1,800,000.00			
<b>GENERAL FUND REVENUES</b>				
FEDERAL		\$947,500.00		
STATE SHARED		\$4,196,000.00		
LOCALLY GENERATED		\$7,517,000.00		
LICENSES/PERMITS		\$208,700.00		
RENTS/INTEREST/FINES		\$200,900.00		
CHARGES FOR SERVICES		\$1,209,400.00		
MISCELLANEOUS		\$238,500.00		
<b>GENERAL FUND EXPENSES</b>				
COUNTY COMMISSIONERS			(\$403,943.00)	
COUNTY CLERK			(\$501,999.00)	
ELECTIONS			(\$117,623.00)	
ADMINISTRATION			(\$305,938.00)	
TREASURER			(\$382,478.00)	
ASSESSOR			(\$617,812.00)	
SHERIFF			(\$2,102,540.00)	
DETENTION			(\$2,561,171.00)	
ATTORNEY			(\$1,406,450.00)	
CIRCUIT COURT			(\$4,000.00)	
PUB WORKS			(\$1,047,159.00)	
ROAD & BRIDGE			(\$1,124,336.00)	
CORONER			(\$54,450.00)	
EXTENSION			(\$153,466.00)	
CLERK OF DISTRICT COURT			(\$466,788.00)	
EMERGENCY MANAGEMENT			(\$50,388.00)	
BUILDING AND MAINTENANCE			(\$399,160.00)	
INFORMATION TECHNOLOGY			(\$489,918.00)	
COMMUNITY HEALTH			(\$523,346.00)	
GENERAL/FIXED COSTS			(\$2,669,035.00)	
CAPITAL FUNDING			(\$936,000.00)	
<b>SUBTOTAL</b>	<b>\$1,800,000.00</b>	<b>\$14,518,000.00</b>	<b>(\$16,318,000.00)</b>	<b>\$0.00</b>
<b>SPECIAL FUNDS/DEPARTMENTS</b>				
1 CENT OPTIONAL		\$1,920,000.00	(\$1,920,000.00)	
CAP TAX ROADS	\$1,670,000.00	\$1,500,000.00	(\$3,548,314.00)	\$713,492.00
SCRF	\$721,925.00	\$375,000.00	(\$6,000.00)	\$1,090,925.00
WIC		\$45,340.00	(\$45,340.00)	
E911	\$409,217.00	\$288,500.00	(\$265,680.00)	\$432,037.00
PASS THROUGH GRANTS		\$250,000.00	(\$250,000.00)	
SHERIDAN COUNTY GRANTS		\$1,665,258.00	(\$352,485.00)	

<i>SUBTOTAL</i>	\$2,801,142.00	\$6,044,098.00	(\$6,387,819.00)	\$2,236,454.00
<b>TOTAL</b>	\$4,601,142.00	\$20,562,098.00	(\$22,705,819.00)	\$2,236,454.00
<b>RESERVES/EQUITY</b>	\$8,483,700.00			

APPROVED AND ADOPTED this 19th day of July, 2011.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

/s/Tom Ringley, Chairman

V-11-002: DAVIS LOT SIZE VARIANCE

Attest:

/s/Eda S. Thompson, County Clerk

Chairman Ringley opened a public hearing at 9:22 a.m. and received a staff report from Robin DeBolt, Land Development Coordinator. There were no public comments or comments from the applicant, Dick Davis (present). Chairman Ringley closed the public hearing at 9:26 a.m. and Commissioner Rolston made a motion, "Finding that special circumstances exist resulting in a hardship I move to approve item V-11-002: Davis Lot Size Variance with the following five conditions:

1. The applicants shall comply with the requirements for boundary line adjustments as stated in the Rules and Regulations Governing Division of Land in Sheridan County, Section 1.4, c. and insure that all setback requirements are met.
2. New legal descriptions for both parcels shall be created and recorded in the Clerk's office and a copy of the recorded documents submitted to the County Planning office within 60 days of approval of this item by the BOCC.
3. The 1.21 acre parcel shall be prohibited from residential development.
4. The new legal description for the vacant 1.21 acre parcel shall contain the statement "This parcel shall be prohibited from residential development".
5. The new legal description for the 1.95 acre parcel shall contain the statement "No further division of this property shall be permitted unless the parcel is serviced by central water and sewer".

Commissioner Nickel seconded the motion, all Commissioners voted in favor and the motion passed. Commissioner Maier explained the hardship existed in this situation due to steep slopes and difficult access to this property. Chairman Ringley stated the Board will issue Findings of Fact Conclusions of Law supporting this decision.

#### WYDOT SIGN MOU

Following a staff report from Ken Muller, County Engineer, Commissioner Nickel made a motion to approve and authorize the Chairman to sign a Memorandum of Understanding between Sheridan County and the Wyoming Department of Transportation to furnish signs through the Wyoming Rural road Safety Program. The County's responsibility will be to install the signs provided by WYDOT. Commissioner Rolston seconded the motion and all Commissioners voted in favor. The motion passed.

#### WYDOT RAP MOU

Following a staff report from Ken Muller, County Engineer, Commissioner Maier made a motion to approve and authorize the Chairman to sign a Memorandum of Understanding between Sheridan County and the Wyoming Department of Transportation to purchase Recycled Asphalt Pavement for the East Ridge Road, County Road #139 project. The cost for material is \$5.01 per cubic yard. Commissioner Nickel seconded, all Commissioners voted in favor and the motion passed.

#### ROOF DESIGN AWARD

Following a staff report from Mike Mackey, Grants Administrator, Commissioner Nickel motioned to award the contract for design, bidding, and construction administration for the Sheridan County Sheriff's office roof replacement project to TSP Inc. in the amount of \$9500, and authorize the Chairman to sign project documents. Commissioner Maier seconded the motion with all Commissioners voting in favor. The motion passed.

#### AIRPORT WYDOT GRANT APPLICATION, RESOLUTION 11-07-019

Following a staff report from John Stopka, Airport Manager, Commissioner Rolston made a motion to approve Resolution 11-07-019, authorizing the Chairman to submit a State Grant Application in the amount of \$78,500 for rehabilitation of the South Access Road at the Airport. The total estimated project cost is \$157,000 including \$78,500 from local airport funds. Commissioner Maier seconded, all Commissioners voted in favor and the motion passed.

#### RESOLUTION #11-07-019

WHEREAS: There is a need to rehabilitate the access road from the south General Aviation Apron;  
and

WHEREAS: The Wyoming Department of Transportation, Aeronautics Division, provides financial assistance to local governmental agencies for airport improvements; and

WHEREAS: The matching funds being requested under this application will be used in conjunction with Sheridan County funds that are available.

NOW THEREFORE BE IT RESOLVED that the Sheridan Board of County Commissioners approve the filing of a grant application to the Wyoming Department of Transportation, Aeronautics Division, for financial aid and authorizes the Chairman to sign the application.

APPROVED AND ADOPTED THIS 19th day of July 2011.

Board of County Commissioners

Sheridan County, Wyoming

/s/Tom Ringley, Chairman

ADJOURNMENT

Attest:

/s/Eda S. Thompson, County Clerk

There being no further business to come before the Board, the meeting was adjourned at 9:35 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

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Tom Ringley, Chairman

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Eda S. Thompson, County Clerk