

## MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m. August 16, 2011, in regular session at the Sheridan County Courthouse, Sheridan, Wyoming. Chairman Tom Ringley called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley, and Bob Rolston.

### CONSENT AGENDA

Commissioner Rolston made a motion to approve the consent agenda as published and authorize the Chairman to sign documents as required. Commissioner Nickel seconded the motion, all Commissioners voted in favor and the motion passed.

- a. Minutes from Special Session, August 1, 2011;
- b. Minutes from Regular Session, August 2, 2011;
- c. Affirm Official Bond and Oath for Linda W. Thompson, Trustee Clerk, Sheridan County Public Library System, from July 1, 2011 to July 1, 2012.
- d. Affirm Official Bond and Oath for Valerie K. La Breck, Treasurer, Woodland Hills Improvement and Service District, from July 7, 2011 to July 1, 2012;
- e. Affirm Public Official Bond for Don Julian, Treasurer, Sheridan Rec District, from March 18, 2011 to March 18, 2012;
- f. Sheridan County License Agreement Number 1107 LA with Montana Dakota Utilities to cross County Road #113, Upper Road, to install a gas service line for a residence (fee waived);
- g. Sheridan County License Agreement Number 1108 LA with Pennaco Energy, Inc. to cross County Road #84, Wildcat Road, to install a 16" cased bore containing a CBM pipeline, a water pipeline, and electrical conduit (fee paid);
- h. Ratify Administrative Director's signature on Consent of Lien Holder of Record for Tract 2 of the Woodland Park Subdivision, Sheridan County, Wyoming.
- i. Ratify Administrative Director's signature as Plan Administrator for the July 1, 2011 renewal of the Sheridan County Health Benefit plan;
- j. Ratify Administrative Director's signature for Amendment #1 to the Sheridan County Health Benefit plan replacing all Rx prescription references to Envision Rx effective August 1, 2011;
- k. Release of Mortgage by Stonemill Construction, LLC, for Lot 2, Block 4, Woodland Park Subdivision – Phase 1, acknowledging payment received of \$21,400.00;
- l. Release of Mortgage by Jon Schoenfelder, for Lot 5, Block 1, Woodland Park Subdivision – Phase 1, acknowledging payment received of \$21,400.00.

### AGENDA

Commissioner Nickel made a motion to approve the agenda as published. Commissioner Maier seconded the motion, and the Board voted unanimously to pass the motion.

### ANNOUNCEMENTS

Chairman Ringley announced that partial fire restrictions are in effect. Specifics regarding the restrictions are available at [www.sheridancounty.com](http://www.sheridancounty.com). The Treasurer's office will be holding their annual property tax sale August 19 at 9:00 a.m. in the, 2<sup>nd</sup> floor public meeting room of the Courthouse annex. He also noted Ranchester is having a Centennial Celebration August 27 and Story Days is August 26 – 28.

### PUBLIC COMMENTS

There were no public comments made.

### LAW ENFORCEMENT AMENDMENT

Following a staff report from Administrative Director Renee' Obermueller, Commissioner Rolston made a motion to approve and authorize the Chairman to sign an Amendment to the Law Enforcement Center Agreement to establish a video arraignment process in Sheridan County. The term shall be effective for one year expiring July 1, 2012. Commissioner Maier seconded, all Commissioners voted in favor and the motion passed.

### CONCRETE REPAIR CONTRACT

Following a staff report from Renee' Obermueller, Administrative Director, Commissioner Maier made a motion to award and authorize the Chairman to sign contract documents for a concrete repair project with Proline Concrete, Inc. in an amount not to exceed \$36,470, for a period of August 17 until

November 14, 2011. Commissioner Nickel seconded the motion, and it passed with all Commissioners voting in favor.

REAPPOINTMENT/COOPERATIVE AGREEMENT, HEALTH OFFICER

Commissioner Cram moved to reappoint Dr. Michael Strahan as the County Health Officer for Sheridan County for a 4 year term until August, 2015 following a staff report from Administrative Director, Renee' Obermueller. Commissioner Rolston seconded the motion and it passed with a unanimous vote. Commissioner Maier made a motion to authorize the Chairman to sign the Grant Award Agreement for the US Department of Health and Human Services Public Health Emergency Preparedness, Wyoming Department of Health, the Sheridan County Health Officer, and Sheridan County in the amount of \$12,000 from September 1, 2011 to August 31, 2012, to support public health emergency matters and infrastructure with the County. The motion was seconded by Commissioner Rolston, all voted in favor, and the motion passed.

RESOLUTION 11-08-021 FEDERAL DISASTER DECLARATION/AGENT DESIGNATION

Following a staff report from Dave Coleman, Emergency Management Coordinator, Commissioner Maier moved to approve and authorize the Chairman to sign Resolution number 11-08-021 designating Dave Coleman, Emergency Management Coordinator, to act as the Applicant Agent with the Wyoming Office of Homeland Security to execute and file application for the purpose of obtaining federal financial assistance. The motion was seconded by Commissioner Rolston, all voted in favor and the motion passed.

**RESOLUTION 11-08-021  
FEDERAL DISASTER DECLARATION AND APPLICANT  
AGENT DESIGNATION**

**WHEREAS, during the months of May, June, and July, 2011, unusually heavy snow pack in the mountains of Wyoming combined with spring storms producing heavy rains resulted in flooding and landslides throughout the state; and**

**WHEREAS, a Flood Incident Command was coordinated consisting of staff from Sheridan County and the City of Sheridan. The members constantly monitored water levels and bridge status, cleared debris, provided public information, communicated with utilities, performed traffic evaluations and evacuations, and coordinated sand bagging efforts; and**

**WHEREAS, on July 22, 2011, the State of Wyoming received a federal disaster declaration from President Obama allowing communities in Wyoming to seek federal financial assistance; and**

**WHEREAS, the State of Wyoming Office of Homeland Security is acting as the liaison with Federal Emergency Management Agency (FEMA) to provide assistance to applicants seeking financial assistance; and**

**WHEREAS, Sheridan County shall designate an Applicant Agent who is authorized to represent and act for the organization in all dealings with the State of Wyoming for all matters pertaining to such disaster assistance in accordance with the assurances and agreements required; and**

**NOW, THEREFORE, BE IT RESOLVED that the Board of Sheridan County Commissioners designate Dave Coleman, Emergency Management Coordinator to act as the Applicant Agent with the Wyoming Office of Homeland Security to execute and file application for the purpose of obtaining federal financial assistance.**

**APPROVED AND ADOPTED this 16th day of August, 2011.**

**BOARD OF COUNTY COMMISSIONERS**

**Sheridan County, Wyoming**

**/s/Tom Ringley, Chairman**

**ATTEST:**

**/s/Eda S. Thompson, County Clerk**

RESOLUTION 11-08-022, CDBG APPLICATION

Chairman Ringley opened a Public Meeting at 9:17 a.m. and received a staff report from Mike Mackey, Grants Administrator, detailing the proposed project. Cathi Kindt, Director of the Free Clinic, addressed the Board explaining their working relationship with Public Health and the convenience this proposal would provide for clients they serve. There were no comments or questions from the public and Chairman Ringley closed the Public Meeting at 9:24 a.m. Commissioner Rolston made a motion to approve and authorize the Chairman to sign Resolution number 11-08-022 and all associated documents authorizing submission of a CDBG grant application in the amount of \$491,700 to the Wyoming Business Council requesting funding assistance with renovation work to the Public Health Building to house the Sheridan County Free Clinic. Commissioner Maier seconded the motion and following a unanimous vote the motion passed.

**RESOLUTION 11-08-022**  
**RESOLUTION REQUESTING COMMUNITY DEVELOPMENT BLOCK GRANT**  
**(CDBG) FUNDING ASSISTANCE FROM THE WYOMING BUSINESS COUNCIL**  
**FOR RENOVATION AND CONSTRUCTION WORK FOR EXPANSION OF**  
**COUNTY PUBLIC HEALTH BUILDING TO HOUSE THE**  
**SHERIDAN COUNTY FREE CLINIC**

**WITNESSETH**

**WHEREAS, the Sheridan County Free Clinic has only a year to year lease agreement at its current location; and**  
**WHEREAS, the Sheridan County Free Clinic and Sheridan County Public Health provide complimentary services; and**  
**WHEREAS, locating both medical providers in the same facility would be extremely beneficial to their clientele; and**  
**WHEREAS, Sheridan County is contributing approximately \$100,000 worth of land, existing building space, and preliminary design work, with the Free Clinic contributing nearly \$25,000 worth of furnishings and equipment;**  
**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF SHERIDAN COUNTY, that the Board of County Commissioners will submit an application to the Wyoming Business Council requesting \$491,700.00 in CDBG grant funding for the Sheridan County Free Clinic project.**

**DATED this sixteenth day of August, 2011.**

**BOARD OF COUNTY COMMISSIONERS**

**Sheridan County, Wyoming**

**/s/ Tom Ringley, Chairman**

**Attest:**

**/s/Eda S. Thompson, County Clerk**

**DSA SUB-RECIPIENT GRANT AGREEMENT**

Following a staff report from Grants Administrator, Mike Mackey, Commissioner Cram made a motion to approve and authorize the Chairman to sign a Sub-Recipient Grant Agreement between the County and the Downtown Sheridan Association for the Historic Railroad District, Historic Preservation/Economic Development Grant. Commissioner Rolston seconded and all voted in favor, motion passed.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 9:28 a.m.

**BOARD OF COUNTY COMMISSIONERS**

**Sheridan County, Wyoming**

**Attest:**

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Tom Ringley, Chairman

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Eda S. Thompson, County Clerk