

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m. September 6, 2011, in regular session at the Sheridan County Courthouse, Sheridan, Wyoming. Chairman Tom Ringley called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Tom Ringley, and Bob Rolston. Commissioners Steve Maier and Mike Nickel were absent.

CONSENT AGENDA

Commissioner Cram made a motion to approve the consent agenda as read and published and authorize the Chairman to sign documents as required. Commissioner Rolston seconded and with all Commissioners voting in favor, the motion passed.

- a. Minutes from Regular Session, August 16, 2011;
- b. Release of Mortgage by Andrew McFaul/Excalibur Construction, Inc., for Lot 1, Block 1, Woodland Park Subdivision – Phase 1, acknowledging payment received of \$21,400.00;
- c. Ratify Administrative Director’s signature as Plan Administrator for Amendment #2 to the Sheridan County Health Benefit Plan to correct the Chiropractic Care Schedule of Benefits;
- d. Affirm Chairman’s signature on the Permit for Supervised Public Display of Fireworks Sheridan County, Wyoming for the Town of Ranchester;
- e. Affirm Administrative Director’s signature to implement the Critical Illness Policy for Sheridan County;
- f. Affirm Public Works Director’s signature on Deed of Gift Agreement;
- g. Renewal of Official Bond and Oath for Gregory D. Benzel, Treasurer, High Line Ditch Irrigation District, until September 27, 2012;
- h. Renewal of Official Bond and Oath for Ed Johlman, Treasurer, Sheridan County Fair Association, until June, 2016;
- i. General Airport Vouchers – August;
- j. General County Vouchers – August.

**AUGUST 2011**

**INTERIM MID-MONTH WARRANTS**

| <b>VENDOR</b>                 | <b>AMOUNT</b> | <b>DESCRIPTION</b>        |
|-------------------------------|---------------|---------------------------|
| ACT INC                       | \$3,510.71    | PHONE SVC                 |
| AMERICAN FAMILY LIFE INS CO   | \$1,428.60    | PREMIUM                   |
| AT&T MOBILITY                 | \$58.72       | CELL PHONE SVC            |
| AT&T SUBPOENA CENTER          | \$40.00       | SUBPOENA HOURLY           |
| BEASLEY, GABE                 | \$625.00      | WELLNESS PROGRAM          |
| BIG HORN CNTY ELECTRIC CO-OP  | \$20.00       | UTILITIES                 |
| BUNTING, SHERYL               | \$325.00      | MILEAGE                   |
| CATERPILLAR FIN SERVICES CORP | \$87,717.10   | PAYMENTS                  |
| CENTURYLINK                   | \$388.90      | PHONE SVC                 |
| CHARLES W BASSETT             | \$4,691.84    | LEASE PMTS                |
| CIT-CO FEDERAL CREDIT UNION   | \$4,141.60    | MONTHLY PAYROLL TRANSFERS |
| CITY OF SHERIDAN              | \$2,913.80    | UTILITIES                 |
| DASHABOUT SHUTTLE             | \$56.00       | TRANSPORT                 |
| DELTA DENTAL                  | \$8,074.90    | AUGUST PREMIUM            |
| DEX MEDIA WEST                | \$29.20       | ADVERTISING               |
| EBMS                          | \$1,835.01    | FLEX PLAN                 |
| ED HAMMER INC                 | \$26,000.00   | 2011 CHEV TRAVERSE        |
| FREMONT MOTOR SHERIDAN        | \$22,984.47   | 2011 FORD PICKUP          |
| GARNISHMENTS                  | \$2,254.56    | AUGUST                    |
| GARRETT, ANDREA               | \$80.00       | REIMB NOTARY              |
| GREAT AMERICA NETWORKS        | \$49.28       | CONF CALLING              |
| HOME DEPOT                    | \$41.83       | SUPPLIES                  |
| ICMA RETIREMENT TRUST         | \$4,504.08    | AUGUST                    |
| JURY WARRANTS                 | \$5,651.96    | JURORS                    |
| KWN CONSTRUCTION              | \$47,846.34   | CRTHSE HVAC UPGRADES      |
| MASTERCARD                    | \$5,611.08    | AUGUST                    |
| MONTANA DAKOTA UTILITIES      | \$9,862.11    | UTILITIES                 |
| NCPERS GROUP LIFE INS         | \$432.00      | PRUDENTIAL LIFE           |
| ORCHARD TRUST                 | \$4,516.52    | WYO DEFERRED COMPENSATION |

|  |                     |
|--|---------------------|
| PAETEC                                       | \$28.75             |
| PITNEY BOWES                                 | \$200.00            |
| POWDER RIVER ENERGY CORP                     | \$42.66             |
| QUIK SAK                                     | \$751.14            |
| QWEST  | \$4,545.75          |
| RANGE TELEPHONE                              | \$307.51            |
| SANOFI PASTEUR INC                           | \$541.31            |
| SHERIDAN AREA WATER SUPPLY                   | \$515.50            |
| SHERIDAN CHAMBER OF COMMERCE                 | \$82.00             |
| SHERIDAN CNTY CLERK OF DISTRICT COURT        | \$50.00             |
| SHERIDAN CNTY TREAS HEALTH INS               | \$142,397.70        |
| SHERIDAN CNTY TREAS PAYROLL TAX              | \$125,038.60        |
| SHERIDAN PRESS                               | \$200.25            |
| SPILLMAN TECHNOLOGIES INC                    | \$54,510.00         |
| STAPLES                                      | \$872.40            |
| TOWN OF CLEARMONT                            | \$64.00             |
| UNITED LIFE INSURANCE CO                     | \$1,401.18          |
| UNITED STATES POSTAL SVC                     | \$5,000.00          |
| US BANK CORPORATE REAL ESTATE                | \$800.00            |
| VERIZON WIRELESS                             | \$1,509.23          |
| WACO   | \$890.00            |
| WALMART                                      | \$211.95            |
| WRIGHT EXPRESS                               | \$9,581.61          |
| WYDOT  | \$4.00              |
| WYO RETIREMENT SYSTEM                        | \$74,294.31         |
| WYO WORKERS COMPENSATION DIV                 | \$8,396.37          |
| WYOPASS                                      | \$500.00            |
| <b>TOTAL MID-MONTH INTERIM WARRANTS PAID</b> | <b>\$678,426.83</b> |

|                          |
|--------------------------|
| PHONE SVC                |
| POSTAGE MTR REFILL       |
| UTILITIES                |
| FUEL                     |
| PHONE SVC                |
| PHONE SVC                |
| VACCINES                 |
| UTILITIES                |
| CHAMBER BUCKS            |
| SHORTAGE                 |
| HEALTH INS/FLEX PLAN FEE |
| 941                      |
| ADVERTISING              |
| YEARLY MAINT             |
| SUPPLIES                 |
| UTILITIES                |
| AUGUST                   |
| POSTAGE                  |
| OFFICE RENT              |
| CELL PHONE SVC           |
| REGISTRATIONS            |
| SUPPLIES                 |
| FUEL                     |
| EXEMPT PLATES            |
| AUGUST                   |
| AUGUST                   |
| REGISTRATIONS            |

**GENERAL COUNTY WARRANTS**

| <b>VENDOR</b>                      | <b>AMOUNT</b> | <b>DESCRIPTION</b>                      |
|------------------------------------|---------------|---|
| A PLUS PLUMBERS                    | \$337.95      | REPAIR                                  |
| ABC SIGNS AND SPECIALTIES          | \$480.00      | GRAPHICS                                |
| AECOM                              | \$12,181.38   | RIPARIAN MGMT PLAN                      |
| AMERICAN HORTICULTURAL SOCIETY     | \$35.00       | MEMBERSHIP                              |
| AMERICAN NURSERYMAN                | \$48.00       | SUBSCRIPTION                            |
| AMERICAN WELDING & GAS             | \$103.50      | HELIUM                                  |
| A-PLUS SERVICES                    | \$21,622.50   | TRUCKING                                |
| ARSENE, DARCI                      | \$105.00      | MILEAGE                                 |
| ASSOCIATED CONST ENGINEERING       | \$847.00      | ENGINEERING                             |
| ATTORNEYS AT LAW OF WYOMING        | \$112.50      | LEGAL                                   |
| BARCODES INC                       | \$933.35      | SCANNER                                 |
| BENNICK, CONNIE                    | \$12.48       | SUPPLIES                                |
| BIG HORN WATER WAGON               | \$13,815.00   | WATER ROADS                             |
| BIG SKY FIRE PROTECTION            | \$250.00      | INSPECTION                              |
| BILL PINKERTON                     | \$24.03       | MEALS                                   |
| BOB BARKER CO                      | \$427.29      | SUPPLIES                                |
| BOBS PEST CONTROL                  | \$70.00       | SERVICE                                 |
| C & K EQUIPMENT                    | \$95.00       | REPAIR                                  |
| CALENDARS                          | \$23.09       | PLANNER                                 |
| CAROL MUESSIG, CLK OF DIST CRT     | \$5.50        | COPIES                                  |
| CARQUEST AUTO PARTS                | \$52.95       | PARTS                                   |
| CARR, THOMAS                       | \$1,000.00    | LEASE PMT                               |
| CARSON'S                           | \$72.00       | SERVICE                                 |
| CARTRIDGE WORLD                    | \$84.93       | CARTRIDGES                              |
| CATERPILLAR FIN SERVICES CORP      | \$38,649.05   | PAYMENT                                 |
| CBM FOOD SERVICE                   | \$26,376.60   | INMATE MEALS                            |
| CDW GOVERNMENT                     | \$80.68       | PARTS                                   |
| CED INC                            | \$125.10      | BULBS                                   |
| CHAMPION FERRIES FUNERAL HOME      | \$4,590.00    | SERVICES                                |
| CIRCLE S SANITATION                | \$355.00      | SANITATION                              |
| CITY ELECTRIC                      | \$653.40      | ELECTRICAL                              |
| CITY OF SHERIDAN                   | \$685.28      | FLOOD NOTIFICATION PLAN,<br>ADVERTISING |
| COLLINS COMMUNICATIONS             | \$95.00       | INTERNET, MONITORING                    |
| COMPUTER SOFTWARE ASSOC            | \$470.00      | WEBHOST, SUP                            |
| CORRECTIONAL HEALTHCARE MANAGEMENT | \$38,777.49   | INMATE MEDICAL SVC                      |
| COUNTRY HOSPITAL FOR ANIMALS       | \$30.00       | BOARDING                                |
| CULLIGAN OF SHERIDAN               | \$51.00       | WATER                                   |
| CUNDIFF, SHELLEY                   | \$1,620.00    | LEGAL                                   |
| DCM CONSTRUCTION                   | \$285,168.02  | CONTRACTS, EQUIP RENTAL                 |
| DESERT MOUNTAIN CORP               | \$194,612.44  | ROAD SAVER                              |
| DIAMOND MOWERS                     | \$420.27      | PARTS                                   |
| DOWL HKM                           | \$75.00       | TESTING                                 |

|   |              |                                   |
|---|--------------|-----------------------------------|
| DRIVE TRAIN INDUSTRIES                  | \$27.28      | PARTS                             |
| DUTCH CREEK ENTERPRISES                 | \$7,607.50   | HAULING                           |
| EAST RIDGE TOWING                       | \$35.00      | TOWING                            |
| ED HAMMER INC                           | \$326.24     | OIL CHNGS                         |
| EMI FILTRATION PRODUCTS                 | \$207.60     | FILTERS                           |
| ENTENMANN-ROVIN CO                      | \$67.36      | BADGE                             |
| ESRI INC                                | \$14,576.00  | ARC, ESRI MAINT, LICENSE          |
| FARMERS CO-OP OIL                       | \$2,786.82   | FUEL, FILTER                      |
| FASTENAL                                | \$20.06      | PLIERS                            |
| FERRIES, MARK                           | \$66.50      | RECORDS                           |
| FIBERPIPE                               | \$34.00      | PAGING                            |
| FILING SOURCE INC                       | \$192.00     | RIBBON                            |
| FLAIL-MASTER                            | \$879.50     | PARTS                             |
| FORMISANO, BONNIE                       | \$27.90      | PREMIUM REFUND                    |
| FORWARD SHERIDAN                        | \$700.00     | SPONSORSHIP                       |
| FREMONT MOTOR                           | \$75.00      | SEAT                              |
| GALLS                                   | \$184.60     | SUPPLIES                          |
| GARY BRINK INC                          | \$148.80     | PARTS                             |
| GARYS VACUUMS & STAMPS                  | \$27.95      | STAMP                             |
| GERI HARPER, OFFICIAL COURT REPORTER    | \$242.50     | TRANSCRIPT                        |
| GLAXOSMITHKLINE PHARMACEUTICALS         | \$2,012.00   | TWINRIX                           |
| GRAINGER INC                            | \$40.01      | MOTOR                             |
| HARNISH, AMY                            | \$70.00      | REPAIR                            |
| HEALY LAW FIRM                          | \$187.50     | LEGAL                             |
| HEARTLAND KUBOTA                        | \$100.38     | KIT                               |
| HEUER, KIM                              | \$286.38     | WITNESS EXPENSE                   |
| HIGH LAND INC                           | \$5,676.00   | LANDSCAPING                       |
| HININGER, SCOTT                         | \$231.99     | MILEAGE                           |
| HOLIDAY INN-SHERIDAN                    | \$789.88     | LODGING                           |
| HORTICULTURE                            | \$11.95      | SUBSCRIPTION                      |
| INDUSTRIAL COMMUNICATIONS & ELECTRONICS | \$1,278.00   | SERVICE                           |
| INTERMOUNTAIN CONSTRUCTION              | \$4,172.81   | MATERIAL                          |
| JACKS TRUCK & EQUIPMENT                 | \$1,337.99   | PARTS                             |
| JASON ROGERS PHOTOGRAPHY                | \$75.00      | SESSION                           |
| JIMS TREE SERVICE                       | \$345.00     | SERVICE                           |
| JLN NETWORKING                          | \$753.00     | MAINT                             |
| K B COMMERCIAL PRODUCTS                 | \$9,474.58   | VACUUM, MOTOR                     |
| KBM&M INC BIG HORN SANITATION           | \$155.30     | PORT TLT                          |
| KIMMEL, KERRIE                          | \$725.00     | DEP CORONER                       |
| KNECHT HOME CENTER                      | \$77.56      | LATH                              |
| KNIFE RIVER INC                         | \$135,401.13 | SWAIM ROAD                        |
| LANNANS SUPPLY CO                       | \$395.85     | SUPPLIES                          |
| LAYA, GARY                              | \$147.92     | MAINT                             |
| LEE METAL WORKS                         | \$1,625.00   | INSTALL FAN                       |
| LIND, JERRICA                           | \$1,142.37   | TRAVEL EXPENSE                    |
| LOCO PRINTING                           | \$585.30     | SUPPLIES                          |
| LYNN PEAVEY CO                          | \$370.50     | SUPPLIES                          |
| MARK'S PLUMBING PARTS                   | \$379.78     | PARTS                             |
| MATTHEW BENDER & CO                     | \$393.98     | LITERATURE                        |
| MCMURRY READY MIX                       | \$88,869.63  | MATERIAL                          |
| MEINEKE ECONOLUBE                       | \$146.85     | OIL CHNGS                         |
| MEMORIAL HOSPITAL                       | \$6,582.20   | FIXED COST, MEDICAL               |
| MOUNTAIN VIEW BUILDING                  | \$28,777.50  | HAULING                           |
| MULLINAX                                | \$80,325.00  | ROAD BASE                         |
| NADA OFFICIAL USED CAR GUIDE            | \$1,145.00   | SUBSCRIP                          |
| NADA APPRAISAL GUIDES                   | \$140.00     | GUIDE                             |
| NAPA AUTO PARTS                         | \$540.04     | PARTS                             |
| NATIONAL BUSINESS SYSTEMS               | \$6,443.81   | NOTICES                           |
| NATIONAL PUBLIC SAFETY INFO BUREAU      | \$144.00     | DIRECTORY                         |
| NMS LABS                                | \$310.00     | SCREENING                         |
| NORCO                                   | \$530.18     | SUPPLIES                          |
| NORTHERN WY MENTAL HEALTH CENTER        | \$125.00     | SCREENING                         |
| NOVUS AUTO GLASS                        | \$55.00      | REPAIR                            |
| OREILLY AUTOMOTIVE                      | \$393.40     | PARTS                             |
| PACK & MAIL                             | \$30.21      | SHIPPING                          |
| PETERBILT OF WYO                        | \$1,918.88   | SWITCH RET                        |
| PLAINS TIRE CO                          | \$622.71     | TIRES                             |
| PLAINSMAN PRINTING                      | \$390.70     | FORMS                             |
| POCKET PRESS INC                        | \$197.78     | BOOK                              |
| POWDER RIVER POWER                      | \$379.19     | PARTS                             |
| PTOLEMY DATA SYSTEMS                    | \$17,125.93  | COMPUTERS, SERVICE, LICENSES, SUP |
| QUARTERMASTER                           | \$65.97      | SHIRTS                            |
| QUICK PRINTING                          | \$59.00      | BUS CARDS                         |

|                                     |                       |                                   |
|-------------------------------------|-----------------------|-----------------------------------|
| RANCHHAND FENCING LLC               | \$3,420.60            | FENCING                           |
| RELM WIRELESS CORP                  | \$154.83              | RADIO                             |
| SCHUTTE, VINCENT                    | \$1,402.50            | LEGAL                             |
| SERVALL UNIFORM & LINEN SUP         | \$52.47               | TWLS                              |
| SESSIONS, KEVIN                     | \$425.00              | DEP CORONER                       |
| SHERIDAN ACE HARDWARE               | \$20.48               | SPRAYERS                          |
| SHERIDAN CNTY AIRPORT               | \$94,783.33           | LEASES, CAP IMP FUNDING, FXD COST |
| SHERIDAN CNTY CLERK OF DIST COURT   | \$117.30              | SUPPLIES                          |
| SHERIDAN CNTY EXTENSION             | \$83.61               | SUPPLIES                          |
| SHERIDAN CNTY FAIR ASSN             | \$35,416.67           | FIXED COST                        |
| SHERIDAN CNTY FULMER PUBLIC LIBRARY | \$93,333.33           | FIXED COST                        |
| SHERIDAN CNTY PUBLIC HEALTH         | \$10.00               | TEST                              |
| SHERIDAN CNTY WEED & PEST           | \$1,405.81            | CHEMICAL MOW                      |
| SHERIDAN COMMERCIAL CO              | \$495.75              | SUPPLIES                          |
| SHERIDAN FIRE EQUIPMENT             | \$483.00              | EXTINGUISHER MAINT                |
| SHERIDAN PRESS                      | \$2,371.85            | ADVERTISING                       |
| SHERIDAN SAW SERVICE                | \$11.87               | SWITCH                            |
| SHERWIN WILLIAMS                    | \$240.69              | PAINT                             |
| SHIPTONS BIG R                      | \$52.43               | SUPPLIES                          |
| SKYLINE IMPLEMENT INC               | \$328.57              | PARTS                             |
| SOURCE OFFICE PRODUCTS              | \$267.57              | SUPPLIES                          |
| ST VINCENT HEALTHCARE               | \$177.63              | FACILITY CHG                      |
| STEVES TRUCK SVC                    | \$2,469.19            | REPAIR                            |
| STRAHAN & ASSOCIATES                | \$369.67              | SCREENING, HLTH OFFICER           |
| STURTZ, JOHN                        | \$32.28               | PHONE CHARGERS                    |
| SYSCO FOOD SVC                      | \$309.85              | SUPPLIES                          |
| THE BIG HORN MOUNTAIN RADIO NETWORK | \$300.00              | ADVERTISING                       |
| THE TROPHY CASE                     | \$13.50               | NAME TAGS                         |
| THE WYOMING BUSINESS REPORT         | \$19.97               | SUBSCRIPTION                      |
| THYSSENKRUPP ELEVATOR               | \$970.65              | ELEV MAINT                        |
| TIRE-RAMA                           | \$451.46              | REPAIRS                           |
| TOP OFFICE PRODUCTS                 | \$2,836.02            | SUPPLIES, COPY CHGS               |
| TOTAL COMFORT                       | \$825.03              | REPAIRS                           |
| TRICOUNTY GAS                       | \$297.60              | PROPANE                           |
| TSP INC                             | \$3,759.46            | ENGINEERING                       |
| VALLEY MOTOR LEASING                | \$1,535.16            | LEASE PMTS                        |
| VISTA WEST ENGINEERING              | \$8,117.95            | ENGINEERING                       |
| VOLUNTEERS OF AMERICA               | \$50.00               | SCREENING                         |
| WPCI                                | \$28.50               | SCREENING                         |
| WAREHOUSE MARKET                    | \$1,189.80            | SUPPLIES                          |
| WATER PRODUCTS                      | \$110.00              | WATER                             |
| WEST PAYMENT CENTER                 | \$2,460.93            | INFO CHGS                         |
| WYO DEPT OF HEALTH                  | \$240.00              | KITS                              |
| WYOMING ELECTRIC                    | \$73.00               | REPAIR                            |
| WYOMING MACHINERY CO                | \$2,790.37            | PARTS, TRAINING                   |
| WYOMING POLICE SERVICE DOG ASSN     | \$60.00               | DUES                              |
| YALOWIZER EXCAVATING                | \$640.00              | INSTALL CULVERT                   |
| <b>GENERAL COUNTY WARRANTS</b>      | <b>\$1,342,371.21</b> |                                   |

#### AIRPORT WARRANTS

| VENDOR                           | AMOUNT      | DESCRIPTION      |
|----------------------------------|-------------|------------------|
| A & B BUILDINGS                  | \$17.38     | SCREWS           |
| ACE EQUIPMENT & SUP              | \$1,897.49  | BLADE            |
| ACE RADIATOR                     | \$1,475.41  | REPAIR           |
| AGSOOURCE SOIL & FORAGE LAB      | \$56.00     | TEST             |
| AMERICAN WELDING & GAS           | \$81.90     | MATERIAL         |
| ANDERSON HTG & A/C               | \$140.00    | REPAIR           |
| AT&T                             | \$95.29     | CELL PHONE SVC   |
| BIG HORN TIRE                    | \$845.00    | TIRES            |
| BRESNAN COMMUNICATIONS           | \$280.80    | PHONE SVC        |
| CARQUEST                         | \$372.90    | PARTS            |
| CASPER/NATRONA CNTY INTL AIRPORT | \$375.00    | TRAINING         |
| CHEM-DRY                         | \$65.00     | PRODUCTS         |
| CIRCLE S SANITATION              | \$178.00    | SANITATION       |
| CITY OF SHERIDAN                 | \$1,563.30  | UTILITIES        |
| COMTRONIX                        | \$100.00    | ALARM MONITORING |
| COOPER CROUSE-HINDS              | \$258.03    | LAMPS            |
| DOORMEN OVERHEAD                 | \$668.62    | INSTALLATIONS    |
| DOUGLAS PORTABLE TOILETS         | \$198.00    | PORT TLTS        |
| FASTENAL                         | \$12.22     | PARTS            |
| FORCE AMERICA                    | \$23.06     | GAUGE            |
| HALI-BRITE                       | \$5,395.90  | CONES, LIGHTS    |
| HARDRIVES CONST                  | \$63,759.45 | RESTRIPE RW      |
| HEARTLAND KUBOTA                 | \$161.10    | PARTS            |

|                                  |                     |                           |
|----------------------------------|---------------------|---------------------------|
| HENKE MANUFACTURING              | \$366.83            | PARTS                     |
| HOME DEPOT                       | \$210.78            | SUPPLIES                  |
| INDUSTRIAL TOWEL                 | \$27.56             | TOWELS                    |
| JACKS TRUCK & EQUIP              | \$367.88            | PARTS                     |
| JOHNSON COUNTY AERO              | \$2,024.40          | PLANE DAMAGE              |
| KB COMMERCIAL PRODUCTS           | \$2,073.59          | EQUIP, SUP                |
| KILPATRICK CREATIONS             | \$957.00            | CLOTHING                  |
| KNECHT HOME CENTER               | \$9.19              | SUPPLIES                  |
| MASTERCARD                       | \$1,198.09          | JUNE                      |
| MONTANA DAKOTA UTILITIES         | \$3,019.82          | UTILITIES                 |
| MULLINAX CONCRETE                | \$632.37            | MATERIAL                  |
| NAPA AUTO PARTS                  | \$1,342.85          | PARTS                     |
| POWDER RIVER HTG & AC            | \$127.50            | SERVICE                   |
| PTOLEMY                          | \$699.00            | IT SVC                    |
| SHERIDAN CNTY AIRPORT PETTY CASH | \$93.47             | PETTY CASH                |
| SHERIDAN SAW SERVICE             | \$51.09             | SUPPLIES                  |
| SHERIDAN SEED                    | \$51.96             | FERTILIZER                |
| SHERIDAN PRESS                   | \$339.60            | SUBSCRIPTION, ADVERTISING |
| SHIPTONS                         | \$176.16            | SUPPLIES                  |
| STEVES TRUCK SERVICE             | \$70.00             | REPAIR                    |
| STRAHAN & ASSOC                  | \$38.00             | SCREENING                 |
| TROPHY CASE                      | \$72.00             | SIGNS                     |
| TINA JO SMITH                    | \$52.80             | MILEAGE                   |
| VISTA WEST                       | \$81,719.10         | ENGINEERING               |
| WALMART                          | \$124.93            | SUPPLIES                  |
| WESTCOAST SALES & MKTG           | \$897.17            | SUPPLIES                  |
| <b>TOTAL AIRPORT WARRANTS</b>    | <b>\$174,762.99</b> |                           |

#### AGENDA

Commissioner Rolston made a motion to approve the agenda as published, Commissioner Cram seconded, all Commissioners voted in favor, and the motion passed.

#### ANNOUNCEMENTS

Chairman Ringley recognized the following employees for 5 years of service to Sheridan County: Connie Bennick, Road and Bridge; Ken Harmon, Detention; Steve Kennedy, Assessor's Office; and Katie Schaefer, Treasurer's Office. Each employee received a certificate of appreciation and \$20 in Chamber Bucks. Chairman Ringley also announced there will be no regularly scheduled Board meeting on September 20, 2011 due to the Wyoming Association of County Officials Meeting. Mark Reid, County Planner announced the County was presented with Wyoming Planning Association's 2011 Rural Planning Project of the year for Sheridan County's Conservation Design Regulations at the annual WYOPASS conference. Chairman Ringley then presented the plaque for this award to Mr. Reid thanking him for his efforts and leadership in the Planning Department.

#### PUBLIC COMMENTS

There were no public comments for matters not on the agenda.

#### HOMELAND SECURITY EMERGENCY MANAGEMENT GRANT

Following a staff report from Dave Coleman, Emergency Management Coordinator, Commissioner Rolston moved to accept the grant award and authorize the Chairman to sign the Agreement with the Office of Homeland Security to receive Emergency Management Performance Grant (EMPG) funds in the amount of \$29,042 to be matched by \$29,042 in County funds for a period of October 1, 2010 to March 31, 2012. Commissioner Cram seconded the motion, all Commissioners voted in favor and the motion passed.

#### SCA - REHAB SOUTH ACCESS ROAD

John Stopka, Airport Manager, addressed the Commission and explained that one proposal was received and it exceeded the funds budgeted for this project. Commissioner Cram made a motion to award the bid for the Sheridan County Airport Rehab South Access Road to ICM in the amount of \$193,550 and authorize the Chairman to sign all contract documents associated with the project. The motion failed due to lack of a second.

#### SCA REHAB TAXIWAY B

Following a staff report from John Stopka, Airport Manager, Commissioner Rolston moved to award the bid for the Sheridan County Airport Rehab Taxiway B – Bid Package A to Knife River Corp. in the amount of \$1,704,291 and authorize the Chairman to sign contract documents associated with the project. Commissioner Cram seconded the motion, and following a unanimous vote, the motion passed.

#### WYDOT W 5<sup>th</sup> COOPERATIVE AGREEMENT

Public Works Director Rod Liesinger presented his staff report and explained an agreement for consideration by the Board. Commissioner Rolston made a motion to approve and authorize the Chairman to sign a Cooperative Agreement between WYDOT, the City of Sheridan, and Sheridan County to conduct a Reconnaissance Report to evaluate

5<sup>th</sup> Street from Mydland Road to Soldier Creek Road. The funding will be 90.49% Communities Urban Systems funds and 9.51% City and County split. Sheridan County's portion shall be \$951.00. Commissioner Cram seconded, all voted in favor, and the motion passed.

**CU-11-008: PENNACO ENERGY STORAGE AND STAGING AREA CUP**

Chairman Ringley opened a Public Hearing at 9:15 a.m., Robin DeBolt, Land Development Coordinator, presented her staff report. There were no comments from the public or the applicant's representative, Jaycie Burch, and Chairman Ringley closed the public hearing at 9:18 a.m. Commissioner Rolston moved to approve item CU-11-008: Pennaco Energy Storage and Staging Area CUP with the following seven conditions: 1. The applicant shall be permitted to operate a storage and staging area for materials and equipment for exploration, development and production related to the coal bed methane industry on 4.88 acres located off of Badger Creek Road (CR #122). 2. The applicant shall stake out the 4.88 acre site within 60 days of approval by the BOCC and submit a letter to the Planning Office stating that the site has been staked. 3. The applicants shall apply for and receive a Sheridan County Zoning Permit for the change in use and pay all fees associated with the permit prior to start up of the storage and staging of materials and equipment. 4. The addition of any proposed structures for the business shall require amending the original CUP. 5. No additional lighting or signage shall be added to the site. Any exterior lighting shall be shielded to prevent direct glare to adjoining properties or public rights-of-way. 6. Should the owner sell the property; the new owner(s) shall contact the Sheridan County Public Works office as to the change in ownership and to receive a copy of the conditions of the CUP. 7. Should the site cease to be used for the storage and staging of materials and equipment used in the coal bed methane industry, the site shall be reclaimed by the applicant within one year. Commissioner Cram seconded the motion and it passed with a unanimous vote. Chairman Ringley stated the Board will issue Findings of Fact Conclusions of Law supporting this decision.

**CU-11-009: PENNACO FIELD OFFICE AND STORAGE/STAGING AREA CUP**

Chairman Ringley opened a public hearing at 9:20 a.m., Robin DeBolt, Land Development Coordinator, presented her staff report to the Commission. There were no comments from the public or the applicant's representative, Jaycie Burch, and Chairman Ringley closed the public hearing at 9:24 a.m. Commissioner Cram moved to approve item CU-11-009: Pennaco Field Office and Storage/Staging area CUP with the following nine conditions: 1. The applicant shall be permitted to operate a field office and storage/staging area for materials and equipment for exploration, development and production related to the coal bed methane industry on 2.99 acres located at 320 Lower Prairie Dog Road (CR #1211). 2. The applicant shall stake out the 2.99 acre site within 60 days of approval by the BOCC and submit a letter to the Planning Office stating that the site has been staked. 3. The applicant is permitted to utilize the existing dwelling unit for a field office at the site for CBM business purposes only. 4. The applicants shall apply for and receive a Sheridan County Zoning Permit for the change in use and pay all fees associated with the permit prior to start up of the field office or storage and/or staging of materials and equipment. 5. Structure modifications or additions to the existing structures may require Sheridan County Building permits and may require amending the original CUP. 6. Additional structures for the business shall require amending the original CUP. 7. No additional lighting or signage shall be added to the site. Any exterior lighting shall be shielded to prevent direct glare to adjoining properties or public rights-of-way. 8. Should the owner sell the property; the new owner(s) shall contact the Sheridan County Public Works office as to the change in ownership and to receive a copy of the conditions of the CUP. 9. Should the site cease to be used for a field office and/or storage and staging of materials used in the coal bed methane industry, the site shall be reclaimed by the applicant within one year. Commissioner Rolston seconded the motion, all voted in favor, and the motion passed. Chairman Ringley stated the Board will issue Findings of Fact Conclusions of Law supporting this decision.

**S-11-002M: ARZY MINOR SUBDIVISION**

Following a staff report from Robin DeBolt, Land Development Coordinator, there were no questions from the Board, or the public, for applicant, Marsha Arzy. Commissioner Rolston then moved to approve item S-11-002M: Arzy Minor Subdivision, creating a 2 lot subdivision with following five conditions: 1. Building permits and inspections shall be required. 2. Should the applicant not record the plat within 6 months of the date of approval by the Board, the plat shall: 1) comply with all applicable municipal, county, state and federal ordinances, resolutions, laws, rules and regulations as they are enacted upon the date of recording; or 2) provide the Public Works Department an agreement to Postpone. 3. The plat shall be signed and recorded within 2 years of approval by the BOCC. If not, the approval will become null and void. The applicants would then need to restart the process, complying with all current subdivision requirements, submit a new application, fees, plat, and supporting documents. 4. The applicant shall widen the road surface for the 30 foot access easement off of Big Horn Avenue to proposed Lot 2 to a minimum top width of 18 ft with an "all weather surface" and provide adequate turning areas as approved by the Fire Code Official as required in the approval of the Road Waiver, dated December 3<sup>rd</sup>, 2011. 5. Sheridan County shall withhold signatures on the final plat until the 30 ft access easement improvements have been approved by the County Engineer. Commissioner Cram seconded the motion, all voted in favor, and the motion passed.

KUKUCHKA LANE PETITION FOR ANNEXATION

The Board had no questions for Sam Summers, representative of this petition request. Therefore, Commissioner Rolston made a motion to sign a Petition for Annexation into the Town of Ranchester for Lot 7 of The Wyoming Log Home Estates Subdivision and Kukuchka Lane for the distance that it is adjacent to said Lot 7. Commissioner Cram seconded and the motion passed with all voting in favor.

4-H SALARY AGREEMENT

Following a staff report from Administrative Director, Renee' Obermueller, Commissioner Cram moved to approve and authorize the Chairman to sign an Extended Professional Service Agreement between the University of Wyoming and the Board of County Commissioners from July 1, 2011 to June 30, 2012 in the amount of \$18,978 to provide an additional Extension Professional to encourage the development of 4-H and other youth programming. Commissioner Rolston seconded the motion and following a unanimous vote, the motion passed.

PUBLIC HEALTH COOPERATIVE AGREEMENT

Following a staff report from Public Health Representative, Bobbie Spahn, Commissioner Cram made a motion to approve and authorize the Chairman to sign a grant award agreement with the US Department of Health and Human Services Public Health Preparedness and Response for Bioterrorism Wyoming Department of Health and Sheridan County Public Health Nursing from Oct. 1, 2011 to Sept. 30, 2012 in the amount of \$15,000 to develop public health emergency preparedness and response capability. Commissioner Rolston seconded the motion, all voted in favor, and the motion passed.

QUITCLAIM VACATED ALLEY

The Board had no questions for Dave Randall, Randall Engineering, regarding his alley vacation request. Commissioner Rolston then moved to approve and authorize the Chairman to sign a Quitclaim Deed from Sheridan County to John Markert Calkins for a portion of the alley situated in Block 27 of the Western Addition to the Town, now City of Sheridan, Sheridan County, Wyoming. Said property was vacated by the Sheridan County Commissioners in August of 1894. Commissioner Cram seconded the motion and all Commissioners voted in favor. The motion passed.

RESOLUTION 11-08-023, SLIB GRANT BIRD FARM RD

Following a staff report from Mike Mackey, Grants Administrator, and Ken Muller, County Engineer, Commissioner Rolston made a motion to approve Resolution 11-08-023, authorizing the Chairman to submit and sign all documentation for application to the State Loan and Investment Board requesting funding assistance for reconstruction of 1.7 miles of Bird Farm Road, County Road #28. Estimated project cost is \$403,000, the County will be requesting \$141,050 from SLIB with the remaining \$261,950 funded from County CAP Tax Funds. Commissioner Cram seconded and following a unanimous vote, the motion passed.

**RESOLUTION 11-08-023**

**A RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE WYOMING OFFICE OF STATE LANDS & INVESTMENTS SEEKING FUNDING ASSISTANCE WITH UPGRADES TO COUNTY ROAD 28**

**WITNESSETH**

**WHEREAS, the Sheridan County Board of Commissioners desires to proceed with upgrades to County Road 28 (aka Bird Farm Road); and**

**WHEREAS, said upgrades will address existing public safety issues; and**

**WHEREAS, the estimated cost of these upgrades is \$403,000.00;**

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF SHERIDAN COUNTY, that a Chapter 3 grant application be submitted to the Wyoming Office of State Lands & Investments in the amount of \$141,050.00 with acknowledgement that the County Commissioners have obligated \$261,950.00 in Cap Tax matching funds. Further, this body designates Mike Mackey as the County's contact person for this project.**

**DATED this sixth day of September, 2011.**

**BOARD OF COUNTY COMMISSIONERS**

**Sheridan County, Wyoming**

**/s/Tom Ringley, Chairman**

**Attest:**

**/s/Eda S. Thompson, County Clerk**

RESOLUTION 11-08-024, GRANT APPLICATION FOR LIGHTING UPGRADES

Mike Mackey, Grants Administrator, presented his staff report and Commissioner Cram moved to approve Resolution 11-08-024, authorizing the Chairman to submit and sign all documentation for application to the Wyoming Business Council State Energy Office for lighting upgrades to the Historic Courthouse. Sheridan County is seeking

\$25,000 in American Recovery and Reinvestment Act funds with the County furnishing \$2,778 in matching general funds. Commissioner Rolston seconded and the motion passed with all voting in favor.

**RESOLUTION 11-08-024,**

**A RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE WYOMING BUSINESS COUNCIL’S STATE ENERGY OFFICE FOR A LIGHTING RETROFIT PROJECT IN SHERIDAN COUNTY’S HISTORIC COURTHOUSE,**

**WITNESSETH**

**WHEREAS, the Sheridan County Board of Commissioners desires to undertake an interior lighting system upgrade project in the County’s Historic Courthouse; and  
WHEREAS, said upgrades will greatly improve energy efficiency in that facility; and WHEREAS, the estimated cost of those upgrades is \$27,778.00; and  
WHEREAS, Sheridan County will cover any project costs above the engineer’s estimate;  
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF SHERIDAN COUNTY, That an energy retrofit grant application be submitted to the State Energy Office requesting \$25,000.00 in American Recovery and Reinvestment Act funds with acknowledgement that the County Commissioners have obligated \$2,778.00 in General Fund monies to meet grant match requirements. Further, this body designates Mike Mackey as the County’s contact person for this project.**

**DATED this sixth day of September, 2011.**

**BOARD OF COUNTY COMMISSIONERS**

**Sheridan County, Wyoming  
/s/Tom Ringley, Chairman**

**Attest:  
/s/Eda S. Thompson, County Clerk**

**RESOLUTION 11-08-025, GRANT APPLICATION TO WYDOT FOR EAST RIDGE ROAD**

Following staff reports from Mike Mackey, Grants Administrator, and Ken Muller, County Engineer, Commissioner Rolston moved to approve Resolution 11-08-025, authorizing the Chairman to submit and sign all documentation for application to Wyoming Department of Transportation for Industrial Road Program funds for East Ridge Road, County Road #139. Sheridan County is seeking \$375,000 in funding to be matched with \$375,000 funding from the Capital Facilities Tax. Commissioner Cram seconded the motion, all voted in favor and the motion passed.

**RESOLUTION 11-08-025**

**A RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO THE WYOMING DEPARTMENT OF TRANSPORTATION FOR FUNDING ASSISTANCE WITH RECONSTRUCTION OF 2.4 MILES OF EAST RIDGE ROAD (CR-139)**

**WITNESSETH,**

**WHEREAS, Sheridan County Road 139 (East Ridge Road) requires reconstruction and realignment for approximately 2.4 miles (from US Highway 14 to the landfill entrance); and  
WHEREAS, said County Road 139 serves construction, minerals industry and landfill traffic; and WHEREAS, this project meets the Wyoming Department of Transportation’s (WYDOT) Industrial Road Program criteria; and  
WHEREAS, the Sheridan County Engineer’s estimate for this project is \$750,000.00;  
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF SHERIDAN COUNTY, That an Industrial Road Program grant application be submitted to the Wyoming Department of Transportation requesting \$375,000.00 in grant funding with acknowledgement that the County Commissioners have obligated \$375,000.00 in County Cap Tax funds to meet WYDOT matching requirements. Further, this body designates Ken Muller as the County’s contact person for this project.**

**DATED this sixth day of September, 2011.**

**BOARD OF COUNTY COMMISSIONERS**

**Sheridan County, Wyoming  
/s/Tom Ringley, Chairman**

**Attest:  
/s/Eda S. Thompson, County Clerk**

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 9:48 a.m.

**BOARD OF COUNTY COMMISSIONERS**

**Sheridan County, Wyoming**

**Attest:**

\_\_\_\_\_  
Tom Ringley, Chairman

\_\_\_\_\_  
Eda S. Thompson, County Clerk