

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m. October 18, 2011, in regular session at the Sheridan County Courthouse, Sheridan, Wyoming. Chairman Tom Ringley called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley, and Bob Rolston.

CONSENT AGENDA

Commissioner Rolston made a motion to approve the consent agenda as published and authorize the Chairman to sign documents as required. Commissioner Nickel seconded the motion, all Commissioners voted in favor, and the motion passed.

- a. Minutes from Regular Session, October 4, 2011;
- b. Affirm Chairman's Signature on a Sub Award Agreement between Volunteers of America Northern Rockies and Sheridan County for \$15,638 in funding for Juvenile Justice;
- c. Sheridan County License Agreement No. 1110LA with Montana Dakota Utilities Company to bore a ¾" gas service line across Upper Road (County Road #113) to provide gas service to a single family residence, (fee waived);
- d. Affirm Administrative Director's Signature on an Application for Medical Expense Conversion Program, Covering Eligible Insured Employees with Celtic Insurance Company;
- e. Affirm Findings of Fact Conclusions of Law for CU-11-008: Pennaco Energy Storage and Staging Area CUP; and CU-11-009: Pennaco Field Office and Storage/Staging area CUP.

AGENDA

Commissioner Maier made a motion to remove item #6, Presentation on AML Reclamation Award for Kleenburn Coal Mine, from the published agenda. Commissioner Rolston seconded, all voted in favor, and the motion passed. Commissioner Maier then moved to approve the agenda as amended, Commissioner Nickel seconded the motion and it passed with a unanimous vote.

ANNOUNCEMENTS

Chairman Ringley made the following announcements: the County Fire Warden would like to remind citizens the fire ban is still in effect; the Election office will be closed for the remainder of the week in order for staff to attend training; the first half of Property Taxes are considered delinquent after November 10th; and free landfill days are October 22 – 23 and 29 – 30.

PUBLIC COMMENTS

There were no comments from the public.

ACCESS CONTROL PROJECT AGREEMENT

Following a staff report from Administrative Director Renee' Obermueller, Commissioner Rolston made a motion to award the contract to Collins Communication, Inc., from Gillette, in the amount of \$9,000 to install (3) door access control systems at Circuit Court and to authorize the Chairman to execute the contract documents. The project term is 120 days and shall be complete by February 14, 2012. Commissioner Maier seconded, all voted in favor of the motion and it passed.

COURTHOUSE CIRCULATION AND ACCESS ANALYSIS

Rod Liesinger, Public Works Director, presented his staff report and several video clips of potential accidents at the intersection of Brooks and Burkitt Streets. Commissioner Maier made a motion to award the contract to Fehr & Peers, of Denver, CO, in the amount of \$19,650, to conduct a Traffic Circulation and Pedestrian Access Analysis of the Courthouse area and to authorize the Chairman to execute the contract documents, pending approval by the Deputy County Attorney. Commissioner Rolston seconded, all voted in favor, and the motion passed.

EV-11-002: YOUNG EASEMENT VACATION

Following a staff report from Robin DeBolt, Land Development Coordinator, and questions addressed by the applicant's representative, Thomas Tucker, Presfeldt Surveying, Commissioner Cram motioned to approve Item EV-11-002: Young Easement Vacation, vacating the original platted utility easement located along the property boundary between Lot 5 and Lot 6 of the Shadow Woods Estates

Subdivision. The motion was seconded by Commissioner Maier, all voted in favor, and the motion passed.

SECURITY CAMERA CONTRACT

Following a staff report from Renee' Obermueller, Administrative Director, Commissioner Nickel moved to award the contract and authorize the Chairman to execute contract documents to Ptolemy Data Systems, Inc, for security camera installation at the Airport, in the amount of \$29,306, freight charges are not included in this price and will be an additional charge. The motion was seconded by Commissioner Rolston and it passed with a unanimous vote.

WBC LIGHTING UPGRADE GRANT

Following a staff report from Mike Mackey, Grants Administrator, Commissioner Rolston made a motion to accept and authorize the Chairman to sign a grant award agreement and associated grant documents from the Wyoming Business Council's State Energy Office to fund lighting upgrades in the Historic Courthouse. The grant amount is \$25,000 and the total estimated cost of upgrades is \$41,000. The motion was seconded by Commissioner Maier and it passed with all voting in favor.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:24 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

Tom Ringley, Chairman

Eda S. Thompson, County Clerk