

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m. November 15, 2011, in regular session at the Sheridan County Courthouse, Sheridan, Wyoming. Chairman Tom Ringley called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley, and Bob Rolston.

CONSENT AGENDA

Commissioner Nickel made a motion to approve the consent agenda as published and authorize the Chairman to sign documents as required. Commissioner Rolston seconded the motion, all Commissioners voted in favor, and the motion passed.

- a. Minutes from Regular Session, November 1, 2011;
- b. Renewal of Official Bond and Oath for Treasurer, Gary Miller, Memorial Hospital of Sheridan County through November 1, 2012;
- c. Affirm and authorize the Chairman to sign Findings of Fact Conclusions of Law for Fletcher Trust Rapid Creek Quarry Q-11-003, Joseph L. Fletcher Trust/Nancy Isakson, Trustee;
- d. Affirm and authorize the Chairman to sign a Settlement Agreement and Mutual Release for Sheridan Commercial Park.

AGENDA

Commissioner Rolston made a motion to approve the agenda as published, Commissioner Maier seconded, all voted in favor, and the motion passed.

ANNOUNCEMENTS

Chairman Ringley announced Red Grade Road is currently open and being monitored closely by the Public Works and Road and Bridge Departments, he encouraged the public to use caution and pay attention to weather forecasts. The courthouse will be closed November 24th for Thanksgiving and 25th for Employee Appreciation Day.

PUBLIC COMMENTS

There were no comments from the public.

SERVICE OF PROCESS FEES, RESOLUTION 11-11-029

Chairman Ringley opened a public hearing at 9:03 a.m. to receive public comments on the proposed fee change for service of process, there were no public comments made. Sheriff Hofmeier addressed the Board and explained fee amounts are approved by the Legislature and set per County, Chairman Ringley then closed the public hearing at 9:05 a.m. Commissioner Nickel made a motion to approve and authorize the Chairman to sign Resolution 11-11-029 revising fees, for service of process, from \$35 to \$50 effective January 1, 2012. Commissioner Maier seconded and following a unanimous vote the motion passed.

RESOLUTION 11-11-029

FEES FOR SERVICE OF PROCESS

WHEREAS, pursuant to W.S. 18-3-608, the Board of County Commissioners shall establish a fee for service of process in accordance with the Wyoming Rules of Civil Procedure; and **WHEREAS**, a duly advertised public hearing was held to determine said fees.

NOW, THEREFORE, BE IT RESOLVED that any party requesting service of process by the Sheridan County Sheriff, pursuant to the Wyoming Rules of Civil Procedure, shall pay to the Sheriff of Sheridan County the sum of fifty dollars (\$50.00), for any type of service, including garnishments and executions.

BE IT FURTHER RESOLVED that said fee shall include the first three (3) separate attempts at service by the Sheriff or his designated agent(s) upon a party to be served except that where two or more parties are served at one location, the fee shall be the same as for one party. Thereafter, each separate attempt shall be subject to an additional fee of five dollars (\$5.00) to be paid in advance to the Sheriff or the respective Clerk of the Court. To constitute a separate attempt, an effort to serve process must have been made on a different date and time from any other such attempt.

BE IT FURTHER RESOLVED that said fees shall be paid in advance of any attempt at service. Payment may be made by attaching the same to the documents to be served at the time of filing with the respective Clerks.

BE IT FURTHER RESOLVED that all fees collected hereafter shall be remitted by the Sheriff of Sheridan County to the general fund of Sheridan County, Wyoming, on a regular basis.

BE IT FURTHER RESOLVED that this Resolution supersedes all previous resolutions in conflict herewith; and shall remain in effect until amended or rescinded.

BE IT FURTHER RESOLVED that this fee is effective January 1, 2012 and shall be reviewed and considered by the Board of County Commissioners biannually.

APPROVED AND ADOPTED this 15th day of November, 2011.

ATTEST:

/s/Eda S. Thompson, County Clerk

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

/s/Tom Ringley, Chairman

VACATION PETITION WEST 16TH STREET

Commissioner Rolston moved to initiate the process to vacate a portion of West Sixteenth Street located in Lot 6 Block 80, Downer Addition and to appoint Ken Muller, County Engineer, as the viewer. Commissioner Nickel seconded, all voted in favor, and the motion passed. At this time, neither the Commissioners nor the Viewer had questions for the Petitioner, Trenton Rosenlund (present).

WYDOT CMAQ CONTRACT

Following a staff report from Mike Mackey, Grants Administrator, and Ken Muller, County Engineer, Commissioner Cram moved to accept and authorize the Chairman to sign a contract and associated contract documentation with WYDOT for the 2011 CMAQ grant for application of magnesium chloride to various county roads in the summer of 2012. CMAQ funding is \$300,000 to be matched by \$75,000 in CAP Tax funds and Ken Muller, County Engineer, will serve as the contact person. The motion was seconded by Commissioner Rolston, all voted in favor, and the motion passed.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:11 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

Tom Ringley, Chairman

Eda S. Thompson, County Clerk