

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m. December 20, 2011, in regular session at the Sheridan County Courthouse, Sheridan, Wyoming. Chairman Tom Ringley called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley, and Bob Rolston.

CONSENT AGENDA

Commissioner Rolston made a motion to approve the (3) consent agenda items as published and authorize the Chairman to sign documents as required.

- a. Minutes from Regular Session, December 6, 2011;
- b. Sheridan County Master License Agreement No. M11-04 and License Agreement No. 1116LA with Heritage Senior Living, LP to install an 8" waterline main across West 5th Street, (fee paid);
- c. Renewal of Official Bond and Oath for Wayne L. Fahsholtz, Commissioner, High Line Ditch Irrigation District from December 22, 2011 to December 22, 2012.

Commissioner Maier seconded the motion, all Commissioners voted in favor, and the motion passed.

AGENDA

Commissioner Cram moved to add to the published agenda item, #14. Consider Contract Award for Sheridan County Courthouse New Hearing Room. Commissioner Rolston seconded the motion, all voted in favor and it passed. Commissioner Maier made a motion to approve the published Agenda as amended, Commissioner Nickel seconded, and the motion passed unanimously.

ANNOUNCEMENTS

Chairman Ringley announced several board openings on the Historic Preservation Commission to represent the areas of: Ranchester; Dayton; City of Sheridan; and Sheridan County. In addition, there is an opening on the Fair Board, and applications are available on the website for anyone interested. Chairman Ringley mentioned the Courthouse will be closed Dec. 26th and Jan. 2nd for the holidays.

PUBLIC COMMENTS

There were no comments from the public.

PREDATOR BOARD APPOINTMENT

Commissioner Cram moved to appoint Richard (Red) Smith to a 3 year term on the Predator Management District Board representing sportsmen from January 1, 2012 to January 1, 2015. Commissioner Rolston seconded the motion and it passed with the board voting in favor.

FAIR BOARD REAPPOINTMENTS

Commissioner Nickel moved to reappoint Steve Eliason and Brenda Williams to serve 5 year terms on the Fair Association Board from January 2, 2012 to January 2, 2017. Commissioner Maier seconded the motion and it passed with a unanimous vote.

STATE PARKS GRANT AGREEMENT

Following a staff report from Mike Mackey, Grants Administrator, Commissioner Nickel moved to accept the grant agreement and authorize the Chairman to sign associated documents with the Department of State Parks and Cultural Resources for the Story Centennial Park Equipment and Surfacing Upgrades Project in the amount of \$25,000 through December, 2016. Sheridan County will furnish \$25,000 in matching funds and the Story Lions Club will furnish \$7,040 with in-kind labor. Commissioner Maier seconded and the motion passed with all voting in favor.

SHERIFF'S OFFICE UPGRADES BID AWARD

Mike Mackey, Grants Administrator, presented his staff report and bid results for an upgrade project at the Sheriff's Office. Commissioner Maier made a motion to award and authorize the Chairman to sign a contract and associated project documents for the Sheriff's Office Upgrades Project to O'Dell Construction in the amount of \$229,250.00. Commissioner Nickel seconded the motion and following a unanimous vote it was passed.

BRIDGE REPLACEMENT REPORT

Following a staff report from Ken Muller, County Engineer, Commissioner Rolston moved to accept and authorize the Chairman to sign a Reconnaissance Report from WYDOT for a proposed Bridge Replacement Project over Little Goose Creek on Maverick Road, County Road #1213. Acceptance of this report enters the bridge into BROS Program administered by WYDOT commencing the design phase to begin. The motion was seconded by Commissioner Maier and it passed with all voting in favor.

RESOLUTION 11-12-030, STORY SEPTIC SUPPLEMENTAL REGULATIONS

Rod Liesinger, Public Works Director; Mark Reid, County Planner; and Ken Muller, County Engineer presented information and answered questions regarding proposed Supplemental Septic Regulations for the Story area. Commissioner Rolston made a motion to approve and authorize the Chairman to sign Resolution #11-12-030 giving public notice of Sheridan County’s intent to amend the “Rules and Regulations Governing Wastewater Facilities for Sheridan County, Wyoming” providing Story area septic system supplemental regulations. Commission Maier seconded and the motion passed with a unanimous vote. The Resolution and proposed amendments are available on-line at www.sheridancounty.com or can be picked up at the Public Works and Commission Offices.

S-11-005M: CARROLL TRUST PARCEL DIVISION

Land Development Coordinator, Robin DeBolt, presented her staff report to the Board and Commissioner Maier moved to approve Item S-11-005M: Carroll Trust Parcel Division, creating a 2 lot subdivision with the (4) conditions as stated in the staff report. Commissioner Rolston seconded the motion and Chairman Ringley asked for public comments. Adjacent property owners, David and Ramona Stine, addressed the Board and Staff questioning their financial responsibility should the developer request a driveway access where utilities are currently located. County Engineer, Ken Muller stated the property developer, not adjacent land owners, would be financially responsible if relocation is required. With no further questions, the Board voted in favor of the motion with the following conditions, and the motion passed.

1. Building permits and inspections shall be required.
2. Should the applicant not record the plat within 6 months of the date of approval by the Board, the plat shall: 1) comply with all applicable municipal, county, state and federal ordinances, resolutions, laws, rules and regulations as they are enacted upon the date of recording; or 2) provide the Public Works Department an agreement to Postpone.
3. The plat shall be signed and recorded within 2 years of approval by the BOCC. If not, the approval will become null and void. The applicants would then need to restart the process, complying with all current subdivision requirements, submit a new application, fees, plat, and supporting documents.
4. Sheridan County shall withhold signatures on the final plat until the applicant has filed an enlargement petition to join the rural Fire District, pursuant to W.S. 22-29-301. If the petition is approved, the applicant shall submit a check for the Rural Fire District in the amount of \$60.00 (\$30.00 per lot) for the fire district development fee to the Sheridan County Public Works Office.

12-001: MOBILE HOME PARK LICENSE RENEWALS

Following a staff report from Robin DeBolt, Land Development Coordinator, Commissioner Rolston moved to approve item 12-001: Mobile Home Park License Renewals for 2012 as recommended by the Planning and Zoning Commission at their November and December meetings for the (11) mobile home parks as listed in the staff report. Following are the 2012 Renewals:

Park	Owner	Location
Arvada MHP	Keith & Betty Troll	251 S. Railway St. Arvada
B-B Mobile Ranch	Opal Burton	4 Rosebud Lane, Story
Bell Trailer Park	Don Ziegler	18 Bell Dr., Sheridan
Country Park	Brett & Annetta Sayer	657 W. 13th St., Sheridan
Easy Street Park	Philip King	22 Easy Street, Story
McGillivray MHP	Lonny McGillivray	1,3,5,7 Bell Drive, 24 Keahey Lane
Mitchell Court	Virginia Mitchell	149 Willow Street. Big Horn
Mobile Haven Trailer Court	Marilyn Siegel	18 Easy Street, Story
Wagon Box MHP	Wagon Box RV,LLC/Harry Washut	108 North Piney Road
Willow Park	Margaret Fletcher	4 Island Road, Big Horn
Woodland Park Village	Royal Elk Properties LLC	5901 Coffeen Avenue, Sheridan

The motion was seconded by Commissioner Nickel and it passed with a unanimous vote.

HEARING ROOM BID AWARD

Following a staff report from Renee' Obermueller, Administrative Director, Commissioner Cram moved to award the bid and authorize the Chairman to sign contract documents with O'Dell Construction, Inc. in the amount of \$368,700 for the Sheridan County Courthouse New Hearing Room, contingent upon review and approval by the Deputy County Attorney. Commissioner Rolston seconded the motion and it passed with all voting in favor.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:30 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

Tom Ringley, Chairman

Eda S. Thompson, County Clerk