

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m., Tuesday, February 4, 2014, in regular session in the Commission Board Room, County Courthouse, Sheridan, Wyoming. Chairman Terry Cram called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley and Bob Rolston.

CONSENT AGENDA

Commissioner Rolston moved to approve the consent agenda as published and authorize the Chairman to sign documents as required. The motion carried with all voting in favor, following are the consent items:

- a. Minutes from Staff Meeting, January 21, 2014;
- b. Minutes from Regular Session, January 21, 2014;
- c. Minutes from Staff Meeting, January 27, 2014;
- d. Acknowledge Letter Withdrawing Petition for Establishment, Vacation or Alteration of County or Subdivision Road from Mullinax Concrete Services for establishment of Industrial Road;
- e. General County Vouchers, January;
- f. General Airport Vouchers, January.

JANUARY 2014

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT INC	\$3,192.78	PHONE SERVICE
AMERICAN FAMILY LIFE INS	\$986.67	PREMIUM
AT&T MOBILITY	\$53.53	CELL PHONE SERVICE
BIG HORN CNTY ELECTRIC CO-OP	\$33.41	UTILITIES
BUFFALO BULLETIN	\$45.00	SUBSCRIPTION
CASPER STAR-TRIBUNE	\$465.60	ADVERTISING
CENTURYLINK	\$4,856.74	PHONE SERVICE
CHARLES W BASSETT	\$7,575.55	LEASES
CIT-CO FEDERAL CREDIT UNION	\$2,487.90	PAYROLL TRANSFERS
CITY OF SHERIDAN	\$656.24	UTILITIES
DELTA DENTAL	\$7,568.25	PREMIUM
EBMS	\$1,321.33	FLEX PLAN
GARNISHMENTS	\$1,848.00	JANUARY
GREAT AMERICA NETWORKS	\$7.97	CONF CALLING
HUSMAN, PETE	\$100.00	WELLNESS
ICMA RETIREMENT TRUST	\$3,441.44	JANUARY
MASTERCARD	\$753.10	JANUARY
MONTANA DAKOTA UTILITIES	\$15,711.53	UTILITIES
NCPERS GROUP LIFE INS	\$576.00	PRUDENTIAL LIFE
OBERMUELLER, HALEY	\$957.50	CONTRACT
ORCHARD TRUST	\$5,154.61	DEFERRED COMPENSATION
PITNEY BOWES PURCHASE POWER	\$200.00	POSTAGE
PITNEY BOWES	\$136.95	RENTAL
POWDER RIVER ENERGY CORP	\$54.26	UTILITIES
QUIK SAK	\$58.89	FUEL
RANGE TELEPHONE CO-OP	\$401.37	PHONE SERVICE
ROCKY MOUNTAIN AMBULANCE	\$75,000.00	2ND PAYMENT
SENIOR CITIZENS CENTER	\$1,152.00	CDBG
SHERIDAN AREA WATER SUPPLY	\$156.12	UTILITIES
SHERIDAN CHAMBER OF COMMERCE	\$82.00	CHAMBER BUCKS
SHERIDAN CNTY TREAS HEALTH INS	\$144,516.23	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$124,010.22	941
TOWN OF CLEARMONT	\$128.00	UTILITIES
TRICOUNTY GAS	\$728.22	PROPANE
UNITED LIFE INSURANCE	\$1,390.68	JANUARY
VERIZON WIRELESS	\$1,442.21	CELL PHONE SERVICE
WALMART COMMUNITY	\$107.80	SUPPLIES
WRIGHT EXPRESS	\$8,077.79	FUEL
WYO RETIREMENT SYSTEM	\$74,450.61	JANUARY
WYO WORKERS COMPENSATION DIV	\$10,324.69	JANUARY
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$500,211.19	

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
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A PLUS PLUMBERS	\$409.00	REPAIR
ADVANCED CHEMICAL SOLUTIONS	\$229.98	SUPPLIES
AMERICAN WELDING & GAS	\$207.30	SUPPLIES
BARNEY & GRAHAM	\$1,622.87	LEGAL
BIG HORN CNTY ELECTRIC CO-OP	\$22.00	UTILITIES
BIG HORN TIRE	\$962.70	REPAIRS
BIG SKY FIRE PROTECTION	\$3,990.00	INSTALL PENDANTS
BOB BARKER CO	\$109.89	RAZORS
BOBS PEST CONTROL	\$35.00	SERVICE
BRAD HALL & ASSOC	\$22,795.01	FUEL
BRAD'S CLEANING & REPAIRS	\$30.00	CHANGING LIGHTS
C & K EQUIPMENT	\$106.21	BATTERY
C BAR K PETROLEUM SERVICES	\$13.70	DIESEL SPIN
CARQUEST AUTO PARTS	\$10.25	TOOL
CARTRIDGE WORLD	\$171.81	CARTRIDGES
CBM FOOD SERVICE	\$24,748.79	INMATE MEALS
CDW GOVERNMENT	\$960.99	SCANNER, PARTS
CED INC	\$68.10	LIGHTS
CITY OF SHERIDAN	\$45,000.00	DISPATCH SALARIES
CLERK OF DISTRICT COURT	\$362.53	CHECKS
CODE 3	\$50.00	SIREN
COLEMAN, DAVE	\$149.16	MILEAGE
COLLINS COMMUNICATIONS	\$605.00	LABOR, MONITORING
COMMUNICATION TECHNOLOGIES	\$1,487.15	SERVICE
COMTRONIX	\$324.00	MONITORING
COOPERATIVE EXTENSION SVC	\$4,792.00	SALARY
CTA GROUP	\$1,000.00	CONCEPT PLANS
DAN HART PATROL SERVICE	\$68,634.09	CONTRACT
DAVIS & CANNON	\$82.50	LEGAL
DRIVE TRAIN INDUSTRIES	\$212.77	STROBE
ED HAMMER INC	\$73.80	OIL CHANGES
ENVIRONMENTAL & CIVIL SOLUTIONS	\$3,200.00	ENGINEERING
FASTENAL	\$528.55	SUPPLIES
FECK, SUSAN	\$32.21	MILEAGE
FITZPATRICK, SANDY	\$67.93	EXPENSE REIMB
FORENSICS LIMITED	\$160.00	AUTOPSY ASSIST
GOLDEN RULE CREATIONS	\$331.43	EMBLEMS, FLAGS
GRAINGER INC	\$73.67	FLOOD LIGHTS
GREASE MONKEY	\$120.98	OIL CHANGE
HARNISH, AMY	\$182.00	SEWING
HININGER, SCOTT	\$136.57	TRAVEL EXPENSES
INTER-MOUNTAIN LABORATORIES	\$40.00	TESTING
JACKS TRUCK & EQUIPMENT	\$21.60	PARTS
K B COMMERCIAL PRODUCTS	\$812.15	SUPPLIES
KANE FUNERAL HOME	\$2,681.00	SERVICES, SUPPLIES, EXPENSES
KIMMEL, KERRIE	\$775.00	DEP CORONER
KINNAIRD LAW OFFICE	\$168.75	LEGAL
KOSMA HEATING AC & ROOFING	\$127.50	SERVICE
LJ WRIGHT IRONWORKS & DESIGN	\$1,171.70	SERVICE
LAYA, GARY	\$147.92	MAINT
LEGERSKI, CARRIE	\$19.21	MILEAGE
LONABAUGH AND RIGGS	\$179.25	LEGAL
MACKEY, MIKE	\$165.89	TRAVEL EXPENSES
MASTERCARD	\$3,325.54	JANUARY
MEINEKE ECONOLUBE	\$273.25	OIL CHANGES
MEMORIAL HOSPITAL	\$10,118.95	FIXED COST PMT, SUPPLIES
MIKES AUTOMOTIVE REPAIR	\$621.91	REPAIRS
MIKES ELECTRIC	\$1,975.00	INSTALL PANELS
MOUNTAIN VIEW BUILDING	\$855.00	HAULING
MULLINAX	\$29.22	MATERIAL
NADA APPRAISAL GUIDES	\$219.00	GUIDES
NAPA AUTO PARTS	\$609.25	PARTS
NATIONAL BUSINESS SYSTEMS	\$420.44	MVR POSTCARDS
NEVES UNIFORMS INC	\$581.45	SHIRTS
NORCO	\$1,298.41	SUPPLIES

NORMONT EQUIPMENT	\$2,521.84	TAMPER, HOSE
NOVUS AUTO GLASS	\$55.00	REPAIR
ONE-CALL OF WYOMING	\$293.45	TICKETS
OREILLY AUTOMOTIVE	\$311.76	SUPPLIES
PB COMMUNICATIONS & STRATEGIC SOLUTIONS	\$700.00	ADS
PENNO, MARY	\$650.00	DEP CORONER
PIERCE, ALBERT	\$200.00	CLOTHING ALLOW
PLAINS TIRE	\$954.14	TIRES
PORTER MUIRHEAD CORNIA & HOWARD	\$20,000.00	PROGRESS BILLING
POWDER RIVER HEATING & AIR COND	\$85.00	SERVICE
POWDER RIVER POWER	\$113.70	SUPPLIES
PREDATOR MGMT DIST	\$2,700.00	TRAPPER EXPENSES
PTOLEMY DATA SYSTEMS	\$28,823.07	HARDWARE, SUPPORT
PUBLIC SAFETY CENTER	\$2,077.40	GLOVES
QUICK PRINTING	\$32.00	STAMP
REP SERVICES	\$564.00	LED ASSY
RIDGEPOINT CONSULTING	\$961.16	CHIP SEAL
SANOFI PASTEUR	\$1,085.75	MENACTRA
SCHONENBACH, KATHIE	\$31.64	MILEAGE
SECURE SHRED	\$42.56	SHREDDING
SECURITY TRANSPORT SERVICES	\$2,753.85	TRANSPORT
SESSIONS, KEVIN	\$650.00	DEP CORONER
SHERIDAN ACE HARDWARE	\$44.30	SUPPLIES
SHERIDAN CNTY AIRPORT	\$15,466.67	FIXED COST PMT, LEASE
SHERIDAN CNTY FAIR ASSN	\$31,250.00	FIXED COST PMT
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$92,916.67	FIXED COST PMT
SHERIDAN CNTY PUBLIC HEALTH	\$20.00	TEST
SHERIDAN CNTY TREASURER	\$300,000.00	REIMB CAP TAX PROJECTS
SHERIDAN COMMERCIAL CO	\$163.91	SUPPLIES
SHERIDAN FIRE EQUIPMENT	\$30.00	TEST
SHERIDAN IRON WORKS	\$99.21	CHAINS
SHERIDAN MEDIA	\$100.00	ADVERTISING
SHERIDAN PRESS	\$3,922.65	ADVERTISING
SHERIDAN WINNELSON	\$109.48	ENVIROMELT
SILCOX, LISA	\$152.55	MILEAGE
SOURCE OFFICE PRODUCTS	\$85.61	SUPPLIES
ST VINCENT HEALTHCARE	\$177.63	FACILITY CHG
STAPLES ADVANTAGE	\$26.94	SUPPLIES
STEVES TRUCK SERVICE	\$290.00	REPAIR
STEWART, JOSIE	\$20.91	MILEAGE
STRAHAN & ASSOCIATES	\$366.67	HLTH OFFICER, SCREENING
SYSCO	\$153.78	SUPPLIES
TASER INTERNATIONAL	\$362.46	BATTERY
TAYLOR QUARRY	\$3,060.18	GRAVEL
TERRY, SUSAN	\$33.84	EXPENSE REIMB
THE TROPHY CASE	\$30.00	NAME TAGS
THINKMATE	\$11,220.21	SERVER KIT
THOMAS L BENNETT MD	\$4,740.00	AUTOPSIES
THRONE LAW OFFICE	\$281.25	LEGAL
THYSSENKRUPP ELEVATOR	\$1,089.04	MAINT
TIRE-RAMA	\$114.00	MOUNT
TONGUE RIVER STONE	\$1,697.71	MATERIAL
TOP OFFICE PRODUCTS	\$1,320.84	SUPPLIES, COPY CHGS
TOTAL COMFORT	\$347.85	SERVICE
TYLER TECHNOLOGIES	\$332.45	WEB HOST
ULTRAMAX AMMUNITION	\$972.00	AMMO
VERONICA ZUVER, ATTORNEY AT LAW	\$1,258.00	LEGAL
VOLUNTEERS OF AMERICA	\$25.00	SCREENING
WALMART COMMUNITY	\$49.35	SUPPLIES
WAREHOUSE MARKET	\$49.10	SUPPLIES
WATER PRODUCTS	\$2,004.50	SALT, WATER, CUPS
WAY OIL CO	\$1,163.79	LUBRICANTS
WELLNESS COUNCIL	\$300.00	PRESENTATION
WENDTLAND & WENDTLAND	\$201.16	LEGAL
WILLIAMSON, WANDA	\$98.31	MILEAGE

WYDOT	\$1,242.02	EXPENSES
WYO DEPT OF HEALTH	\$350.00	TESTING
WYO DEPT OF HEALTH-DEPT OF COMMUNITY	\$27,715.95	PAYROLL
WYOMING AUDIOLOGY & HEARING	\$320.00	AUDIOGRAM
WYOMING GUARDIANS AD LITEM PROGRAM	\$6,056.97	GAL
WYOMING MACHINERY CO	\$2,205.02	PARTS
WYOMING STATE FAIR & RODEO	\$25.00	TAGS
WYOMING TRUCKING ASSOC	\$30.00	DUES
ZOWADA RECYCLING & STEEL	\$227.60	MATERIAL
GENERAL COUNTY WARRANTS	\$790,664.23	

AIRPORT WARRANTS

VENDOR	AMOUNT	DESCRIPTION
A&B BUILDINGS	\$3,941.70	MATERIAL
ACT	\$354.45	PHONE SERVICE
AMAZING ELECTRIC	\$36,300.88	CONTRACT
AMERICAN HEART ASSOC	\$11.00	TRAINING
AT&T MOBILITY	\$25.33	CELL PHONE SERVICE
BECKTON STOCK FARMS	\$10.00	LEASE
BIG HORN TIRE	\$1,114.40	TIRES
CHARTER-OPTIMUM	\$33.63	SERVICE
CIRCLE S SANITATION	\$194.00	SANITATION
CITY OF SHERIDAN	\$389.78	UTILITIES
COMTRONIX	\$105.00	MONITOR
DOUGLAS PORTABLE TOILETS	\$99.00	PORTABLE TOILET
ERECT A TUBE	\$1,557.80	KITS
GRAINGER	\$859.42	FIRE EXTINGUISHERS
HEARTLAND KUBOTA	\$604.68	PARTS
HOME DEPOT	\$312.25	SUPPLIES
JERILEA PHILLIPS CPA	\$80.00	SERVICE
KB COMMERCIAL PRODUCTS	\$284.58	SUPPLIES
KNECHT HOME CENTER	\$539.98	HEATERS
MASTERCARD	\$258.65	JANUARY
M-B COMPANIES	\$607,805.10	SNOW BLOWER, SWEEPER
MEAD & HUNT	\$8,675.83	SERVICES
MONTANA DAKOTA UTILITIES	\$6,012.19	UTILITIES
MULLINAX	\$165.00	WHEEL
NAPA	\$197.08	PARTS
NORCO	\$10.91	SUPPLIES
NWAAAE	\$85.00	MEMBERSHIP
POWER RIVER POWER	\$150.16	PARTS
PTOLEMY	\$699.00	SERVICE
SAM'S CLUB	\$225.00	MEMBERSHIP
SERVALL	\$28.93	SUPPLIES
SHERIDAN ACE HARDWARE	\$8.68	MATERIAL
SHERIDAN LOCK & KEY	\$96.00	KEYS
SHERIDAN PRESS	\$640.80	ADVERTISING
SICARD	\$283.21	BLADE
SMITH, TINA	\$52.80	MILEAGE
SOURCE OFFICE PRODUCTS	\$217.76	SUPPLIES
TIRE RAMA	\$43.00	REPAIR
ULTIMATE STEEL ERECTION	\$13,469.09	CONTRACT
VISTA WEST ENGINEERING	\$8,590.62	ENGINEERING
WALMART	\$130.70	SUPPLIES
WAY OIL CO	\$3,409.00	FUEL
WEST COAST SALES	\$189.44	PARTS
WYOMING RENTS	\$183.60	PARTS
TOTAL AIRPORT WARRANTS	\$698,445.43	

AGENDA

Commissioner Rolston moved to approve the agenda as published. The motion was seconded, all voted in favor and it passed.

ANNOUNCEMENTS

Chairman Cram thanked the following employees for years of service to Sheridan County: Sandi Kerr, 10 years, Public Works; Jerene Lanka, 10 years, Extension Office; Clint Rosselott, 5 years, Detention; and Mike Wyatt, 5 years, Detention. Each received a Certificate of Appreciation and Chamber Bucks. Mr. Cram also

mentioned the holiday closure for President's Day and the upcoming dates for Free Landfill Days and Trees for Trash.

PUBLIC COMMENTS

Vicki Taylor addressed the board with a question on a grandfathered property.

HARBER CLAIM

Commissioner Maier moved to acknowledge receipt and issue denial of the claim submitted by Attorneys at Law of Wyoming on behalf of Marcia Harber, received January 14, 2014. The motion passed unanimously.

WEIDT CLAIM

Commissioner Ringley moved to acknowledge receipt and issue denial of the claim submitted by Shirley Weidt, received January 21, 2014. All voted in favor and the motion passed.

CU-14-001: LIGOCKI MEMORIAL PRIVATE CEMETERY CUP

Following a public hearing and staff report from Mark Reid, County Planner, Commissioner Rolston moved to approve item CU-14-001: Ligocki Memorial Private Cemetery CUP as recommended by the P&Z with the conditions as stated in the staff report. The board voted in favor and stated they will issue findings of fact to support this decision.

V-14-001: CATTLES LOT SIZE VARIANCE

Following a public hearing and staff report from Mr. Reid, Commissioner Maier moved to approve item V-14-001: Cattles Lot Size Variance with the conditions as stated in the staff report. The board will issue findings of fact to support this decision following a unanimous, affirmative vote.

RESOLUTION 14-02-003 AIRPORT SRE BUILDING EXPANSION

John Stopka, Airport Manager, presented his staff report and Commissioner Rolston moved to approve and authorize the Chairman to sign Resolution 14-02-003, and associated documents, for submission of Federal Aviation Administration and State Aeronautics grant applications. The project, SRE (Snow Removal Equipment) Building Expansion total is estimated at \$1,066,667 with the FAA providing \$1,000,000, State Aeronautics \$40,000 and the Airport \$26,667. The motion carried with the board voting in favor.

RESOLUTION 14-02-004 AIRPORT REHAB TO TAXILANE BUSINESS PARK RAMP

Mr. Stopka presented his staff report and Commissioner Ringley moved to approve and authorize the Chairman to sign Resolution 14-02-004, and associated documents for submission of Federal Aviation Administration and State Aeronautics grant applications. The project, Rehab Taxilane to Business Park Ramp total is estimated at \$1,066,667, the FAA portion is \$1,000,000, State Aeronautics portion is \$40,000, and Airport share of \$26,667. All voted in favor and the motion passed.

HAZARDOUS FUELS AGREEMENT

Following a staff report from Mike Mackey, Grants Administrator, Commissioner Nickel moved to approve and authorize the Chairman to sign a Cooperative Agreement for the Sub-Award of the 2013 Community Assistance Funding on Adjacent Lands – Hazardous Fuels Reduction Grant with the State Lands and Investments Wyoming State Forestry Division in the amount of \$99,800.00. The motion passed unanimously.

SECURITY UPGRADES AT DISTRICT COURT CLERK OFFICE

Renee' Obermueller, Administrative Director, reported to the board and Commissioner Maier moved to approve and authorize the Chairman to sign an agreement with TSP, Inc to provide architectural and engineering services for the security upgrades at the District Court Clerk's Office in the amount of \$11,000. The board voted in favor passing the motion.

ADJOURNMENT

There being no further business to come before the Board, Chairman Cram adjourned the meeting at 10:02 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

Terry Cram, Chairman

Eda Schunk Thompson, County Clerk