

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m. February 7, 2012, in regular session at the Sheridan County Courthouse, Sheridan, Wyoming. Chairman Mike Nickel called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley, and Bob Rolston.

CONSENT AGENDA

Commissioner Rolston made a motion to approve the (10) consent agenda items as published and authorize the Chairman to sign documents as required.

- a. Minutes from Regular Session, January 17, 2012;
- b. Renewal of Official Bond and Oath for Shelley A. Cundiff, Judge/Justice of Peace for Town of Dayton, from Feb. 1, 2012 to Feb. 1, 2013;
- c. Affirm Findings of Fact for V-11-004: Apache Shady Lane/Melver Lot Size Variance;
- d. Affirm Findings of Fact for CU-11-010: Peterson Trust Wind Generator Conditional Use Permit;
- e. Affirm Administrative Director’s signature on a Pharmacy Benefit Management Services Agreement and Business Associate Agreement with Envision Pharmaceutical Services, Inc;
- f. Affirm Administrative Director’s signature on Lease Agreements with B&B Leasing Company for (4) vehicles effective February 1, 2012.
- g. Affirm Chairman’s signature on Letters of Support for Northern Wyoming Mental Health and Volunteers of America;
- h. Affirm Lease Amendment between Sheridan County and Federal Express Corporation.
- i. General County Vouchers – January;
- j. General Airport Vouchers – January.

JANUARY 2012

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT INC	3,519.31	PHONE SVC
ADA COUNTY	15.00	RECORDS
AMERICAN FAMILY LIFE INS	1,261.84	PREMIUM
AT&T MOBILITY	57.38	CELL PHONE SVC
BIG HORN CNTY ELECTRIC	96.41	UTILITIES
CENTURYLINK	4,693.02	PHONE SVC
CHARLES W BASSETT	4,691.84	LEASE PMTS
CIRCLE S SANITATION	150.00	TRASH
CIT-CO FEDERAL CREDIT UNION	3,981.60	PAYROLL TRANSFERS
CITY LANDFILL	5.00	TRASH
CITY OF SHERIDAN	1,056.22	UTILITIES
CORRECTIONAL HEALTHCARE MANAGEMENT	1,312.86	INMATE MEDICAL
CROWSHOE, DEVON	26.10	WITNESS
DELTA DENTAL	8,118.40	PREMIUM
DEX MEDIA WEST	34.45	ADVERTISING
DYGERT, RONN	26.10	WITNESS
EBMS	1,270.00	FLEX PLAN
ED HAMMER INC	24,850.00	CHEV TRAVERSE
HOME DEPOT CREDIT SERVICES	54.97	TOOLS
ICMA RETIREMENT TRUST	3,045.75	JANUARY
JOHN DEERE FINANCIAL	134.95	SUPPLIES
JOHNSON COUNTY CIRCUIT COURT	660.77	GARNISHMENT
LOWE ROOFING	9,084.60	ROOFING
MASTERCARD	3,393.43	SUPPLIES
MEMORIAL HOSPITAL	75.00	ERGONOMICS
MONTANA DAKOTA UTILITIES	12,669.43	UTILITIES
NCPERS GROUP LIFE INS	592.00	PRUDENTIAL LIFE
NORWOOD CONSTRUCTION INC	17,080.00	WILDFIRE MITIGATION PROJECT
ODELL CONSTRUCTION INC	7,020.00	UPGRADES
ORCHARD TRUST	5,891.52	WYO DEFERRED COMPENSATION
PAETEC	54.87	PHONE SVC
PITNEY BOWES INC	136.95	RENTAL

POWDER RIVER ENERGY CORP	47.84	UTILITIES
PUBLIC AGENCY TRAINING COUNCIL	550.00	REGISTRATION
QUIK SAK	58.53	FUEL
RANGE TELEPHONE CO-OP	311.60	PHONE SVC
ROCKY MOUNTAIN AMBULANCE LLC	100,000.00	FUNDING
SHERIDAN AREA WATER SUPPLY	258.68	WATER
SHERIDAN CHAMBER OF COMMERCE	20.50	CHAMBER BUCKS
SHERIDAN CNTY SEARCH & RESCUE	3,750.00	OPT SALES TAX
SHERIDAN CNTY TREAS HEALTH INS	142,260.67	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	117,348.93	941
SHERIDAN PRESS	400.50	ADVERTISING
THE WOODS	14,112.76	FLOORING
TOWN OF CLEARMONT	64.00	UTILITIES
TRICOUNTY GAS	647.90	PROPANE
UNITED LIFE INSURANCE	1,453.33	JANUARY
US BANK CORPORATE REAL ESTATE	800.00	RENT
UTILITY BILL SOLUTIONS GROUP	47.50	SAVINGS
VERIZON WIRELESS	1,574.77	CELL PHONE SVC
WALMART COMMUNITY	135.93	SUPPLIES
WRIGHT EXPRESS	8,876.75	FUEL
WYDOT	67.16	CITATIONS, PLATE
WYO CHILD SUPPORT ENFORCEMENT	1,315.00	CHILD SUPPORT
WYO RETIREMENT SYSTEM	73,772.74	JANUARY
WYO WORKERS COMPENSATION DIV	7,864.60	JANUARY
WYOMING DEPT OF EMPLOYMENT	13,570.45	UNEMPLOYMENT
TOTAL MID-MONTH INTERIM WARRANTS PAID	604,369.91	

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
A PLUS PLUMBERS	\$319.50	REPAIRS
ADDCO OFFICE SYSTEMS	\$1,911.32	CONTRACT
ADVANCED CHEMICAL SOLUTIONS	\$314.21	SUPPLIES
AMERICAN PLANNING ASSOC	\$258.00	MEMBERSHIP
AMERICAN WELDING & GAS	\$41.51	OXYGEN
API SYSTEMS INTEGRATORS	\$368.00	REPAIR
A-PLUS SERVICES	\$140.00	TOWING
BDU.COM	\$125.97	PANTS
BENNICK, CONNIE	\$107.03	SUPPLIES
BIG HORN TIRE	\$353.77	SERVICE
BIG HORN URGENT CARE	\$250.00	SCREENING
BOB BARKER CO	\$1,844.02	SUPPLIES
BOBS PEST CONTROL	\$35.00	SERVICE
BROWNELLS INC	\$70.48	PARTS
BURNETT, DAN	\$200.00	CLOTHING ALLOW
C & K EQUIPMENT	\$96.64	BATTERY
CARR, THOMAS	\$1,000.00	LEASE
CARTRIDGE WORLD	\$54.95	CTDGS
CBM FOOD SERVICE	\$30,208.93	INMATE MEALS
CDW GOVERNMENT	\$603.65	SUPPLIES
CED INC	\$175.72	LIGHTS
CITY ELECTRIC	\$60.00	INSTALLATION
CITY OF SHERIDAN	\$5,000.00	CHIP SEAL
COLLINS COMMUNICATIONS	\$9,527.10	MONITORING, SERVICE
COMPUTER SOFTWARE ASSOC	\$698.50	WEBHOST, SUPPLIES
COMTRONIX	\$324.00	MONITORING
COOPERATIVE EXTENSION SVC	\$4,744.50	SALARY
CORRECTIONAL HEALTHCARE MGMT	\$38,747.84	INMATE MEDICAL
COUNTRY HOSPITAL FOR ANIMALS	\$62.66	K9
CRESCENT ELECTRIC SUPPLY	\$219.99	LENS
CULLIGAN OF SHERIDAN	\$100.85	ANNUAL
CUNDIFF, SHELLEY	\$1,730.00	LEGAL
DCM CONSTRUCTION LLC	\$11,613.75	HAULING
DEANS, MAGEN	\$131.93	TRAVEL
DOORMEN OVERHEAD	\$95.00	SERVICE
DRIVE TRAIN INDUSTRIES	\$96.59	PARTS
DRM INC	\$46,153.71	FLOOD REPAIR
ED HAMMER INC	\$318.87	REPAIR
EMERGENCY COMMUNICATIONS NETWORK	\$5,000.00	CODE RED
ENTECH INC	\$6,215.25	ENGINEERING

FALL, PAUL	\$20.16	MEAL
FASTENAL	\$547.60	PARTS
FECK, SUSAN	\$49.98	MILEAGE
FEDEX	\$21.15	SHIPPING
FEHR PEERS	\$11,090.40	CIRCULATION PLAN
FRANK, MAX	\$84.93	FEE
FREMONT MOTOR	\$251.00	PARTS
FRY CONSTRUCTION	\$2,308.00	WORK
GALLS	\$2,832.14	CHARGERS, SUPPLIES
GAMMEL, CASSANDRA	\$25.50	MILEAGE
GARY BRINK INC	\$148.80	SUPPLIES
GREASE MONKEY	\$71.96	OIL CHNG
HANFT, LARRY	\$452.94	MATERIAL
HEALY LAW FIRM	\$1,875.00	LEGAL
HININGER, SCOTT	\$220.75	TRAVEL
INCLUSION SOLUTIONS	\$26,567.00	VOTER BOOTHS
IRONMAN TOWING & RECOVERY	\$100.00	TOWING
JACKS TRUCK & EQUIPMENT	\$100.85	PARTS
JLN NETWORKING	\$1,482.00	SPILLMAN MAINT
JOHN DEERE FINANCIAL	\$2.53	BOLTS
JOHNSON COUNTY HEALTHCARE CENTER	\$50.00	REGISTRATION
K B COMMERCIAL PRODUCTS	\$338.06	PARTS
KANE FUNERAL HOME	\$6,465.10	SERVICES
KANE, PHILIP J III	\$275.00	CORONER
KIMMEL, KERRIE	\$275.00	DEP CORONER
KLEPPERICH, JACQUELYN	\$77.70	MILEAGE
KMART	\$10.43	SUPPLIES
LANNANS SUPPLY CO	\$132.81	SUPPLIES
LAYA, GARY	\$147.92	MAINT
LEGERSKI, CARRIE	\$15.30	MILEAGE
LOCO PRINTING	\$282.60	SUPPLIES
LONABAUGH AND RIGGS	\$310.25	LEGAL
MALONE BELTON ABEL	\$5,585.49	ENGINEERING
MARK'S PLUMBING PARTS	\$282.71	PARTS
MEINEKE ECONOLUBE	\$223.62	OIL CHNGS
MEMORIAL HOSPITAL	\$4,687.50	FIXED COST
MERCK & CO	\$2,684.69	VACCINES
MHL SYSTEMS	\$4,233.00	CARBIDE TEETH
MIKES ELECTRIC	\$251.51	ELECTRICAL
MINNEHAHA COUNTY SHERIFF DEPT	\$25.00	SUMMONS
MONTANA DAKOTA UTILITIES	\$9,500.00	ROAD REBUILT PROJECT
MONTGOMERY TECHNOLOGY SYS	\$384.17	MIC
MOUNTAIN VIEW BUILDING	\$5,301.26	FAIRGROUNDS IMPROVE
NADA APPRAISAL GUIDES	\$208.00	MANUALS
NAPA AUTO PARTS	\$126.18	PARTS
NATIONAL ACADEMIES OF EMERGENCY DISPATCH	\$100.00	CERTIFICATIONS
NATIONAL BUSINESS SYSTEMS	\$1,318.62	MVR POSTCARDS
NATIONAL EMERGENCY NUMBER ASSOC	\$215.00	DUES
NORCO	\$610.16	SUPPLIES
NORTHERN WY MENTAL HEALTH CTR	\$642.50	EVALUATION
NOVUS AUTO GLASS	\$180.00	REPAIRS
ODELL CONSTRUCTION INC	\$17,901.00	CONTRACTS
OFFICE OF STATE LANDS	\$150.00	SURFACE IMPACT PMT
ONE-CALL OF WYOMING	\$396.00	MEMBERSHIP
OREILLY AUTOMOTIVE	\$513.96	PUMP, SUPPLIES
PACK & MAIL	\$11.65	SHIPPING
PENNO, MARY	\$250.00	DEP CORONER
PETER'S GRAZING ASSOCIATION	\$100.00	SURFACE IMPACT PMT
PLAINSMAN PRINTING	\$14,995.65	SHELVING, SUPPLIES
PORTER MUIRHEAD CORNIA & HOWARD	\$25,000.00	AUDIT PROGRESS BILLING
POWDER RIVER ENERGY	\$10,682.23	TRUE UP WORK ORDER
PREDATOR MGMT DIST	\$2,700.00	TRAPPER EXP
PRESTFELDT SURVEYING	\$10,991.00	COUNTY BOUNDARY DISPUTE
PRO LINE CONCRETE	\$10,016.45	CONCRETE WORK
PROFORCE LAW ENFORCEMENT	\$429.00	MAGS
PTOLEMY DATA SYSTEMS	\$8,245.70	SERVICE, SUPPLIES
QUARTERMASTER	\$160.93	SHIRTS
QUICK PRINTING	\$307.70	COPIES, LAMINATION
RANCHHAND FENCING	\$659.84	FENCING

ROCKY MOUNTAIN AMBULANCE	\$80.00	TRAINING
ROETECH INC	\$160.00	TESTING
SAFEGUARD BUSINESS SYSTEMS	\$656.60	FORMS
SCHONENBACH, KATHIE	\$79.56	MILEAGE
SCHUTTE, VINCENT	\$1,207.50	LEGAL
SERVALL UNIFORM & LINEN SUP	\$57.04	TWLS
SESSIONS, KEVIN	\$300.00	DEP CORONER
SHERIDAN ACE HARDWARE	\$24.25	SUPPLIES
SHERIDAN CHAMBER OF COMMERCE	\$34.25	MARKETING
SHERIDAN CNTY & PRO ATTNY TRUST ACCT	\$53.00	EXP REIMB
SHERIDAN CNTY AIRPORT	\$15,783.33	FIXED COST, LEASE
SHERIDAN CNTY FAIR ASSN	\$35,416.67	FIXED COST
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$93,333.33	FIXED COST
SHERIDAN CNTY PUBLIC HEALTH	\$68.00	MEDICAL
SHERIDAN CNTY PUBLIC WORKS PETTY CASH	\$119.04	SUPPLIES
SHERIDAN COMMERCIAL CO	\$556.29	SUPPLIES
SHERIDAN ELECTRONICS	\$16.99	SUPPLIES
SHERIDAN FIRE EQUIPMENT	\$31.00	MAINT
SHERIDAN LOCK & KEY	\$101.80	LOCKS
SHERIDAN MEDIA	\$100.00	ADVERTISING
SHERIDAN PRESS	\$2,122.65	ADVERTISING
SHERIDAN STATIONERY	\$94.84	BOOKS
SHERIDAN WINNELSON	\$16.56	CARTRIDGES
SOURCE OFFICE PRODUCTS	\$557.92	SUPPLIES
SOUTH SHERIDAN MEDICAL CENTER	\$40.00	MEDICAL
STAPLES ADVANTAGE	\$750.09	SUPPLIES
STEVES TRUCK SERVICE	\$1,158.57	REPAIR
STEWART, JOSIE	\$20.91	MILEAGE
STRAHAN & ASSOCIATES	\$369.67	HLTH OFFICER, SCREENING
SYSCO FOOD SVC	\$272.35	SUPPLIES
TARVER, PETE	\$83.94	EXP REIMB
TERRY, SUSAN	\$17.21	BATTERIES
THE BIG HORN MOUNTAIN RADIO NETWORK	\$306.00	ADVERTISING
THE CENTER FOR BREASTFEEDING	\$740.00	REGISTRATION
THE TROPHY CASE	\$14.00	NAME TAGS
THYSSENKRUPP ELEVATOR	\$1,994.69	ELEV MAINT
TIRE-RAMA	\$1,283.88	TIRES
TOP OFFICE PRODUCTS	\$5,070.18	COPY CHGS, SUPPLIES
TOTAL COMFORT	\$1,362.35	SERVICE
TRACKER SOFTWARE	\$397.00	SUPPORT
TSP INC	\$5,869.52	ENGINEERING
VISTA WEST ENGINEERING	\$6,451.90	ENGINEERING
VOLUNTEERS OF AMERICA	\$25.00	SCREENING
WC&PAA	\$600.00	DUES
WALMART COMMUNITY	\$291.87	SUPPLIES
WAREHOUSE MARKET	\$840.03	SUPPLIES
WATER PRODUCTS	\$90.00	WATER
WAY OIL CO	\$145.32	OIL
WEST PAYMENT CENTER	\$1,174.50	INFO CHGS
WILLIS, KENTZ	\$318.24	EXP REIMB
WYO DEPT OF ENVIRONMENTAL QUALITY	\$100.00	FEE
WYOMING COUNTY COMMISSIONERS ASSN	\$375.00	REGISTRATION
WYOMING DEPT OF HEALTH	\$33,376.69	PAYROLL
WYOMING MACHINERY COMPANY	\$6,962.83	PARTS
WYOMING PEACE OFFICERS ASSN	\$420.00	REGISTRATION
WYOMING STATE FAIR & RODEO	\$25.00	TAGS
WYTEL COMMUNICATIONS	\$65.00	SERVICE
GENERAL COUNTY WARRANTS	\$588,004.98	

AIRPORT WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT	\$97.76	PHONE SERVICE
ADVANCE ELECTRICAL CONTRACTING	\$51,989.21	CONTRACT
ALPINE CLIMATE CONTROL	\$27.15	REPAIR
BECKTON STOCK FARMS	\$20.00	LEASE
BRESNAN COMMUNICATIONS	\$277.50	PHONE SVC
CIRCLE S SANITATION	\$178.00	SANITATION
CITY OF SHERIDAN	\$273.11	SANITATION
COLLINS COMMUNICATIONS	\$1,512.01	INSTALL RADIO,SERVICE

COMTRONIX	\$105.00	ALARM
CED	\$68.90	SUPPLIES
CONTINENTAL GATE	\$305.50	TRANSMITTERS
DENVER INDUSTRIAL PUMPS	\$1,219.99	REPAIR
WYDEQ WQD	\$100.00	PERMIT
DOUGLAS PORTABLE TOILETS	\$198.00	PORTABLE TOILET
FARMERS COOP	\$3,404.91	FUEL
HOME DEPOT	\$304.98	SUPPLIES
INDUSTRIAL TOWEL	\$27.56	TOWELS
JACKS TRUCK & EQUIPMENT	\$18.79	PARTS
K-B COMMERCIAL PRODUCTS	\$405.84	GLOVES, TOWELS
KNECHT HOME CENTER	\$14.98	SUPPLIES
LANNANS	\$24.80	SUPPLIES
MASTERCARD	\$689.22	JANUARY
MAX FIRE APPARATUS	\$664.57	SUPPLIES
MIKES ELECTRIC	\$155.88	ELECTRICAL
MONTANA DAKOTA UTILITIES	\$5,028.37	UTILITIES
NAPA AUTO PARTS	\$696.83	PARTS
OREILLY AUTO PARTS	\$18.97	PARTS
POWDER RIVER POWER	\$102.38	PARTS
PRESTO PRINT	\$17.00	LAMINATION
PTOLEMY	\$699.00	IT SVC
SAMS CLUB	\$210.00	MEMBERSHIP
SHERIDAN COMMERCIAL	\$66.63	SUPPLIES
SCA PETTY CASH	\$173.34	SWITCH
SHIPTONS	\$23.98	SUPPLIES
SNAP ON TOOLS	\$21.50	SOCKET
SOURCE OFFICE PRODUCTS	\$543.32	SUPPLIES
STEVES TRUCK SERVICE	\$134.53	PARTS
THE OFFICE COPY SHOP	\$25.50	COPIES
TINA JO SMITH	\$63.25	MILEAGE
TOP OFFICE PRODUCTS	\$142.78	SUPPLIES
TW ENTERPRISES	\$812.05	REPAIR
VISTA WEST	\$14,124.10	ENGINEERING
WALMART	\$363.70	SUPPLIES
WEST COAST SALES & MARKETING	\$620.00	FIXTURE
TOTAL AIRPORT WARRANTS	\$85,970.89	

Commissioner Maier seconded the motion, all Commissioners voted in favor, and the motion passed.

AGENDA

Commissioner Rolston moved to approve the agenda as published, Commissioner Cram seconded, and following a unanimous vote, the motion passed.

ANNOUNCEMENTS

Chairman Nickel recognized George Rogers for 5 years of service in the Public Works office; he received a certificate of appreciation and \$20 in Chamber Bucks. Chairman Nickel made the following announcements - the courthouse will be closed Monday February 20th for Presidents Day and there are several openings on the Sheridan County Fair Board, applications are available on-line.

PUBLIC COMMENTS

There were no comments from the public.

STORY AREA SUPPLEMENTAL REGULATIONS

Chairman Nickel opened a public hearing at 9:02 a.m.; Rod Liesinger, Public Works Director, presented his staff report, Chairman Nickel asked for comments from the public and there were none. He then closed the public hearing at 9:08 a.m. Commissioner Ringley made a motion to amend the "Rules and Regulations Governing Wastewater Facilities for Sheridan County, Wyoming" providing Story area septic system supplemental regulations. Commissioner Maier seconded the motion and it passed with all voting in favor.

CANCEL NSF CHECKS/UNCOLLECTABLE TAXES

Commissioner Cram made a motion to authorize the County Treasurer to discharge (2) non-sufficient fund checks in the total amount of \$376.87, (4) Personal Property Parcels in the amount of \$521.90, (2) State Assessed Tax Parcels in the amount \$1,305.30, and Delinquent Mobile Home Taxes in the amount of \$284.95. Commissioner Ringley seconded and the motion passed with a unanimous vote.

SC-1104 HEARING OFFICER AND SETTING

Commissioner Ringley moved to appoint Lynn Smith, Deputy County Attorney, as the Hearing Officer for an Appeal Hearing, Docket Number SC-1104: Appeal of an Inspection Fee, and to set the hearing date of Tuesday, February 21, 2012, in conjunction with the regularly scheduled Board Meeting. Commissioner Rolston seconded and the motion passed with all voting in favor.

FIRE DISTRICT ENLARGEMENT

Commissioner Maier made the motion as alleged in the petitions filed with the Board of County Commissioners, that an election not be held for the following enlargement petitions to the Big Horn Fire District as all landowners and voters, if any, within the new area, and the Board of Directors of directors are needed. These landowners are: Carrol Trust of September 13, 2004, 100 Metz Road. Commissioner Rolston seconded, all voted in favor, and the motion passed.

FAIRGROUNDS DRAINAGE PROJECT AWARD

Following a staff report from Rod Liesinger, Public Works Director, Commissioner Ringley made a motion to award the contract for the Fairgrounds Drainage Improvement Project to NST Construction in the amount of \$78,031.95 and authorize the Chairman to sign project documents. The motion was seconded by Commissioner Maier and passed with all voting in favor.

SECURITY UPGRADES CHANGE ORDERS 2 AND 3

Following a staff report from Renee' Obermueller, Administrative Director, Commissioner Rolston moved to approve and authorize the Chairman to sign Change Order #2 with O'Dell Construction, Inc. in the amount of \$3,290 and Change Order #3 with O'Dell Construction, Inc. in the amount of \$3,020. Both change orders are for the Historic Courthouse Security upgrades. Commissioner Cram seconded and following a unanimous vote the motion passed.

CU-12-001: ASH CUSTOM CABINERY CUP

Chairman Nickel opened a public hearing at 9:21 a.m. and received a staff report from Mark Reid, County Planner, concerning the requested Conditional Use Permit. There were no comments from the public. The applicants, Kent and Diane Ash, were present at the meeting. Kent commented this location has always been a commercial building. Commissioner Cram agreed with Mr. Ash and moved to approve Item CU-12-001: Ash Custom Cabinetry CUP with the (11) conditions as recommended by the P&Z Commission and as stated in the staff report. Following are the conditions:

1. The custom wood shop specializing in countertops and cabinetry shall be limited to operate within the existing 3,050 sq ft building located at 5060 Coffeen Avenue. This does not include operation of a general construction company.
2. The applicants shall apply for and receive a Sheridan County Zoning Permit for the change in use and pay all fees associated with the permit within 30 days of approval by the BOCC.
3. Structure modifications or additions to the existing structures may require Sheridan County Building permits and may require amending the original CUP.
4. Additional structures for the business shall require amending the original CUP.
5. Hours of operation shall be 7:30 a.m. to 5:00 p.m. Monday through Friday.
6. The applicants shall stake out the 10,920 sq foot CUP site within 30 days of approval by the BOCC and submit a letter to the Planning Office stating that the site has been staked.
7. No parking along Coffeen Avenue or in the access easement in conjunction with the wood shop business shall be permitted.
8. There shall be no storage of merchandise or supplies outside of the 3,050 sq ft building relative to the custom wood shop.
9. No additional lighting or signage shall be added to the site. Any exterior lighting shall be shielded to prevent direct glare to adjoining properties or public rights-of-way.
10. Should the owner sell the property; the new owner(s) shall contact the Sheridan County Public Works office as to the change in ownership and to receive a copy of the conditions of the CUP.
11. Should the site cease to be used for a wood shop for custom countertops and cabinetry, the applicant shall have one year to remove all elements that pertain to the business, including all signage.

Commissioner Maier seconded the motion, all voted in favor, and the motion passed. Chairman Nickel stated the board would issue Findings of Fact, Conclusions of Law to support this decision.

LAGE-12-002: COTTONWOOD CORNER LARGE ACREAGE GRANT OF EXEMPTION

Mark Reid, County Planner presented his staff report regarding the requested exemption. Waldo (Spike) and William (Cam) Forbes (applicants) were in attendance for the meeting. Commissioner Maier moved to approve Item LAGE-12-002: Cottonwood Corner Large Acreage Grant of Exemption allowing the creation of (7) parcels that will be a minimum of (35) acres. Commissioner Ringley seconded the motion and following a unanimous vote, the motion carried.

RESOLUTION #12-01-003, RESUBMISSION OF A CDBG GRANT APPLICATION

RESOLUTION 12-01-003

RESOLUTION REQUESTING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING ASSISTANCE FROM THE WYOMING BUSINESS COUNCIL FOR RENOVATION AND CONSTRUCTION WORK FOR EXPANSION OF COUNTY PUBLIC HEALTH BUILDING TO HOUSE THE SHERIDAN COUNTY FREE CLINIC

WITNESSETH

WHEREAS, the Sheridan County Free Clinic has only a year to year lease agreement at it's current location; and

WHEREAS, the Sheridan County Free Clinic and Sheridan County Public Health provide complimentary services; and

WHEREAS, locating both medical providers in the same facility would be extremely beneficial to their clientele; and

WHEREAS, Sheridan County is contributing approximately \$100,000 worth of land, existing building space, preliminary design work and \$212,000 in general fund monies, with the Free Clinic contributing nearly \$25,000 worth of furnishings and equipment;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF SHERIDAN COUNTY, that the Board of County Commissioners will submit an application to the Wyoming Business Council requesting \$300,000.00 in CDBG grant funding for the Sheridan County Free Clinic project.

DATED this seventh day of February, 2012.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

/s/ Mike Nickel, Chairman

Attest:

/s/ Eda Schunk Thompson, County Clerk

Chairman Nickel opened a public meeting at 9:27 a.m. and heard a staff report from Mike Mackey, Grants Administrator, regarding the Wyoming Business Council's CDBG Program. Kathi Kindt from the Free Clinic thanked the Board for their sponsorship of this request and explained their need to move from their current location. Chairman Nickel closed the public meeting at 9:34 a.m. Commissioner Rolston moved to approve and authorize the Chairman to sign Resolution #12-01-003 for resubmission of a CDBG Grant Application to the Wyoming Business Council for the Free Clinic Project. The amount requested has been reduced from the original \$491,700 to \$300,000. Commissioner Maier seconded the motion and with all voting in favor, the motion passed.

2010-11 FINANCIAL COMPLIANCE

Administrative Director, Renee' Obermueller presented her staff report and announced the audit results for last fiscal year are available on the Sheridan County website and it showed no discrepancies. Commissioner Maier made a motion to accept the 2010-11 Financial Compliance Report, Commissioner Rolston seconded, and the motion passed with a unanimous vote.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:37 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:

Mike Nickel, Chairman

Eda Schunk Thompson, County Clerk