

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS**

The Board met at 9:00 a.m., Tuesday, March 4, 2014, in regular session in the Commission Board Room, County Courthouse, Sheridan, Wyoming. Chairman Terry Cram called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel and Tom Ringley. Bob Rolston was absent.

**CONSENT AGENDA**

Commissioner Nickel moved to approve the consent agenda as published and authorize the Chairman to sign documents as required. The motion carried with all voting in favor, following are the consent items:

- a. Minutes from Staff Meeting, February 18, 2014;
- b. Minutes from Regular Session, February 18, 2014;
- c. Minutes from Staff Meeting, February 24, 2014;
- d. Affirm Letter to SLIB Re: Review of TRVJPB Grant Application;
- e. Ratify Material Supply Agreement with Dustbusters, Inc. for the Supply of Liquid Dust Suppressant;
- f. Ratify Letter of Support for Easter Seals/Goodwill TANF Grant Application;
- g. General County Vouchers, February;
- h. General Airport Vouchers, February.

**FEBRUARY 2014**

**INTERIM MID-MONTH WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
ACT INC	\$3,244.79	PHONE SERVICE
AMERICAN FAMILY LIFE INS	\$986.67	PREMIUM
BABBITT, JULIE	\$80.00	EXPENSE REIMB
CENTURYLINK	\$5,130.87	PHONE SERVICE
CHARLES W BASSETT	\$7,575.55	LEASES
CHILD ADVOCACY SERVICES OF THE BIG HORNS	\$11,142.45	TANF
CIT-CO FEDERAL CREDIT UNION	\$2,487.90	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$718.17	UTILITIES
		WILDFIRE ASSESSMENT & MITIGATION
DEANS, MAGEN	\$50.00	PLAN
DELTA DENTAL	\$7,490.55	PREMIUM
DIAMOND POINT CONSTRUCTION	\$22,473.09	STORAGE BLDG
EBMS	\$1,256.33	FLEX PLAN
FACILITY DUDE.COM	\$596.00	UTILITYTRAC PLUS
HEALY LAW FIRM	\$287.50	LEGAL
HOME DEPOT CREDIT SERVICES	\$155.47	SUPPLIES
ICMA RETIREMENT TRUST	\$3,441.44	FEBRUARY
LIEUALLEN TREE SERVICE	\$865.00	TREE REMOVAL
MONTANA DAKOTA UTILITIES	\$12,888.04	UTILITIES
MORRIS, KAYLA	\$10.00	REPLACE WARRANT
NCPERS GROUP LIFE INS	\$576.00	PRUDENTIAL LIFE
OBERMUELLER, HALEY	\$567.50	CONTRACT
O'DELL, ERICA	\$80.00	EXPENSE REIMB
ORCHARD TRUST	\$5,174.61	WYO DEFERRED COMPENSATION
PITNEY BOWES	\$3,000.00	POSTAGE
POWDER RIVER ENERGY CORP	\$63.94	UTILITIES
QUIK SAK	\$62.60	FUEL
RANGE TELEPHONE CO-OP	\$402.01	PHONE SERVICE
REDLE, MATTHEW	\$32.38	REPLACE WARRANT
SHERIDAN AREA WATER SUPPLY	\$156.12	WATER
SHERIDAN CHAMBER OF COMMERCE	\$41.00	CHAMBER BUCKS
SHERIDAN CNTY TREAS HEALTH INS	\$145,893.93	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$124,471.51	941
SHERIDAN COMMERCIAL CO	\$200.39	SHIPPING
TRICOUNTY GAS	\$737.80	PROPANE
UNITED LIFE INSURANCE CO	\$1,365.62	PREMIUM
US BANK CORPORATE REAL ESTATE	\$475.00	RENT
UTILITY BILL SOLUTIONS GROUP	\$47.50	SAVINGS
VERIZON WIRELESS	\$1,436.50	CELL PHONE SERVICE
WEST PAYMENT CENTER	\$1,404.04	LIBRARY & INFO CHGS
WRIGHT EXPRESS	\$9,079.32	FUEL
WYDOT	\$2.00	EXEMPT PLATE
WYO CHILD SUPPORT ENFORCEMENT	\$2,931.02	MONTHLY CHILD SUPPORT
WYO RETIREMENT SYSTEM	\$74,865.14	FEBRUARY
WYO WORKERS COMPENSATION DIV	\$10,669.03	FEBRUARY
WYOMING DEPT OF EMPLOYMENT	\$16,111.64	UI

**TOTAL MID-MONTH INTERIM WARRANTS PAID \$480,726.42**

**GENERAL COUNTY WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
ALT-N TECHNOLOGIES	\$1,931.00	SUPPORT, RENEWALS
AMERICAN WELDING & GAS	\$318.77	SUPPLIES
ARNEY, NICKIE	\$187.93	TRAVEL EXPENSES
BARNEY & GRAHAM	\$1,438.42	LEGAL
C BAR K PETROLEUM SERVICES	\$157.31	PARTS
CARTRIDGE WORLD	\$124.99	CARTRIDGE
CBM FOOD SERVICE	\$21,005.79	INMATE MEALS
CDW GOVERNMENT	\$578.96	SUPPLIES
CITY LANDFILL	\$43.86	TRASH
CITY OF SHERIDAN	\$670.32	MONITORS
COLLINS COMMUNICATIONS	\$997.45	SERVICE
CONNIES GLASS	\$245.00	REPAIR
CONTROL SOLUTIONS	\$15.00	SHIPPING
CORRECTIONAL HEALTHCARE MANAGEMENT	\$42,597.32	INMATE MEDICAL
DRIVE TRAIN INDUSTRIES	\$622.04	PARTS
DRM INC	\$12,114.68	CONTRACT
ECS	\$512.00	ENGINEERING
FARMERS CO-OP	\$3,131.17	FUEL
FASTENAL	\$1,657.39	SUPPLIES
FECK, SUSAN	\$38.08	MILEAGE
FRED KUSEL & SONS	\$1,000.00	SITE LEASE PMT
FREMONT MOTOR	\$118.36	WIRE
GALLS	\$149.65	SUPPLIES
GARYS VACUUMS & STAMPS	\$30.70	STAMP
GLAXOSMITHKLINE PHARMACEUTICALS	\$1,218.50	VACCINES
GORZALKA, TOM	\$200.00	CLOTHING ALLOW
GRANGER, TOBY	\$192.00	TEMP SALARY
HADLEY LAW OFFICE	\$1,317.50	LEGAL
HARDY TATE, ATTORNEY AT LAW	\$350.00	LEGAL
HEALY LAW FIRM	\$225.00	LEGAL
HEARTLAND KUBOTA	\$49.60	SPRING
HEIZER, EMILY	\$528.64	MILEAGE
HININGER, SCOTT	\$332.40	EXPENSE REIMB
HONNEN EQUIPMENT CO	\$89.42	OIL
J C RANCH INC	\$1,000.00	SITE LEASE
JACKS TRUCK & EQUIPMENT	\$187.22	PARTS
K B COMMERCIAL PRODUCTS	\$371.63	PARTS
KANE FUNERAL HOME	\$1,050.00	SVCS, RENT, UTIL, EQUIP, VEHICLES, FUEL, INS
KENNON SIGN SHOP	\$136.36	BANNER
KILPATRICK CREATIONS	\$341.55	CLOTHING
KIMMEL, KERRIE	\$1,025.00	DEP CORONER
KINNAIRD LAW OFFICE	\$206.25	LEGAL
LANNANS SUPPLY	\$135.73	SUPPLIES
LAYA, GARY	\$147.92	MAINT
LEARNING ZONE EXPRESS	\$47.80	ORDER
LITTLE AMERICA	\$763.00	LODGING
LONABAUGH AND RIGGS	\$476.50	LEGAL
MASTERCARD	\$5,808.50	FEBRUARY
McALPINE, KATE	\$65.25	COURT REPORTER
MEINEKE ECONOLUBE	\$151.72	OIL CHANGES
MEMORIAL HOSPITAL	\$10,000.00	FIXED COST PMT
MERCK & CO	\$3,601.82	VACCINES
MIKES ELECTRIC	\$119.93	REPAIR
MORT, WENDY	\$41.76	NOTARY, MILEAGE
NAPA AUTO PARTS	\$448.83	PARTS
NATL ASSN COUNTY ENGINEERS	\$150.00	MEMBERSHIP
NEVES UNIFORMS	\$1,341.76	VESTS
NOODLE SOUP	\$24.00	ORDER
NORCO	\$764.31	SUPPLIES
NORTHERN TRUCK EQUIPMENT CORP	\$865.79	PARTS
ODELL CONSTRUCTION	\$164.30	NUMBERS
PACK & MAIL	\$26.45	SHIPPING
PENNO, MARY	\$875.00	DEP CORONER
PINEY CEMETERY ASSN	\$3,000.00	CEMETERY FUNDING
PLAINS TIRE CO	\$840.80	TIRES
POWDER RIVER POWER SHERIDAN	\$461.93	PARTS

PROGRESSIVE DEVELOPMENT	\$2,522.38	UTIL, SNOW REMOVAL, MAINT
PTOLEMY DATA SYSTEMS	\$9,387.00	SERVICE
QUICK PRINTING	\$648.00	PRINTING
RIDGEPOINT CONSULTING	\$3,146.42	ENGINEERING
SANOFI PASTEUR	\$1,357.46	VACCINES
SCHONENBACH, KATHIE	\$39.20	MILEAGE
SECURE SHRED	\$236.80	SHREDDING
SESSIONS, KEVIN	\$550.00	DEP CORONER
SHERIDAN ACE HARDWARE	\$27.85	SUPPLIES
SHERIDAN CNTY AIRPORT	\$15,466.67	FIXED COST PMT, LEASE PMT
SHERIDAN CNTY FAIR ASSN	\$31,250.00	FIXED COST PMT
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$92,916.67	FIXED COST PMT
SHERIDAN CNTY PUBLIC HEALTH	\$110.00	TEST, VACCINES
SHERIDAN CNTY PUBLIC HLTH-PETTY CASH	\$57.37	SUPPLIES
SHERIDAN COMMERCIAL CO	\$70.42	SUPPLIES
SHERIDAN COMPUTER	\$339.85	HARDWARE
SHERIDAN ELECTRONICS	\$17.99	CARD
SHERIDAN MEDIA	\$100.00	ADVERTISING
SHERIDAN MOTOR	\$450.41	SERVICE
SHERIDAN PRESS	\$4,148.80	ADVERTISING
SHERIDAN TENT & AWNING	\$254.20	FLAGS
SOURCE OFFICE PRODUCTS	\$1,170.09	SUPPLIES
ST VINCENT HEALTHCARE	\$710.52	FACILITY CHG
STAPLES ADVANTAGE	\$1,408.50	SUPPLIES
STEVES TRUCK SERVICE	\$194.00	SERVICE
STEWART, JOSIE	\$25.20	MILEAGE
STRAHAN & ASSOC	\$291.67	CNTY HLTH OFFICER
SYSCO FOOD SERVICES	\$129.57	SUPPLIES
TEDS TOWING	\$2,025.00	WRECKER
TERRY, SUSAN	\$2.94	POSTAGE
THE TROPHY CASE	\$15.00	NAME TAGS
THINKMATE	\$3,175.90	COMPUTERS
THOMAS L BENNETT MD	\$1,580.00	AUTOPSY
THYSSENKRUPP ELEVATOR	\$1,089.04	ELEV MAINT
TIRE-RAMA	\$45.00	REPAIR
TOP OFFICE PRODUCTS	\$3,455.61	COPY CHGS, SUPPLIES
TYLER TECHNOLOGIES	\$349.08	WEB HOST
WPCI	\$57.00	SCREENINGS
WAREHOUSE MARKET	\$47.23	SUPPLIES
WATER PRODUCTS	\$1,661.00	SALT, WATER
WAY OIL CO	\$568.38	SUPPLIES
WELLNESS COUNCIL OF SHERIDAN COUNTY	\$300.00	PRESENTATIONS
WENDTLAND & WENDTLAND	\$50.00	LEGAL
WEST PAYMENT CENTER	\$1,404.04	PLAN & INFO CHGS
WILLIAMSON, WANDA	\$99.68	MILEAGE
WILLIS, KENTZ	\$418.62	EXPENSE REIMB
WYDOT	\$4,335.94	PROJECT EXPENSES, TITLES
WYO DEPT OF HEALTH	\$190.00	TESTS
WYO SCHOOL RESOURCE OFFICERS ASSN	\$25.00	MEMBERSHIP
WYOMING COUNTY TREASURERS ASSN	\$53.00	REGISTRATION
WYOMING LAW ENFORCEMENT ACADEMY	\$784.00	TRAINING
WYOMING MACHINERY	\$7,718.89	PARTS
WYOMING STATE FIRE ADVISORY BOARD	\$300.00	DUES
ZOWADA RECYCLING & STEEL	\$65.44	MATERIAL
<b>GENERAL COUNTY WARRANTS</b>	<b>\$325,673.19</b>	

**AIRPORT WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
A&M SERVICE & SUPPLIES	\$80.00	REPAIR
ACT	\$355.16	PHONE SERVICE
AT&T MOBILITY	\$25.54	CELL PHONE SERVICE
BIG HORN TIRE	\$1,693.43	TIRES
CHARTER-OPTIMUM	\$33.63	SERVICE
CIRCLE S SANITATION	\$194.00	SANITATION
CITY OF SHERIDAN	\$400.44	UTILITIES
CRAFTCO	\$1,705.37	FAB
GRAINGER	\$4,275.81	COMPRESSOR
HOME DEPOT	\$239.72	SUPPLIES
KB COMMERCIAL PRODUCTS	\$50.00	SUPPLIES
KORSCH, TOBIN	\$11.00	TRAINING

MASTERCARD	\$994.64	FEBRUARY
M-B COMPANIES	\$67,533.90	SNOW BLOWER, SWEEPER
MEAD & HUNT	\$59,468.86	SERVICES
MONTANA DAKOTA UTILITIES	\$5,364.64	UTILITIES
NAPA	\$573.82	PARTS
NORCO	\$13.24	SUPPLIES
POWER RIVER POWER	\$493.79	PARTS
PTOLEMY	\$699.00	SERVICE
RADIO TIME BILLING	\$212.00	ADVERTISING
SERVALL	\$28.93	SUPPLIES
SHERIDAN CNTY AIRPORT PETTY CASH	\$76.31	FOOD
SHERIDAN PRESS	\$267.00	ADVERTISING
SHIPTONS	\$8.55	SUPPLIES
SMITH, TINA	\$50.60	MILEAGE
TW ENTERPRISES	\$258.29	REPAIR
VISTA WEST ENGINEERING	\$23,022.61	ENGINEERING
WALMART	\$234.64	SUPPLIES
WAY OIL CO	\$5,294.42	FUEL
WYOMING RENTS	\$122.54	PARTS
YELLOW PAGES	\$179.00	ADVERTISING
<b>TOTAL AIRPORT WARRANTS</b>	<b>\$173,960.88</b>	

#### **AGENDA**

Commissioner Ringley moved to approve the agenda as published. The board voted in favor and the motion carried.

#### **ANNOUNCEMENTS**

Chairman Cram thanked the following employees for years of service to Sheridan County: Barb Profit, Assessor's Office, 15 years; and Kim Warnke-Slagle, Clerk of District Court, 10 years. Each received a certificate of appreciation and Chamber Bucks. Mr. Cram also mentioned other county news from the website. Commissioner Nickel announced that Bob Rolston, President of the WY County Commissioners Association, is in Washington, D.C., representing that organization.

#### **PUBLIC COMMENTS**

There were no public comments.

#### **SLIB GRANT - FAIRGROUNDS**

Following a staff report from Mike Mackey, Grants Administrator, Commissioner Ringley moved to approve and authorize the Chairman to sign a Grant Agreement with the State Loan and Investment Board for the County Fairgrounds Water System Improvements, in the amount of \$184,493.00, contingent upon approval by the Deputy County Attorney. The motion passed unanimously.

#### **BRINTON MUSEUM FEE WAIVER**

Ken Schuster, Director and Chief Curator of The Brinton Museum, addressed the board and Commissioner Nickel moved to waive the building/zoning permit fee for The Brinton Museum Water Treatment Plant. Commissioners Maier and Cram voted for the motion while Commissioners Ringley and Nickel voted against. The motion failed.

#### **EV-14-001: FRANCIS UTILITY/DRAINAGE/CONSTRUCTION EASEMENT VACATION**

Commissioner Cram opened a public hearing and received a staff report from Mark Reid, County Planner. No public comments were made. Commissioner Nickel moved to approve item EV-14-001: Francis Utility/Drainage/Construction Easement Vacation as recommended by the P&Z Commission. The motion passed with all voting in favor, findings of fact will be issued to support this decision.

#### **CU-14-002: WIESER CABINETRY SHOP CUP**

Following a public hearing and staff report from Mr. Reid, Chad Aksamit and Mitchel Martin spoke regarding the application. Commissioner Ringley moved to approve item CU-14-002: Wieser Cabinetry Shop CUP, as recommended by the P&Z Commission with the conditions as stated in the staff report. All voted in opposition and the motion failed. The board will issue findings of fact to support this decision.

#### **RESOLUTION 14-03-008 10 O'CLOCK LIQUOR RULE**

Sarah Myers, Deputy Clerk, explained the proposed resolution. Kris Malli was present and represented the Arvada Bar. Commissioner Maier moved to adopt and authorize the Chairman to sign Resolution 14-03-008, 10 o'clock Rule Regarding Minors within Licensed Rooms, allowing persons under the age of eighteen (18) to enter and remain in a dining or waiting area of a licensed room, where alcoholic beverages are sold, no later than 10:00 p.m., as long as the dining or waiting area is part of the licensed room, and the minor is accompanied by an adult. The board voted in favor carrying the motion.

**RESOLUTION 14-03-009 DISTRICT/PRECINCT BOUNDARY CHANGES FOR PRIMARY/GENERAL ELECTIONS**

Eda Schunk Thompson, County Clerk, addressed the board and answered questions regarding the proposed resolution. Commissioner Nickel moved to adopt and authorize the Chairman to sign Resolution 14-03-009, District & Precinct Boundary Changes for Primary & General Elections as presented in the Resolution and Exhibits A and B. The motion passed with a unanimous vote.

**WYDOT RECONNIASSANCE REPORT – SHERIDAN WEST BELTWAY**

Following a staff report from Rod Liesinger, Director of Public Works, Commissioner Nickel moved to approve and authorize the Chairman to sign a Reconnaissance Inspection Report prepared by WWC Engineering for the Wyoming Department of Transportation for the Sheridan West Beltway Project. All voted in favor passing the motion.

**2014 CMAQ PROJECT**

Ken Muller, County Engineer, detailed the bid process and Commissioner Nickel moved to approve and authorize the Chairman to sign an agreement awarding the CMAQ 2014 project to Oxford Inc. in the amount of \$474,510.00. Funding for this project will be \$336,000 from WYDOT CMAQ funds and \$138,510 from CAP Tax. The board voted unanimously in favor; motion carried.

**ADJOURNMENT**

There being no further business to come before the board, Chairman Cram adjourned the meeting at 10:14 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

\_\_\_\_\_  
Terry Cram, Chairman

\_\_\_\_\_  
Eda Schunk Thompson, County Clerk