

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m., Tuesday, March 5, 2013, in regular session in the Commission Board Room, County Courthouse, Sheridan, Wyoming. Chairman Steve Maier called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel and Tom Ringley. Bob Rolston was out of town.

CONSENT AGENDA

Commissioner Nickel moved to approve the consent agenda as published and authorize the Chairman to sign documents as required. Commissioner Ringley seconded and the motion passed with all voting in favor. Following are the consent items:

- a. Minutes from Regular Session, February 19, 2013;
- b. Minutes from Staff Meeting, February 19, 2013;
- c. Minutes from Staff Meeting, February 25, 2013;
- d. Acknowledge Revised Petition for Establishment, Vacation or Alteration of County or Subdivision Roads in the Parkman Subdivision;
- e. Affirm Location Release with The Travel Channel, L.L.C to Film in the Historic Courthouse;
- f. Affirm 2013/2014 Annual Operating and Financial Plan between the Sheridan County Sheriff’s Office and the USDA, Forest Service, Bighorn National Forrest;
- g. Treasurer Bond for Valerie K. La Breck, Woodland Hills Improvement and Service District, Increasing from \$50,000 to \$75,000, Effective January 22, 2013;
- h. Acknowledge Notice of Claim from Georgia Kennah and Issue Denial of Claim;
- i. Ratify Agreement with Sheridan County Weed and Pest Control District to apply Chemical Mow on approximately 100 miles of Sheridan County Roads, effective 4/1/13 – 6/15/13;
- j. General County Vouchers – February;
- k. General Airport Vouchers – February.

FEBRUARY 2013

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT INC	\$3,249.76	PHONE SERVICE
AMERICAN FAMILY LIFE INS	\$1,339.83	PREMIUM
AT&T MOBILITY	\$22.66	CELL PHONE SERVICE
BIG HORN CNTY ELECTRIC CO-OP	\$106.66	UTILIITES
CATERPILLAR FIN SERVICES CORP	\$31,688.79	MTR GRADER PMT
CENTURYLINK	\$722.59	PHONE SERVICE
CHARLES W BASSETT	\$7,575.55	LEASE PAYMENTS
CIT-CO FEDERAL CREDIT UNION	\$4,061.60	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$36.00	UTILITIES
DELTA DENTAL	\$7,766.65	PREMIUM
DEX MEDIA WEST	\$43.50	PHONE SERVICE
EBMS	\$991.67	FLEX PLAN
FARMERS CO-OP OIL	\$3,454.60	FUEL
GREAT AMERICA NETWORKS	\$40.26	CONF CALLING
ICMA RETIREMENT TRUST	\$4,425.12	FEBRUARY
JOHN DEERE FINANCIAL (SHIPTONS)	\$59.96	SUPPLIES
JURY WARRANTS	\$1,007.27	JURORS
MASTERCARD	\$5,285.53	FEBRUARY
MONTANA DAKOTA UTILITIES	\$12,642.61	UTILITIES
NCPERS GROUP LIFE INS	\$576.00	PRUDENTIAL LIFE
NEVES UNIFORMS	\$1,682.00	VESTS
ODELL CONSTRUCTION	\$137,565.00	HEALTH CTR ADDITION & RENO
ORCHARD TRUST	\$6,109.84	WYO DEFERRED COMPENSATION
PITNEY BOWES	\$200.00	POSTAGE
POWDER RIVER ENERGY CORP	\$43.02	UTILITIES
QUIK SAK	\$65.03	FUEL
RANGE TELEPHONE CO-OP	\$359.14	PHONE SERVICE
SHERIDAN AREA WATER SUPPLY	\$158.15	UTILITIES
SHERIDAN CHAMBER OF COMMERCE	\$408.50	CHAMBER BUCKS
SHERIDAN CNTY TREAS HEALTH INS	\$145,308.78	HEALTH INS/FLEX PLAN FEE

SHERIDAN CNTY TREAS PAYROLL TAX	\$130,170.87	941
TOWN OF CLEARMONT	\$64.00	UTILITIES
UNITED LIFE INSURANCE CO	\$1,503.17	FEBRUARY
UNITED STATES TREASURY	\$3,049.84	PENALTY
US BANK CORPORATE REAL ESTATE	\$850.00	OFFICE RENT
UTILITY BILL SOLUTIONS GROUP	\$47.50	PHONE & MDU SAVINGS
VERIZON WIRELESS	\$1,435.04	CELL PHONE SERVICE
WRIGHT EXPRESS	\$8,754.72	FUEL
WYO CHILD SUPPORT ENFORCEMENT	\$1,848.00	MONTHLY CHILD SUPPORT
WYO RETIREMENT SYSTEM	\$74,873.89	FEBRUARY
WYO WORKERS COMPENSATION DIV	\$9,960.90	FEBRUARY
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$609,554.00	

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
A PLUS PLUMBERS	\$70.00	REPAIR
ADDCO OFFICE SYSTEMS	\$2,044.32	CONTRACT
ADVANCED CHEMICAL SOLUTIONS	\$199.50	CLEANERS
AMERICAN COUNCIL CRIMINAL JUSTICE TRNG	\$249.00	TRAINING
APCO INTERNATIONAL	\$69.00	DUES
APEX SOFTWARE	\$860.00	MAINT RENEWAL
BARNEY & GRAHAM	\$447.57	LEGAL
BENNICK, CONNIE	\$159.97	CLOTHING ALLOW
BIG HORN HEALTH NETWORK	\$625.00	INVOL HOSP
BOBS PEST CONTROL	\$35.00	SERVICE
BOONE, ED	\$467.30	TRAVEL EXPENSES
BRAD HALL & ASSOCIATES	\$21,352.87	FUEL
BUELL CONSTRUCTION	\$1,240.50	INSTALLATION
C & K EQUIPMENT	\$106.21	BATTERY
CARQUEST AUTO PARTS	\$12.89	PARTS
CARR, THOMAS	\$1,000.00	LEASE
CARTRIDGE WORLD	\$129.88	CARTRIDGES
CBM FOOD SERVICE	\$29,861.00	INMATE MEALS
CHAMPION FERRIES FUNERAL HOME	\$2,295.00	SERVICES
CITY LANDFILL	\$99.10	TRASH
COLLINS COMMUNICATIONS	\$127.10	SERVICE
COMTRONIX	\$100.00	ALARM
CONNIES GLASS	\$520.00	REPLACEMENT
CORRECTIONAL HEALTHCARE MGMT	\$21,274.55	INMATE MEDICAL
CRESCENT ELECTRIC SUPPLY	\$817.94	LIGHTS
DAVIS & CANNON	\$75.00	LEGAL
DRIVE TRAIN INDUSTRIES	\$1,213.33	PARTS
ED HAMMER INC	\$1,553.47	REPAIRS
ENTECH INC	\$16,938.83	ENGINEERING
FARMERS CO-OP OIL CO	\$57.50	PARTS
FASTENAL	\$445.63	PARTS
FECK, SUSAN	\$66.60	MILEAGE
FLETCHER CONSTRUCTION CO	\$18,010.30	UPGRADES
FORENSICS LIMITED LLC	\$320.00	AUTOPSY ASSISTANT
FREMONT MOTOR	\$1,319.08	REPAIRS
GALLS	\$77.41	PANTS
GLAXOSMITHKLINE PHARMACEUTICALS	\$1,575.00	TWINRIX
GORZALKA, TOM	\$75.93	CLOTHING ALLOW
GRAINGER INC	\$393.90	HOOK
HEALY LAW FIRM	\$742.75	LEGAL
ICM	\$134,000.00	CRUSHING

INDUSTRIAL COMMUNICATIONS & ELECTRONICS	\$500.00	BATTERY PACK
JACKS TRUCK & EQUIPMENT	\$2,066.44	PARTS
JOHN, FRED	\$45.00	WITNESS FEE
K B COMMERCIAL PRODUCTS	\$842.38	SUPPLIES
KANE FUNERAL HOME	\$5,672.10	SERVICES
KIMMEL, KERRIE	\$375.00	DEP CORONER
KINNAIRD LAW OFFICE	\$262.50	LEGAL
LAYA, GARY	\$147.92	MAINT
LET'ER BUCK CAR WASH	\$75.00	CAR WASHES
LOCO PRINTING	\$720.25	ENVELOPES
LYNN PEAVEY COMPANY	\$166.50	TESTS
MARK'S PLUMBING PARTS	\$705.28	PARTS
MEINEKE ECONOLUBE	\$455.21	OIL CHANGES
MEMORIAL HOSPITAL	\$2,975.42	INVOL HOSP
MIKES ELECTRIC	\$1,995.69	ELECTRICAL
MILLER, JOSIAH	\$425.68	MILEAGE
NAPA AUTO PARTS	\$738.82	PARTS
NAT'L ACADEMIES OF EMERGENCY DISPATCH	\$90.00	TESTING
NATIONAL BUSINESS SYSTEMS	\$458.44	MVR POSTCARDS
NATL ASSOC OF PROSECUTER COORDINATORS	\$500.00	DUES
NORCO	\$1,236.82	SUPPLIES
NORMONT EQUIPMENT CO	\$488.00	PARTS
NOVUS AUTO GLASS	\$70.00	REPAIR
ODELL CONSTRUCTION	\$375.00	REPLACE DOOR
OFFICE OF STATE LANDS & INVESTMENTS	\$3,000.00	ROYALTY PMT
OUTDOOR POWER EQUIPMENT	\$139.47	REPAIR
PACK & MAIL	\$85.54	SHIPPING
PAETEC	\$26.01	PHONE SERVICE
PARKERS GLASS SHOP	\$59.06	REPLACE GLASS
PENNO, MARY	\$375.00	DEPUTY CORONER
PIERCE, ALBERT	\$63.54	CLOTHING ALLOW, MEAL
PLAINS TIRE COMPANY	\$571.88	REPAIR
PLAINSMAN PRINTING	\$1,519.90	ENVELOPES, SUPPLIES
POWDER RIVER POWER	\$34.88	PARTS
PROFORCE LAW ENFORCEMENT	\$1,568.34	GUNS, CASES
PTOLEMY DATA SYSTEMS	\$11,825.75	SERVICE, HARDWARE
QUICK PRINTING	\$97.40	SUPPLIES
REDLE, MATTHEW	\$757.57	MILEAGE
ROCKY MOUNTAIN OILFIELD WAREHOUSE	\$190.00	REPAIR
SANOFI PASTEUR	\$338.42	VACCINES
SCHONENBACH, KATHIE	\$31.08	MILEAGE
SESSIONS, KEVIN	\$150.00	DEPUTY CORONER
SEVERSON SUPPLY	\$614.82	EDGES
SHERIDAN ACE HARDWARE	\$52.06	SUPPLIES
SHERIDAN CNTY AIRPORT	\$16,616.67	FIXED COST, LEASE
SHERIDAN CNTY EXTENSION	\$272.50	EXPENSE REIMB
SHERIDAN CNTY FAIR ASSN	\$31,250.00	FIXED COST
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$95,416.67	FIXED COST
SHERIDAN CNTY PUBLIC HEALTH	\$80.00	VACCINATION
SHERIDAN CNTY PUBLIC HLTH-PETTY CASH	\$51.59	EXPENSE REIMB
SHERIDAN CNTY PUBLIC WORKS PETTY CASH	\$115.95	EXPENSE REIMB
SHERIDAN COMMERCIAL CO	\$232.92	SUPPLIES
SHERIDAN ELECTRONICS	\$11.98	BATTERIES
SHERIDAN MEDIA	\$100.00	ADVERTISING
SHERIDAN MOTOR	\$201.85	REPAIR

SHERIDAN PRESS	\$2,572.10	ADVERTISING
SHERIDAN SAW SERVICE	\$90.00	REPAIR
SHERIDAN SEED	\$83.96	K9
SIMPLY WELL	\$570.00	SCREENINGS
SMITH, ROBERT	\$200.00	CLOTHING ALLOW
SOURCE OFFICE PRODUCTS	\$429.84	SUPPLIES
ST VINCENT HEALTHCARE	\$177.63	FACILITY CHG
STAPLES ADVANTAGE	\$839.50	SUPPLIES
STRAHAN & ASSOC	\$291.67	COUNTY HLTH OFFICER
SYSCO	\$237.66	SUPPLIES
TERRY, SUSAN	\$11.31	SUPPLIES
THOMAS BENNETT MD	\$4,740.00	AUTOPSIES
THRONE LAW OFFICE	\$1,346.25	LEGAL
THYSSENKRUPP ELEVATOR	\$1,054.76	ELEV MAINT
TIRE-RAMA	\$200.00	SERVICE
TOP OFFICE PRODUCTS	\$2,092.87	COPY CHGS, SUPPLIES
TOTAL COMFORT	\$741.90	SERVICE
TRUE NORTH STEEL	\$2,739.88	MATERIAL
TSP INC	\$5,632.50	ENGINEERING
TYLER TECHNOLOGIES	\$225.00	WEB HOST
VISTA WEST ENGINEERING	\$3,513.10	ENGINEERING
WPCI	\$28.50	SCREENING
WALMART COMMUNITY	\$95.89	SUPPLIES
WAREHOUSE MARKET	\$601.13	SUPPLIES
WATER PRODUCTS	\$307.85	SERVICE, WATER
WAY OIL CO	\$134.00	SUPPLIES
WEST PAYMENT CENTER	\$103.95	LIBRARY PLAN CHARGES
WYO DEPT OF HEALTH	\$496.00	TESTING
WYOMING 4-H STATE LEADERS COUNCIL	\$200.00	REGISTRATIONS
WYOMING GUARDIANS AD LITEM PROGRAM	\$6,717.83	GAL
WYOMING MACHINERY CO	\$2,977.90	PARTS
WYOMING TRUCKING ASSOC	\$300.00	REGISTRATION
ZOWADA PLUMBING & HEATING	\$75.88	REPAIR
GENERAL COUNTY WARRANTS	\$488,095.59	

AIRPORT WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT	\$358.28	PHONE SERVICE
AT&T MOBILITY	\$36.52	PHONE SERVICE
BIG HORN RESERVOIR	\$1,343.31	DUES
BIG HORN TIRE	\$190.32	REPAIR
CARQUEST AUTO PARTS	\$61.38	PARTS
CASPER NATRONA CNTY INTL AIRPORT	\$600.00	TRAINING
CITY OF SHERIDAN	\$389.78	UTILITIES
COLORADO COLONY DITCH	\$4,271.10	ASSESSMENT
DOUGLAS PORTABLE TOILETS	\$99.00	PORT TLTS
FASTENAL	\$121.67	PARTS
HANDO'S SERVICE CENTER	\$74.63	REPAIR
HEARTLAND KUBOTA	\$241.75	REPAIR
HOME DEPOT	\$972.76	SUPPLIES
JACKS TRUCK & EQUIPMENT	\$449.02	PARTS
JERILEA PHILLIPS CPA	\$300.00	SERVICE
KILLYS DELI WAREHOUSE MKT	\$1,074.06	OPEN HOUSE
MASTERCARD	\$780.05	FEBRUARY
MIKES ELECTRIC	\$74.95	REPAIR
MONTANA DAKOTA UTILITIES	\$4,586.52	UTILITIES

NAPA	\$488.55	PARTS
NORCO	\$282.00	SUPPLIES
PTOLEMY	\$699.00	SERVICE
SERVALL	\$27.82	TOWELS
SHERIDAN CNTY AIRPORT PETTY CASH	\$5.29	PETTY CASH
POSTMASTER	\$132.00	POSTAGE
SMITH, TINA	\$45.10	MILEAGE
TOP OFFICE PRODUCTS	\$113.13	SUPPLIES
TS MECHANICAL	\$634.00	SERVICE
VISTA WEST	\$820.97	ENGINEERING
WALMART	\$23.80	SUPPLIES
WAY OIL	\$4,394.63	FUEL, GREASE
WEST COAT SALES	\$57.48	PARTS
WYDOT	\$1,394.36	REVIEW APPRAISAL
YELLOW PAGES	\$167.00	ADVERTISING
TOTAL AIRPORT WARRANTS	\$25,310.23	

AGENDA

Commissioner Ringley moved to add item 14. Adjourn into Executive Session per statute 16-4-405 (a)(iii) to the Agenda. The motion was seconded by Commissioner Cram and passed with a unanimous vote. Commissioner Cram moved to approve the agenda as amended, Commissioner Nickel seconded, and all voted in favor.

ANNOUNCEMENTS

Chairman Maier recognized the following employees for years of service to Sheridan County: Julie Hutton, 10 years in the Treasurer's Office; Bill Pinkerton, 10 years in Public Works; and Tina Jo Smith, 5 years at the Airport. Each employee received a Certificate of Appreciation and \$20 in Chamber Bucks. He also announced the board is offering (3) - \$1,000 scholarships - available to all 2013 Sheridan County high school graduates for use at any eligible institution in the state of Wyoming. Commissioner Cram announced that Sheridan County is soliciting public comments regarding the proposed Riparian Buffer Regulations.

PUBLIC COMMENTS

There were no public comments made.

FEMA HMGP GRANT FOR KOOI RD, CR 93

Mike Mackey, Grants Administrator, presented his staff report and Commissioner Nickel moved to accept a Homeland Security Grant Award for the Federal Emergency Management Agency (FEMA), Fiscal Year 2013 Hazard Mitigation Grant Program (HMGP) and authorize the Chairman to sign the Agreement and associated documents. Total project cost is \$157,355 the FEMA grant will cover \$118,016 with the remaining \$39,339 from CAP Tax. Commissioner Ringley seconded the motion and it carried with all voting in favor.

CU-12-014: STORY CHURCH EXPANSION CUP

Chairman Maier opened a public hearing at 9:10 a.m. and Mark Reid, County Planner, presented his staff report. Michael Zimmerman and Jerry Prescott spoke in favor of the proposed church expansion. There were no further comments and Chairman Maier closed the public hearing at 9:17 a.m. Commissioner Ringley moved to approve item CU-12-014: Story Church Expansion CUP with the conditions as stated in the staff report and recommended by the P&Z. Commissioner Cram seconded the motion and it passed unanimously. Chairman Maier stated the board will issue Findings of Fact, Conclusions or Law to support this decision. Following are the conditions:

1. That the applicant obtain a building permit for such, or any subsequent modifications to such.
2. That adequate documentation be provided with the building permit demonstrating acceptance of the proposed leach field on the adjoining Story Fire District property.
3. Only fully shielded cut-off lighting fixtures may be used for new exterior lighting that minimizes glare to passing motorists or neighboring properties.
4. That parking spaces be appropriately delineated or marked.
5. That total site signage may be installed only in accordance with the following:
 - Entryway sign – If existing sign is modified, one structure for the site; not exceeding 32 square feet nor 8 feet in height; and not less than 10 feet from any adjoining residential property line.
 - Building signage – no increase in existing sign area.
 - Way-finding, directional, regulatory, parking signage- no restrictions.

R-12-001: OSTHEIMER REZONE

Chairman Maier opened a public hearing at 9:19 a.m. and Mr. Reid presented his staff report. There were no public comments and Mr. Maier closed the hearing at 9:21 a.m. Commissioner Nickel moved to approve item R-12-001: Ostheimer Rezone, rezoning 26.64 acres from Urban Residential to Agricultural as recommended by the P&Z. Commissioner Ringley seconded the motion and with the board voting in favor, the motion carried.

V-12-001: K.O.R. LOT SIZE VARIANCE

Chairman Maier opened a public hearing at 9:24 a.m. and Mr. Reid detailed the requested variance. The applicant, Nathan Mullinax, was present and Bruce Yates spoke on behalf of the Gun Club. There were no further comments and Mr. Maier closed the hearing at 9:30 a.m. Commissioner Ringley moved to approve item V-12-001: K.O.R. Lot Size Variance, allowing the creation of a 28.24 acre residential parcel in the Agricultural zoning district. The motion passed following a second from Commissioner Nickel and a unanimous vote.

RESOLUTION 13-03-010 EAST 5TH STREET CORRIDOR PLAN

A public hearing was opened at 9:32 a.m. by Chairman Maier and Mr. Reid presented his staff report. John M. Smith spoke in favor of the plan and with no further comments, the hearing was closed at 9:35 a.m. Commissioner Cram moved to approve and authorize the Chairman to sign Resolution 13-03-010 and associated documents adopting the presented East 5th Street Corridor Plan as a supplement to the Comprehensive Plan. Commissioner Nickel seconded and the motion carried with all voting in favor.

**RESOLUTION 13-03-010
EAST 5TH STREET CORRIDOR PLAN
AS RECOMMENDED BY THE**

SHERIDAN COUNTY PLANNING AND ZONING COMMISSION

WHEREAS, Wyoming Statute Section 18-5-202 enables counties to prepare and amend comprehensive plans for promoting the public health, safety, morals and general welfare of the unincorporated areas of a county; and

WHEREAS, the East 5th Street Corridor Plan was developed under the process required by Wyoming State Statutes to amend a comprehensive plan; and

WHEREAS, the East 5th Street Corridor Plan was prepared with extensive citizen participation: including one-on-one and focus group interviews, public workshops, presentations and hearings using out-reach techniques including direct mailing to landowners, electronic meeting notification to stakeholders, posting on community websites, ads and public notices in the newspaper, press releases, radio sound bites and the county website; and

WHEREAS, the formal thirty-day public hearing period pursuant to Wyoming Statute Section 18-5-202 was advertised on January 4, 2013 and February 15, 2013 announcing a public hearing held by the Planning and Zoning Commission on February 7, 2013 and a public hearing held by the Board of Sheridan County Commissioners on March 5, 2013 these hearings included various means for citizens to review the plan and provide comments; and

WHEREAS, the Planning and Zoning Commission held a public hearing on February 7, 2013 and recommended the approval of the East 5th Street Corridor Plan and certified it to the Board of County Commissioners in the form of a unanimous motion; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Sheridan County Commissioners do hereby adopt the presented East 5th Street Corridor Plan as a supplement to the Sheridan County Comprehensive Plan, 2008.

DONE in a regular meeting of the Board of County Commissioners this 5th day of March, 2013.

BOARD OF COUNTY COMMISSIONERS

**Sheridan County, Wyoming
/s/Steve Maier, Chairman**

**Attest:
/s/Eda Schunk Thompson, County Clerk**

ROAD PROJECT FOR HERSEY ROAD, CR 49

Following a staff report from Ken Muller, County Engineer, Commissioner Ringley moved to award the bid approving a contract to Dan Hart Patrol Service, Inc. of Upton, WY, in the amount of \$142,272.47, for the Hersey Road, CR #49 Project. He also authorized the Chairman to sign documents for this project which is partially funded, approximately \$96,000, by the WYDOT High Risk Rural Road Program and the balance from CAP Tax. Commissioner Nickel seconded the motion, the board voted in favor and the motion passed.

2013 CMAQ PROJECT

Mr. Muller reported regarding the bids received for the annual CMAQ project and Commissioner Nickel moved to award the bid, approve a contract and authorize the Chairman to sign associated documents with Oxford, Inc., in the amount of \$493,773 for the 2013 CMAQ Project. Approximately \$300,000 will be funded from WYDOT CMAQ funding and the balance from CAP Tax. The motion was seconded by Commissioner Cram and passed unanimously.

FIREWORKS PERMIT

Commissioner Ringley moved to approve and authorize the Chairman to sign a Permit for the Public Display of Fireworks to Ron Copeland on Wednesday, July, 3, 2013 at the Ucross Foundation, 30 Big Red Lane, Clearmont. Commissioner Nickel seconded the motion, all voted in favor, and the motion passed.

EXECUTIVE SESSION

At 9:43 a.m. Commissioner Ringley moved to adjourn into Executive Session per §16-4-405 (a) (iii), matters concerning litigation. Commissioner Nickel seconded and all voted in favor.

ADJOURNMENT

No action was taken in Executive Session and Commissioner Cram moved to reconvene into regular session, Commissioner Nickel seconded, and the board voted in favor. There being no further business to come before the Board, Chairman Maier adjourned the meeting at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:

Steve Maier, Chairman

Eda Schunk Thompson, County Clerk