

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m., Tuesday, April 1, 2014, in regular session in the Commission Board Room, County Courthouse, Sheridan, Wyoming. Chairman Terry Cram called the meeting to order and led the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley and Bob Rolston.

CONSENT AGENDA

Commissioner Maier moved to remove items k. and l. from the consent agenda for future meeting discussion. All voted in favor carrying the motion. Commissioner Nickel moved to approve the consent agenda as amended and authorize the Chairman to sign documents as required, the motion passed unanimously. Following are the consent items:

- a. Minutes from Staff Meeting, March 17, 2014;
- b. Minutes from Regular Session, March 18, 2014;
- c. Minutes from Staff Meeting, March 24, 2014;
- d. Sheridan County License Agreement 1403LA with Range Telephone Cooperative, Inc. to cross Ulm Road, CR 42 to install buried fiber optic cable (fee paid);
- e. Sheridan County License Agreement 1404LA with Range Telephone Cooperative, Inc. to cross Wakely Road, CR 1209 to install fiber optic cable (fee paid);
- f. Sheridan County License Agreement 1405LA with Range Telephone Cooperative, Inc. to cross Wakely Road, CR 1209 to install fiber optic cable (fee paid);
- g. Sheridan County License Agreement 1406LA with Range Telephone Cooperative, Inc. to cross Wildcat Road, CR 84 to install fiber optic cable (fee paid);
- h. Sheridan County License Agreement 1407LA with Range Telephone Cooperative, Inc. to cross Wildcat Road, CR 84 to install fiber optic cable (fee paid);
- i. Sheridan County License Agreement 1408LA with Range Telephone Cooperative, Inc. to cross Cat Creek Road, CR 133 to install fiber optic cable (fee paid);
- j. Sheridan County License Agreement 1409LA with Range Telephone Cooperative, Inc. to cross Lower Powder River Road, CR 269 to install fiber optic cable (fee paid);
- k. REMOVED - Affirm Amendment #2-2012 to the Plan Document and Summary Plan Description for Sheridan County Health Benefit Plan, Effective July 1, 2013;
- l. REMOVED - Affirm Amendment #3 to the Plan Document and Summary Plan Description for Sheridan County Health Benefit Plan, Effective January 1, 2014;
- m. General County Vouchers, March;
- n. General Airport Vouchers, March.

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT INC	\$3,195.15	PHONE SERVICE
AMERICAN FAMILY LIFE INS	\$986.67	PREMIUM
AT&T MOBILITY	\$23.04	CELL PHONE SERVICE
BIG HORN CNTY ELECTRIC CO-OP	\$22.00	UTILITIES
CENTURYLINK	\$4,675.65	PHONE SERVICE
CHARLES W BASSETT	\$7,575.55	LEASES
CIT-CO FEDERAL CREDIT UNION	\$2,487.90	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$705.69	UTILITIES
DEANS, MAGEN	\$45.00	CONTRACT
DELTA DENTAL	\$6,886.80	PREMIUM
EBMS	\$1,256.33	FLEX PLAN
HOME DEPOT CREDIT SERVICES	\$102.25	SUPPLIES
ICMA RETIREMENT TRUST	\$3,441.44	MARCH
KAD INC	\$1,350.00	HAULING
LET'ER BUCK CAR WASH	\$7.00	CAR WASH
MASTERCARD	\$817.87	FEBRUARY
MONTANA DAKOTA UTILITIES	\$14,476.74	UTILITIES
NATIONAL BUSINESS SYSTEMS	\$450.59	POSTCARDS
NCPERS GROUP LIFE INS	\$576.00	PRUDENTIAL LIFE
OBERMUELLER, HALEY	\$295.00	CONTRACT

ORCHARD TRUST	\$7,997.69	WYO DEFERRED COMPENSATION
PITNEY BOWES INC	\$541.68	RENTAL
PITNEY BOWES PURCHASE POWER	\$1,700.00	POSTAGE
POWDER RIVER ENERGY CORP	\$65.60	UTILITIES
QUIK SAK	\$58.24	FUEL
RANGE TELEPHONE CO-OP	\$401.37	PHONE SERVICE
ROCKY MOUNTAIN OILFIELD WAREHOUSE	\$10,962.00	ANTENNA RENT
SENIOR CITIZENS CENTER	\$39,474.00	TRIPARTITE
SHERIDAN AREA WATER SUPPLY	\$156.12	UTILITIES
SHERIDAN CHAMBER OF COMMERCE	\$41.00	CHAMBER BUCKS
SHERIDAN CNTY TREAS HEALTH INS	\$145,893.90	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$121,733.34	941
SHERIDAN ELECTRONICS	\$39.99	CORD
THE MASTER'S TOUCH LLC	\$8,861.50	POSTAGE
TOWN OF CLEARMONT	\$64.00	UTILITIES
TRICOUNTY GAS INC	\$793.38	PROPANE
UNITED LIFE INSURANCE CO	\$1,386.52	MARCH
US BANK CORPORATE REAL ESTATE	\$475.00	OFFICE RENT
UTILITY BILL SOLUTIONS GROUP	\$47.50	MDU & PHONE SAVINGS
VERIZON WIRELESS	\$1,437.48	CELL PHONE SERVICE
WALMART COMMUNITY	\$151.66	SUPPLIES
WRIGHT EXPRESS	\$7,921.68	FUEL
WYO CHILD SUPPORT ENFORCEMENT	\$1,848.00	MONTHLY CHILD SUPPORT
WYO RETIREMENT SYSTEM	\$73,760.76	MARCH
WYO WORKERS COMPENSATION DIV	\$10,249.84	MARCH
WYOMING COUNTY COMMISSIONERS ASSN	\$375.00	REGISTRATIONS
WYOMING DEPT OF REVENUE	\$14,994.38	SALES TAX REPAYMENT
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$500,808.30	

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
A & M SERVICE & SUPPLY	\$182.00	REPAIR
A PLUS PLUMBERS	\$274.45	REPAIR
ACE RADIATOR SERVICE	\$1,126.76	REPAIR
ADVANCED CHEMICAL SOLUTIONS	\$112.10	SUPPLIES
ADVOCACY & RESOURCE CENTER	\$3,750.00	1% OPTIONAL SALES TAX
AMERICAN WELDING & GAS	\$12.04	RENTAL
API SYSTEMS INTEGRATORS	\$1,200.00	INSPECTION
AUTOZONE	\$100.88	BELTS
AYRES ASSOC	\$6,978.75	MULTI-HAZARD MITIGATION
BARNEY & GRAHAM	\$1,383.12	LEGAL
BARNEY, SHANE	\$200.00	CLOTHING ALLOW
BEST WESTERN RAMKOTA HOTEL	\$166.00	LODGING
BOB BARKER CO	\$222.07	RAZORS
BOBS PEST CONTROL	\$70.00	SERVICE
BOMAR, DODIE	\$137.80	HANDOUTS
BOND, STEPHEN	\$118.12	TRAVEL EXPENSES
BRAD HALL & ASSOC	\$14,399.48	FUEL
BRANSON, ROWDY	\$200.00	CLOTHING ALLOW
CARQUEST AUTO PARTS	\$6.99	WIPERS
CBM FOOD SERVICE	\$19,387.99	INMATE MEALS
CDW GOVERNMENT	\$6,067.98	HARDWARE
CED INC	\$141.22	SUPPLIES
CHAMPION FERRIES FUNERAL HOME	\$2,295.00	SERVICES
CHILD ADVOCACY SERVICES OF THE BIG HORNS	\$3,750.00	1% OPTIONAL SALES TAX
CITY OF SHERIDAN	\$1,109.80	TRANSMITTERS, DUES

COLLINS COMMUNICATIONS	\$511.94	MONITORING, PHONES
CONNIES GLASS	\$653.65	REPAIRS
CORRECTIONAL HEALTHCARE MANAGEMENT	\$21,298.66	INMATE MEALS
COUNTRY HOSPITAL FOR ANIMALS	\$170.00	SERVICE
CRESCENT ELECTRIC SUPPLY	\$208.93	SUPPLIES
DAVIS & CANNON	\$1,107.40	LEGAL
DOG & CAT SHELTER	\$3,750.00	1% OPTIONAL SALES TAX
DOWNTOWN SHERIDAN ASSN	\$2,500.00	1% OPTIONAL SALES TAX
DRIVE TRAIN INDUSTRIES	\$850.97	PARTS
ED HAMMER INC	\$2,847.52	REPAIRS
EIDE BAILLY TECHNOLOGY CONSULTING	\$90.00	SERVICE
ENTECH INC	\$33,946.07	ENGINEERING
FARMERS CO-OP	\$3,360.67	FUEL
FASTENAL	\$616.67	PARTS
FECK, SUSAN	\$20.16	MILEAGE
FIRST FEDERAL SAVINGS BANK	\$56,338.49	MTR GRADER PMTS
FORENSICS LIMITED	\$160.00	AUTOPSY ASSIST
FORWARD SHERIDAN	\$5,000.00	1% OPTIONAL SALES TAX
FREMONT MOTOR	\$80.50	REPAIR
GALLS	\$1,242.20	SUPPLIES
GARY BRINK INC	\$299.79	SERVICE
HADLEY LAW OFFICE	\$671.50	LEGAL
HALL, DIANE	\$120.00	HARD DRIVE
HARDY H TATE, ATTORNEY AT LAW	\$575.00	LEGAL
HARNISH, AMY	\$28.00	SEWING
HEARTLAND KUBOTA	\$59.93	BATTERY
INTOXIMETERS	\$400.00	SUPPLIES
JACKS TRUCK & EQUIPMENT	\$276.92	PARTS
JOHNSON CONTROLS	\$2,060.00	SERVICE
JUVENILE JUSTICE JT POWERS BD	\$45,000.00	1% OPTIONAL SALES TAX
K B COMMERCIAL PRODUCTS	\$1,286.84	SUPPLIES
KANE FUNERAL HOME	\$1,690.00	SERVICES, EXPENSES
KBM&M INC BIG HORN SANITATION	\$106.00	PORT TLTS
KIMMEL, KERRIE	\$400.00	DEP CORONER
KINNAIRD LAW OFFICE	\$150.00	LEGAL
KIRVEN & KIRVEN	\$824.50	LEGAL
LAYA, GARY	\$147.92	MAINT
LONABAUGH AND RIGGS	\$1,069.00	LEGAL
MASTERCARD	\$6,041.33	MARCH
MEINEKE ECONOLUBE	\$401.91	OIL CHANGES
MEMORIAL HOSPITAL	\$53,750.00	1% OPT SALES TAX, FIXED COST PMTS
MIKE'S AUTOMOTIVE REPAIR	\$1,343.29	REPAIRS
MIKES ELECTRIC	\$148.91	REPAIR
MULLINAX	\$814.26	SAND
NAPA AUTO PARTS	\$251.74	PARTS
NEVES UNIFORMS	\$231.78	JACKETS
NEW DAWN TECHNOLOGIES	\$5,059.04	JUSTWARE
NO WYO MENTAL HEALTH	\$6,250.00	1% OPTIONAL SALES TAX
NORCO	\$1,048.25	SUPPLIES
NORTH SHERIDAN TRAILER & EQUIP	\$150.00	SWITCH TOPPERS
NORTHERN WY MENTAL HEALTH CENTER	\$548.75	TESTING
NOVUS AUTO GLASS	\$305.00	REPLACEMENT
OBERMUELLER, RENEE'	\$218.67	TRAVEL EXPENSES
OFFICE OF STATE LANDS	\$15.00	PENALTY
OREILLY AUTOMOTIVE	\$15.28	BLADES
PACK & MAIL	\$18.90	SHIPPING

PENNO, MARY	\$525.00	DEP CORONER
PHOTO FINISH	\$25.00	CONVERTER
PLAINS TIRE CO	\$1,179.50	REPAIRS
PLAINSMAN PRINTING	\$3,251.13	PRINTING
POWDER RIVER HEATING & AIR COND	\$375.24	REPAIR
PROFORCE LAW ENFORCEMENT	\$900.30	GLOCKS, WEAPONLIGHTS
PTOLEMY DATA SYSTEMS	\$3,397.00	SERVICE
QUICK PRINTING	\$400.00	PRINTING
REDLE, MATTHEW	\$25.50	PARKING
RENEW	\$2,500.00	1% OPTIONAL SALES TAX
RIDGEPOINT CONSULTING	\$4,989.91	ENGINEERING
RIVERSIDE PAINT & BODY	\$1,198.55	BODY WORK
ROCKY MOUNTAIN OILFIELD WAREHOUSE	\$250.00	LICENSE RENEWAL
SCHONENBACH, KATHIE	\$61.04	MILEAGE
SECURE SHRED/RID A BUSH	\$21.12	SHREDDING
SELF, JUTHANN	\$9.84	MEAL
SENIOR CITIZENS CENTER	\$11,250.00	1% OPTIONAL SALES TAX
SESSIONS, KEVIN	\$725.00	DEP CORONER
SHAVER, ANNIE	\$315.84	MILEAGE
SHERIDAN ACE HARDWARE	\$24.32	SUPPLIES
SHERIDAN CHAMBER OF COMMERCE	\$3,000.00	1% OPTIONAL SALES TAX
SHERIDAN CNTY AIRPORT	\$15,466.67	FIXED COST PMT, LEASE
SHERIDAN CNTY BAR ASSOCIATION	\$300.00	DUES
SHERIDAN CNTY CONSERVATION DIST	\$7,500.00	1% OPTIONAL SALES TAX
SHERIDAN CNTY FAIR ASSN	\$50,000.00	1% OPT SALES TAX, FIXED COST PMTS
SHERIDAN CNTY FIRE BOARD	\$25,000.00	1% OPTIONAL SALES TAX
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$120,416.67	1% OPT SALES TAX, FIXED COST PMTS
SHERIDAN CNTY HISTORICAL SOCIETY	\$5,000.00	1% OPTIONAL SALES TAX
SHERIDAN CNTY PUBLIC HEALTH	\$100.00	MEDICAL
SHERIDAN CNTY SEARCH & RESCUE	\$3,750.00	1% OPTIONAL SALES TAX
SHERIDAN CNTY TREASURER	\$275,035.41	REIMB FOR CAP TAX PROJECTS
SHERIDAN COMMERCIAL CO	\$278.86	SUPPLIES
SHERIDAN COMMUNITY LAND TRUST	\$5,000.00	1% OPTIONAL SALES TAX
SHERIDAN COMPUTER	\$818.72	HARDWARE
SHERIDAN FIRE EQUIPMENT	\$175.00	HOOD SYS SERVICE
SHERIDAN HEALTH CENTER	\$2,500.00	1% OPTIONAL SALES TAX
SHERIDAN MEDIA	\$100.00	ADVERTISING
SHERIDAN PRESS	\$2,776.80	ADVERTISING
SILCOX, LISA	\$267.81	MILEAGE
SOURCE OFFICE PRODUCTS	\$1,376.14	SUPPLIES
SOUTH SHERIDAN MEDICAL CENTER	\$50.00	SCREENING
SPAHN, BOBBIE	\$115.36	MILEAGE
ST VINCENT HEALTHCARE	\$355.26	FACILITY CHG
STAPLES ADVANTAGE	\$640.38	SUPPLIES
STRAHAN & ASSOC	\$441.67	HLTH OFFICER, SCREENINGS
SYSCO FOOD SERVICES	\$219.84	SUPPLIES
TASER INTERNATIONAL	\$155.96	BATTERY PK
TAYLOR QUARRY	\$3,412.50	GRAVEL
TERRY, SUSAN	\$106.93	EXPENSE REIMB
THOMPSON, EDA	\$60.45	MEALS
THYSSENKRUPP ELEVATOR	\$1,089.04	ELEV MAINT
TONGUE RIVER VALLEY COMMUNITY CENTER	\$3,125.00	1% OPT SALES TAX
TOP OFFICE PRODUCTS	\$6,703.12	PANELS, RECORDERS, COPY CHGS, SUPPLIES
TOTAL COMFORT	\$1,814.00	SERVICE
TOWN OF DAYTON	\$4,500.00	RESCUE AGREEMENT
TSP INC	\$5,124.50	ENGINEERING

TYLER TECHNOLOGIES	\$751.41	WEBHOST
ULTRAMAX AMMUNITION	\$397.00	AMMO
VOLUNTEERS OF AMERICA	\$12,525.00	1% OPTIONAL SALES TAX, SCREENING
WPCI	\$28.50	SCREENING
WALMART COMMUNITY	\$65.17	SUPPLIES
WAREHOUSE MARKET	\$923.58	SUPPLIES
WATER PRODUCTS	\$250.00	WATER
WAY OIL CO	\$310.96	LUBRICANTS
WEST PAYMENT CENTER	\$1,404.04	CHGS
WILLIAMSON, WANDA	\$167.44	MILEAGE
WYDOT	\$3,092.98	EXPENSES
WYOMING COUNTY TREASURERS ASSN	\$100.00	DUES
WYOMING DEPT OF REVENUE	\$8,056.96	SALES TAX REPAYMENT
WYOMING GUARDIANS AD LITEM PROGRAM	\$4,726.20	GAL
WYOMING MACHINERY CO	\$3,400.56	PARTS
WYOMING PEACE OFFICERS ASSN	\$370.00	MEMBERSHIP
WYOPASS	\$440.00	DUES
ZOWADA RECYCLING & STEEL	\$13.00	MATERIAL
GENERAL COUNTY WARRANTS	\$945,147.07	

AIRPORT WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT	\$350.24	PHONE SERVICE
AT&T MOBILITY	\$73.87	CELL PHONE SERVICE
CHARTER-OPTIMUM	\$33.63	SERVICE
CIRCLE S SANITATION	\$194.00	SANITATION
CITY OF SHERIDAN	\$389.78	UTILITIES
COLLINS COMMUNICATIONS	\$1,040.00	SERVICE
DOUGLAS PORTABLE TOILETS	\$198.00	PORTABLE TOILETS
ERECT A TUBE	\$1,082.34	PARTS
FARMER'S COOP	\$3,601.90	FUEL
KB COMMERCIAL PRODUCTS	\$619.94	SUPPLIES
MASTERCARD	\$456.12	MARCH
MEAD & HUNT	\$16,250.58	SERVICES
MONTANA DAKOTA UTILITIES	\$5,473.38	UTILITIES
NAPA	\$127.07	PARTS
POWER RIVER POWER	\$318.33	PARTS
PTOLEMY	\$699.00	SERVICE
SERVALL	\$28.93	SUPPLIES
SHERIDAN CNTY AIRPORT PETTY CASH	\$13.38	POSTAGE
SHERIDAN COUNTY	\$18,240.67	INSURANCE, COPIER FEES
SHERIDAN PRESS	\$560.70	ADVERTISING
SHERIDAN WINNELSON	\$109.10	FAUCET
SMITH, TINA	\$50.60	MILEAGE
VISTA WEST ENGINEERING	\$77,420.01	ENGINEERING
WALMART	\$266.28	SUPPLIES
WEST COAT SALES & MARKETING	\$377.81	PARTS
TOTAL AIRPORT WARRANTS	\$127,975.66	

AGENDA

Commissioner Rolston moved to add item #11 to the published agenda; Reconsider the grant documents for a State Parks and Cultural Resource Grant for a vehicle activated, solar powered, flashing warning sign on Red Grade Road, County Road 26, in the amount of \$3,900. The motion carried unanimously. Commissioner Ringley moved to revise agenda item #8 as follows: Consider Consent for a Revised Lease of Water Rights in Lake DeSmet. All voted in favor carrying the motion. Commissioner Ringley moved to approve the agenda as amended, the motion passed with an undisputed vote.

ANNOUNCEMENTS

Chairman Cram thanked the following employees for years of service to Sheridan County: John Gale, 5 years, Sheriff's Office and Rick Hurley, 10 years, Road & Bridge. Each received a certificate of appreciation and Chamber Bucks. He announced the permit for the Rhiner Creek Quarry Q-14-001 was withdrawn by the applicant and is not on the agenda. He also mentioned public comments are being accepted until May 16th regarding the "no trapping" rule change at Kleenburn.

PUBLIC COMMENTS

Peter Clark from the TRVJPB, updated the board on the proposed gas line.

MILITARY CHILD PROCLAMATION

Scott Hininger, UW Extension Educator, and Lieutenant Alex Arnold explained the proclamation and thanked the board for their support. Commissioner Ringley moved to adopt and authorize the Chairman to sign a Proclamation Designating April of 2014 as Month of the Military Child to recognize contributions made by children of military parents who are protecting our freedom by serving in the Armed Forces around the world. The motion passed unanimously.

AIRPORT AIP ENTITLEMENTS TRANSFER

Following a staff report from John Stopka, Airport Manager, Commissioner Rolston moved to approve and authorize the Chairman to sign an Airport Improvement Program (AIP) Agreement for Transfer of Entitlements, transferring \$23,392 of FY 2012 Federal Entitlement Funds to the Laramie Regional Airport, Laramie, Wyoming. All voted in favor and the motion passed.

REVISED LEASE OF WATER RIGHTS LAKE DESMET

Commissioner Nickel moved to consent to the revised Lease of Water Rights in Lake DeSmet between Johnson County and the Wyoming Game and Fish, signed and dated by Johnson County on March 11, 2014. The motion passed unanimously.

FAIRGROUNDS WATER PROJECT

Following a staff report from Mike Mackey, Grants Administrator, Commissioner Maier moved to approve and authorize the Chairman to sign an agreement with EnTech, Inc. to provide engineering, planning, design, bidding and construction administration services for the Fairgrounds Water Systems Upgrade Project in the amount not to exceed \$49,890.00. The motion carried unanimously.

RESOLUTION 14-04-010 MULTI-HAZARD MITIGATION PLAN

Dave Coleman, Emergency Management Coordinator, reported on the proposed plan and Commissioner Ringley moved to adopt and authorize the Chairman to sign Resolution 14-04-010, Adopting the 2014-2019 Sheridan County Multi-Hazard Mitigation Plan as the official disaster plan of Sheridan County. The board voted in favor carrying the motion.

RECONSIDER STATE PARKS AND CULTURAL RESOURCES GRANT FOR RED GRADE SIGN

Commissioner Rolston moved to consider approval of grant documents for a State Parks and Cultural Resource grant for a vehicle activated, solar powered, flashing warning sign, on Red Grade Road, County Road 26 in the amount of \$3,900.00. The board voted unanimously in opposition, rescinding the prior approval from March 18, 2014.

ADJOURNMENT

There being no further business to come before the board, Chairman Cram adjourned the meeting at 9:35 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

Terry Cram, Chairman

Eda Schunk Thompson, County Clerk