

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS**

The Board met at 9:00 a.m. April 3, 2012, in regular session at the Sheridan County Courthouse, Sheridan, Wyoming. In the absence of Chairman Mike Nickel, Commissioner Steve Maier, Chairman Pro Tem called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Steve Maier, Tom Ringley, and Bob Rolston. Commissioners Mike Nickel and Terry Cram were absent.

**CONSENT AGENDA**

Commissioner Rolston made a motion to approve the (11) consent agenda items as published and authorize the Chairman to sign documents as required.

- a. Minutes from Regular Session, March 20, 2012;
- b. Affirm Amendment to Food Service Contract between Sheridan County Wyoming and CBM Managed Services for inmate meals;
- c. Affirm Amendment #3-2011 to the Plan Document and summary Plan Description for Sheridan County Health Benefit Plan Conversion Provision Addition;
- d. Acknowledge Change Notice for Big Horn Fire District; Public Official Bond, addition of Dennis L. Reher, Treasurer;
- e. Affirm Findings of Fact for QW-12-001: Waiver Request for Q-10-003: Lomax Land & Livestock Quarry;
- f. Affirm Letter to the City of Sheridan Designating Free Landfill Weekends;
- g. Affirm lease Amendment to the Cloud Peak Aviation LLC lease in the SCA Business Park;
- h. Affirm lease Amendment to the Road & Bridge lease;
- i. Partial Release of Mortgage from Sheridan County to Woodland Park LLC for Lot 15, Block 5, Woodland Park Subdivision – Phase One;
- j. General County Vouchers – March
- k. General Airport Vouchers – March

**MARCH 2012**

**INTERIM MID-MONTH WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
ACT INC	\$3,394.10	PHONE SVC
AMERICAN FAMILY LIFE INS	\$1,261.84	PREMIUM
AT&T MOBILITY	\$49.34	PHONE SVC
BIG HORN CNTY ELECTRIC CO-OP	\$61.51	UTILITIES
CENTURYLINK	\$5,117.68	PHONE SVC
CHARLES W BASSETT	\$9,251.84	LEASE PMTS
CHRISTENSEN, PAM	\$30.00	REPLACE WARRANT
CIRCLE S SANITATION	\$75.00	SANITATION
CITY OF SHERIDAN	\$87.07	UTILITIES
DELTA DENTAL	\$7,942.70	PREMIUM
DEX MEDIA WEST	\$34.45	ADVERTISING
EBMS	\$1,270.00	FLEX PLAN
GOOD, FAITH	\$30.00	REPLACE WARRANT
GREAT AMERICA NETWORKS	\$3.54	CONF CALLING
HOLIDAY INN BOZEMAN	\$474.00	LODGING
HOME DEPOT	\$91.94	SUPPLIES
ICMA RETIREMENT TRUST	\$4,084.04	MARCH
JOHN DEERE FINANCIAL	\$1,380.99	SUPPLIES
MASTERCARD	\$6,479.93	MARCH
MONTANA DAKOTA UTILITIES	\$12,428.96	UTILITIES
NCPERS GROUP LIFE INS	\$512.00	PRUDENTIAL LIFE
NST CONSTRUCTION	\$41,866.25	FAIRGROUNDS DRAINAGE
ODELL CONSTRUCTION	\$95,566.00	CONTRACTS
ORCHARD TRUST	\$6,041.52	WYO DEFERRED COMP
PAETEC	\$31.58	PHONE SVC
PITNEY BOWES	\$200.00	METER REFILL
POWDER RIVER ENERGY CORP	\$54.02	UTILITIES
PUBLIC DEFENDERS OFFICE	\$61,054.42	ANNUAL SHARE PUBLIC DEFENDERS
QUIK SAK	\$263.29	FUEL
RANGE TELEPHONE CO-OP	\$308.82	PHONE SVC
REJUVENATION	\$51,053.36	LIGHT FIXTURES
SANOFI PASTEUR	\$2,066.82	MENACTRA

SHERIDAN AREA WATER SUPPLY	\$163.47	WATER
SHERIDAN CHAMBER OF COMMERCE	\$20.50	CHAMBER BUCKS
SHERIDAN CNTY TREAS HEALTH INS	\$141,399.61	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$120,290.78	941
TOWN OF CLEARMONT	\$128.00	UTILITIES
TRICOUNTY GAS	\$376.20	PROPANE
UNITED LIFE INSURANCE	\$1,387.29	MARCH
VERIZON WIRELESS	\$1,542.94	CELL PHONE SVC
VOLMER, JOHN	\$51.08	FUEL
WAY OIL CO	\$27,244.17	FUEL
WRIGHT EXPRESS	\$8,811.31	FUEL
WYDOT	\$6.00	EXEMPT PLATES
WYO CHILD SUPPORT ENFORCEMENT	\$1,315.00	CHILD SUPPORT
WYO DEPT OF HEALTH-COMBINED LAB	\$66.00	KITS
WYO RETIREMENT SYSTEM	\$73,681.49	MARCH
WYO WORKERS COMPENSATION DIV	\$8,030.46	MARCH
WYOMING STATE BOARD OF PHARMACY	\$160.00	LICENSE
<b>TOTAL MID-MONTH INTERIM WARRANTS PAID</b>	<b>\$697,241.31</b>	

**GENERAL COUNTY WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
A&M SERVICE	\$327.00	SERVICE
AAA SOLUTION	\$598.00	PUMP
ADVOCACY & RESOURCE CENTER	\$3,750.00	1% OPT SALES TAX
AECOM	\$29,450.96	RIPRARIAN PLAN, CORRIDOR PLAN
AMERICAN ASSOC OF CODE ENFORCEMENT	\$425.00	REGISTRATION
AMERICAN WELDING & GAS	\$263.72	SUPPLIES
ARNEY, NICKIE	\$524.18	TRAVEL EXPENSE
BIASTOCH, BILL	\$69.70	TRAINING EXPENSE
BIG HORN TIRE	\$107.50	REPAIR
BIGHORN CORP	\$900.00	TESTING
BILLINGS EXTINGUISHING SYS TECHNOLOGY	\$133.00	SERVICE
BOB BARKER CO	\$169.11	SUPPLIES
BOBS PEST CONTROL	\$35.00	SERVICE
BOND, STEPHEN	\$131.83	TRAVEL EXPENSE
BUGGY BATH CAR WASHES	\$200.00	TOKENS
CARQUEST AUTO PARTS	\$43.74	SUPPLIES
CARR, THOMAS	\$1,000.00	LEASE PMT
CARTRIDGE WORLD	\$60.95	CARTRIDGES
CBM FOOD SERVICE	\$19,380.60	INMATE MEALS
CDW GOVERNMENT	\$631.20	SUPPLIES
CHILD ADVOCACY SERVICES	\$3,750.00	1% OPT SALES TAX
CITY LANDFILL	\$97.42	TRASH
CITY OF SHERIDAN	\$625.22	UTILITIES
COLLINS COMMUNICATIONS	\$427.10	SERVICE
COMMUNICATION TECHNOLOGIES	\$642.00	INSTALL RADIO
COMPUTER SOFTWARE ASSOC	\$120.00	RIBBONS
CONNIES GLASS	\$755.30	REPAIRS
CORRECTIONAL HEALTHCARE MGMT	\$19,358.11	INMATE MEDICAL
CUNDIFF, SHELLEY	\$2,430.00	LEGAL
DOG & CAT SHELTER	\$3,750.00	1% OPT SALES TAX
DOWNTOWN SHERIDAN ASSN	\$2,500.00	1% OPT SALES TAX
DRIVE TRAIN INDUSTRIES	\$361.84	PARTS
ED HAMMER INC	\$203.38	REPAIR
ELECTION SYS & SOFTWARE	\$310.81	CARTRIDGES
ENTECH INC	\$1,828.50	ENGINEERING
ENVIRONMENTAL & CIVIL SOLUTIONS	\$3,353.13	REPORT
FARMERS CO-OP OIL CO	\$3,230.68	FUEL
FASTENAL	\$515.67	PARTS
FECK, SUSAN	\$43.93	MILEAGE
FEDEX	\$6.05	SHIPPING
FEHR PEERS	\$2,632.50	CIRCULATION PLAN
FLAIL-MASTER	\$184.07	PARTS
FORWARD SHERIDAN	\$5,000.00	1% OPT SALES TAX
FOUR ACES SERVICES	\$5,937.50	HAULING
FREE CLINIC	\$2,500.00	1% OPT SALES TAX
FRONTIER PRECISION	\$3,301.70	RADIO SYS

GALLS	\$88.99	PANTS
GORZALKA, BEVERLY	\$96.24	TRAVEL EXPENSE
GRAINGER INC	\$179.77	PARTS
GRANGER, TOBY	\$6.63	MILEAGE
GREASE MONKEY	\$49.97	OIL CHNG
HEALTH EDUCATION ASSOC	\$121.95	ORDER
HEALY LAW FIRM	\$1,875.00	LEGAL
HEMOCUE INC	\$356.00	CUVETTES
HININGER, SCOTT	\$805.21	EXPENSE REIMB
HORIZONS UNLIMITED	\$48.00	STICKERS
JACK'S AUTO BODY SPECIALISTS	\$1,541.40	BODYWORK
JACKS TRUCK & EQUIPMENT	\$753.07	PARTS
JC RANCH INC	\$1,000.00	SITE LEASE
JLN NETWORKING	\$2,820.00	DISPATCH SERVICE
JOHNSON COUNTY HEALTHCARE CENTER	\$100.00	CLASS
JOHNSON ROBERTS & ASSOC	\$46.50	PHQ
JUVENILE JUSTICE JT POWERS BD	\$45,000.00	1% OPT SALES TAX
K B COMMERCIAL PRODUCTS	\$143.18	SUPPLIES
KANE FUNERAL HOME	\$2,735.00	SERVICES
KERSTEN TRAILER SALES	\$549.37	PARTS
KILPATRICK CREATIONS	\$108.50	CLOTHING
KIMMEL, KERRIE	\$400.00	DEP CORONER
KREISERS INC	\$32.64	TOWELS
LANKA, JERENE	\$103.80	TRAVEL EXPENSE
LAYA, GARY	\$147.92	MAINT
LEGERSKI, CARRIE	\$23.46	MILEAGE
LITTLE AMERICA	\$348.00	LODGING
LOCO PRINTING	\$672.75	ENVELOPES
LONABAUGH AND RIGGS	\$212.50	LEGAL
LYNN PEAVEY COMPANY	\$97.35	PUTTY
MALONE BELTON ABEL	\$11,529.50	ENGINEERING
MARK'S PLUMBING PARTS	\$193.62	PARTS
MARY MEYERS BARROWS RMR	\$73.75	EXCERPT
MATTHEW BENDER & CO	\$88.89	LITERATURE
MCJUNKIN REDMAN	\$5,839.77	PARTS
MEINEKE ECONOLUBE	\$173.69	OIL CHNGS
MEMORIAL HOSPITAL	\$48,437.50	1% OPT SALES TAX, FIXED COST
MERCK & CO	\$4,157.76	VACCINES
MIKES ELECTRIC	\$232.29	ELECTRICAL
MODEL A AND PIONEER CAR CLUB	\$25.00	MEMBERSHIP
MONTANA-WYOMING CSI	\$625.00	REGISTRATIONS
MOXEY SCHREIBER VETERINARY HOSPITAL	\$141.00	XRAYS
MULLINAX	\$6,935.48	MATERIAL
NAPA AUTO PARTS	\$316.35	PARTS
NATIONAL BUSINESS SYSTEMS	\$6,185.17	MVR POSTCARDS, POSTAGE
NATIONAL DISTRICT ATTORNEYS ASSN	\$125.00	REGISTRATION
NEW DAWN TECHNOLOGIES	\$4,588.72	SUPPORT
NO WYO MENTAL HEALTH	\$6,250.00	1% OPT SALES TAX
NORCO	\$1,104.35	SUPPLIES
NORMONT EQUIPMENT	\$264.00	SUPPLIES
OREILLY AUTOMOTIVE	\$325.39	SUPPLIES
OWEN G DUNN CO	\$300.00	SIGNS
PACK & MAIL	\$5.10	POSTAGE
PENNO, MARY	\$250.00	DEP CORONER
PIERCE, ALBERT	\$11.06	MEAL
PLAINS TIRE	\$2,433.44	TIRES, REPAIR
PLAINSMAN PRINTING	\$2,916.77	SUPPLIES
POWDER RIVER HTG & AC	\$1,870.00	MAINT AGREEMENT
POWDER RIVER POWER	\$207.23	SUPPLIES
PRESTFELDT SURVEYING	\$1,011.00	SURVEYING
PRIORITY DISPATCH	\$620.00	CDE
PROGRESSIVE DEVELOPMENT	\$266.10	SNOW REMOVAL
PTOLEMY DATA SYSTEMS	\$6,328.09	SERVICE, SUPPLIES
RANCHHAND FENCING	\$6,044.82	FENCING
RENEW	\$2,500.00	1% OPT SALES TAX
ROCKY MOUNTAIN OILFIELD WAREHOUSE	\$142.50	REPAIR
SCHONENBACH, KATHIE	\$83.09	MILEAGE, MEALS
SCHUTTE, VINCENT	\$877.50	LEGAL
SENIOR CITIZENS CENTER	\$11,250.00	1% OPT SALES TAX

SESSIONS, KEVIN	\$700.00	DEP CORONER
SHERIDAN ACE HARDWARE	\$9.43	SUPPLIES
SHERIDAN CHAMBER OF COMMERCE	\$4,131.25	1% OPT SALES TAX, AD
SHERIDAN CNTY & PRO ATTN TRUST		
ACCT	\$53.00	SUMMONS
SHERIDAN CNTY AIRPORT	\$15,783.33	FIXED COST, LEASE PMT
SHERIDAN CNTY CONSERVATION DIST	\$7,500.00	1% OPT SALES TAX
SHERIDAN CNTY EXTENSION	\$252.90	EXPENSE REIMB
SHERIDAN CNTY FAIR ASSN	\$54,166.67	1% OPT SALES TAX, FIXED COST
SHERIDAN CNTY FIRE BOARD	\$25,000.00	1% OPT SALES TAX
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$120,833.33	1% OPT SALES TAX, FIXED COST
SHERIDAN CNTY HISTORICAL SOCIETY	\$5,000.00	1% OPT SALES TAX
SHERIDAN CNTY SEARCH & RESCUE	\$3,750.00	1% OPT SALES TAX
SHERIDAN COMMERCIAL CO	\$310.59	SUPPLIES
SHERIDAN COMMUNITY LAND TRUST	\$5,000.00	1% OPT SALES TAX
SHERIDAN ELECTRONICS	\$823.85	SUPPLIES
SHERIDAN HERITAGE CENTER	\$6,250.00	1% OPT SALES TAX
SHERIDAN IRON WORKS	\$139.26	MATERIAL
SHERIDAN LOCK & KEY	\$60.00	SERVICE
SHERIDAN MEDIA	\$262.25	ADVERTISING
SHERIDAN PRESS	\$1,892.85	ADVERTISING
SHERIDAN SEED	\$292.90	SUPPLIES
SHERIDAN WINNELSON	\$35.34	PARTS
SOURCE OFFICE PRODUCTS	\$1,596.14	SUPPLIES
ST. VINCENT HEALTHCARE	\$888.15	FACILITY CHG
STAPLES ADVANTAGE	\$2,040.56	SUPPLIES
STRAHAN & ASSOCIATES	\$6,447.67	HLTH OFFICERS, SCREENINGS
SYSCO FOOD SERVICES	\$235.53	SUPPLIES
TAYLOR QUARRY	\$618.49	GRAVEL
TEDS TOWING	\$125.00	TOWING
TERRY, SUSAN	\$38.50	MILEAGE
THOMAS BENNETT MD	\$1,720.00	AUTOPSY
THOS Y PICKETT & CO	\$5,400.00	VALUATION CONTRACT
THYSSENKRUPP ELEVATOR	\$1,024.04	ELEV MAINT
TONGUE RIVER VALLEY COMMUNITY CTR	\$3,125.00	1% OPT SALES TAX
TOP OFFICE PRODUCTS	\$2,834.89	SERVICE, SUPPLIES, COPY CHGS
TOTAL COMFORT	\$875.75	SERVICE
TOWN OF DAYTON	\$4,500.00	1% OPT SALES TAX
TRUE NORTH STEEL	\$18,333.62	MATERIAL
TSP INC	\$777.50	ENGINEERING
ULTRAMAX AMMUNITION	\$8,060.00	AMMO
VISTA WEST ENGINEERING	\$14,623.75	ENGINEERING
VOLUNTEERS OF AMERICA	\$12,575.00	1% OPT SALES TAX, SCREENINGS
WACERS	\$150.00	MEMBERSHIPS
WAREHOUSE MARKET	\$344.00	SUPPLIES
WATER PRODUCTS	\$98.00	WATER
WEST PAYMENT CENTER	\$2,547.00	INFO CHGS
WILLEY, ALLEN	\$630.00	ROYALTY PAYMENT
WILLIAMSON, WANDA	\$20.40	MILEAGE
WPCI	\$28.50	SCREENING
WYATT, AMY	\$29.17	MILEAGE, MEAL
WYOMING COUNTY TREASURERS ASSN	\$135.00	DUES, REGISTRATION
WYOMING DEPT OF HEALTH	\$180.00	KITS
WYOMING ELECTRIC	\$739.29	INSTALLATION
WYOMING GUARDIANS AD LITEM PROGRAM	\$4,190.86	GAL
WYOMING MACHINERY CO	\$8,842.28	PARTS, RENTAL
WYOMING RENTS LLC	\$240.00	RENTAL
WYOMING TECHNOLOGY TRANSFER		
CENTER	\$315.00	WORKSHOP
WYOPASS	\$440.00	DUES
ZOWADA PLUMBING & HTG	\$65.00	SERVICE
ZOWADA RECYCLING & STEEL	\$11.85	MATERIAL
<b>GENERAL COUNTY WARRANTS</b>	<b>\$674,351.42</b>	

**AIRPORT WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
ACT	\$361.16	PHONE SERVICE
ADVANCE ELECTRICAL CONTRACTING	\$57,390.30	CONTRACT
AT&T MOBILITY	\$26.33	PHONE SERVICE
BLOEDORN LUMBER	\$28.37	MATERIAL

CIRCLE S SANITATION	\$178.00	SANITATION
CITY OF SHERIDAN	\$273.16	SANITATION
COLLINS COMMUNICATIONS	\$918.33	SERVICE
DOUGLAS PORTABLE TOILETS	\$99.00	PORTABLE TOILET
HOME DEPOT	\$259.16	SUPPLIES
INDUSTRIAL DISTRIBUTORS	\$475.89	PARTS
INDUSTRIAL TOWEL	\$27.56	TOWELS
KNECHT HOME CNETER	\$80.99	SUPPLIES
MASTERCARD	\$1,719.81	MARCH
MAX FIRE APPARATUS	\$89.87	HANDLELOK
MONTANA DAKOTA UTILITIES	\$5,014.38	UTILITIES
NAPA AUTO PARTS	\$157.38	PARTS
NORTHERN TOOL & EQUIPMENT	\$93.42	SUPPLIES
PTOLEMY	\$699.00	IT SVC
SETON IDENTIFICATION PRODUCTS	\$2,356.16	SIGNS
SHERIDAN ACE HARDWARE	\$33.20	SUPPLIES
SHERIDAN COMMERCIAL	\$172.50	CABLE
SHERIDAN COUNTY	\$13,091.92	INSURANCE, COPIER FEES
SHERIDAN IRON WORKS	\$241.13	MATERIAL
SHIPTONS	\$47.96	MATERIAL
TINA JO SMITH	\$46.20	MILEAGE
VISTA WEST	\$64,232.27	ENGINEERING
WALMART	\$40.60	SUPPLIES
WYOMING RENTS	\$75.00	RENTAL
<b>TOTAL AIRPORT WARRANTS</b>	<b>\$148,229.05</b>	

Commissioner Ringley seconded the motion, all Commissioners voted in favor, and the motion passed.

#### **AGENDA**

Commissioner Ringley moved to approve the agenda as published, Commissioner Rolston seconded the motion and it passed following a unanimous vote.

#### **ANNOUNCEMENTS**

Commissioner Maier recognized Public Health employee Carrie Legerski for 15 years of service to Sheridan County and announced the Free Landfill Days for Sheridan County residents scheduled for April 28, 29, May 5, 6 and Trees for Trash May 19. Proof of residency is required.

#### **PUBLIC COMMENTS**

There were no comments from the public.

#### **MONTH OF THE MILITARY CHILD**

Commissioner Maier recognized the contributions of the children of military parents who are protecting our freedom by serving in the Armed Forces around the world by adopting a Proclamation designating April as Month of the Military Child. The Commissioners thanked the soldiers and their families that were in attendance for their service to our Country. Commissioner Ringley moved to adopt the Proclamation, seconded by Commissioner Rolston, with all Commissioners voting in favor.

#### **PARTIAL VACATION OF 16<sup>TH</sup> STREET**

##### **RESOLUTION 12-02-006 VACATION OF A PORTION OF 16<sup>TH</sup> STREET**

WHEREAS, pursuant to Wyoming Statute §§ 24-3-101 et seq., and W.S. § 34-12-107 the Board of County Commissioners for Sheridan County, Wyoming, where it finds the public interest so requires, may establish, alter, or vacate a county or subdivision road; and

WHEREAS, the Board finds that a portion of 16<sup>th</sup> Street should be vacated;

NOW, THEREFORE, THE BOARD RESOLVES THAT:

1. The point of commencement, course, and termination point of 16<sup>th</sup> Street described below:

*A portion of 16<sup>th</sup> Street which is 50 feet in width and approximately 104.6 feet in length and is adjacent to Lots 1 of Block 79 and to Lot 6 of Block 80 in the subdivision of the Downer Addition to the City of Sheridan. The above described property was dedicated for public use by plat of the Downer Addition to Sheridan Wyoming, located*

*within Sheridan County, Wyoming dated October 30, 1912, as recorded by the County Clerk.*

2. 16<sup>th</sup> Street is recorded in the Office of County Clerk and Recorder on the plat of the Downer Addition to Sheridan, Wyoming, located within Sheridan County, Wyoming dated October 30, 1912.
  3. At a public meeting held on November 15, 2011 the Board announced receipt of a Petition requesting that a portion of 16<sup>th</sup> Street be vacated and Ken Muller, County Engineer, was appointed as Viewer.
  4. Petitioners deposited required bond of \$200.
  5. The Petition complied with statutory requirements.
  6. The Viewer's Report received by the Board on January 3, 2012 recommended that a portion of 16<sup>th</sup> Street be vacated.
  7. At a public meeting held on January 3, 2012 the Board adopted Resolution 11-12-032 which set the date for the public hearing on claims and objections or claims for damages to the vacation of a portion of 16<sup>th</sup> Street.
  8. Notice of the date of the public hearing was provided to those persons identified in the Petition, adjacent land owners, interested parties, and the City of Sheridan of the date of the public hearing was published in the Sheridan Press on 1/28/12, 2/4/12, and 2/11/12.
  9. No claims for damages were received.
  10. One written objection was received and withdrawn.
  11. On February 21, 2012 the Board scheduled a public hearing regarding the vacation of a portion of 16<sup>th</sup> Street.
  12. The Board found that the Vacation of a portion of 16<sup>th</sup> Street is for the public good and in the public's interest.
  13. For the above-described reasons the Board hereby finds that it is in the public interest that a portion of 16<sup>th</sup> Street be vacated.
  14. This Resolution shall be recorded in the Office of the County Clerk and Recorder.
  15. The Office of the County Clerk and Recorder for Sheridan County, Wyoming shall note on the plat, in the county road records, and the county land records, as appropriate, that a portion of 16<sup>th</sup> Street has been vacated.
  16. This Resolution supersedes all previous resolutions in conflict herewith.
  17. If a court finds any section or part of a section of this Resolution unconstitutional or otherwise invalid, the remaining sections shall remain in full effect.
  18. This Resolution shall be effective immediately upon its adoption in accordance with law.
- ADOPTED: April 3, 2012.

**BOARD OF COUNTY COMMISSIONERS  
SHERIDAN COUNTY, WYOMING  
BY: /s/ Chairman**

County Engineer, Ken Muller submitted his report explaining the original objection by Montana Dakota Utilities has been withdrawn and there were no further claims for damages. Commissioner Rolston motioned to adopt Resolution 12-02-006, vacating a portion of 16<sup>th</sup> Street in the Downer Subdivision, seconded by Commissioner Ringley, unanimously approved.

**BARTLOW CUSTOM CUTLERY CONDITIONAL USE PERMIT**

Commissioner Maier opened the Public Hearing at 9:07 am, County Planner Mark Reid explained the staff report stating that the Planning and Zoning Commission had recommended approval of this CUP with nine (9) conditions, there were no comments from Applicant, John Bartlow, or any members of the public. The Public Hearing closed at 9:08 am and Commissioner Ringley moved to approve CU-12-003: Bartlow Custom Cutlery with the following nine (9) conditions: (1) The custom cutlery shop shall be limited to operate within the existing 988 square feet building located at 5078 Coffeen Avenue; (2) The Applicants shall apply for and receive a Sheridan County Zoning Permit for the change in use and pay all fees associated with the permit within 30 days of approval by the BOCC; (3) Structure modifications or additions to the existing structures may require Sheridan County Building permits and may require amending the original CUP; (4) Additional structures for the business shall require amending the original CUP; (5) There shall be no storage of merchandise or supplies outside of the 988 square feet building relative to the custom cutlery shop; (6) Any new exterior lighting shall be shielded to prevent direct glare to adjoining properties or public rights-of-way; (7) One sign is permitted, not to exceed 6 square feet in area, non-illuminated, and located in accordance with the yard setback requirements; 25 feet for

the front setback, 20 feet for the rear setback and 5 feet for the side setbacks. The height shall be limited to 5 feet from the natural ground level to the top of the sign; (8) Should the Applicants desire to expand the manufacturing of custom cutlery to include opening the building to the public as a retail outlet, they shall apply to amend the existing CUP; (9) Should the owner sell the property; the new owner(s) shall contact the Sheridan County Public Works office as to the change in ownership and to receive a copy of the conditions of the CUP. Commissioner Rolston seconded the motion with everyone voting in favor.

**CHANGE ORDER FOR SHERIFF’S OFFICE UPGRADES**

Following a report from Administrative Director, Renee’ Obermueller , Commissioner Rolston moved to approve and authorized the Chairman to sign Change Order #1 with O’Dell Construction, Inc. in the amount of \$13,815.00 for the Sheridan County Sheriff’s Office upgrades.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 9:10a.m.

BOARD OF COUNTY COMMISSIONERS  
Sheridan County, Wyoming

Attest:

\_\_\_\_\_  
Steve Maier, Chairman Pro Tem

\_\_\_\_\_  
Eda Schunk Thompson, County Clerk