

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m., Tuesday, May 21, 2013, in regular session in the Commission Board Room, County Courthouse, Sheridan, Wyoming. Chairman Steve Maier called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Tom Ringley and Bob Rolston. Mike Nickel was absent.

CONSENT AGENDA

Commissioner Ringley moved to add License Agreement Number 1305LA and Master License Number 13-02 to item (k) on the consent agenda. Commissioner Rolston seconded the motion and it passed unanimously. Commissioner Ringley moved to approve the consent agenda as amended and authorize the Chairman to sign documents as required, Commissioner Ringley seconded, all voted in favor of the motion and it passed. Following are the consent items:

- a. Minutes from Staff Meeting, May 6, 2013;
- b. Minutes from Regular Session, May 7, 2013;
- c. Minutes from Staff Meeting, May 13, 2013;
- d. Approval of Findings of Fact for CU-12-014: Story Church Expansion CUP;
- e. Approval of Findings of Fact for V-12-001: K.O.R. Lot Size Variance;
- f. Ratify Contract Between Wyoming Department of Health, Public Health Division and Sheridan County Health Officer and Sheridan County to provide supplemental funding from July 1, 2013 to June 30, 2014;
- g. Official Bond and Oath for James E. Hallworth, Sr., Treasurer, Tongue River Fire Protection District, May 18, 2013 to May 18, 2014;
- h. Official Bond and Oath for Joseph J. Lawrence, Treasurer, Board of Cooperative Higher Education Service, April 15, 2013 to April 15, 2014;
- i. Approval of Findings of Fact for Docket SC13-01: Sheridan County School District #2, Appeal of a Zoning Permit Denial;
- j. Affirm Application for Catering Permit for Star Liquor at the Young Professionals at Bradford Brinton Museum, 239 Brinton Road, May 16, 2013;
- k. Sheridan County License Agreement 1305LA and Master License M13-02 with Randy Reed to cross Woodland Park Road, County Road #66, to install water and sewer (fee paid).

AGENDA

Commissioner Rolston moved to add items 17 and 18 to the published agenda, Commissioner Ringley seconded, and the motion passed with all voting in favor. Commissioner Rolston moved to approve the agenda as amended, the motion was seconded by Commissioner Ringley and passed unanimously.

ANNOUNCEMENTS

Chairman Maier announced the 2013 Commission Scholarships to the following: Tony Mort from Big Horn High School; Sarah Maze from Tongue River High School; and Sarah Forister from Sheridan High School. The alternate is Hayden James Legerski from Sheridan High School. Mr. Maier also announced openings on the Library Board and the Planning and Zoning Commission.

PUBLIC COMMENTS

There were no public comments.

WYDOT COOP AGREEMENT FOR HRRR CN03038

Following a staff report from Ken Muller, County Engineer, Commissioner Rolston moved to approve and authorize the Chairman to sign a Cooperative Agreement with the Wyoming Department of Transportation for High Risk Rural Road Grant Funding for Soldier Creek Road, County Road #74. Preliminary project cost is estimated at \$154,000, the grant maximum is \$100,000 with a 9.51% grant match; the remaining amount will be funded through Capital Facilities Tax. Commissioner Cram seconded and all voted in favor passing the motion.

WYDOT PROJECT ARS-3820 MOU

Mr. Muller reported to the board and Commissioner Rolston moved to approve and authorize the Chairman to sign a Memorandum of Understanding with the Wyoming Department of Transportation for purchase of crushed base material from the Lower Wolf Creek pit located on state lands. The royalty cost for material is \$0.90 per cubic yard. This motion was seconded by Commissioner Ringley and passed with a unanimous vote.

RESOLUTION 13-05-016 – REVENUE BONDS FOR AIRPORT

Following a staff report from John Stopka, Airport Manager, and Kaiser and Company representative, Daniel Baxter, Commissioner Cram moved to approve and authorize the Chairman to sign Resolution 13-05-016 and associated documents for issuance of revenue bonds in the principal amount of \$2,630,000.00. The funds will be used as follows: pay off the 2005 revenue bonds for construction of 7 hangers in 2005; construct 8 new hangars; and construct a self fueling station for AvGas. Commissioner Rolston seconded the motion and it carried unanimously. SEE ATTACHMENT.

RESOLUTION 13-05-017 – GRANT APPLICATION FOR TERMINAL PARKING LOT REHAB

Mr. Stopka reported to the board and Commissioner Ringley moved to approve and authorize the Chairman to sign Resolution 13-05-017 and associated documents for the grant application to the State Aeronautics Division for the "Rehab Terminal Parking Lot Project". Total project cost is \$96,500.00 with grant funds requested of \$48,250.00 and airport funds of \$48,250.00. The motion passed following a second from Commissioner Cram.

RESOLUTION 13-05-017

WHEREAS, there is a need to rehabilitate the terminal parking lot; and
WHEREAS, the Wyoming Department of Transportation, Aeronautics Division, provides financial assistance to local governmental agencies for airport improvements; and
WHEREAS, the matching funds being requested under this application will be used in conjunction with Sheridan County funds that are available.
NOW, THEREFORE, BE IT RESOLVED that the Sheridan County Board of County Commissioners approve the filing of a grant application to the Wyoming Department of Transportation, Aeronautics Division, for financial aid and authorizes the Chairman to sign the application.

APPROVED AND ADOPTED this 21st day of May, 2013.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

ATTEST:

/s/Steve Maier, Chairman

/s/ Eda Schunk Thompson, County Clerk

GREAT LAKES LEASE

John Stopka detailed the proposed lease and Commissioner Cram moved to approve and authorize the Chairman to sign a lease agreement with Great Lakes Aviation Ltd. for a term of (6) years, commencing May 1, 2013 and terminating April 30, 2019, in the amount of \$33,803.00 per year. The motion was seconded by Commissioner Ringley and with all voting in favor, the motion carried.

ACT EASEMENT

Following a staff report from Mr. Stopka, Commissioner Rolston moved to approve and authorize the Chairman to sign the Restrictive Easement for Placement of Underground Telecommunications Lines and Related Facilities with Advance Communication Technology (ACT). Commissioner Ringley seconded the motion, all voted in favor and the motion passed.

CITY SEWER LINE EASEMENT

Mr. Stopka detailed the proposed easement and Commissioner Ringley moved to approve and authorize the Chairman to sign a sewer line easement with the City of Sheridan for the purposes and dimensions as specified. The motion was seconded by Commissioner Cram and received a unanimous vote.

P&Z REAPPOINTMENT

Commissioner Rolston moved to reappoint Bernie Bornong for a 3 year term to the Planning and Zoning Commission effective July 1, 2013. Commissioner Cram seconded, all voted in favor and the motion passed.

HOSPITAL BOARD REAPPOINTMENTS

Commissioner Cram moved to reappoint Dixie See and Gene Davis for 5 year terms to the Sheridan Memorial Hospital Board effective July 1, 2013. The motion was seconded by Commissioner Ringley and passed unanimously.

LIBRARY BOARD REAPPOINTMENT

Commissioner Cram moved to reappoint Linda Thompson for a 3 year term to the Library Board, effective July 1, 2013. All voted in favor following a second from Commission Rolston.

CONTRACT WITH WY DEPT OF HEALTH AND SHERIDAN COUNTY WIC PROGRAM

Commissioner Ringley moved to approve and authorize the Chairman to sign a contract with the Wyoming Department of Health, Public Health Division, the Sheridan County Women, Infants, and Children

Program, and Sheridan County. The term of the contract is from July 1, 2013 to December 31, 2014 to provide program benefits of the USDSA/FNS, WIC program, total payments shall not exceed \$47,760. Commissioner Rolston seconded, all voted in favor and the motion passed.

CONTRACT WITH WY DEPT OF HEALTH AND SHERIDAN COUNTY PUBLIC HEALTH

Commissioner Rolston moved to approve and authorize the Chairman to sign a contract with the Wyoming Department of Health, Public Health Division and Sheridan County Public Health Nursing to develop public health emergency preparedness and response, effective July 1, 2013 through June 30, 2014, in the amount not to exceed \$22,000. The motion was seconded by Commissioner Ringley and passed unanimously.

LAKE DESMET ADVISORY BOARD APPOINTMENT

Commissioner Ringley moved to appoint Commissioner Bob Rolston to the Lake DeSmet Advisory Board effective immediately. Commissioner Cram seconded, all voted in favor and the motion passed.

ADJOURNMENT

There being no further business to come before the Board, Chairman Maier adjourned the meeting at 9:35 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

Steve Maier, Chairman

Eda Schunk Thompson, County Clerk