

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m. June 5, 2012, in regular session at the Sheridan County Courthouse, Sheridan, Wyoming. Chairman Mike Nickel called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley, and Bob Rolston.

CONSENT AGENDA

Commissioner Rolston moved to approve the (10) consent agenda items as published and authorize the Chairman to sign documents as required. Commissioner Maier seconded the motion, all Commissioners voted in favor, and the motion passed. Following are the consent items:

- a. Minutes from Regular Session, May 15, 2012;
- b. Affirm Certification Letter to National Fallen Firefighters Foundation for Sheridan County Volunteer Fire Districts to provide Line of Duty Death Benefits;
- c. Affirm Application for Catering Permit for Star Liquor, Bradford Brinton Afterhours, May 17, 2012;
- d. Affirm Findings of Fact Conclusions of Law for CU-12-002: Small Seasonal Antique & Art Show CUP; CU-12-004: Wagon Box Mobile Home Park CUP; and CU-12-005: School District #1 Transportation Facility CUP;
- e. Affirm Cooperative Agreement for Responsibility between Wyoming Department of Family Services, Child Support Enforcement Unit and Sheridan County Clerk of District Court;
- f. Affirm Administrative Director’s signature on Administrative Service Agreement including Schedules A, B, C, D, E, H, K, and L with EBMS for employee benefit plan, effective July 1, 2011;
- g. License Agreement with Range Telephone to cross County Road #84, Wildcat Road, and install telecommunications cable, fee paid;
- h. Affirm MOU with the Powder Horn Planned Unit Development to clarify public access and private maintenance of the streets and pathways;
- i. General County Vouchers - May;
- j. General Airport Vouchers – May.

MAY 2012

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT INC	\$2,250.08	PHONE SERVICE
AMERICAN FAMILY LIFE INS	\$1,343.05	PREMIUM
AT&T MOBILITY	\$45.82	CELL PHONE SERVICE
BIG HORN CNTY ELECTRIC CO-OP	\$20.20	UTILITIES
CENTURYLINK	\$8,711.52	PHONE SERVICE
CHARLES W BASSETT	\$6,831.05	LEASE PAYMENTS
CIRCLE S SANITATION	\$75.00	SANITATION
CIT-CO FEDERAL CREDIT UNION	\$4,061.60	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$733.63	UTILITIES
DELTA DENTAL	\$8,038.60	PREMIUM
DEX MEDIA WEST	\$34.45	ADVERTISING
EBMS	\$1,270.00	FLEX PLAN
GREAT AMERICA NETWORKS	\$86.37	CONF CALLING
HOME DEPOT CREDIT SERVICES	\$73.21	SUPPLIES
HUB INT'L MOUNTAIN STATES	\$50.00	BOND
ICMA RETIREMENT TRUST	\$4,274.29	MAY
INDUSTRIAL WELDING & SUPPLY	\$22,500.00	TANK
JOHN DEERE FINANCIAL	\$432.84	SUPPLIES
MASTERCARD	\$2,385.68	MAY
MONTANA DAKOTA UTILITIES	\$9,367.96	UTILITIES
NCPERS GROUP LIFE INS	\$544.00	PRUDENTIAL LIFE
NST CONSTRUCTION LLC	\$29,903.82	CONTRACT
ODELL CONSTRUCTION	\$232,335.90	CONTRACTS
ORCHARD TRUST	\$6,091.52	WYO DEFERRED COMPENSATION
PAETEC	\$23.85	PHONE SERVICE
POWDER RIVER ENERGY CORP	\$41.38	UTILITIES
QUIK SAK	\$1,303.10	FUEL
RANGE TELEPHONE CO-OP	\$308.39	PHONE SERVICE
REJUVENATION	\$54,062.95	LIGHT FIXTURES
SHERIDAN AREA WATER SUPPLY	\$342.55	UTILITIES
SHERIDAN CNTY TREAS HEALTH INS	\$143,087.52	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$121,355.58	941

SHERIDAN PRESS	\$126.00
TOWN OF CLEARMONT	\$128.00
UNITED LIFE INSURANCE	\$1,391.65
US BANK CORPORATE REAL ESTATE	\$850.00
UTILITY BILL SOLUTIONS GROUP	\$47.50
VERIZON WIRELESS	\$1,676.76
WALMART COMMUNITY	\$306.52
WAY OIL CO	\$27,843.48
WRIGHT EXPRESS	\$9,942.13
WYO CHILD SUPPORT ENFORCEMENT	\$1,315.00
WYO RETIREMENT SYSTEM	\$72,509.82
WYO WORKERS COMPENSATION DIV	\$8,284.17
WYOMING MACHINERY CO	\$46,000.00
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$832,406.94

SUBSCRIPRTION
UTILITIES
MAY
RENT
UTILITY SAVINGS
PHONE SERVICE
SUPPLIES
DIESEL
FUEL
CHILD SUPPORT
MAY
MAY
TRAILER

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
A PLUS PLUMBERS	\$68.55	REPAIRS
ABC SIGNS AND SPECIALTIES	\$7.50	SIGN
ADVANCED CHEMICAL SOLUTIONS	\$194.40	SUPPLIES
ADVANCED POLICE SOFTWARE	\$495.00	UPGRADE
ADVOCACY & RESOURCE CENTER	\$3,750.00	1% OPT SALES TAX
AECOM	\$5,963.48	RIPARIAN PLAN
ALPHA CARD SYSTEMS	\$137.90	CARDS
AMERICAN WELDING & GAS	\$231.63	CYLINDERS
A-PLUS SERVICES	\$5,895.00	TRUCKING
ATKINSON, ANNA	\$252.45	MILEAGE
BALLANTYNE, KAREN	\$140.00	AUTOPSY ASSISTANT
BATTERY ZONE	\$89.17	BATTERIES
BIG HORN TIRE	\$322.50	REPAIRS
BIG HORN WATER WAGON	\$15,212.50	TRUCKING
BIGHORN DESIGN	\$144.00	APPARREL
BLACK BEAR CONSTRUCTION	\$3,426.12	LINE CULVERT
BOB BARKER CO	\$1,152.77	SUPPLIES
BOBS PEST CONTROL	\$35.00	SERVICE
BUSTECH INC	\$479.30	PRINTERS, SUPPLIES
CARQUEST AUTO PARTS	\$103.00	PARTS
CARR, THOMAS	\$1,000.00	LEASE
CARROLL, PETE	\$33.30	MILEAGE
CASPER STAR-TRIBUNE	\$391.09	ADVERTISING
CBM FOOD SERVICE	\$24,756.28	INMATE MEALS
CDS EXCAVATION	\$4,558.00	RIP RAP
CDW GOVERNMENT	\$90.96	SUPPLIES
CED INC	\$194.40	LAMPS
CHAPMAN, LELA	\$162.25	MILEAGE
CHILD ADVOCACY SVCS	\$3,750.00	1% OPT SALES TAX
CITY LANDFILL	\$5.00	SERV FEE
CITY OF SHERIDAN	\$37,530.84	E911 WAGES
COLLINS COMMUNICATIONS	\$626.70	SERVICE, SUPPLIES
COLONIAL RESEARCH	\$112.60	CABINET
COMPUTER SOFTWARE ASSOC	\$19,656.00	SUPPORT, TRAINING, SERVICE
CUNDIFF, SHELLEY	\$4,160.00	LEGAL
DAVIS & CANNON	\$324.35	LEGAL
DESERT MOUNTAIN CORP	\$203,597.73	ROAD SAVER
DLT SOLUTIONS	\$2,384.60	RENEWAL
DOG & CAT SHELTER	\$3,750.00	1% OPT SALES TAX
DOORMEN OVERHEAD	\$224.96	PHOTO EYES
DOWNTOWN SHERIDAN ASSN	\$2,500.00	1% OPT SALES TAX
DRIVE TRAIN INDUSTRIES	\$334.43	PARTS
DUANES INC	\$45.00	CHECK OUT
DUTCH CREEK ENTERPRISES	\$14,027.50	HAUL WATER
ED HAMMER INC	\$4,217.63	REPAIRS
EIDE BAILLY TECHNOLOGY CONSULTING	\$1,215.00	SUPPORT
ENVIRONMENTAL & CIVIL SOLUTIONS	\$566.50	ENGINEERING
FACILITY DUDE.COM	\$1,268.00	SUBSCRIPTION
FARMERS CO-OP OIL	\$772.50	PUMPS, FERTILIZER
FASTENAL	\$921.67	PARTS
FEASTER, MIKE	\$200.00	BOOTS
FECK, SUSAN	\$22.44	MILEAGE

FLETCHER CONSTRUCTION CO	\$43,101.38	GRAVEL
FORWARD SHERIDAN	\$5,000.00	1% OPT SALES TAX
FOUR ACES SERVICES	\$4,512.50	HAULING
FREE CLINIC	\$2,500.00	1% OPT SALES TAX
GALLS	\$91.99	PANTS
GORZALKA, TOM	\$200.00	CLOTHING ALLOW
GRANDAHL, CAROL	\$33.30	MILEAGE
GRANGER, TOBY	\$6.12	MILEAGE
HANZLIK, NIESHA	\$125.00	DEP CORONER
HEALTHY U EDUCATORS	\$47.00	LITERATURE
HEARTLAND KUBOTA	\$20.24	PARTS
HENRY SCHEIN	\$151.22	SUPPLIES
HIGH LAND INC	\$4,350.00	HYDROSEED
HOYT, ASHLEY	\$219.78	MILEAGE
INTERMOUNTAIN CONSTRUCTION	\$112,104.00	CONTRACT
JACKS TRUCK & EQUIPMENT	\$3,876.94	PARTS
JB STORAGE CONTAINERS	\$240.00	CONTAINER RENT
JLN NETWORKING	\$2,520.00	SERVICE
JOBSITE SERVICES	\$303.91	SANITATION
JUVENILE JUSTICE JT POWERS BD	\$45,000.00	1% OPT SALES TAX
K B COMMERCIAL PRODUCTS	\$514.78	SUPPLIES
KANE FUNERAL HOME	\$1,240.00	SERVICES
KBM&M INC BIG HORN SANITATION	\$77.07	PORT TLT
KIMMEL, KERRIE	\$900.00	DEP CORONER
KLEPPERICH, JACQUELYN	\$38.85	MILEAGE
LANDONS GREENHOUSE & NURSERY	\$22.34	POTS
LANNANS SUPPLY CO	\$349.27	SUPPLIES
LAYA, GARY	\$147.92	MAINT
LEGERSKI, CARRIE	\$13.77	MILEAGE
LIEUALLEN TREE SERVICE	\$1,740.00	REMOVE TREE
LITTLE AMERICA	\$154.00	LODGING
LONABAUGH AND RIGGS	\$467.50	LEGAL
LYNN PEAVEY CO	\$974.61	SUPPLIES
MALONE BELTON ABEL	\$4,765.50	ENGINEERING
MARK'S PLUMBING PARTS	\$326.06	PARTS
MC&E/ELECTION SOURCE	\$2,922.12	STG CONTAINERS, SUPPLIES
MEINEKE ECONOLUBE	\$283.50	OIL CHANGES
MELANIE KAWULOK RN	\$30.00	MEALS
MELLGREN, MIKE	\$191.60	TRAVEL EXPENSES
MEMORIAL HOSPITAL	\$48,437.50	1% OPT SALES TAX, FIXED COST PMTS
MIKES ELECTRIC INC	\$2,319.45	ELECTRICAL
MONTANA-WYOMING CSI	\$300.00	REGISTRATIONS
MOTOROLA	\$16,205.28	INFRASTRUCTURE REPSONSE/REPAIR
MOUNTAIN VIEW BUILDING	\$2,517.50	HAULING
MULLINAX	\$1,697.48	MATERIAL
NAPA AUTO PARTS	\$399.91	PARTS
NASRO	\$495.00	TRAINING
NATIONAL BUSINESS SYSTEMS	\$3,804.17	NOTICES
NEVES UNIFORMS	\$851.11	VESTS
NO WYO MENTAL HEALTH	\$6,250.00	1% OPT SALES TAX
NORCO	\$1,079.46	SUPPLIES
NORMONT EQUIPMENT CO	\$44.00	TOOLS
NORTHERN WY COMMUNITY COLLEGE	\$89.00	TRAINING
OREILLY AUTOMOTIVE	\$452.30	PARTS
PACK & MAIL	\$167.29	SHIPPING
PENNO, MARY	\$875.00	DEP CORONER
PERMIAN, LLC	\$2,185.00	HAULING
PETERBILT OF WYOMING	\$4,428.62	PARTS
PIERCE, ALBERT	\$200.00	CLOTHING ALLOW
PLAINS TIRE COMPANY	\$46.39	REPAIR
PLAINSMAN PRINTING	\$841.03	FORMS
POWDER RIVER HEATING & AIR COND	\$1,542.69	REPAIRS
POWDER RIVER POWER SHERIDAN	\$13.36	SLING
PRIORITY DISPATCH	\$1,980.00	MAINT
PROFESSIONAL FIRE PROTECTION	\$149.85	SPRINKLER HEADS
PROGRESSIVE DEVELOPMENT	\$416.05	SNOW REMOVAL
PTOLEMY DATA SYSTEMS	\$18,136.00	HARDWARE, SVC, SUPPLIES, SUPPORT
PUBLIC DEFENDERS OFFICE	\$61,061.56	FY12 ANNUAL SHARE
QUICK PRINTING	\$358.49	ENVELOPES

RANCHHAND FENCING	\$2,455.23	FENCING
RENEW	\$2,500.00	1% OPT SALES TAX
RID A BUSH	\$265.00	REMOVAL
ROCKY MOUNTAIN OILFIELD WAREHOUSE	\$95.00	REPAIR
SCHONENBACH, KATHIE	\$43.86	MILEAGE
SCHUTTE, VINCENT	\$487.50	LEGAL
SENIOR CITIZENS CENTER	\$11,250.00	1% OPT SALES TAX
SESSIONS, KEVIN	\$150.00	DEP CORONER
SHERIDAN ACE HARDWARE	\$64.53	SUPPLIES
SHERIDAN CHAMBER OF COMMERCE	\$4,296.89	1% OPT SALES TAX, EXP REIMB
SHERIDAN CNTY AIRPORT	\$15,783.33	FIXED COST, LEASE
SHERIDAN CNTY BAR ASSOCIATION	\$300.00	DUES
SHERIDAN CNTY CONSERVATION DIST	\$7,500.00	1% OPT SALES TAX
SHERIDAN CNTY FAIR ASSN	\$54,166.67	1% OPT SALES TAX, FIXED COST
SHERIDAN CNTY FIRE BOARD	\$25,000.00	1% OPT SALES TAX
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$120,833.33	1% OPT SALES TAX, FIXED COST
SHERIDAN CNTY HISTORICAL SOCIETY	\$5,000.00	1% OPT SALES TAX
SHERIDAN CNTY SEARCH & RESCUE	\$3,750.00	1% OPT SALES TAX
SHERIDAN CNTY TREASURER	\$39.60	POSTAGE
SHERIDAN CNTY WEED & PEST	\$1,265.46	CHEMICAL MOW
SHERIDAN COMMERCIAL CO	\$989.06	SUPPLIES
SHERIDAN COMMUNITY LAND TRUST	\$5,000.00	1% OPT SALES TAX
SHERIDAN ELECTRONICS	\$35.98	BATTERIES
SHERIDAN HERITAGE CENTER	\$6,250.00	1% OPT SALES TAX
SHERIDAN LOCK & KEY	\$180.60	SERVICE
SHERIDAN MOTOR	\$54.54	SERVICE
SHERIDAN PRESS	\$1,928.50	ADVERTISING
SHERIDAN SAW SERVICE	\$14.75	FLTR, PLUG
SHERIDAN SEED CO	\$381.96	SUPPLIES
SHERIDAN TENT & AWNING	\$86.80	FLAG
SHERIDAN WINNELSON	\$545.22	PARTS
SOURCE OFFICE PRODUCTS	\$984.48	SUPPLIES
SOUTHSIDE WELDING & MACHINE	\$136.03	PARTS
STEVES TRUCK SERVICE	\$32.12	SWITCH
STEWART, SCOTT	\$7.50	EXPENSE REIMB
STRAHAN & ASSOCIATES	\$369.67	CNTY HLTH OFFICER, SCREENING
SYSCO FOOD SERVICES	\$150.42	SUPPLIES
TARVER, PETE	\$99.90	BACKPACKS
TERRY, SUSAN	\$5.30	POSTAGE
THE TROPHY CASE	\$7.00	NAME TAG
THOMAS BENNETT MD	\$3,160.00	AUTOPSIES
THYSSENKRUPP ELEVATOR	\$2,048.08	ELEV MAINT
TIRE-RAMA	\$100.00	TIRE REPAIR
TONGUE RIVER STONE	\$1,870.56	MATERIAL
TONGUE RIVER VALLEY COMMUNITY CENTER	\$3,125.00	1% OPT SALES TAX
TOP OFFICE PRODUCTS	\$67,556.55	FURNITURE, SUPPLIES
TOWN OF DAYTON	\$4,500.00	RESCUE AGRMNT
TSP INC	\$1,122.50	ENGINEERING
VOLUNTEERS OF AMERICA	\$12,525.00	1% OPT SALES TAX, SCREENING
WPCI	\$28.50	SCREENING
WAREHOUSE MARKET	\$988.15	SUPPLIES
WATER PRODUCTS	\$119.00	WATER
WAY OIL	\$1,490.00	ROTELLA
WILLIAMSON, WANDA	\$65.79	MILEAGE
WILLIS, KENTZ	\$62.08	EXPENSE REIMB
WYATT, AMY	\$25.50	MILEAGE
WYOMING COUNTY CLERKS ASSN	\$100.00	DUES
WYOMING COUNTY COMMISSIONERS ASSN	\$13,007.00	DUES
WYOMING MACHINERY CO	\$23,248.91	RENTAL, PARTS, REPAIRS
ZOWADA RECYCLING & STEEL	\$228.40	MATERIAL
GENERAL COUNTY WARRANTS	\$1,196,283.01	

AIRPORT WARRANTS

VENDOR	AMOUNT	DESCRIPTION
A&M SERVICE & SUPPLY	\$70.00	REPAIR
ACT	\$361.78	PHONE SERVICE
AT&T MOBILITY	\$26.87	PHONE SERVICE
BURGESS DESIGN GROUP	\$1,580.00	AIRPORT PROMOTION
CIRCLE S SANITATION	\$178.00	SANITATION

CITY OF SHERIDAN	\$709.67	UTILITIES
DOUGLAS PORTABLE TOILETS	\$198.00	PORT TLT
FORECAST INC	\$15,000.00	GRANT
HOME DEPOT	\$905.68	MATERIAL
INDUSTRIAL TOWEL	\$27.56	TOWELS
MASTERCARD	\$1,232.17	MAY
MONTANA DAKOTA UTILITIES	\$3,526.24	UTILITIES
MULLINAX	\$1,717.25	MATERIAL
NAPA AUTO PARTS	\$63.82	PARTS
NORCO	\$292.85	SUPPLIES
NORTHERN TOOL	\$243.95	TOOLS
PTOLEMY	\$699.00	SERVICE
RADIO TIME BILLING	\$212.00	ADVERTISING
SHERIDAN SAW SERVICE	\$90.21	PARTS
SHIPTONS	\$49.98	SUPPLIES
SOURCE	\$41.36	SUPPLIES
THE OFFICE COPY SHOP	\$286.20	SUPPLIES
TINA JO SMITH	\$44.55	MILEAGE
TIRE RAMA	\$25.00	REPAIR
VISTA WEST	\$35,132.53	ENGINEERING
WALMART	\$218.31	SUPPLIES
WESTERN EXTINGUISHERS	\$33.50	TAGS
TOTAL AIRPORT WARRANTS	\$62,966.48	

AGENDA

Commissioner Rolston moved to approve the agenda as published, Commissioner Maier seconded the motion and it passed with all voting in favor.

ANNOUNCEMENTS

Chairman Nickel announced the following road closures: Upper Prairie Dog (CR #127), June 5; East Ridge Road (CR #139), June 5 & 6; and Lower Piney Road (CR #149), June 12-14. He also mentioned openings on the Planning and Zoning Commission, Fair Board, and Library Board; the deadline for TANF Grant Applications is June 11; and a public hearing to consider Small Wind Energy Systems is July 3rd.

PUBLIC COMMENTS

There were no public comments.

PLANNING AND ZONING COMMISSION REAPPOINTMENT

Commissioner Ringley moved to reappoint Steven Pearce to the Planning and Zoning Commission for a 2nd term to run from July 1, 2012 to June 30, 2015. Commissioner Rolston seconded the motion and it passed following a unanimous vote.

LIBRARY BOARD REAPPOINTMENT

Commissioner Cram moved to reappoint Jenny M. Heuck to the Library Board of Trustees for a 2nd term to run from July 1, 2012 to June 30, 2015. The motion was seconded by Commissioner Maier and it passed with all voting in favor.

CU-12-006: GARBER CONSTRUCTION FACILITY & YARD CUP

Chairman Nickel opened a public hearing at 9:05 a.m. and Mark Reid, County Planner presented his staff report. Roy Garber, the applicant, was in attendance and answered questions from the board. There were no comments from the public and Mr. Nickel closed the public hearing at 9:18 a.m. Commissioner Rolston moved to approve Item CU-12-006: Garber Construction Facility & Yard CUP with the (5) conditions as recommended by the Planning and Zoning Commission and as stated in the staff report. The motion passed following a second from Commissioner Ringley and a unanimous vote. Following are the conditions:

1. That the applicant apply for and receive a Building Permit pursuant to Sheridan County's IBC.
2. For any platted easements that will be encumbered by the new shop building, prior to the issuance of any Building Permit, that the applicant will either 1) initiate action to vacate affected easements and obtain approval from the county, or 2) prepare, obtain and record an executed affidavit from all potential utilities, or other easement beneficiaries, that acknowledges and agrees to building encroachment.
3. Only fully shielded cut-off lighting fixtures may be used for new exterior lighting that minimizes glare to passing motorists or neighboring properties.
4. That prior to use of the new machinery parking area:
 - a. A landscaping plan for the identified berms is submitted to the Planning Office.
 - b. A grading plan is submitted to the Planning Office that includes a detention structure, or equivalent means, of temporarily holding surface run-off prior to discharging to

Darlington Draw.

- c. All berms, landscaping and grading be completed prior to keeping machinery in the specified area.

5. Additional structures or change of use may require amending this conditional use permit.

Chairman Nickel stated the board would issue Findings of Fact Conclusions of Law to support this decision.

LAW ENFORCEMENT CENTER AMENDMENT

Following a staff report from Renee' Obermueller, Administrative Director, Commissioner Rolston moved to approve and authorize the Chairman to sign an Amendment to the Law Enforcement Center Agreement extending the term until July 1, 2013 and adding verbiage for the parties agreement to work together to establish a video arraignment process. All voted in favor and the motion passed following a second from Commissioner Maier.

ARVADA BAR LIQUOR LICENSE TRANSFER

Chairman Nickel opened a public hearing at 9:21 a.m. and Sarah Myers, Deputy County Clerk, explained the transfer request. There were no public comments and Mr. Nickel closed the hearing at 9:22 a.m. Commissioner Ringley moved to approve the Liquor License Transfer from Dennis A Wood to Charles G Malli dba The Arvada Bar from June 6, 2012 to May 31, 2013. Commissioner Rolston seconded and the motion passed with all voting in favor.

TUNNEL INN LIQUOR LICENSE TRANSFER

Chairman Nickel opened a public hearing at 9:23 a.m. and Ms. Myers explained the license transfer. There were no public comments and Mr. Nickel closed the hearing at 9:25 a.m. Commissioner Rolston moved to approve the Liquor License Transfer from D & G's Tunnel Vision, Inc. to Oscarbomba LLC dba The Tunnel Inn from June 6, 2012 to May 31, 2013. The motion passed with all voting in favor following a second from Commissioner Maier.

HEARING ROOM CHANGE ORDER

Following a staff report from Administrative Director, Renee Obermueller, Commissioner Cram moved to approve and authorize the Chairman to sign Change Order #1 with O'Dell Construction, Inc. in the amount of \$920 for the Sheridan County Courthouse New Hearing Room Project. Commissioner Rolston seconded and with all voting in favor the motion passed.

WIC PROGRAM CONTRACT

Following a staff report from Ms. Obermueller, Commissioner Ringley moved to approve and authorize the Chairman to sign a contract between the Wyoming Department of Health, Public Health Division, Sheridan County WIC Program, and Sheridan County. The contract will run until December 31, 2013 for WIC Program expenses not to exceed \$30,950.00. The motion was seconded by Commissioner Rolston and it passed with a unanimous vote.

FREE CLINIC CONTRACT

Ms. Obermueller presented her staff report and Commissioner Maier moved to award a construction administration and design contract and authorize the Chairman to sign associated contract documents to TSP, Inc. in the amount of \$62,700.00 for the Free Clinic Project. Commissioner Ringley seconded the motion and it passed with all voting in favor.

WYDOT EAST RIDGE ROAD #139 AGREEMENT

Ken Muller, County Engineer, presented his staff report and Commissioner Ringley made a motion to approve and authorize the Chairman to sign a Cooperative Agreement with the Wyoming Department of Transportation for the Industrial Roads Program Agreement #CN03073. This project is for East Ridge Road, County Road #139 and projected costs are \$750,000. WYDOT will cover 50% with the remaining amount from CAP Tax funding. Commissioner Rolston seconded and the motion passed with a unanimous vote.

DESIGN CONTRACT AMENDMENT 2012 PAVEMENT REHAB

Following a staff report from Mr. Muller, Commissioner Maier moved to approve and authorize the Chairman to sign Amendment #1 for the 2012 Sheridan County Pavement Rehabilitation Project to Vista West Engineering, Inc. in the amount of \$66,820. Changes include adding construction administration to this project and additional design services that were requested. All Commissioners voted in favor and the motion passed following a second from Commissioner Ringley.

FOREST SERVICE COOPERATIVE AGREEMENT

Mr. Muller explained the specifications of the updated agreement and Commissioner Rolston moved to approve and authorize the Chairman to sign a Cooperative Forest Road Agreement with the USDA, Forest Service Big Horn National Forest designating maintenance and repair responsibilities for county roads located in the national forest. Commissioner Maier seconded, all voted in favor, and the motion passed.

DEPT OF HEALTH CONTRACT AMENDMENT

Ms. Obermueller stated the amendment is an annual item and this year it reflects changes to healthcare language and laws. Commissioner Maier moved to approve and authorize the Chairman to sign Amendment #1 with Wyoming Department of Health, Division of Healthcare Financing and Sheridan County Public Health Nursing. The amendment shall extend the term through June 30, 2013, change requirements for telephone evaluations, add HIPPA language, and add the program of all inclusive care for the elderly to the list requiring medical eligibility. The motion was seconded by Commissioner Rolston and passed unanimously.

MOU FOR GUARDIANS AD LITEM

Ms. Obermueller explained legislative changes that have affected the memorandum of understanding for the state G.A.L. Program and Commissioner Rolston made a motion to approve and authorize the Chairman to sign a Memorandum of Understanding between the State of Wyoming, Office of the State Public Defender, Wyoming Guardians Ad Litem Program and Sheridan County to establish an agreement between the parties to provide legal representation in child protection cases. Commissioner Cram seconded the motion and it passed with the board voting in favor.

CUB SCOUT KLEENBURN REQUEST

Paul Dickinson, Assistant Bear Den Leader of Cub Scout Pack #385, and Cub Scouts Justin Longhurst and Henry Dickinson were present for the meeting with a request to adopt Kleenburn Recreation Area for scouting requirements. They plan to build and place bird and bat houses, pick up trash, and practice the Outdoor Code. Commissioner Cram made a motion to accept Cub Scout Pack #385's request to adopt the Kleenburn Recreation Area to satisfy their conservation project requirements and allow them to perform those conservation measures necessary. This action to be affirmed at the next regularly scheduled meeting of the Sheridan County Recreation Board. Commissioner Rolston seconded the motion and it passed unanimously. During the request from the Cub Scouts, Mary Ann Burton also addressed the board and mentioned the lack of maintenance to bird houses installed in the City near the cemetery.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:03 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:

Mike Nickel, Chairman

Eda Schunk Thompson, County Clerk