

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m., Tuesday, July 1, 2014, in regular session in the Commission Board Room, County Courthouse, Sheridan, Wyoming. Chairman Terry Cram called the meeting to order and led the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley and Bob Rolston.

CONSENT AGENDA

Commissioner Rolston moved to approve the consent agenda and authorize the Chairman to sign documents as required, the motion passed unanimously. Following are the consent items:

- a. Minutes from Staff Meeting, June 16, 2014;
- b. Minutes from Regular Session, June 17, 2014;
- c. Minutes from Staff Meeting, June 23, 2014;
- d. Affirm Amendment No. 6 to Food Service Contract with CBM Managed Services, effective June 29, 2014 – June 28, 2017, years 1 & 2 no cost increase per meal, year 3 maximum increase of 4%;
- e. Affirm 24 Hour Malt Beverage Permit with Turned Antiques for a Garden Party, June 27, 2014, 1 Lower Piney Rd, Banner;
- f. Sheridan County License Agreement 1414LA with Powder River Energy Corp to cross Murphy Gulch Road, CR 147 and install overhead power, (fee waived, single residence);
- g. Affirm Volunteers of America Northern Rockies (VOANR) 2012 OJJDP Non-Participating State Grant Application for the Juvenile Justice Joint Powers Board;
- h. Affirm 24 Hour Additional Dispensing Room Permit with Big Horn Smokehouse & Saloon LLC dba Big Horn Smokehouse for a Birthday Party on the Patio, June 28, 2014, 158 Johnson Street, Big Horn;
- i. General County Vouchers – June;
- j. General Airport Vouchers – June.

JUNE 2014

INTERIM/MID-MONTH WARRANTS PAID

VENDOR	AMOUNT	DESCRIPTION
ACT INC	\$3,288.61	PHONE SERVICE
AMERICAN FAMILY LIFE INS CO	\$986.67	PREM PMTS FOR JUNE
AT&T MOBILITY	\$43.98	CELL PHONE SERVICE
BIG HORN CNTY ELECTRIC CO-OP INC	\$22.00	UTILITIES
BIGHORN DESIGN	\$168.00	CAPS
CENTURYLINK	\$587.13	PHONE SERVICE
CHARLES W BASSETT	\$7,575.55	LEASES
CHILD SUPPORT ENFORCEMENT	\$1,325.00	MONTHLY CHILD SUPPORT
CIRCLE S SANITATION	\$166.00	COLLECTION, DUMPSTER RENT
CIT-CO FEDERAL CREDIT UNION	\$2,487.90	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$2,731.41	GOOSE CREEK FLOOD PLAN, WATER CARD
CITY OF SHERIDAN*	\$755.07	UTILITIES
COLLINS COMMUNICATIONS INC.	\$72.10	INTERNET
DELTA DENTAL	\$7,419.60	JUNE PREMIUM
EBMS	\$1,256.33	FLEX PLAN
GREAT AMERICA NETWORKS INC	\$52.54	CONF CALLING
HOME DEPOT CREDIT SERVICES	\$59.97	SUPPLIES
ICMA RETIREMENT TRUST	\$3,602.87	JUNE
JOHN DEERE FINANCIAL	\$60.96	SUPPLIES
MASTERCARD	\$3,640.85	JUNE
MEMORIAL HOSPITAL	\$10,000.00	FIXED COST PMT - JUNE
MONTANA DAKOTA UTILITIES	\$9,906.86	UTILITIES
MOTOROLA	\$16,691.40	SERVICE AGREE
NCPERS GROUP LIFE INS	\$576.00	PRUDENTIAL LIFE
OBERMUELLER, HALEY J.	\$750.00	CONTRACT
ORCHARD TRUST	\$4,435.00	WYO DEFERRED COMPENSATION
PAULLIN, DAVID	\$9.00	REIMB
POWDER RIVER ENERGY CORP	\$42.55	UTILITIES
RANGE TELEPHONE CO-OP INC	\$401.41	PHONE SERVICE
SHERIDAN AREA WATER SUPPLY	\$157.83	UTILITIES
SHERIDAN CHAMBER OF COMMERCE	\$20.50	CHAMBER BUCKS
SHERIDAN CNTY AIRPORT	\$15,466.67	SEARCH/RESCUE LEASE PMT JULY, FXD COST/JUNE
SHERIDAN CNTY FAIR ASSN	\$31,250.00	FIXED COST PMT - JUNE
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$92,916.67	FIXED COST PMT - JUNE
SHERIDAN CNTY TREAS HEALTH INS	\$145,052.98	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$122,350.73	941

STAPLES ADVANTAGE	\$52.37
STRAHAN & ASSOCIATES PC	\$9,600.00
THE MASTER'S TOUCH LLC	\$2,669.86
THYSSENKRUPP ELEVATOR	\$1,089.04
TIM & JUDY SPIEKERMEIER	\$2,100.00
TOWN OF CLEARMONT	\$128.00
UNITED LIFE INSURANCE CO	\$1,381.14
US BANK CORPORATE REAL ESTATE	\$475.00
VERIZON WIRELESS	\$1,313.88
WALMART COMMUNITY	\$267.32
WRIGHT EXPRESS	\$9,014.77
WYO RETIREMENT SYSTEM	\$73,455.28
WYO WORKERS COMPENSATION DIV	\$10,536.92
WYOMING DEPT OF REVENUE	\$14,994.38
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$613,408.10

SUPPLIES
CNTY HLTH OFFICER, SCREENING
POSTAGE, SUPPLIES
ELEV MAINT
FUELS MITIGATION
UTILITIES
JUNE
OFFICE RENT
CELL PHONE SERVICE
SUPPLIES
FUEL
JUNE
JUNE
SALES TAX REPAYMENT

GENERAL COUNTY WARRANTS

VENDOR

VENDOR	AMOUNT
A PLUS PLUMBERS INC	\$441.46
A-PLUS SERVICES LLC	\$15,352.50
BARNEY & GRAHAM, LLC	\$1,026.70
BARNEY, SHANE	\$365.00
BELTON, TIMOTHY	\$30.00
BENNICK, CONNIE R	\$74.19
BIG HORN WATER WAGON	\$15,030.00
BRAD HALL & ASSOCIATES	\$23,354.15
BRANSON, ROWDY	\$365.00
BUSTECH INC.	\$260.00
CARQUEST AUTO PARTS	\$51.88
CARTRIDGE WORLD	\$303.72
CBM FOOD SERVICE	\$18,282.12
CDS EXCAVATION	\$40,698.58
CIRCLE S SANITATION	\$75.00
CITY LANDFILL	\$7.00
COLLINS COMMUNICATIONS INC.	\$55.00
CONNIES GLASS INC.	\$307.95
CRESCENT ELECTRIC SUPPLY CO.	\$33.48
DLT SOLUTIONS	\$1,995.08
DRIVE TRAIN INDUSTRIES INC	\$82.22
DUSTBUSTERS, INC.	\$117,274.02
EIDE BAILY TECHNOLOGY CONSULTING	\$1,147.50
ENTECH INC	\$10,860.00
ESCAPE	\$100.00
FARMERS CO-OP OIL COMPANY	\$550.86
FASTENAL	\$1,105.14
FEASTER, MICHAEL J	\$200.00
FORSNESS, BAILEY	\$410.00
FREMONT MOTOR SHERIDAN INC.	\$129.71
GLAXOSMITHKLINE PHARMACEUTICALS	\$2,702.70
GORZALKA, TOM	\$365.00
HENRY SCHEIN INC	\$369.15
HININGER, SCOTT	\$277.54
K B COMMERCIAL PRODUCTS	\$284.71
KANE FUNERAL SERVICES LLC	\$1,290.00
KBM&M INC. BIG HORN SANITATION	\$380.30
KIMMEL, KERRIE	\$250.00
KINNAIRD LAW OFFICE P.C.	\$581.25
LAYA, GARY T.	\$147.92
LONABAUGH AND RIGGS	\$739.50
MARK'S PLUMBING PARTS &	\$28.30
MCJUNKIN REDMAN	\$336.74
MEINEKE ECONOLUBE #2137	\$152.39
MERCK & COMPANY INC	\$1,703.26
METROCOUNT USA INC	\$214.00
MIKES ELECTRIC INC	\$549.41
MOORE GLASS LLC	\$321.18
MULLINAX	\$2,538.32
NAPA AUTO PARTS	\$900.74
NORCO	\$442.44

DESCRIPTION

REPAIR
HAUL WATER
LEGAL
REIMB
REIMB
CLTHG ALLOWANCE
FRAC TANK RENT, HAUL, WATER RD
FUEL
REIMB
HP MOBILE PRINTER
PARTS
CARTRIDGES
INMATE MEALS
SOLDIER CREEK RD
SPECIAL PICKUP ON WILDCAT RD
PALLETS
MONITORING
INSTALL WINDSHIELD
SUPPLIES
SUBSCRIPTION
PARTS
DUSTGARD
SECURITY, SUPPORT
FAIRGROUNDS WATER SYSTEM
CONTIN EDU
SUPPLIES
SUPPLIES
CLOTHING ALLOWANCE
EXTENSION ADMIN TEMP
PART
VACCINES
REIMB
SUPPLIES
ROOM, MEALS, MILEAGE
SUPPLIES
SERVICE
PORT TLT
DEP CORONER
LEGAL
MAINT KLEENBURN
LEGAL
PARTS
PARTS
OIL CHANGE
VACCINES
PARTS
SERVICE, PARTS
LOW EIG UNIT TEMPERED
MATERIALS
PARTS
JANITORIAL SUPPLIES

NUTRITION MATTERS	\$24.00	EDU PROGRAM
ODELL CONSTRUCTION, INC.	\$5,220.00	SERVICE
OPEN RANGE TRANSPORT LLC	\$5,676.25	HAULING
OREILLY AUTOMOTIVE INC	\$62.94	PARTS
PACK & MAIL	\$33.75	SHIPPING
PB COMMUNICATIONS & STRATEGIC SOLUTIONS	\$2,924.84	WEBSITE REDESIGN, DOMAIN NAME RENEWAL
PENNO, MARY C	\$375.00	DEP CORONER
PETERBILT OF WYOMING	\$55.73	PARTS
PLAINSMAN PRINTING INC	\$2,055.20	SUPPLIES
POWDER RIVER POWER SHERIDAN	\$823.20	PARTS
PRIORITY DISPATCH	\$156.00	ANNUAL MAINT AGREEMENT
PTOLEMY DATA SYSTEMS	\$3,524.50	SUPPORT, SERVICE
QUIK SAK	\$461.79	FUEL
REDLE, MATTHEW	\$116.31	TRAVEL EXP REIMB
RIDGEPOINT CONSULTING LLC	\$1,627.55	SHERIDAN CNTY CHIP SEAL 2014
SANOFI PASTEUR INC	\$580.87	VACCINES
SCHONENBACH, KATHIE A	\$103.60	MILEAGE
SECURE SHRED / RID A BUSH	\$34.88	SHREDDING
SESSIONS, KEVIN J.	\$125.00	DEP CORONER
SHERIDAN CNTY PUBLIC HEALTH	\$165.00	MEDICAL
SHERIDAN COMMERCIAL CO	\$206.22	SUPPLIES
SHERIDAN COMMUNITY LAND TRUST	\$3,615.00	REIMB CONSERVATION
SHERIDAN COMPUTER INC	\$329.79	PARTS
SHERIDAN COUNTY D.A.R.E ASSOCIATION	\$100.00	SAFETY MESSAGE
SHERIDAN MOTOR INC.	\$203.59	CHANGE OIL, INSTALL
SHERIDAN PRESS INC.	\$4,421.65	ADVERTISING
SHERIDAN SEED CO INC	\$463.94	AG SUPPLIES
SHERIDAN WINNELSON CO.	\$24.40	PART
SKYLINE IMPLEMENT INC	\$618.76	CYL, OIL
SMITH, TAMARA L.	\$540.00	STORY PARK MAINT
STAPLES ADVANTAGE	\$1,025.87	SUPPLIES
STORYLINE PHOTO COMPANY LLC	\$120.00	DEMO MATERIALS
STRAHAN & ASSOCIATES PC	\$366.67	CNTY HLTH OFFICER, SCREENING
SUTTON, CHRIS	\$200.00	CLOTHING ALLOWANCE
TARVER, PETE	\$29.13	FUEL
TARVER, TAMARA	\$59.31	EMERGENCY RADIO
TERRY, SUSAN D	\$2.03	POSTAGE
THOMAS L BENNETT, M.D.	\$1,580.00	AUTOPSY
TIRE - RAMA CORPORATE OFFICE	\$924.50	SERVICE, REPAIRS
TONGUE RIVER VALLEY JOINT POWERS BOARD	\$4,000.00	GRANT
TOP OFFICE PRODUCTS INC.	\$7,031.59	SUPPLIES
TOTAL COMFORT	\$1,104.80	SERVICE, MAINT AGREE
TRU-TECH	\$449.22	REPAIR WATER PUMP
TSP INC	\$4,606.01	REROOF, UPGRADES
VARITECH INDUSTRIES INC	\$471.12	FLOW METER SENSOR
VOLUNTEERS OF AMERICA	\$50.00	PRE-HIRE
W.P.C.I.	\$57.00	SCREENING
WAREHOUSE MARKET INC.	\$275.32	SUPPLIES
WASHTIME INDUSTRIES INC	\$3,837.72	CLOTHES DRYER
WATER PRODUCTS INC.	\$145.00	WATER
WILLIS, KENTZ	\$468.98	REIMB
WYDOT	\$484.86	STREET COSTS
WYOMING COUNTY ASSESSORS ASSN	\$360.00	ANNUAL CONVENTION
WYOMING DEPT OF REVENUE	\$8,056.96	SALES TAX REPAYMENT
ZOWADA RECYCLING & STEEL	\$40.92	MATERIAL
GENERAL COUNTY WARRANTS	\$334,959.88	

AIRPORT WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT	\$365.94	PHONE SERVICE
AT&T MOBILITY	\$24.33	CELL PHONE SERVICE
BIG HORN AIRWAYS INC	\$1,048.00	WEEVIL SPRAY
CHARTER-OPTIMUM	\$33.63	SERVICE
CIRCLE S SANITATION	\$194.00	SANITATION
CITY OF SHERIDAN	\$1,003.66	UTILITIES
DOUGLAS PORTABLE TOILETS	\$99.00	PORTABLE
FASTENAL	\$45.15	PARTS
HEARTLAND KUBOTA LLC	\$1,182.14	VEHICLE & EQUIP
HOME DEPOT	\$11.94	SUPPLIES

MASTERCARD	\$2,647.11	JUNE
MEAD & HUNT INC	\$7,489.66	CONTRACT SERVICES
MONTANA DAKOTA UTILITIES	\$3,107.36	UTILITIES
MOORE GLASS LLC	\$50.00	REPAIR
MULLINAX	\$122.55	PARTS
NAPA	\$108.79	PARTS
PTOLEMY	\$699.00	SERVICE
RADIO TIME BILLINGS	\$212.00	ADVERTISING
SERVALL	\$63.78	SUPPLIES
SHERIDAN CO AIRPORT PETTY CASH	\$24.18	POSTAGE
SHERIDAN WINNELSON CO	\$15.94	PARTS
SIGN PRODUCTS INC	\$323.10	REPAIR
TOP OFFICE	\$40.00	SUPPLIES
VISTA WEST	\$18,158.04	ENGINEERING SERVICES
WAL-MART	\$146.54	SUPPLIES
WDOT	\$828.22	LABOR
TOTAL AIRPORT WARRANTS	\$38,044.06	

AGENDA

Commissioner Rolston moved to approve the agenda as published, all voted in favor and the motion carried.

ANNOUNCEMENTS

Chairman Cram congratulated Mike Morris for 5 years in the Facilities Department, he received Chamber Bucks and an appreciation certificate. Mr. Cram also provided updates on: openings on the P&Z Commission, Library Board, and Fair Board; he noted the courthouse closure on July 4th; and he provided details regarding the upcoming tax sale.

PUBLIC COMMENTS

There were no public comments.

WYDOR CAMA MOU

Following a report from Paul Fall, County Assessor, Commissioner Ringley moved to approve and authorize the Chairman to sign the Memorandum of Understanding between the County, County Assessor and the Department of Revenue, detailing the County's responsibilities, for administration of the Computer Assisted Mass Appraisal (CAMA) System. The motion passed following a unanimous vote.

SCA SRE BUILDING AWARD

John Stopka, Airport Manager, provided details and Commissioner Maier moved to award the bid for the Sheridan County Airport (SCA) Snow Removal Equipment (SRE) Building Expansion, approve a contract with KWN Construction in the amount of \$644,232.30, and authorize the Chairman to sign all associated contract documents. All voted in favor and carried the motion.

WY FORESTRY CO-OP AGREEMENT – STORY WILDFIRE MITIGATION

Following as staff report from Mike Mackey, Grants Administrator/Project Manager, Commissioner Nickel moved to approve and authorize the Chairman to sign a Cooperative Agreement with Wyoming State Forestry for the Story Wildfire Mitigation Program, in the amount of \$21,000 for property owners in and around Story to use toward mitigation efforts. The board voted in favor passing the motion.

WY FORESTRY CO-OP AGREEMENT – COUNTY FUELS MITIGATION

Mr. Mackey provided details and Commissioner Nickel moved to approve and authorize the Chairman to sign a Cooperative Agreement with Wyoming State Forestry for the Sheridan County Fuels Mitigation Program, in the amount of \$50,500 for property owners in Sheridan County to use toward mitigation efforts.

Following a unanimous vote, the motion carried.

RESOLUTION 14-07-018 PUBLIC FACILITY ZONING AMENDMENT

Chairman Cram opened a public hearing and received a staff report from County Planner, Mark Reid. There were no public comments and the hearing was closed. Commissioner Rolston moved to adopt Resolution 14-07-018 Amendment to the Sheridan County Rules and Regulations Governing Zoning to delete "Public Facility" from the Table of Permitted Uses in Section 17 of said Rules and as described in Exhibit A. The motion was seconded and passed with the board voting in favor.

RESOLUTION 14-07-019 NOI TO ALTER ZONING RULES ON-FARM RETAIL SALES/AG PROCESSING

Following a staff report from Mark Reid, County Planner, Commissioner Nickel moved to adopt and authorize the Chairman to sign Resolution 14-07-019 giving public notice of Sheridan County's intent to amend the Rules and Regulations Governing Zoning in Sheridan County, as described in Exhibit "A" Proposed Amendment Concerning On-farm Retail Sales and Agricultural Processing. The motion carried unanimously.

Q-14-002: RHINER CREEK II QUARRY

Chairman Cram opened a public hearing, Mr. Reid presented his staff report, over 2 hours of comments were received from the applicant and the public before the hearing was closed. Commissioner Ringley moved to approve item Q-14-002: Rhiner Creek II Quarry with the conditions as considered by the Planning and Zoning Commission on June 5, 2014. The board voted unanimously against the motion and it failed. The board will issue a formal permit detailing their decision.

ADJOURNMENT

There being no further business to come before the board, Chairman Cram adjourned the meeting at 12:05 p.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming



Terry Cram, Chairman

Attest:



Eda Schunk Thompson, County Clerk