

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS**

The Board met at 9:00 a.m. July 3, 2012, in regular session at the Sheridan County Courthouse, Sheridan, Wyoming. Chairman Mike Nickel called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley, and Bob Rolston.

**CONSENT AGENDA**

Commissioner Rolston moved to approve the (7) consent agenda items as published and authorize the Chairman to sign documents as required. Commissioner Maier seconded the motion, all Commissioners voted in favor, and the motion passed. Following are the consent items:

- a. Minutes from Regular Session, June 19, 2012;
- b. Affirm 24 hour Catering Permit to T & C Liquor for 2<sup>nd</sup> Annual Bradford Brinton Cotillion, July 6, 2012, 249 Brinton Road, Big Horn, WY;
- c. Affirm 24 hour Malt Beverage Permit to Turned Antiques for a party event, June 29, 2012, 1 Lower Piney Road, Banner, WY;
- d. Affirm Memorandum of Understanding between the University of Wyoming and Sheridan County to provide support for Extension Programs from July 1, 2012 through June 30, 2017;
- e. Affirm Contract between the Wyoming Department of Health Public Health Division and Sheridan County Public Health to provide funding for CYSHCN public health programs from July 1, 2012 through June 30, 2013;
- f. General County Vouchers – June;
- g. General Airport Vouchers – June.

**JUNE 2012**

**INTERIM MID-MONTH WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
ACT INC	\$3,328.72	PHONE SERVICE
AMERICAN FAMILY LIFE INS	\$1,343.05	PREMIUM
BIG HORN CNTY ELECTRIC CO-OP	\$20.00	UTILITIES
BIG HORN HEALTH NETWORK	\$755.00	INVOL HOSP
CARR, THOMAS	\$1,000.00	LEASE PAYMENT
CENTURYLINK	\$720.48	PHONE SERVICE
CHARLES W BASSETT	\$6,831.05	LEASE PAYMENTS
CIT-CO FEDERAL CREDIT UNION	\$4,061.60	PAYROLL TRANSFERS
CITY OF SHERIDAN	\$902.73	UTILITIES
CUSTER COUNTY SHERIFF'S OFFICE	\$50.00	SUMMONS
DELTA DENTAL	\$7,614.20	PREMIUM
DEX MEDIA WEST	\$34.45	ADVERTISING
EBMS	\$1,270.00	FLEX PLAN
GREAT AMERICA NETWORKS	\$48.18	CONF CALLING
HOME DEPOT CREDIT SERVICES	\$101.77	SUPPLIES
ICMA RETIREMENT TRUST	\$4,279.54	JUNE
JOHN DEERE FINANCIAL	\$141.13	SUPPLIES
KWN CONSTRUCTION	\$3,623.00	CONTRACT
MASTERCARD	\$3,232.70	JUNE
MEMORIAL HOSPITAL	\$36,932.66	FIXED COST PMT, INVOL HOSP
MONTANA DAKOTA UTILITIES	\$8,960.68	UTILITIES
NCPERS GROUP LIFE INS	\$544.00	PRUDENTIAL LIFE
NST CONSTRUCTION LLC	\$3,859.36	CONTRACT
ODELL CONSTRUCTION	\$273,417.10	CONTRACTS
ORCHARD TRUST	\$6,091.52	DEFERRED COMPENSATION
PITNEY BOWES	\$100.00	REFILL
POWDER RIVER ENERGY CORP	\$38.04	UTILITIES
QUIK SAK	\$1,481.46	FUEL
RANGE TELEPHONE	\$308.82	PHONE SERVICE
SHERIDAN ANESTHESIA ASSOC	\$980.00	INVOL HOSP
SHERIDAN AREA WATER SUPPLY	\$658.34	UTILITIES
SHERIDAN CHAMBER OF COMMERCE	\$61.50	CHAMBER BUCKS
SHERIDAN CNTY & PRO ATTNY TRUST		
ACCT	\$195.00	FEES
SHERIDAN CNTY AIRPORT	\$15,783.33	FIXED COST, LEASE
SHERIDAN CNTY FAIR ASSN	\$35,416.67	FIXED COST
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$93,333.33	FIXED COST PMT
SHERIDAN CNTY TREAS HEALTH INS	\$148,152.78	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$123,886.13	941

SHERIDAN COUNTY CIRCUIT COURT	\$644.88
STRAHAN & ASSOCIATES	\$508.00
UNITED LIFE INSURANCE	\$1,459.28
UNITED STATES POSTAL SVC	\$5,000.00
US BANK CORPORATE REAL ESTATE	\$850.00
UTILITY BILL SOLUTIONS GROUP	\$47.50
VERIZON WIRELESS	\$1,797.95
VICTOR ASHEAR PHD	\$125.00
WALMART COMMUNITY	\$295.84
WRIGHT EXPRESS	\$11,669.67
WYDOT	\$2.00
WYO CHILD SUPPORT ENFORCEMENT	\$1,315.00
WYO RETIREMENT SYSTEM	\$73,050.54
WYO WORKERS COMPENSATION DIV	\$8,421.06
WYOMING COUNTY ASSESSORS ASSN	\$515.00
<b>TOTAL MID-MONTH INTERIM WARRANTS PAID</b>	<b>\$895,260.04</b>

GARNISHMENT
INVOL HOSP
JUNE
POSTAGE
OFFICE RENT
UTILITY SAVINGS
PHONE SERVICE
INVOL HOSP
SUPPLIES
FUEL
EXEMPT PLATE
CHILD SUPPORT
JUNE
JUNE
REGISTRATION

**GENERAL COUNTY WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
A PLUS PLUMBERS	\$44.70	REPAIR
AECOM	\$12,783.63	CORRIDOR PLAN
AMERICAN BAR ASSOCIATION	\$420.00	DUES
AMERICAN WELDING & GAS	\$69.68	CUTTING TIPS
BARNEY, SHANE	\$200.00	CLOTHING ALLOW
BENNICK, CONNIE	\$124.76	CLOTHING ALLOW
BEST WESTERN RAMKOTA HOTEL	\$154.00	LODGING
BIG HORN WATER WAGON	\$9,262.50	WATER ROADS
BUSTECH INC	\$206.70	MULTI-PACKS
CARTRIDGE WORLD	\$265.62	CARTRIDGES
CBM FOOD SERVICE	\$5,121.94	INMATE MEALS
CED INC	\$2,749.24	LAMPS
CENTURYLINK	\$21,623.64	MAINT
CHAMPION FERRIES FUNERAL HOME	\$4,590.00	SERVICES
COLLINS COMMUNICATIONS	\$55.00	ALARM MONITORING
COMPUTER SOFTWARE ASSOC	\$120.00	RIBBON
COTTONWOOD SHOP	\$330.00	APRONS
COUNTRY HOSPITAL FOR ANIMALS	\$30.00	BOARDING
DESERT MOUNTAIN CORP	\$165,930.59	ROAD SAVER
DOORMEN OVERHEAD	\$95.00	SERVICE
DRIVE TRAIN INDUSTRIES	\$1,391.37	PARTS
DUTCH CREEK ENTERPRISES	\$8,640.00	HAUL WATER
ED HAMMER INC	\$6,036.13	REPAIRS
EIDE BAILLY TECHNOLOGY CONSULTING	\$3,147.50	SERVICE, HEADSETS
EMI FILTRATION PRODUCTS	\$362.28	FILTERS
ESCAPE	\$120.00	REGISTRATIONS
FARMERS CO-OP OIL	\$788.00	CHEMICALS
FASTENAL	\$946.24	PARTS
GARBER AGRI-BUSINESS	\$5,841.00	HAULING, RIPRAP
GARYS VACUUMS & STAMPS	\$48.70	STAMPS
GEORGETOWN ARCP	\$255.00	SUBSCRIPTIONS
GLAXOSMITHKLINE PHARMACEUTICALS	\$1,762.50	VACCINE
GRANGER, TOBY	\$164.22	MILEAGE
HEALY LAW FIRM	\$562.50	LEGAL
HENRY SCHEIN INC	\$698.46	CURTAIN CUB
HININGER, SCOTT	\$526.30	EXPENSE REIMB
IDENTIX INC	\$6,042.00	MAINT
JACKS TRUCK & EQUIPMENT	\$222.60	PARTS
K B COMMERCIAL PRODUCTS	\$30.74	LINERS
KANE FUNERAL HOME	\$4,295.10	SERVICES
KMART	\$10.93	CLIPPERS
LANDONS GREENHOUSE & NURSERY	\$346.65	SUPPLIES
LANNANS SUPPLY CO	\$114.78	SUPPLIES
LEGERSKI, CARRIE	\$4.59	MILEAGE
LOCO PRINTING	\$279.00	ENVELOPES
LONESOME DOVE CONCRETE PUMPING	\$632.00	SERVICE
MASTERCARD	\$5,320.42	JUNE
MEINEKE ECONOLUBE	\$37.93	OIL CHNG
MERCK & CO	\$1,040.46	VACCINE
MIKES ELECTRIC	\$450.00	SERVICE

MULLINAX	\$5,310.68	MATERIAL, EQUIPMENT
NAPA AUTO PARTS	\$106.57	PARTS
NATIONAL BUSINESS SYSTEMS	\$1,346.64	POSTCARDS, POSTAGE
NORCO	\$82.17	SUPPLIES
NORTHERN WY COMMUNITY COLLEGE	\$808.00	TRAINING
NORWOOD CONSTRUCTION	\$17,500.00	BRIDGE IMPROVEMENTS
ODELL CONSTRUCTION	\$36,878.50	HEARING RM ADDITION
ORIENTAL TRADING	\$11.99	SUPPLIES
PETERBILT OF WYOMING	\$1,845.21	PARTS
PLAINS TIRE CO	\$693.34	TIRES
PLAINSMAN PRINTING	\$2,478.00	FORMS
POWDER RIVER POWER	\$84.90	PARTS
PTOLEMY DATA SYSTEMS	\$224.48	SUPPORT
RANCHHAND FENCING	\$2,491.90	FENCING
ROCKY MOUNTAIN OILFIELD WAREHOUSE	\$272.49	REPAIR
SANOPI PASTEUR INC	\$543.27	VACCINES
SCHONENBACH, KATHIE	\$52.53	MILEAGE
SCHOOL SPECIALTY	\$136.72	CUBES, GAME
SCHOOL-TECH INC	\$25.65	REACTION BALL
		1% OPT SALES TAX,
		MARKETING
SHERIDAN CHAMBER OF COMMERCE	\$8,225.49	TROLLEY ADVERTISING
SHERIDAN CHAMBER OF COMMERCE FND	\$300.00	EXPENSE REIMB
SHERIDAN CNTY EXTENSION	\$236.59	REIMB CAP TAX PROJECTS
SHERIDAN CNTY TREASURER	\$488,711.46	PARTS
SHERIDAN COMMERCIAL CO	\$139.19	REPAIRS
SHERIDAN MOTOR	\$103.50	ADVERTISING
SHERIDAN PRESS	\$1,707.35	FILTER
SHERIDAN SAW SERVICE	\$6.35	BOOKS
SHERIDAN STATIONERY	\$82.46	SUPPLIES
SOURCE OFFICE PRODUCTS	\$286.21	MILEAGE
SPAHN, BOBBIE	\$25.50	WEED CONTROL
SPEAR 2 LLC	\$650.00	SUPPLIES
STAPLES ADVANTAGE	\$906.19	REPAIR
STEVES TRUCK SERVICE	\$2,434.79	MILEAGE
STEWART, JOSIE	\$16.32	HLTH OFFICER, SCREENING
STRAHAN & ASSOCIATES	\$369.67	CLOTHING ALLOW
SUTTON, CHRIS	\$192.50	SUPPLIES
SYSCO FOOD SERVICES	\$218.37	POSTAGE
TERRY, SUSAN	\$5.20	
THE BIG HORN MOUNTAIN RADIO		ADVERTISING
NETWORK	\$300.00	NAME TAG
THE TROPHY CASE	\$7.00	REPAIR
TIRE-RAMA	\$54.80	KIT
TOOBEEZ LLC	\$157.99	SUPPLIES, SERVICE
TOP OFFICE PRODUCTS	\$1,070.87	SUPPLIES
TRAINING WHEELS	\$295.36	MATERIAL
TRUE NORTH STEEL	\$514.17	ENGINEERING
TSP INC	\$1,812.12	SCREENINGS
VOLUNTEERS OF AMERICA	\$50.00	SCREENING
WPCI	\$28.50	CHEMICALS
WARNE CHEMICAL	\$953.38	WATER, CUPS
WATER PRODUCTS	\$58.00	INFO CHGS
WEST PAYMENT CENTER	\$1,273.50	MILEAGE
WILLIAMSON, WANDA	\$27.54	SUPPLIES
WILLIS, KENTZ	\$91.50	LITERATURE
WOLTERS KLUWER LAW & BUSINESS	\$320.25	REPORT
WYDOT	\$174.15	PAYROLL
WYO DEPT OF HEALTH	\$33,600.00	REPAIR
WYOMING ELECTRIC	\$345.95	RENTAL, PARTS
WYOMING MACHINERY CO	\$4,833.88	RENTAL
WYOMING RENTS	\$240.00	
<b>GENERAL COUNTY WARRANTS</b>	<b>\$896,013.54</b>	

#### AGENDA

Commissioner Ringley moved to approve the agenda as published Commissioner Rolston seconded the motion and it passed with all voting in favor.

#### ANNOUNCEMENTS

Chairman Nickel recognized the following employees for their years of service to Sheridan County: Mike Mackey, Grants Administrator, 5 years; Mike Hamilton, Sheriff's Office, 10 years; and Sue

Dixon, Clerk of District Court Office, 30 years. Each employee received a certificate of appreciation and \$20 in Chamber Bucks. Mr. Nickel also noted fire restrictions are in place and asked the public to use caution due to dry conditions. Commissioner Ringley urged municipalities to pass restrictions on fireworks and noted this request came from the Governor's Office. Chairman Nickel then announced the Treasurer's Office is now offering vehicle renewals on-line; the Tax Sale will be August 18<sup>th</sup> at 8:00 a.m.; District Court's Naturalization Ceremony is today at 11:00; and the courthouse will be closed tomorrow for the 4<sup>th</sup> of July.

#### **PUBLIC COMMENTS**

There were no comments from the public.

#### **RESOLUTION 12-07-019 EMPLOYEE HEALTH CARE COVERAGE**

Following a staff report from Renee' Obermueller, Commissioner Rolston moved to approve and authorize the Chairman to sign Resolution 12-07-019 - Employee Health Care Coverage specifying the contribution amounts for employees covered under the county insurance plan effective July 1, 2012. The motion passed following a second from Commissioner Maier and a unanimous vote.

#### **DOUBLE RAFTER CATTLE DRIVES - LIQUOR LICENSE**

Chairman Nickel opened a public hearing at 9:08 a.m., Sarah Myers, Deputy County Clerk, presented her staff report to the board noting the proposed license was approved by the Sheriff and County Attorney. There were no comments from the public or the applicant and Mr. Nickel closed the hearing at 9:10 a.m. Commissioner Rolston moved to approve the Seasonal County Retail or Special Malt Beverage Permit for Double Rafter Inc. doing business as Double Rafter Cattle Drives, 84 Five Mile Road, Parkman, WY, from July to October, 2012. The motion was seconded by Commissioner Maier and it passed with the board voting in favor.

#### **CU-12-007: CATHEY SAWMILL CUP**

Chairman Nickel opened a public hearing at 9:11 a.m. and received a staff report from Mark Reid, County Planner. There were no comments from the public. The applicant, Dennis Cathey, addressed the board explaining the proposed permit. Mr. Cathey showed a video of the sawmill in operation and he answered questions from the board. Two of Mr. Cathey's neighbors had expressed opposition at the Planning and Zoning Commission meeting held June 7, 2012; however, they were not present for the hearing. Due to these concerns, Mr. Cathey agreed to add several conditions to his permit in an attempt to mitigate opposition from his neighbors. Chairman Nickel closed the public hearing at 9:36 a.m. and Commissioner Ringley moved to postpone item CU-12-007: Cathey Sawmill CUP until the next regularly scheduled board meeting, July 17, 2012, allowing the applicant to further update the items of mitigation. Following a second from Commissioner Maier, the motion passed with Maier, Ringley and Rolston voting in-favor, Cram voting against.

#### **RESOLUTION 12-07-021 ZONING AMENDMENT WIND ENERGY SYSTEMS**

Chairman Nickel opened a public hearing at 9:49 a.m. and received a staff report from County Planner Mark Reid. Ron Lytton, 78 Metz Road, asked questions about the proposed amendments which were answered by the board and Mr. Reid. Mr. Nickel closed the public hearing at 10:12 a.m. Commissioner Maier moved to approve and authorize the Chairman to sign resolution #12-07-021 Adopting Amendments to the Sheridan County Rules and Regulations Governing Zoning to include definitions, zoning use, and standards for Small Wind Energy Systems. Commissioner Cram seconded the motion, all voted in favor, and the motion passed.

#### **RESOLUTION 12-07-021 RESOLUTION TO ADOPT AMENDMENTS TO THE SHERIDAN COUNTY RULES AND REGULATIONS GOVERNING ZONING WIND ENERGY SYSTEMS**

WHEREAS, the Board of County Commissioners, observing a need to amend its zoning rules, expressed its intent on May 15<sup>th</sup>, 2012 to amend the *Sheridan County Rules And Regulations Governing Zoning*; and WHEREAS, the proposed amendment was made available to the public by paper copy and on the County's website; and

WHEREAS, the Sheridan County Planning and Zoning Commission, at a public hearing during its regular meeting of May 3, 2012, did provide a unanimous recommendation to approve the proposed amendments; and

WHEREAS, the Board gave proper notice according to Wyo. Stat. § 18-5-202, and held a public hearing on July 3, 2012 to receive public comment on the proposed amendment to the *Rules and*

*Regulations Governing Zoning, Sheridan County, Wyoming*, to provide definitions and provide for specific standards for the use, color, shadow flicker, sound level, code compliance and abandonment/discontinuation of Small Wind Energy Systems, as set forth in Exhibit "A", attached hereto. NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners approves incorporation of the revised language into the "Zoning Rules" as specified herein.

BE IT FURTHER RESOLVED that the amended Zoning Rules be filed with the County Clerk.

DONE in a regular meeting of the Board of County Commissioners this 3rd day of July, 2012.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

/s/Mike Nickel, Chairman

ATTEST:

/s/Eda Schunk Thompson, County Clerk

#### HEARING ROOM CHANGE ORDER 2

Following a staff report from Renee' Obermueller, Administrative Director, Commissioner Rolston moved to approve and authorize the Chairman to sign Change Order #2 with O'Dell Construction, Inc for the New Hearing Room Project in the decreased amount of eight hundred thirty five dollars (\$835) for structural steel and insulation adjustments. The motion was seconded by commissioner Ringley and passed with a unanimous vote.

#### ROCKY MOUNTAIN AGREEMENT

Ms. Obermueller addressed the commissioners explaining the reduction in cost for this annual ambulance contract. Commissioner Ringley moved to approve and authorize the Chairman to sign an Emergency Medical Services Agreement with Rocky Mountain Ambulance Service LLC in the annual amount of One Hundred Eighty Thousand Dollars (\$180,000). Rocky Mountain Ambulance agrees to provide ambulance services to county residences from July 1, 2012 to June 30, 2013. The motion passed following a second from Commissioner Rolston.

#### CONSENSUS DISTRIBUTION – RESOLUTION 12-07-022

Commissioner Cram moved to approve and authorize the Chairman to sign resolution #12-07-022 and associated documents to distribute Chapter 32 County Consensus Block Grant Funding from the Wyoming Office of State Lands and Investments in the amount of two million eight hundred fifty thousand twenty-five dollars (\$2,850,025) to the city of Sheridan, Sheridan county, Ranchester, Dayton, and Clearmont as specified. Commissioner Rolston seconded and the motion passed unanimously.

#### RESOLUTION 12-07-022

#### A RESOLUTION AUTHORIZING DISTRIBUTION OF CHAPTER 32 COUNTY CONSENSUS BLOCK GRANT FUNDING FROM THE WYOMING OFFICE OF STATE LANDS AND INVESTMENTS

#### WITNESSETH

WHEREAS, the Board of County Commissioners of Sheridan County, Wyoming wishes to receive funding through Chapter 32, County Consensus Block. Grant Mineral Royalties Grant program; and WHEREAS, a requirement for distribution of this funding is agreement between the Board of County Commissioners and at least seventy percent (70%) of the incorporated population within each county of the state of Wyoming.

NOW, THEREFORE, BE IT RESOLVED by the governing body of Sheridan County, Wyoming that the distribution of Sheridan County Consensus List Block Grant funds will be as follows:

City of Sheridan	\$ 1,657,574.54
County of Sheridan	\$ 921,698.08
Town of Ranchester	\$ 114,001.00
Town of Dayton	\$ 114,001.00
Town of Clearmont	\$ 42,750.38
Total Distribution	\$ 2,850.025.00

DATED this 3rd day of July, 2012

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

/s/Mike Nickel, Chairman

Attest:

/s/Eda Schunk Thompson, County Clerk

#### ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:20 a.m.

BOARD OF COUNTY COMMISSIONERS  
Sheridan County, Wyoming

Attest:

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Mike Nickel, Chairman

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Eda Schunk Thompson, County Clerk