

## **MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS**

The Board met at 9:00 a.m., Tuesday, August 20, 2013, in regular session in the Commission Board Room, County Courthouse, Sheridan, Wyoming. Chairman Steve Maier called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley and Bob Rolston.

### **CONSENT AGENDA**

Commissioner Rolston moved to approve the consent agenda as published and authorize the Chairman to sign documents as required. The motion was seconded by Commissioner Nickel and passed unanimously. Following are the consent items:

- a. Minutes from Staff Meeting, July 29, 2013;
- b. Minutes from Staff Meeting, August 5, 2013;
- c. Minutes from Regular Session, August 6, 2013;
- d. Minutes from Staff Meeting, August 12, 2013;
- e. Affirm 24 Hour Malt Beverage Permit for Downtown Sheridan Association to be used at the Flying H Ranch July 28, 2013, 280 Bird Farm Road;
- f. Affirm 24 Hour Additional Dispensing Room Permit for the Story Store at the Old Firehall for Story Days August 23, 2013 in the Parking Lot at 30 North Piney Road;
- g. Affirm Handbook Endorsement for the Tongue River Initiative on behalf of the Nature Conservancy, Sheridan County Conservation District, and Sheridan Community Land Trust;
- h. Affirm Contract with Delta Dental Plan of Wyoming a Wyoming Non-Profit Corporation DBA Delta Dental for benefits from July 1, 2013 – June 30, 2014;
- i. Sheridan County License Agreement 1308LA with MDU to cross Paradise Park Road, CR 72, to install a natural gas line to a single family dwelling (fee waived);
- j. Sheridan County License Agreement 1309LA with MDU to install a natural gas distribution system along Brinton Road, CR 103 for service to residents and ultimately the new Brinton Museum (fee waived);
- k. Sheridan County License Agreement 1310LA with MDU to cross Soldier Creek Road, CR 74, to install a natural gas line to a single family dwelling (fee waived);
- l. Sheridan County License Agreement 1311LA with Sheridan Ranches to cross Passaic Road, CR 255, to install a 2" stock water line (fee paid).

### **AGENDA**

Commissioner Ringley moved to approve the agenda as published, Commissioner Cram seconded the motion and the board voted in favor passing the motion.

### **ANNOUNCEMENTS**

Chairman Maier announced a courthouse closure on Monday, September 2<sup>nd</sup> (Labor Day) and urged caution as fire danger increases. Commissioner Nickel requested drivers use caution as school starts next week.

### **PUBLIC COMMENTS**

There were no public comments.

### **BID PACKAGE B-1 FOUNDATION/FLOOR SLAB FOR NEW HANGARS**

John Stopka, Airport Manager, detailed the (2) bids received and Commissioner Rolston moved to award Bid Package B-1 Foundation/Floor Slab and authorize the Chairman to sign associated contract documents, to Wright Brothers in the amount of \$397,778.56. Commissioner Cram seconded the motion, all voted against and the motion failed.

### **BID PACKAGE B-2 STEEL ERECTION FOR NEW HANGARS**

Following a staff report from Mr. Stopka, Commissioner Ringley moved to award Bid Package B-2 Steel Erection for New Hangars and authorize the Chairman to sign associated contract documents, to KWN Construction in the amount of \$125,139.00. The motion was seconded by Commissioner Nickel and failed following the board unanimously voting in opposition.

### **BID PACKAGE C-2 SELF FUELING STATION**

Upon the recommendation of Mr. Stopka, Commissioner Rolston moved to award Bid Package C-2 Self Fueling Station and authorize the Chairman to sign associated contract documents, to C Bar K Petroleum Services in the amount of \$308,031.50. Commissioner Ringley seconded, all voted against, and the motion failed.

**RESOLUTION 13-08-029 ANNUAL STATEMENT**

Renee' Obermueller, Administrative Director, explained the annual statement and Commissioner Cram moved to approve and authorize the Chairman to sign Resolution 13-08-029 Fiscal Year 2013 Annual Statement for Sheridan County detailing a statement of receipts and expenditures for the preceding twelve months. The motion was seconded by Commissioner Nickel and passed unanimously.

**RESOLUTION 13-08-029  
FY 2013 ANNUAL STATEMENT  
SHERIDAN COUNTY, WYOMING**

WHEREAS, pursuant to Wyoming Statute 18-3-515, the Board of County Commissioners at their regular July meeting shall request a statement of the receipts and expenditures of the County for the preceding twelve months; and

WHEREAS, the Board of County Commissioners did request the statement of receipts and expenditures of the County for the preceding twelve months at their July 16, 2013 regular meeting; and

WHEREAS, the budget officer has prepared the annual statement for the fiscal year ending June 30, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Board of Sheridan County Commissioners that the annual statement be entered into the record and be published in the designated newspaper of the County.

**Fiscal Year: 2013**

	<u>07/01/2012 - 06/30/2013</u>	<u>Budget</u>
<b>INCOME</b>		
Federal Revenues		
PILT	\$927,267	\$800,000
Forest Reserve	\$165,548	\$142,500
Sub-total : Federal Revenues	<hr/> \$1,092,815	\$942,500
State Shared Revenues		
Sales Tax (State Municipalities Tax)	\$2,400,401	\$2,500,000
5% Sales Tax Use Tax	\$61,502	\$50,000
Severance Tax	\$298,777	\$290,000
"Over the Cap" Severance Tax	\$605,933	\$600,000
Other	\$25,123	\$22,500
Gas Tax Special (Fuel Tax-Diesel)	\$327,625	\$315,000
Gasoline Tax	\$199,039	\$175,000
Sub-total : State Shared Revenues	\$3,918,400	\$3,952,500
Locally Generated Revenues		
Property Taxes Current	\$5,887,857	\$5,952,000
Motor Vehicle Fees (County Auto)	\$1,012,162	\$950,000
Pro-Rate County Auto Carriers	\$19,741	\$15,000
Sub-total : Locally Generated Revenues	<hr/> \$6,919,760	\$6,917,000

Gross Departmental Revenues (Fees)

Licenses/Permits	\$193,193	\$208,200
Rents\Royalties\Fines	\$83,539	\$81,400
WY Star Interest General County	\$9,483	\$20,000
Interest-General Co Checking	\$16,889	\$2,500
General Delinquent Tax Int\Penalty	\$10,301	\$30,000
Charges for Services	\$1,405,251	\$1,324,600
Sale of Assets	\$48,061	\$0
Sub-total : Gross Departmental Revenues (Fees)	<hr/> \$1,766,718	\$1,666,700
Reimbursement from Cap Tax	\$120,988	\$285,000
All Others	\$168,694	\$83,000
Sub-total : Fees	<hr/> \$289,681	\$368,000
Special Funds		
Capital Facilities Tax	\$1,538,817	\$1,600,000
Capital Facilities Tax Interest	\$868	\$0
CFT Contra Road	\$4,400	\$0
SCRF	\$415,598	\$385,000
One Cent Optional	\$1,757,454	\$1,830,000
E911	\$282,342	\$279,000
WIC	\$16,563	\$30,950
Grants	\$1,979,689	\$3,279,913
Sub-total : Special Funds	<hr/> \$5,995,731	\$7,404,863
<b>Total : INCOME</b>	\$19,983,105	\$21,251,563

07/01/2012 - 06/30/2013

Budget

**EXPENSES**

COMMISSIONERS	\$416,533	\$416,759
COUNTY CLERK	\$510,438	\$513,028
ELECTIONS	\$162,414	\$189,656
TREASURER	\$392,705	\$398,904
ASSESSOR	\$616,858	\$623,883
SHERIFF	\$2,087,127	\$2,188,450
DETENTION/JAIL	\$2,517,794	\$2,581,703

ATTORNEY	\$1,167,448	\$1,364,706
CIRCUIT COURT	\$3,538	\$4,000
PUBLIC WORKS	\$954,102	\$988,015
CORONER	\$77,875	\$78,120
EXTENSION	\$143,592	\$149,672
CLERK OF DISTRICT	\$484,342	\$484,917
EMERGENCY MGMT	\$49,162	\$51,609
BUILDING & MAINTENANCE	\$350,569	\$365,780
ROAD & BRIDGE	\$1,087,157	\$1,170,046
IT	\$478,028	\$566,735
COMMUNITY HEALTH	\$539,021	\$539,708
ADMINISTRATION	\$316,465	\$317,711
FIXED COSTS	\$2,519,379	\$2,520,176
CAPITAL FUNDING	\$634,479	\$635,000
SPECIAL FUNDS		
ONE CENT OPTIONAL	\$1,614,745	\$1,655,000
E-911	\$328,892	\$336,680
WIC	\$27,813	\$30,950
CAP TAX ROADS	\$3,664,723	\$3,803,696
SCRFF (COUNTY ROAD FUND)	\$2,000	\$2,000
GRANTS	\$1,119,507	\$1,485,079
<b>Total : EXPENSES</b>	<b>\$22,266,705</b>	<b>\$23,461,982</b>

APPROVED this 20th of August, 2013.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

/s/Steve Maier, Chairman

/s/Eda Schunk Thompson, County Clerk

**STORAGE FACILITY CHANGE ORDERS**

Following a staff report from Renee' Obermueller, Commissioner Nickel moved to approve and authorize the Chairman to sign change orders 1 and 2 for the Sheridan County Storage Building in the amounts of \$2,418.95 and \$2,426.50. Changes shall include additional hold-downs for garage door jams, floor drains with sediment buckets and an exterior waterline/hose-bib. Commissioner Rolston seconded the motion and it passed with the board voting in favor.

**13-08-030 ZONING AMENDMENT – RIPARIAN**

Chairman Maier opened a public hearing at 9:11 a.m. and received a staff report from Mark Reid, County Planner. David G. Paullin, Roger Wilson and Wendy Condrat spoke in favor of the proposed regulations. The following spoke against the proposed regulations: John Fafoutakis; Elizabeth Vaala; Mitch Cangiamilla; Robert Charles; Mark Steingass; Vicki Taylor; and Janie Wait. A recess was called from 10:20 to 10:25 a.m. Following the break Jerry Mark, Frank Kawulok, Mark Porden, Anne Ochs, Richard Metcalf, Mike Degel, Alison Gee, Harry Washut, Veronica Zuver and Bev Burton spoke against the proposed regulations.

Chairman Maier closed the public hearing at 11:08 a.m. and Commissioner Ringley moved to approve and authorize the Chairman to sign Resolution 13-08-030 adopting amendments to the Rules and Regulations. Commissioner Nickel seconded the motion. Following discussion among the board, Commissioner Cram voted in favor while Commissioners Maier, Nickel, Ringley and Rolston voted against. The motion failed.

**ADJOURNMENT**

There being no further business to come before the Board, Chairman Maier adjourned the meeting at 11:27 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

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Steve Maier, Chairman

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Eda Schunk Thompson, County Clerk