

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS**

The Board met at 9:00 a.m., Tuesday, October 1, 2013, in regular session in the Commission Board Room, County Courthouse, Sheridan, Wyoming. Chairman Steve Maier called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley and Bob Rolston.

**CONSENT AGENDA**

Commissioner Rolston moved to approve the consent agenda as published and authorize the Chairman to sign documents as required. The motion was seconded by Commissioner Ringley and passed unanimously. Following are the consent items:

- a. Minutes from Staff Meeting, September 16, 2013;
- b. Minutes from Regular Session, September 17, 2013;
- c. Minutes from Staff Meeting, September 23, 2013;
- d. Sheridan County License Agreement 1317LA with MDU to cross Brinton Road, CR 103, to install electric, gas and communication lines (fee paid);
- e. Ratify Salary Contribution Agreement with the University of Wyoming for 4-H Extension Professional;
- f. General County Vouchers, September;
- g. General Airport Vouchers, September.

**SEPTEMBER 2013**

**INTERIM MID-MONTH WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
ACT INC	\$3,348.81	PHONE SERVICE
AMERICAN FAMILY LIFE INS	\$1,037.53	PREMIUM
AT&T MOBILITY	\$25.39	CELL PHONE SERVICE
BECKTON RANCH TRUST	\$35.00	POLLING PLACE RENT
BIG HORN CNTY ELECTRIC CO-OP	\$20.00	UTILITIES
CATERPILLAR FIN SERVICES CORP	\$38,649.05	PAYMENT
CENTURYLINK	\$4,512.51	PHONE SERVICE
CHARLES W BASSETT	\$7,575.55	LEASE PAYMENTS
CHILD SUPPORT GARNISHMENTS	\$1,848.00	MONTHLY CHILD SUPPORT
CIT-CO FEDERAL CREDIT UNION	\$2,855.90	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$1,941.30	UTILITIES
DELTA DENTAL	\$7,537.25	PREMIUM
DEX MEDIA WEST	\$43.50	ADVERTISING
EBMS	\$1,050.17	FLEX PLAN
GREAT AMERICA NETWORKS	\$2.90	CONF CALLING
HOME DEPOT CREDIT SERVICES	\$141.45	SUPPLIES
ICMA RETIREMENT TRUST	\$3,637.11	SEPTEMBER
JOHN DEERE FINANCIAL	\$46.95	MATERIAL
LIEUALLEN TREE SERVICE	\$2,640.00	REMOVE TREES
MONTANA DAKOTA UTILITIES	\$11,098.42	UTILITIES
NATIONAL BUSINESS SYSTEMS	\$4,456.72	NOTICES
NCPERS GROUP LIFE INS	\$560.00	PRUDENTIAL LIFE
ORCHARD TRUST	\$5,144.61	WYO DEFERRED COMPENSATION
POWDER RIVER ENERGY CORP	\$33.27	UTILITIES
QUIK SAK	\$443.81	FUEL
RANGE TELEPHONE CO-OP INC	\$401.07	PHONE SERVICE
SENIOR CITIZENS CENTER	\$5,063.00	GRANT FUND DISBURSEMENT
SHERIDAN AREA WATER SUPPLY	\$154.41	WATER
SHERIDAN CHAMBER OF COMMERCE	\$20.50	CHAMBER BUCKS
SHERIDAN CNTY TREAS HEALTH INS	\$143,550.29	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$131,598.78	941
TOWN OF CLEARMONT	\$64.00	UTILITIES
UNITED LIFE INSURANCE CO	\$1,380.90	SEPTEMBER
UNITED STATES POSTAL SERVICE	\$4,000.00	POSTAGE
US BANK CORPORATE REAL ESTATE	\$450.00	RENT
UTILITY BILL SOLUTIONS GROUP	\$47.50	MDU & PHONE SAVINGS
VERIZON WIRELESS	\$1,432.37	CELL PHONE SERVICE
WALMART COMMUNITY	\$163.12	SUPPLIES
WRIGHT EXPRESS	\$11,616.16	FUEL
WYDOT	\$5.00	EXEMPT PLATE
WYO RETIREMENT SYSTEM	\$75,979.20	SEPTEMBER
WYO WORKERS COMPENSATION DIV	\$10,896.86	SEPTEMBER
WYOMING DEPT OF REVENUE	\$14,994.38	SALES TAX REPAYMENT
<b>TOTAL MID-MONTH INTERIM WARRANTS PAID</b>	<b>\$500,502.74</b>	

**GENERAL COUNTY WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
3D ACCOUNTING LLC	\$55.00	REPORT
A PLUS PLUMBERS	\$327.10	REPAIR
ADAMS, EMILY	\$14.50	CERTS
ADDCO OFFICE SYSTEMS	\$235.85	CARTRIDGES
ADVANCE FENCE	\$200.00	REPAIR
ADVANCED HYDRAULIC & MACHINE	\$78.71	SOLOINOID
ADVOCACY & RESOURCE CENTER	\$3,750.00	1% OPTIONAL SALES TAX
AIRE FILTER PRODUCTS UTAH	\$285.80	FILTERS
ALPHA CARD SYSTEMS	\$107.72	RIBBON
AMERICAN HORTICULTURAL SOCIETY	\$35.00	MEMBERSHIP
AMERICAN WELDING & GAS	\$377.98	SUPPLIES
A-PLUS SERVICES	\$6,672.50	HAULING, TOWING
APPLIED CONCEPTS	\$232.00	ANTENNAS
BARNEY & GRAHAM	\$795.81	LEGAL
BIG HORN TIRE	\$785.00	SERVICE
BILLINGS EXTINGUISHING SYS TECHNOLOGY	\$142.00	INSPECTION
BILLINGS PUMP & IRRIGATION CURRENT	\$135.79	PUMP
BLACK BEAR CONSTRUCTION	\$2,736.00	CONCRETE WORK
BLUEMEL PLUMBING & HEATING	\$1,375.00	PLUMBING
BOB BARKER CO	\$54.85	HOOD
BOBS PEST CONTROL	\$35.00	SERVICE
BUGGY BATH	\$200.00	TOKENS
CARR, THOMAS	\$1,000.00	LEASE
CARTRIDGE WORLD	\$497.54	CARTRIDGES
CBM FOOD SERVICE	\$22,360.20	INMATE MEALS
CED INC	\$258.21	PARTS
CHILD ADVOCACY SERVICES OF THE BIG HORNS	\$3,750.00	1% OPTIONAL SALES TAX
CITY LANDFILL	\$11.90	SANITATION
COLLINS COMMUNICATIONS	\$55.00	MONITORING
COOPERATIVE EXTENSION SVC	\$4,792.00	SALARY
CORRECTIONAL HEALTHCARE MANAGEMENT	\$42,703.41	INMATE MEDICAL
COUNCIL OF SOCIAL AGENCIES	\$30.00	DUES
CRESCENT ELECTRIC SUPPLY	\$38.75	LAMPS
CUSTOM CAGE	\$720.00	CAGE
DAN HART PATROL SERVICE	\$55,345.73	HERSEY RD IMPROVEMENTS
DOG & CAT SHELTER	\$3,750.00	1% OPTIONAL SALES TAX
DOWNTOWN SHERIDAN ASSN	\$2,500.00	1% OPTIONAL SALES TAX
DRIVE TRAIN INDUSTRIES	\$250.20	PARTS
ECS	\$9,813.49	ENGINEERING
ED HAMMER INC	\$704.09	SERVICE
EIDE BAILLY TECHNOLOGY CONSULTING	\$2,767.50	SUPPORT
FARMERS CO-OP OIL	\$1,154.70	FUEL PUMPS
FASTENAL	\$499.36	PARTS
FECK, SUSAN	\$24.86	MILEAGE
FIRST INTERSTATE BANK	\$90.14	CHECKS
FORWARD SHERIDAN	\$5,000.00	1% OPTIONAL SALES TAX
FREMONT MOTOR	\$121.14	REPAIR
GALLOWAY CONSTRUCTION	\$7,425.00	ROOF REPAIR
GALLS	\$559.50	PHANTOM, PANTS
GARY BRINK INC	\$1,693.20	REPAIR
GRAINGER INC	\$47.62	TOOL
HABITAT FOR HUMANITY	\$5,000.00	1% OPTIONAL SALES TAX
HARNISH, AMY	\$126.00	MENDING
HENRY SCHEIN INC	\$559.71	SUPPLIES
HININGER, SCOTT	\$111.96	TRAVEL EXPENSES
HURLEY, RICK	\$114.99	CLOTHING ALLOW
JACK'S AUTO BODY SPECIALISTS	\$15,602.35	REPAIRS
JACKS TRUCK & EQUIPMENT	\$231.88	ALTERNATOR
JACOBSON, TAMMY	\$156.00	CERTS
JUVENILE JUSTICE JT POWERS BD	\$45,000.00	1% OPTIONAL SALES TAX
K B COMMERCIAL PRODUCTS	\$561.03	SUPPLIES
KANE FUNERAL HOME	\$2,230.00	SERVICE
KBM&M INC BIG HORN SANITATION	\$155.30	PORT TLT
KIMMEL, KERRIE	\$125.00	DEP CORONER
KUGLER, PAULA	\$1,237.50	CONTRACT LABOR
LANNANS SUPPLY	\$40.93	LATH

LAYA, GARY	\$147.92	MAINT
LET'ER BUCK CAR WASH	\$67.00	CAR WASHES
LIBERTY LAW OFFICES	\$276.62	LEGAL
LIND, JERRICA	\$93.93	TRAVEL EXPENSES
LONABAUGH AND RIGGS	\$1,142.75	LEGAL
MASTERCARD	\$1,320.17	SEPTEMBER
MCKESSON MEDICAL SURGICAL	\$237.00	VACCINES
MEINEKE ECONOLUBE	\$104.90	OIL CHANGES
MEMORIAL HOSPITAL	\$53,750.00	1% OPTIONAL SALES TAX, FIXED COST
MIKE'S AUTOMOTIVE REPAIR	\$8,097.70	REPAIRS
MIKES ELECTRIC	\$436.95	ELECTRICAL
MOORE GLASS	\$286.20	CLOSERS
NAPA AUTO PARTS	\$238.84	PARTS
NEVES UNIFORMS	\$2,247.00	VESTS
NO WYO MENTAL HEALTH	\$6,250.00	1% OPTIONAL SALES TAX
NORCO	\$632.50	SUPPLIES
OREILLY AUTOMOTIVE	\$280.77	SUPPLIES
PACK & MAIL	\$13.90	SHIPPING
PB COMMUNICATIONS & STRATEGIC SOLUTIONS	\$498.34	SET UP CAP TAX WEB
PENNO, MARY	\$535.00	DEP CORONER
PLAINS TIRE	\$120.79	ROTATE
POWDER RIVER HEATING & AIR COND	\$100.00	SERVICE
POWDER RIVER POWER SHERIDAN	\$124.36	PARTS
POWELL VALLEY HEALTHCARE	\$158.00	SCREENING
PRESTFELDT SURVEYING	\$2,486.70	COUNTY RD ROWS
PRIORITY DISPATCH	\$320.00	TRAINING
PTOLEMY DATA SYSTEMS	\$13,712.91	SERVICE, HARDWARE
QUICK PRINTING	\$139.72	FORMS
RENEW	\$2,500.00	1% OPTIONAL SALES TAX
REP SERVICES	\$1,015.20	LED'S
ROETECH INC	\$951.00	TESTING
SANOFI PASTEUR INC	\$9,284.40	VACCINES
SCHONENBACH, KATHIE	\$33.34	MILEAGE
SCL REVENUE SERVICE CENTER	\$66.50	TESTING
SECURE SHRED	\$103.04	SHREDDING
SECURITY TRANSPORT SERVICES	\$2,065.50	TRANSPORT
SENIOR CITIZENS CENTER	\$11,250.00	1% OPTIONAL SALES TAX
SESSIONS, KEVIN	\$250.00	DEP CORONER
SHERIDAN ACE HARDWARE	\$33.98	STEMS
SHERIDAN AMERICAN LEGION BASEBALL	\$100.00	SPONSORSHIP
SHERIDAN ARTS COUNCIL	\$2,000.00	1% OPTIONAL SALES TAX
SHERIDAN BRONC ATHLETIC BOOSTER CLUB	\$300.00	SPONSORSHIP
SHERIDAN CHAMBER OF COMMERCE	\$3,000.00	1% OPTIONAL SALES TAX
SHERIDAN CNTY AIRPORT	\$15,366.67	FIXED COST PMT, LEASE
SHERIDAN CNTY CONSERVATION DIST	\$7,500.00	1% OPTIONAL SALES TAX
SHERIDAN CNTY EXTENSION	\$301.44	EXPENSE REIMBURSEMENT
SHERIDAN CNTY FAIR ASSN	\$50,000.00	1% OPTIONAL SALES TAX, FIXED COST
SHERIDAN CNTY FIRE BOARD	\$25,000.00	1% OPTIONAL SALES TAX
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$115,416.67	1% OPTIONAL SALES TAX, FIXED COST
SHERIDAN CNTY HISTORICAL SOCIETY	\$5,000.00	1% OPTIONAL SALES TAX
SHERIDAN CNTY PUBLIC HEALTH	\$180.00	TESTING
SHERIDAN CNTY PUBLIC HLTH-PETTY CASH	\$71.03	EXPENSE REIMBURSEMENT
SHERIDAN CNTY SEARCH & RESCUE	\$3,750.00	1% OPTIONAL SALES TAX
SHERIDAN COMMERCIAL CO	\$81.36	SUPPLIES
SHERIDAN COMMUNITY LAND TRUST	\$5,000.00	1% OPTIONAL SALES TAX
SHERIDAN ELECTRONICS LLC	\$7.29	LIGHTER BAT
SHERIDAN HEALTH CENTER	\$2,500.00	1% OPTIONAL SALES TAX
SHERIDAN MOTOR	\$357.75	REPAIR, PARTS
SHERIDAN PRESS	\$6,840.35	ADVERTISING
SHERIDAN SEED	\$514.60	SUPPLIES
SHERIDAN WINNELSON	\$529.00	WATER COOLER
SIMPLY WELL	\$88.00	FEE
SMITH, TAMARA	\$855.00	MAINT
SOURCE OFFICE PRODUCTS	\$1,261.48	SUPPLIES
SOUTH SHERIDAN MEDICAL CENTER	\$40.00	SCREENING
STAPLES ADVANTAGE	\$1,142.10	SUPPLIES
STEVES TRUCK SERVICE	\$409.66	VALVE

STEWART, JOSIE	\$10.74	MILEAGE
STRAHAN & ASSOCIATES	\$441.67	SCREENINGS, CNTY HLTH OFFICER
SUNLIGHT FEDERAL CREDIT UNION	\$73.00	COPIES
SYSCO	\$116.61	SUPPLIES
TW ENTERPRISES	\$617.41	MAINT
TASER INTERNATIONAL	\$803.25	CTDGS, BTTY PKS
TEDS TOWING	\$214.00	TOWING
THRONE LAW OFFICE	\$2,390.02	LEGAL
THYSSENKRUPP ELEVATOR	\$2,109.52	ELEV MAINT
TNT SPRINGS INC	\$896.88	PARTS
TONGUE RIVER VALLEY COMMUNITY CENTER	\$3,125.00	1% OPTIONAL SALES TAX
TOP OFFICE PRODUCTS	\$12,984.72	SHELVING, COPY CHGS, SRVC, SUPPLIES
TOTAL COMFORT	\$1,143.75	SERVICE
TOWN OF CLEARMONT	\$64.00	UTILITIES
TOWN OF DAYTON	\$4,500.00	RESCUE AGREEMENT
TRUE NORTH STEEL	\$5,870.48	MATERIAL
TSP INC	\$4,212.20	ENGINEERING
TYLER TECHNOLOGIES	\$2,079.30	SERVICE
ULTRAMAX AMMUNITION	\$770.00	FRANGIBLE
VEILLET, MARC	\$120.00	REIMB FOR IMMUNIZATIONS
VOLUNTEERS OF AMERICA	\$12,575.00	1% OPT SALES TAX, SCREENINGS
WPCI	\$28.50	SCREENING
WAREHOUSE MARKET	\$927.20	SUPPLIES
WATER PRODUCTS	\$126.00	WATER
WENDTLAND & WENDTLAND	\$940.00	LEGAL
WYDOT	\$2,202.44	COSTS
WYO DEPT OF HEALTH	\$379.00	TESTING
WYO SCHOOL RESOURCE OFFICERS ASSN	\$50.00	FEE
WYO THEATER	\$5,000.00	1% OPTIONAL SALES TAX
WYOMING DEPT OF REVENUE	\$8,056.92	SALES TAX REPAYMENT
WYOMING MACHINERY	\$4,374.39	PARTS
WYOMING RENTS	\$240.00	RENT
ZELKA, LORA	\$6.50	CERTS
ZOWADA RECYCLING & STEEL	\$103.91	MATERIAL
<b>GENERAL COUNTY WARRANTS</b>	<b>\$704,385.54</b>	

#### AIRPORT WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT	\$362.64	PHONE SERVICE
AMERICAN WELDING & GAS	\$109.45	SUPPLIES
AT&T MOBILITY	\$24.99	CELL PHONE SERVICE
BIG HORN TIRE	\$124.56	SERVICE
C&K EQUIPMENT	\$211.30	PARTS
CARQUEST	\$79.98	FLUID
CASPER/NATRONA CNTY INTL AIRPORT	\$300.00	TRAINING
CED	\$118.93	LIGHTS
CIRCLE S SANITATION	\$194.00	SANITATION
DOUGLAS PORTABLE TOILETS	\$99.00	PORTABLE TOILETS
FASTENAL	\$15.53	SUPPLIES
HEARTLAND KUBOTA	\$2,452.61	REPAIR
HOME DEPOT	\$640.70	SUPPLIES
HUB INT'L	\$630.00	BONDS
JONES, BRUCE	\$306.00	DEPOSIT REFUND
KNECHT HOME CENTER	\$160.86	SUPPLIES
L&S CONTRACTORS	\$6,355.09	PARKING LOT
MASTERCARD	\$1,051.79	SEPTEMBER
MEAD & HUNT	\$10,078.30	PROFESSIONAL SERVICES
MONTANA DAKOTA UTILITIES	\$3,159.81	UTILITIES
MOUNTAIN VIEW BUILDING	\$196,591.91	HANGARS
NAPA	\$114.61	PARTS
OPTIMUM	\$32.45	SERVICE
PTOLEMY	\$699.00	SERVICE
RADIO TIME BILLING	\$212.00	ADVERTISING
SERVALL	\$27.82	TOWELS
SHERIDAN CNTY AIRPORT PETTY CASH	\$171.08	PETTY CASH
SHERIDAN COMMERCIAL	\$23.21	SUPPLIES
SHERIDAN IRON WORKS	\$1,881.47	MATERIAL
SHERIDAN PILOTS ASSN	\$5,000.00	AIRSHOW & FLY IN
SHERIDAN PRESS	\$320.40	ADVERTISING
SHERIDAN SAW SERVICE	\$89.80	REPAIR

SHOLEY, THORMAN	\$206.00	DEPOSIT REFUND
SMITH, TINA	\$66.55	MILEAGE
STEVES TRUCK SERVICE	\$197.00	REPAIR
VISTA WEST ENGINEERING	\$38,040.79	ENGINEERING
WALMART	\$238.19	SUPPLIES
WAY OIL	\$11,777.83	FUEL
WYOMING ELECTRIC	\$3.86	FUSE
<b>TOTAL AIRPORT WARRANTS</b>	<b>\$282,169.51</b>	

## AGENDA

Commissioner Ringley moved to approve the agenda as published. Commissioner Rolston seconded the motion, all voted in favor and it passed.

## ANNOUNCEMENTS

Chairman Maier recognized Anne Collins from the Clerk's Office/Administration for 5 years of service with a certificate of appreciation and chamber bucks. Mr. Maier also announced a public meeting for the pending Flood Insurance Rate Maps, the Notice of Intent for Flood Plain Management Regulations, the CAP Tax website address, the upcoming Free Landfill weekends, and the award received by Commissioner Nickel, Chairman, for the WCCA Health, Safety and Social Services Committee of the Year.

## PUBLIC COMMENTS

There were no public comments.

### V-13-001: MCGREGOR LOT SIZE VARIANCE

Chairman Maier opened a public hearing at 9:06 a.m. and received a staff report from Mark Reid, County Planner. There were no public comments or comments from the applicant, Joyce McGregor. Chairman Maier closed the public hearing at 9:08 a.m. Commissioner Cram moved to approve item V-13-001: McGregor Lot Size Variance as per the submitted application. Commissioner Ringley seconded the motion and it passed with all voting in favor. Mr. Maier stated the board would issue findings of fact to support this decision.

### Q-13-006: S.K. JOHNSTON QUARRY PERMIT

Chairman Maier opened a public hearing at 9:09 a.m. and received a staff report from Mr. Reid. Martin McCarty was present to represent the application, there were no questions from the public or the board. Mr. Maier closed the hearing at 9:11 a.m., Commissioner Rolston moved to approve item Q-13-006: S.K. Johnston Quarry Permit as recommended by the Planning and Zoning Commission with the conditions as stated in the staff report. Commissioner Nickel seconded the motion and the board voted in favor. Mr. Maier stated the board will issue findings of fact to support this decision. Following are the conditions:

1. Applicant shall cooperate with the County Engineer on any matters dealing with the integrity and safety of county roads that are used from hauling.
2. The permit shall be effective for **five years**, commencing on the date approved by the BOCC.
3. Hours of operation are Monday-Friday 7:30 a.m. to 5:00 p.m., Saturday 7:30 a.m. to 1:00 p.m. and no hours of operation on Sunday.
4. That the area encompassed by previous permit Q-08-004 be covered under this permit.

## HISTORIC PRESERVATION

Commissioner Ringley moved to appoint Alfred Hendrickson to the Historic Preservation Commission for an expired, 3 year term, until November of 2015, Commissioner Nickel seconded the motion and it passed with a unanimous vote.

Commissioner Ringley moved to reappoint Sukey Ross to the Historic Preservation Commission for a 3 year term until November of 2016. The motion was seconded by Commissioner Cram and passed with all voting in favor.

### TONGUE RIVER ROAD (CR 92) STREAMBANK STABILIZATION PROJECT

Following a staff report from Ken Muller, County Engineer, Commissioner Ringley moved to award and authorize the Chairman to sign associated contract documents to CDS Excavation for the Tongue River Road Streambank Stabilization Project in the amount of \$53,292.20. Commissioner Rolston seconded, all voted in favor, and the motion passed.

### KOOI ROAD (CR 93) STREAMBANK STABILIZATION PROJECT

Upon the recommendation of Mr. Muller, Commissioner Cram moved to award and authorize the Chairman to sign associated contract documents to DRM, Inc. for the Kooi Road Streambank Stabilization Project in the amount of \$147,500.40. The motion was seconded by Commissioner Rolston and passed unanimously.

## ADJOURNMENT

There being no further business to come before the Board, Chairman Maier adjourned the meeting at 9:18 a.m.

BOARD OF COUNTY COMMISSIONERS  
Sheridan County, Wyoming

Attest:

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Steve Maier, Chairman

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Eda Schunk Thompson, County Clerk