

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m., Tuesday, December 3, 2013, in regular session in the Commission Board Room, County Courthouse, Sheridan, Wyoming. Chairman Steve Maier called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley and Bob Rolston.

CONSENT AGENDA

Commissioner Rolston moved to approve the consent agenda as published and authorize the Chairman to sign documents as required. The motion was seconded by Commissioner Nickel and passed unanimously. Following are the consent items:

- a. Minutes from Staff Meeting, November 18, 2013;
- b. Minutes from Regular Session, November 19, 2013;
- c. Minutes from Staff Meeting, November 25, 2013;
- d. Official Bond and Oath for Wayne L. Fahsholtz, Commissioner, High Line Ditch Irrigation, December 22, 2013 – December 22, 2015, in the amount of \$5,000;
- e. Application for a 24 Hour Malt Beverage Permit to Star Liquor for a Men’s Evening at the Brinton Museum, December 5, 2013, 239 Brinton Road, Big Horn;
- f. General County Vouchers, November;
- g. General Airport Vouchers, November.

NOVEMBER 2013

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ABC SIGNS AND SPECIALTIES	\$479.00	GRAPHICS
ACT INC	\$3,259.44	PHONE SERVICE
AMERICAN FAMILY LIFE INS	\$1,037.53	PREMIUM
BRAD HALL & ASSOCIATES	\$27,621.49	FUEL
CENTURYLINK	\$540.20	PHONE SERVICE
CHARLES W BASSETT	\$7,575.55	LEASES
CHILD ADVOCACY SERVICES	\$6,737.50	GRANT
CIT-CO FEDERAL CREDIT UNION	\$3,850.90	PAYROLL TRANSFERS
COLLINS COMMUNICATIONS	\$72.10	INTERNET SERVICE
DELTA DENTAL	\$7,304.85	PREMIUM
DIAMOND POINT CONSTRUCTION	\$55,437.29	CONTRACT
EASTER SEALS WYOMING	\$5,451.65	GRANT
EBMS	\$991.67	FLEX PLAN
ELECTION JUDGES	\$17,558.89	ELECTION JUDGES
GEORGIA DARE TRAINING CENTER	\$780.00	DARE TRAINING
GREAT AMERICA NETWORKS	\$22.96	CONF CALLING
ICMA RETIREMENT TRUST	\$3,858.84	PREMIUM
MALONE BELTON ABEL	\$26,422.50	ENGINEERING
MIKE’S AUTOMOTIVE REPAIR	\$2,698.72	INSTALL EQUIPMENT
MONTANA DAKOTA UTILITIES	\$8,997.20	UTILITIES
NCPERS GROUP LIFE INS	\$560.00	PRUDENTIAL LIFE
ORCHARD TRUST	\$5,369.61	WYO DEFERRED COMPENSATION
POSTMASTER	\$2.30	POSTAGE
POWDER RIVER ENERGY CORP	\$303.95	UTILITIES
QUIK SAK	\$71.95	FUEL
RANGE TELEPHONE CO-OP	\$401.40	PHONE SERVICE
SHERIDAN AREA WATER SUPPLY	\$156.12	UTILITIES
SHERIDAN CHAMBER OF COMMERCE	\$20.50	CHAMBER BUCKS
SHERIDAN CNTY TREAS HEALTH INS	\$143,268.49	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$155,543.45	941
SHERIDAN CNTY TREASURER	\$191.94	PROPERTY TAX
STRAHAN & ASSOCIATES	\$291.67	HLTH OFFICER
THYSSENKRUPP ELEVATOR	\$3,164.28	ELEV MAINT

TRICOUNTY GAS INC	\$120.57	PROPANE
UNITED LIFE INSURANCE	\$1,355.40	PREMIUM
US BANK CORPORATE REAL ESTATE	\$450.00	OFFICE RENT
UTILITY BILL SOLUTIONS GROUP	\$47.50	PHONE & MDU SAVINGS
VERIZON WIRELESS	\$1,644.04	CELL PHONE SERVICE
WELLS FARGO BANK	\$33,451.22	CAT MTR GRADER PMT
WRIGHT EXPRESS	\$10,480.34	FUEL
WYDOT	\$4.00	EXEMPT PLATES
WYO CHILD SUPPORT ENFORCEMENT	\$1,848.00	MONTHLY CHILD SUPPORT
WYO RETIREMENT SYSTEM	\$95,772.96	PREMIUM
WYO WORKERS COMPENSATION DIV	\$14,536.09	PREMIUM
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$649,754.06	

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ABC SIGNS AND SPECIALTIES	\$142.50	GRAPHICS
AMERICAN WELDING & GAS	\$96.62	SUPPLIES
BARNEY & GRAHAM	\$2,366.28	LEGAL
BECKTON RANCH TRUST	\$35.00	POLLING PLACE RENT
BETHESDA CHURCH	\$35.00	POLLING PLACE RENT
BIASTOCH, BILL	\$93.49	REIMBURSEMENT
BIEBEL, BRANDEN	\$47.57	MEALS
BIG HORN TIRE	\$462.60	REPAIR
BIG HORN WOMENS CLUB	\$35.00	POLLING PLACE RENT
BOBS PEST CONTROL	\$35.00	SERVICE
CALVARY BAPTIST CHURCH	\$35.00	POLLING PLACE RENT
CARR, THOMAS	\$1,000.00	LEASE
CBM FOOD SERVICE	\$19,856.81	INMATE MEALS
CDS EXCAVATION	\$53,497.08	CONTRACT
CDW GOVERNMENT	\$95.84	SUPPLIES
CENTURYLINK	\$4,145.72	PHONE SERVICE
CHAMPLAIN PLANNING PRESS	\$94.00	MEMBERSHIP
CITY LANDFILL	\$73.44	TRASH
CITY OF SHERIDAN	\$45,000.00	DISPATCH SALARIES
CIVIL AIR PATROL MAGAZINE	\$155.00	AD
CNA SURETY	\$1,450.00	BONDS
COLLINS COMMUNICATIONS	\$9,107.19	HARDWARE, SERVICE
COMTRONIX	\$110.00	INSPECTION
CORRECTIONAL HEALTHCARE MANAGEMENT	\$6,719.04	INMATE MEDICAL
CRESCENT ELECTRIC SUPPLY	\$149.40	SUPPLIES
DAN HART PATROL SERVICE	\$34,515.20	CONTRACTS
DRIVE TRAIN INDUSTRIES	\$180.76	VALVE
DUNKELBERGER, MISTI	\$22.37	MILEAGE
EARTHGRAINS BAKING CO	\$60.26	FOOD
ED HAMMER INC	\$408.03	POLLING PLACE RENT, REPAIR
EIDE BAILLY TECHNOLOGY CONSULTING	\$1,012.50	SECURITY & SUPPORT
EMPLOYEE DATA FORMS	\$23.00	CALENDARS
ENTECH INC	\$3,093.28	ENGINEERING
ENVIRONMENTAL & CIVIL SOLUTIONS	\$5,282.24	ENGINEERING
FARMERS CO-OP OIL	\$7,274.13	FUEL
FASTENAL	\$1,179.87	PARTS
FECK, SUSAN	\$31.08	MILEAGE
FORENSICS LIMITED	\$160.00	AUTOPSY ASSISTANT
GALLS	\$74.25	SUPPLIES
GARY BRINK INC	\$258.39	SERVICE
GLOBAL EQUIPMENT CO	\$63.49	SIGNS

HARDY TATE, ATTORNEY AT LAW	\$550.00	LEGAL
HEALY LAW FIRM	\$593.75	LEGAL
HOLY NAME CHURCH	\$35.00	POLLING PLACE RENT
HONNEN EQUIPMENT CO	\$43.74	SUPPLIES
HURLEY, RICK	\$85.01	CLOTHING ALLOW
INTER-MOUNTAIN LABORATORIES	\$320.00	TESTING
JACKS TRUCK & EQUIPMENT	\$794.68	PARTS
K B COMMERCIAL PRODUCTS	\$659.66	SUPPLIES
KANE FUNERAL HOME	\$3,685.00	SERVICES, EXPENSES
KBM&M INC BIG HORN SANITATION	\$155.30	PORT TLT
KILPATRICK CREATIONS	\$433.50	APPAREL
KIMMEL, KERRIE	\$425.00	DEP CORONER
KINNAIRD LAW OFFICE	\$93.75	LEGAL
LITTLE LIZA JANE'S CATERING	\$430.00	MEALS
LOCO PRINTING	\$594.50	ENVELOPES
LONABAUGH AND RIGGS	\$719.00	LEGAL
LOWE ROOFING	\$380.50	REPAIR
LYNN PEAVEY CO	\$146.00	SUPPLIES
MARK'S PLUMBING PARTS	\$674.65	PARTS
MASTERCARD	\$7,186.44	NOVEMBER
MATTHEW BENDER & CO	\$228.31	LITERATURE
MEINEKE ECONOLUBE	\$101.82	OIL CHANGES
MEMORIAL HOSPITAL	\$10,000.00	FIXED COST PMT
MERCK & CO	\$1,758.94	VACCINES
MIKE'S AUTOMOTIVE REPAIR	\$3,924.50	REPAIRS
MIKES ELECTRIC	\$1,583.41	ELECTRICAL
MILLENNIAL VISION	\$5,711.00	RENEWAL
MORRIS, MIKE	\$52.99	MEALS
MORT, WENDY	\$43.13	REIMBURSEMENT
NAPA AUTO PARTS	\$89.24	PARTS
NATIONAL 4-H COUNCIL	\$29.90	FRAME
NATL ASSOC OF PROSECUTER COORDINATORS	\$500.00	DUES
NDAA INSURANCE SERVICES	\$4,602.00	INSURANCE
NEVES UNIFORMS	\$186.79	SHIRTS
NORCO	\$680.07	SUPPLIES
NORMONT EQUIPMENT CO	\$64.00	TOOLS
NORWOOD CONSTRUCTION	\$32,522.50	CONTRACT
OREILLY AUTOMOTIVE	\$40.65	BLADES
PACK & MAIL	\$18.90	POSTAGE
PB COMMUNICATIONS & STRATEGIC SOLUTIONS	\$6,916.70	MARKETING
PENNO, MARY	\$250.00	DEP CORONER
PETERBILT OF WYOMING	\$391.99	STARTER
PLAINS TIRE CO	\$177.06	REPAIRS
PLAINSMAN PRINTING	\$183.70	DOOR HANGERS
PORTER MUIRHEAD CORNIA & HOWARD	\$25,000.00	AUDIT
POWDER RIVER COMMUNITY CENTER	\$35.00	POLLING PLACE RENT
PRAETORIAN GROUP	\$864.00	SUBSCRIPTION
PRAIRIE DOG COMMUNITY CENTER	\$35.00	POLLING PLACE RENT
PRICE ELECTRIC	\$70.00	INSPECT
PROGRESSIVE SERVICES	\$16,177.24	ROOFING
PTOLEMY DATA SYSTEMS	\$8,198.44	HARDWARE, SERVICE
PUBLIC SAFETY CENTER	\$639.20	GLOVES
QUICK PRINTING	\$40.00	BUS CARDS
RADIO TIME BILLING	\$212.00	ADVERTISING
RAMADA PLAZA RIVERSIDE	\$249.00	LODGING

ROCKY MOUNTAIN RECLAMATION	\$258.00	SEED
SANOFI PASTEUR	\$2,700.04	FLUZONE
SCHONENBACH, KATHIE	\$30.51	MILEAGE
SECURE SHRED	\$59.84	SHREDDING
SESSIONS, KEVIN	\$125.00	DEP CORONER
SHERIDAN ACE HARDWARE	\$26.84	PARTS
SHERIDAN CNTY AIRPORT	\$15,366.67	FIXED COST, LEASE
SHERIDAN CNTY FAIR ASSN	\$31,250.00	FIXED COST
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$92,916.67	FIXED COST
SHERIDAN CNTY SCHOOL DIST #3	\$112.50	REIMBURSEMENT
SHERIDAN COMMERCIAL CO	\$98.42	SUPPLIES
SHERIDAN ELECTRONICS	\$38.98	SUPPLIES
SHERIDAN LOCK & KEY	\$9.60	KEYS
SHERIDAN MEDIA	\$1,906.50	ADVERTISING
SHERIDAN MOTOR	\$283.56	REPAIR
SHERIDAN PRESS	\$3,643.65	ADVERTISING, SUBSCRIPTION
SILCOX, LISA	\$169.50	MILEAGE
SKYLINE IMPLEMENT	\$669.81	REPAIR
SMITH, TAMARA	\$67.50	MAINT
SOURCE OFFICE PRODUCTS	\$926.03	SUPPLIES
ST VINCENT HEALTHCARE	\$355.26	FACILITY CHG
STAMP FULFILLMENT SERVICES	\$284.30	SUPPLIES
STANLEY SANITATION	\$150.00	TRASH
STAPLES ADVANTAGE	\$1,852.16	SUPPLIES
STEWART, JOSIE	\$86.45	MILEAGE
STORY WOMENS CLUB	\$35.00	POLLING PLACE RENT CNTY HLTH OFFICER, SCREENINGS
STRAHAN & ASSOCIATES	\$441.67	SCREENINGS
SYSCO FOOD SERVICES	\$198.25	SUPPLIES
TASER INTERNATIONAL	\$117.81	BATTERY PACK
TERRY, SUSAN	\$3.12	POSTAGE
THE COUNTRY BOUNTY	\$234.00	ADVERTISING
THE EAR PHONE CONNECTION	\$100.92	EAR BUDS
THE ROCK CHURCH	\$35.00	POLLING PLACE RENT
THE TROPHY CASE	\$30.00	NAME TAGS
THRONE LAW OFFICE	\$142.00	LEGAL
TIRE-RAMA	\$41.45	REPAIR
TOP OFFICE PRODUCTS	\$3,068.14	SUPPLIES, COPY CHGS
TRUE NORTH STEEL	\$185.64	MATERIAL
TSP INC	\$723.20	ENGINEERING
TYLER TECHNOLOGIES	\$301.53	WEB HOST
ULTRAMAX AMMUNITION	\$902.00	AMMO
VALLEY MOTOR HONDA	\$65.92	REPAIR
VOLUNTEERS OF AMERICA	\$75.00	SCREENINGS
WPCI	\$28.50	SCREENING
WALMART COMMUNITY	\$67.84	SUPPLIES
WAREHOUSE MARKET	\$820.86	SUPPLIES
WATER PRODUCTS	\$167.00	POLLING PLACE RENT, WATER
WAY OIL CO	\$305.52	ANTIFREEZE
WENDTLAND & WENDTLAND	\$268.56	LEGAL
WEST PAYMENT CENTER	\$1,376.18	INFO CHGS
WESTON COUNTY SHERIFF'S OFFICE	\$445.50	VEST
WILLIAMSON, WANDA	\$46.33	MILEAGE
WOLTERS KLUWER LAW & BUSINESS	\$282.24	LITERATURE
WORLD DATA CORP	\$300.00	MANUALS
WYARNO FIRE HALL	\$35.00	POLLING PLACE RENT
WYDOT	\$2,002.18	EXPENSES

WYO DEPT OF HEALTH	\$390.00	TESTING
WYOMING LAW ENFORCEMENT ACADEMY	\$593.00	TRAINING
WYOMING MACHINERY CO	\$2,906.00	PARTS
WYOMING STATE 4-H FDN	\$90.00	DUES
WYOMING TAXPAYERS ASSOC	\$380.00	MEMBERSHIP
WYOMING TECHNOLOGY TRANSFER CENTER	\$45.00	CERT
WYOMING TRUCKING ASSOC	\$180.00	DUES
GENERAL COUNTY WARRANTS	\$508,877.54	

AIRPORT WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACE EQUIPMENT & SUPPLY	\$1,957.00	BLADE
ACT	\$352.19	PHONE SERVICE
AMAZING ELECTRIC	\$7,184.70	CONTRACT
AMERICAN ASSOC OF AIRPORT EXEC	\$275.00	DUES
AMERICAN WELDING & GAS	\$242.20	PARTS
AT&T MOBILITY	\$28.26	CELL PHONE SERVICE
CIRCLE S SANITATION	\$194.00	SANITATION
CITY OF SHERIDAN	\$389.78	UTILITIES
COUNTRY BOUNTY	\$53.00	ADVERTISING
DOUGLAS PORTABLE TOILETS	\$198.00	PORTABLE TOILET
FAA	\$21.42	SUBSCRIPTION
HEARTLAND KUBOTA	\$234.62	REPAIR
HOME DEPOT	\$90.18	SUPPLIES
KB COMMERCIAL	\$415.81	SUPPLIES
KNECHT	\$24.78	SUPPLIES
MASTERCARD	\$115.52	NOVEMBER
MEAD & HUNT	\$31,440.25	SERVICES
MONTANA DAKOTA UTILITIES	\$3,730.37	UTILITIES
MOUNTAIN VIEW BUILDING	\$29,592.13	CONTRACTS
NAPA	\$347.76	PARTS
OPTIMUM	\$32.49	SERVICE
PTOLEMY	\$699.00	SERVICE
SERVALL	\$55.64	SUPPLIES
SHERIDAN CNTY AIRPORT PETTY CASH	\$17.34	PETTY CASH
SHERIDAN LOCK & KEY	\$6.00	KEYS
SHERIDAN PRESS	\$640.80	ADVERTISING
SHIPTONS	\$38.97	SUPPLIES
SMITH, TINA	\$47.85	MILEAGE
SOURCE	\$195.72	SUPPLIES
STONEMILL CONSTRUCTION	\$33,771.15	CONCRETE WORK
ULTIMATE STEEL ERECTION	\$43,481.92	CONTRACT
VISTA WEST ENGINEERING	\$22,504.53	ENGINEERING
WALMART	\$229.97	SUPPLIES
WAY OIL	\$664.95	SUPPLIES
WESTCOAST SALES	\$472.83	SUPPLIES
WY DEQ	\$600.00	TANK FEES
WYO STATE FIRE MARSHAL'S OFFICE	\$3,231.42	FEES
TOTAL AIRPORT WARRANTS	\$183,577.55	

AGENDA

Commissioner Cram moved to approve the agenda as published. Commissioner Rolston seconded the motion, all voted in favor and it passed.

ANNOUNCEMENTS

Chairman Maier recognized Moana Songer for 10 years of service in the Clerk of District Court and Treasurer's Office. She received a certificate of appreciation and chamber bucks.

PUBLIC COMMENTS

There were no public comments.

FLOODPLAIN MANAGEMENT RULES

Commissioner Rolston moved to approve and authorize the Chairman to sign Resolution 13-11-034 Adopting New Rules and Regulations Governing Floodplain Management in Sheridan County, Wyoming with the modifications as detailed in the Public Works Memos dated September 19, 2013 and October 31, 2013. Commissioner Ringley seconded the motion. Commissioner Cram moved to amend the original motion to state – “I move to approve the following changes to the New Rules and Regulations Governing Floodplain Management in Sheridan County: 1. “community” shall be changed to “Sheridan County” throughout the Rules; 2. Subsection 4.B shall include the date of January 16, 2014; 3. Section G references to areas A1-30 and AH shall be deleted; 4. Subsection 6.G.(1)(a) – base flood elevation +1 (Code Enforcement Area) and base flood elevation outside of this area; 5. Subsection 6.H.(1) – Subsections (2) & (3) of the model regulations are used. In addition, Commissioner Cram moved to delay adoption of Resolution 13-11-034 until the next regularly scheduled meeting on December 17th in order to make the changes as stated above”. Commissioner Rolston seconded, all voted in favor and the motion passed. George Meredith addressed the board and presented a handout.

14-001: 2014 MOBILE HOME LICENSES

Following a staff report from Andrea Garrett, Planning Assistant, Commissioner Ringley moved to approve item 14-001: Mobile Home Park License Renewals for 2014 as recommended by the Planning and Zoning Commission at their November meeting for the (11) mobile home parks as listed in the staff report. Commissioner Nickel seconded and the board voted in favor passing the motion. Following are the parks: Arvada MHP, Keith & Betty Troll, 251 S. Railway St. Arvada; B-B Mobile Ranch, Opal Burton, 4 Rosebud Lane, Story; Bell Trailer Park, Don Ziegler, 18 Bell Dr., Sheridan; Country Park, Brett & Annetta Sayer, 657 W. 13th St., Sheridan; Easy Street Park, Philip King, 22 Easy Street, Story; McGillivray MHP, Lonny McGillivray, 31 Keahey Lane, Sheridan; Mitchell Court, Virginia Mitchell/Jeff Carpenter, 149 Willow Street. Big Horn; Mobile Haven Trailer Court, Marilyn Siegel, 18 Easy Street, Story; Wagon Box MHP Wagon Box RV, LLC/ Harry Washut, 108 North Piney Road; Willow Park, Margaret Fletcher, 4 Island Road, Big Horn; Woodland Park Village, Royal Elk Properties, LLC, 5901 Coffeen Avenue.

Q-13-007: WOLF CREEK STATE LAND QUARRY

Chairman Maier opened a public hearing at 9:16 a.m. and received a staff report from Ms Garrett. Jerry Buckley was present from WYDOT and answered questions from the board. Mr. Maier closed the public hearing at 9:31 a.m., and Commissioner Rolston moved to approve item Q-13-007: Wolf Creek State Land Quarry as recommended by the Planning and Zoning Commission and with the conditions as stated in the staff report. Commissioner Cram seconded and following a unanimous vote, the motion carried. Following are the conditions:

1. The County Engineer has determined that dust suppression will be required for haul operations on all County Roads used for hauling material from this pit. WYDOT shall include dust suppression work with each project proposed from this pit. A single full-rate application of 0.5 gallons per square yard per season should be sufficient to control dust. All dust suppression work shall be coordinated with Sheridan County Road & Bridge Program Manager. If the single full-rate application per season is not sufficient to control dust for haul operations a second application may be required by the County Engineer.
2. The permit shall be effective for **ten years**, commencing on the date approved by the BOCC.
3. Hours of operation are Monday-Friday 7:30 a.m. to 5:00 p.m., Saturday 7:30 a.m. to noon and no hours of operation on Sunday.
4. That the two existing Lowe Draw tributaries within the proposed permit area be precluded from quarry excavation.
5. That the 227.3-acre site shall be staked prior to any material excavation.
6. Hauling operations will be restricted for one day in order to move cattle, provided there is one week notice from Mr. David Kane/SR Cattle Company.

PREDATOR MANAGEMENT DISTRICT APPOINTMENT

Commissioner Ringley moved to appoint Robert Hamilton to the Predator Management District of Sheridan County, representing sportsmen, for a 3 year term until December 31, 2017. Commissioner Nickel seconded, all voted in favor and the motion carried.

ADJOURNMENT

There being no further business to come before the Board, Chairman Maier adjourned the meeting at 9:33 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

Steve Maier, Chairman

Eda Schunk Thompson, County Clerk