

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS  
REGULAR SESSION, TUESDAY, JANUARY 6, 2015– 9:00 A.M.  
SHERIDAN COUNTY COURTHOUSE ADDITION  
SECOND FLOOR – BOARD ROOM #220**

**Present:** Terry Cram (Chairman), Steve Maier, Mike Nickel, Tom Ringley and Bob Rolston

**Call to Order - 9:00 a.m.**  
Pledge of Allegiance

**Nominate/Elect 2015 Chairman of the Board**

Motion by Commissioner Rolston to appoint Commissioner Tom Ringley as Chairman for the BOCC until the first meeting in January 2016

Vote Unanimous approval, Commissioner Cram passed the gavel to the newly elected Chairman

**Consider Consent Agenda**

Motion for approval by Commissioner Rolston

Vote Unanimous approval, following are the consent items:

- a. Minutes from Staff Meeting, December 15, 2014;
- b. Minutes from Regular Session, December 16, 2014;
- c. Minutes from Staff Meeting, December 22, 2014;
- d. Minutes from Staff Meeting, December 29, 2014;
- e. Official Bond and Oath, Nickie Arney, District Court Clerk, 1/6/15-1/6/19, \$10,000;
- f. Official Bond and Oath, Peter C. Carroll, County Treasurer, 1/1/15-1/1/19, \$250,000;
- g. Official Bond and Oath, Mike Connell, Treasurer, Predator Mgmt Dist of Sheridan Co, 1/1/15-1/1/16, \$50,000;
- h. Official Bond and Oath, Terry Cram, County Commissioner, 1/5/15-1/7/19, 5,000;
- i. Official Bond and Oath, Paul D. Fall, County Assessor, 1/5/15-1/5/16, \$5,000;
- j. Official Bond and Oath, Dave Wesley Hofmeier, County Sheriff, 1/1/15-1/1/16, \$15,000;
- k. Official Bond and Oath, Philip James Kane III, County Coroner, 1/3/15-1/3/19, \$5,000;
- l. Official Bond and Oath, Stephen Maier, County Commissioner, 1/1/15-1/1/19, \$5,000;
- m. Official Bond and Oath, Robert L. Rolston, County Commissioner, 1/5/15-1/7/19, \$5,000;
- n. Official Bond and Oath, John W. Stopka, Manager Sheridan County Airport, 11/5/14-11/5/15, \$100,000;
- o. Official Bond and Oath, Eda Schunk Thompson, County Clerk, 1/8/15-1/8/19, \$50,000
- p. Ratify Public Works Agreement with Norwood Construction, Inc. for Bridge Rehabilitation Work on Structure – EBU, Bridge over Little Goose Creek on County Road 77;
- q. Subordination of Mortgage to Dane O. Pearson for Lot 3, Block 3 of the Woodland Park Subdivision;
- r. Ratify Letter of Sponsorship of CASA CDBG Planning/Feasibility Study;
- s. Ratify Consent to Receive Electronic Documents with HUB International;
- t. Ratify Annual Letter of Support for NWMHC;
- u. Assign Board Memberships/Liaisons, 2015;
- v. Ratify Amendment #1-2014 to the Plan Document and Summary Plan Description for Sheridan County Health Benefit Plan;
- w. General County Vouchers, December;
- x. General Airport Vouchers, December.

**INTERIM/MID-MONTH WARRANTS PAID**

VENDOR	AMOUNT	DESCRIPTION
ACT INC	\$3,404.71	PHONE SERVICE
ALLENDER, JAMES	\$100.00	REIMB
AMERICAN FAMILY LIFE INS CO	\$986.67	PREM PMTS FOR DEC
AT&T MOBILITY	\$21.98	PHONE SERVICE
BIG HORN CNTY ELECTRIC CO-OP INC	\$22.00	UTILITIES
CENTURYLINK	\$4,680.86	PHONE SERVICE
CHARLES W BASSETT	\$7,826.18	LEASES
CHILD SUPPORT ENFORCEMENT	\$1,848.00	MONTHLY CHILD SUPPORT
CIT-CO FEDERAL CREDIT UNION	\$1,842.90	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN*	\$717.62	UTILITIES
CNA SURETY	\$730.00	BONDS
COLLINS COMMUNICATIONS INC.	\$72.10	INTERNET
DEANS, MAGEN	\$170.00	FUELS MITIGATION COOR

DELTA DENTAL	\$7,677.50	DEC PREMIUM
DOWNTOWN SHERIDAN ASSN	\$50.00	ADVERTISING
EBMS	\$1,256.33	FLEX PLAN
FEDEX	\$7.28	POSTAGE
FORWARD SHERIDAN	\$2,000.00	REIMB
HOME DEPOT CREDIT SERVICES	\$61.54	SUPPLIES
ICMA RETIREMENT TRUST	\$3,542.52	DEC PREMIUM
INJOY PRODUCTIONS INC	\$121.70	SUPPLIES
JIMMY JOHN'S OF SHERIDAN WYOMING #1673	\$500.00	SUPPLIES
JOHN DEERE FINANCIAL	\$168.88	SUPPLIES
KWN CONSTRUCTION	\$17,309.60	CONTRACT
MASTERCARD	\$4,605.27	DECEMBER
MONTANA DAKOTA UTILITIES	\$13,643.20	UTILITIES
NACE	\$150.00	MEMBERSHIP
NCPERS GROUP LIFE INS	\$496.00	PRUDENTIAL LIFE
ODELL CONSTRUCTION, INC.	\$11,340.00	CONTRACT
ORCHARD TRUST	\$4,285.00	WYO DEFERRED COMPENSATION
OREILLY AUTOMOTIVE INC	\$273.32	PARTS
PITNEY BOWES - PURCHASE POWER	\$500.29	POSTAGE
POWDER RIVER ENERGY CORP	\$57.66	UTILITIES
PUEBLO COMBINED COURT	\$29.25	LEGAL
QUIK SAK	\$194.00	FUEL
RANGE TELEPHONE CO-OP INC	\$522.43	PHONE SERVICE
SECRETARY OF STATE	\$30.00	NOTARY
SECURE SHRED / RID A BUSH	\$1,345.68	SHREDDING
SHAVER, ANNIE	\$2,311.20	CONTRACT
SHERIDAN ACE HARDWARE	\$5.84	SUPPLIES
SHERIDAN AREA WATER SUPPLY	\$154.41	UTILITIES
SHERIDAN CNTY TREAS HEALTH INS	\$151,079.36	HEALTH INS
SHERIDAN CNTY TREAS PAYROLL TAX	\$131,527.76	941
SHERIDAN CNTY TREASURER	\$221.65	SCHOOL DIST #1 BOCHES
SHERIDAN FIRE EQUIPMENT	\$273.00	SUPPLIES
STAPLES ADVANTAGE	\$142.53	SUPPLIES
THE MASTER'S TOUCH LLC	\$212.63	POSTAGE
TOWN OF CLEARMONT	\$64.00	UTILITIES
TRICOUNTY GAS INC	\$455.18	PROPANE
UNITED LIFE INSURANCE CO	\$1,346.36	DEC PREMIUM
US BANK CORPORATE REAL ESTATE	\$475.00	RENT
VERIZON WIRELESS	\$1,417.70	CELL SERVICE
WACERS	\$125.00	DUES
WALMART COMMUNITY	\$119.91	SUPPLIES
WATER PRODUCTS INC.	\$2,695.00	SUPPLIES
WILSON BROS. CONSTRUCTION	\$111,009.61	CONTRACT
WRIGHT EXPRESS	\$9,689.32	FUEL
WYO RETIREMENT SYSTEM	\$81,005.46	DEC PREMIUM
WYO WORKERS COMPENSATION DIV	\$10,609.68	DEC PREMIUM
WYOMING DEMOLITION INC.	\$17,673.45	CONTRACT
WYOMING DEPT OF REVENUE	\$23,051.34	SALES TAX REPAYMENT
<b>TOTAL MID-MONTH INTERIM WARRANTS PAID</b>	<b>\$638,255.86</b>	

#### GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ABC SIGNS AND SPECIALTIES INC	\$22.50	SERVICE
ADVANCED CHEMICAL SOLUTIONS	\$287.08	SUPPLIES
ADVANCED HYDRAULIC & MACHINE INC.	\$258.32	REPAIR
ADVOCACY & RESOURCE CENTER	\$3,750.00	1% OPT SALES TAX
ALPHA CARD SYSTEMS	\$124.85	SUPPLIES

AMERICAN WELDING & GAS INC.	\$20.10	RENTAL
BARNEY & GRAHAM, LLC	\$730.32	LEGAL
BECKTON RANCH TRUST	\$70.00	POLLING PLACE
BETHESDA CHURCH	\$70.00	POLLING PLACE
BIASTOCH, BILL	\$16.80	MILEAGE
BIG HORN WOMENS CLUB	\$70.00	POLLING PLACE
BOB BARKER COMPANY INC	\$170.82	SUPPLIES
C&C TIRE AND AUTO LLC	\$500.00	TIRES
CALVARY BAPTIST CHURCH	\$70.00	POLLING PLACE
CARQUEST AUTO PARTS	\$129.73	PARTS
CARTRIDGE WORLD	\$16.17	SUPPLIES
CBM FOOD SERVICE	\$20,081.69	INMATE MEALS
CDW GOVERNMENT INC	\$1,410.67	SUPPLIES
CED INC	\$152.58	SUPPLIES
CEDARS HEALTH	\$100.00	SCREENINGS
CHILD ADVOCACY SERVICES OF THE BIG HORNS	\$3,750.00	1% OPT SALES TAX
CIRCLE S SANITATION	\$166.00	SERVICE
COLLINS COMMUNICATIONS INC.	\$164.43	SUPPLIES
COMMUNICATION TECHNOLOGIES INC.	\$348.85	SERVICE
CONNIES GLASS INC.	\$1,959.80	SERVICE
CORRECTIONAL HEALTHCARE MANAGEMENT INC	\$21,839.65	INMATE MEDICAL
CROWLEY FLECK PLLP	\$191.25	LEGAL
DAVIS & CANNON, LLP	\$829.15	LEGAL
DOG & CAT SHELTER	\$3,750.00	1% OPT SALES TAX
DOWNTOWN SHERIDAN ASSN	\$2,500.00	1% OPT SALES TAX
DRIVE TRAIN INDUSTRIES INC	\$51.42	PARTS
ED HAMMER INC	\$162.24	SERVICE
EIDE BAILLY TECHNOLOGY CONSULTING	\$108.50	SUPPLIES
ENTECH INC	\$7,968.00	ENGINEERING
FARMERS CO-OP OIL COMPANY	\$3,634.86	FUEL
FORWARD SHERIDAN	\$6,686.95	1% OPT SALES TAX, REIMB
FRED PRYOR SEMINARS	\$128.00	SEMINAR
FREMONT MOTOR SHERIDAN INC.	\$1,496.79	SERVICE
GRAINGER INC	\$531.41	SUPPLIES
HADLEY LAW OFFICE	\$1,380.00	LEGAL
HARDY H. TATE, ATTORNEY AT LAW	\$650.00	LEGAL
HCL TRUCK EQUIPMENT INC	\$555.96	PARTS
HEARTLAND KUBOTA LLC	\$3,686.42	PARTS
HININGER, SCOTT	\$167.26	REIMB
HOLY NAME CHURCH	\$70.00	POLLING PLACE
HONNEN EQUIPMENT CO OF WYOMING INC	\$318.62	PARTS
JACKS TRUCK & EQUIPMENT	\$330.06	PARTS
JUVENILE JUSTICE JT POWERS BD	\$45,000.00	1% OPT SALES TAX
K B COMMERCIAL PRODUCTS	\$355.62	SUPPLIES
KANE FUNERAL SERVICES LLC	\$1,490.00	SERVICE
KANE, PHILLIP J. III	\$125.00	CORONER
KIMMEL, KERRIE	\$650.00	DEP CORONER
KINNAIRD LAW OFFICE P.C.	\$180.00	LEGAL
KISLING LAW LLC	\$187.00	LEGAL
LANNANS SUPPLY COMPANY INC.	\$77.00	SUPPLIES
LAWN PRO/SNOW PRO INC.	\$320.00	SERVICE
LET'ER BUCK CAR WASH	\$16.00	WASHES
LIBERTY ENVIRONMENTAL LLC	\$8,500.00	SERVICE
LONABAUGH AND RIGGS	\$280.00	LEGAL
MACS MOVING & STORAGE	\$120.00	SERVICE
MEINEKE ECONOLUBE #2137	\$524.65	OIL CHANGES

MEMORIAL HOSPITAL	\$53,778.98	1% OPT SALES TAX, FIXED COST PMT, SUPPLIES
MERCK & COMPANY INC	\$3,427.52	VACCINES
MHL SYSTEMS	\$13,902.05	SUPPLIES, SERVICE
MIKE'S AUTOMOTIVE REPAIR	\$177.50	SERVICE
MIKES ELECTRIC INC	\$218.24	SERVICE
MOORE GLASS LLC	\$275.00	SERVICE
MULLINAX	\$5,851.99	MATERIALS
NAPA AUTO PARTS	\$1,208.12	PARTS
NO WYO MENTAL HEALTH	\$6,250.00	1% OPT SALES TAX
NORCO	\$441.90	SUPPLIES
OREILLY AUTOMOTIVE INC	\$8.08	PARTS
PACK & MAIL	\$24.80	POSTAGE
PENNO, MARY C	\$650.00	DEP CORONER
PETERBILT OF WYOMING	\$723.00	PARTS
PLAINS TIRE COMPANY	\$1,509.54	TIRES
PLAINSMAN PRINTING INC	\$1,494.00	SUPPLIES
POWDER RIVER COMMUNITY CENTER	\$70.00	POLLING PLACE
PRAIRIE DOG WOMENS CLUB	\$70.00	POLLING PLACE
PROFORCE LAW ENFORCEMENT	\$5,317.00	SUPPLIES
PSS WORLD MEDICAL INC	\$3,773.77	VACCINES
PTOLEMY DATA SYSTEMS	\$6,284.63	SERVICE
R R BRINK LOCKING SYSTEM INC	\$1,258.00	REPAIR
REGIONAL HEALTH REFERENCE LAB	\$406.00	FACILITY CHARGE
RENEW	\$2,500.00	1% OPT SALES TAX
RESOURCE STAFFING INC	\$1,247.00	TEMP WORK
RIDGEPOINT CONSULTING LLC	\$12,173.48	CONSULTING
RINGLEY, TOM	\$66.65	REIMB
ROETECH INC	\$654.50	TESTING
SECURE SHRED / RID A BUSH	\$252.08	SHREDDING
SECURITY TRANSPORT SERVICES INC	\$1,493.10	TRANSPORT
SENIOR CITIZENS CENTER	\$11,250.00	1% OPT SALES TAX
SESSIONS, KEVIN J.	\$150.00	DEP CORONER
SHERIDAN ACE HARDWARE	\$4.04	SUPPLIES
SHERIDAN CHAMBER OF COMMERCE	\$3,000.00	1% OPT SALES TAX
SHERIDAN CNTY AIRPORT	\$16,726.09	SEARCH & RESCUE, FIXED COST PMT
SHERIDAN CNTY CONSERVATION DIST	\$7,500.00	1% OPT SALES TAX
SHERIDAN CNTY FAIR ASSN	\$50,000.00	1% OPT SALES TAX, FIXED COST PMT
SHERIDAN CNTY FIRE BOARD	\$25,000.00	1% OPT SALES TAX
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$123,416.67	1% OPT SALES TAX, FIXED COST PMT
SHERIDAN CNTY HISTORICAL SOCIETY	\$5,000.00	1% OPT SALES TAX
SHERIDAN CNTY SEARCH & RESCUE	\$3,750.00	1% OPT SALES TAX
SHERIDAN COMMERCIAL CO	\$130.69	SUPPLIES
SHERIDAN COMMUNITY LAND TRUST	\$5,000.00	1% OPT SALES TAX
SHERIDAN COMPUTER INC	\$3,320.91	SUPPLIES
SHERIDAN HEALTH CENTER	\$2,500.00	1% OPT SALES TAX
SHERIDAN LOCK & KEY	\$17.00	SUPPLIES
SHERIDAN MEDIA	\$100.00	ADVERTISING
SHERIDAN PRESS INC.	\$1,835.55	ADVERTISING
SOURCE OFFICE PRODUCTS	\$1,372.62	SUPPLIES
STAPLES ADVANTAGE	\$358.72	SUPPLIES
STORY WOMENS CLUB	\$70.00	POLLING PLACE
STRAHAN & ASSOCIATES PC	\$5,166.67	CNTY HLTH OFFICER, SCREENING
SYSCO FOOD SERVICES OF MONTANA	\$317.30	SUPPLIES
TERRY, SUSAN D	\$13.44	REIMB
THE COUNTRY BOUNTY	\$42.00	ADVERTISING
THE ROCK CHURCH	\$70.00	POLLING PLACE

THE TROPHY CASE	\$15.00	SUPPLIES
THOMAS L BENNETT, M.D.	\$1,580.00	AUTOPSY
THYSSENKRUPP ELEVATOR	\$1,089.04	ELEV MAINT
TIRE - RAMA CORPORATE OFFICE	\$243.86	SERVICE
TONGUE RIVER VALLEY COMMUNITY CENTER	\$3,125.00	1% OPT SALES TAX
TOP OFFICE PRODUCTS INC.	\$176.29	SUPPLIES
TOTAL COMFORT	\$912.50	MAINTENANCE
TOWN OF DAYTON	\$4,500.00	1% OPT SALES TAX
TSP INC	\$2,138.40	SERVICE
TURN-KEY TECHNOLOGIES LLC	\$8,047.13	SERVICE
ULTRAMAX AMMUNITION	\$729.00	SUPPLIES
UNIVERSITY OF WYOMING OFFICE OF	\$42,500.00	OPERATING COSTS
VISTA WEST ENGINEERING	\$17,324.05	ENGINEERING
VOLUNTEERS OF AMERICA	\$12,500.00	1% OPT SALES TAX
W.P.C.I.	\$29.00	SCREENING
WAGNER RANCH SERVICES LLC	\$34,585.62	SERVICE
WATER PRODUCTS INC.	\$176.00	WATER
WEST PAYMENT CENTER	\$2,217.32	SUBSCRIPTION
WILLIS, KENTZ	\$40.89	REIMB
WYARNO FIRE HALL	\$70.00	POLLING PLACE
WYDOT	\$11,418.06	STREET COSTS
WYOMING MACHINERY COMPANY	\$4,983.96	PARTS
WYOMING STATE FAIR & RODEO	\$25.00	EAR TAGS
<b>GENERAL COUNTY WARRANTS</b>	<b>\$689,347.27</b>	

#### **AIRPORT WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
ACT	\$530.99	PHONE SERVICE
ADVANCE FENCE INC	\$350.00	REPAIR
AT&T MOBILITY	\$29.23	CELL SERVICE
C & K EQUIPMENT	\$22.52	PARTS
CHARTER-OPTIMUM	\$35.28	SERVICE
CIRCLE S SANITATION	\$194.00	SANITATION
CITY OF SHERIDAN	\$389.78	UTILITIES
CED	\$53.08	SUPPLIES
DOUGLAS PORTABLE TOILETS	\$198.00	PORT TLTS
FORMISANO, BONNIE	\$31.49	REIMB
GRAINGER	\$5,351.10	SUPPLIES
GRIMMS PUMP & INDUSTRIAL SUPPLY	\$12,221.06	CONTRACT
HEARTLAND KUBOTA LLC	\$395.72	PARTS
HOME DEPOT	\$43.54	SUPPLIES
KWN CONSTRUCTION LLC	\$121,337.67	CONTRACT
MASTERCARD	\$699.91	DECEMBER
MEAD & HUNT INC	\$1,798.00	PROFESSIONAL SERVICES
MULLINAX	\$397.30	MATERIAL
NAPA	\$272.93	SUPPLIES
NORCO	\$252.48	SUPPLIES
PTOLEMY DATA SYSTEMS	\$699.00	SERVICE
ROCKY MOUNTAIN AMBULANCE	\$50.00	SERVICE
SERVALL	\$31.97	SERVICE
SHERIDAN COUNTY AIRPORT PETTY CASH	\$6.49	REIMB
SHERIDAN WINNELSON	\$24.74	PARTS
SHERWIN WILLIAMS	\$73.03	SUPPLIES
TS MECHANICAL LLC	\$3,700.00	SERVICE
USPS	\$58.80	POSTAGE
VISTA WEST	\$36,593.27	ENGINEERING
WAL-MART	\$79.58	SUPPLIES

WAY OIL COMPANY	\$2,466.11	FUEL
WESTCOAST SALES & MARKETING	\$1,791.86	SUPPLIES
WYOMING DEQ	\$250.00	FEES
<b>TOTAL AIRPORT WARRANTS</b>	<b>\$190,428.93</b>	

**Consider Agenda**

Motion by Commissioner Maier to approve the agenda as published  
Vote Unanimous approval

**Announcements**

Chairman Ringley announced the courthouse closure for Equality Day, Monday, January 20; Renee' Obermueller, Administrative Director provided an update on the new county website. Commissioner Cram mentioned an upcoming county/city booth at the Big Horn Homebuilders Association Home Show.

**Public Comments**

None

**2013-14 Audit Acceptance**

Staff Report Ms. Obermueller

Motion by Commissioner Rolston to accept the Financial Audit prepared by Porter, Muirhead, Cornia & Howard for fiscal year 2013-14

Vote Unanimous Approval

**Elk View Inn Liquor License Change**

Staff Report Sarah Myers, Deputy County Clerk

Motion by Commissioner Cram to approve the dispensing room description update for Elk View Inn per Rick Young's request to the Wyoming Liquor Division

Vote Unanimous approval

**Resolution 15-01-001 County Road Established For a Portion of Holloway Ave**

Staff Report Rod Liesinger, Public Works Director

Motion by Commissioner Rolston to adopt Resolution 15-01-001- Establishment of Holloway Avenue, from 13<sup>th</sup> Street to 15<sup>th</sup> Street, as a County Road

Vote Unanimous approval

**Weed & Pest Appointments**

Motion by Commissioner Maier to appoint the following to (4) year terms on the Weed & Pest Board of Directors: Mike Connell, Area 3; Gary Koltiska, Area 6; and Brent Winter, Area 7

Discussion Each nominee submitted a petition per statute

Vote Unanimous approval

**Resolution 15-01-002 NOI to Vacate a Portion of CR 139, East Ridge/Peno Rd,**

Staff Report Ken Muller, County Engineer

Motion by Commissioner Maier to adopt Resolution 15-01-002 Notice of Intent to vacate a portion of County Road #139 (a.k.a. East Ridge Road a.k.a. Peno Road)

Vote Unanimous approval

**SAWSJPB Ownership Agreement Amendment**

Staff Report Dan Coughlin, Project Manager

Motion by Commissioner Maier to approve and authorize the Chairman to sign the Amendment to Ownership Agreement between the Sheridan Area Water Supply Joint Powers Board, the City of Sheridan and Sheridan County for Sheridan Commercial Park Public Water Facilities in the Sheridan Regional Area

Vote Unanimous Approval

**Fair Board Appointment**

Motion by Commissioner Cram to appoint Bob Wood to a 5-year term on the Fair Association Board until Jan. of 2020

Vote Unanimous Approval

**W Burkitt St Parking Lot, Amendment #2**

Staff Report Ms. Obermueller

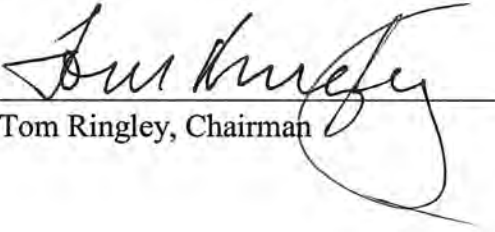
Motion by Commissioner Nickel to approve and authorize the Chairman to sign Amendment #2 to the Owner-Consultant Agreement for Professional Services with Ridgepoint Consulting, LLC, in the amount of \$2,000 for the Sheridan County West Burkitt Street Parking Lot Project

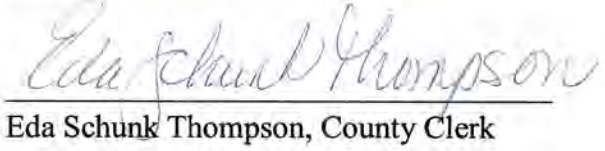
**Adjourn – 9:22 a.m.**

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

  
\_\_\_\_\_  
Tom Ringley, Chairman

  
\_\_\_\_\_  
Eda Schunk Thompson, County Clerk