

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS
REGULAR SESSION, TUESDAY, JULY 7, 2015 – 9:00 A.M.
SHERIDAN COUNTY COURTHOUSE ADDITION
SECOND FLOOR – BOARD ROOM #220**

Present: Terry Cram, Steve Maier, Mike Nickel, Tom Ringley(Chairman), and Bob Rolston

Call to Order - 9:00 a.m.
Pledge of Allegiance

Consider Consent Agenda

Motion by Commissioner Rolston to approve the Consent Agenda.

Vote Unanimous approval, following are the consent items:

- a. Minutes from Special Session, June 11, 2015;
- b. Minutes from Staff Meeting, June 15, 2015;
- c. Minutes from Regular Session, June 16, 2015;
- d. Minutes from Emergency Session, June 18, 2015;
- e. Minutes from Staff Meeting, June 22, 2015;
- f. Official bond and oath, Valerie K. La Breck, Treasurer, Woodland Hills Improvement and Service District, \$75,000, 7/1/15 – 7/18/16;
- g. Official bond and oath, Anne Ochs, Treasurer, Board of Cooperative Higher Education Services, \$50,000, 3/12/15 – 3/12/16;
- h. Release of mortgage to Jeffrey D. Barker for Lot 2 Block 3, Woodland Park Subdivision – Phase One and acknowledge payment received of \$21,400.00;
- i. Affirm 24 hour additional dispensing room permit for the Prosinski/Madden wedding, June 27, 2015, to Big Horn Equestrian Center, 352 Bird Farm Road, Sheridan;
- j. Sheridan County License Agreement 1505LA with Range Telephone Cooperative, Inc., to bury fiber optic cables across Box Elder Road, CR171, (fee paid);
- k. Affirm Authorization Letter to fill Nurse Manager position in Public Health, 6/11/15;
- l. Ratify Acknowledgement and Agreement Letter with Porter, Muirhead, Cornia & Howard to provide Audit Services as of June 30, 2015;
- m. Affirm Change Order #2 with Wilson Bros. Construction, Inc., Sheridan County Fair Grounds, Water System Improvement Project, Net decrease \$3,096.20; Contract Price including net decrease \$481,534.55, June 17, 2015;
- n. General County Vouchers, June;
- o. General Airport Vouchers, June.

JUNE 2015 INTERIM/MID-MONTH WARRANTS

PAID

VENDOR	AMOUNT	DESCRIPTION
ACT INC	\$3,216.04	PHONE SERVICE
AMERICAN BAR ASSOCIATION	\$463.00	DUES
AMERICAN FAMILY LIFE INS CO	\$847.55	PREMIUM
AT&T MOBILITY	\$23.81	CELL SERVICE
CENTURYLINK	\$4,507.20	PHONE SERVICE
CHARLES W BASSETT	\$7,826.18	LEASES
CHILD SUPPORT ENFORCEMENT	\$2,834.10	CHILD SUPPORT
CIRCLE S SANITATION	\$332.00	SERVICE
CIT-CO FEDERAL CREDIT UNION	\$1,862.90	PAYROLL TRANSFERS
CITY OF SHERIDAN	\$944.64	UTILITIES
CITY OF SHERIDAN FIRE-RESCUE DEPT	\$30.00	CPR CLASS
COLLINS COMMUNICATIONS INC.	\$72.10	INTERNET
DEANS, MAGEN	\$580.00	FUELS MITIGATION COORD
DELTA DENTAL	\$8,562.25	PREMIUM
EBMS	\$1,120.08	FLEX PLAN
GARNISHMENT	\$494.42	GARNISHMENT
HOME DEPOT CREDIT SERVICES	\$14.25	SUPPLIES
ICMA RETIREMENT TRUST	\$3,916.24	PREMIUM
IMMELL, RICHARD	\$1,839.32	REIMB
JACKS TRUCK & EQUIPMENT	\$132,006.00	(2) 2016 WESTERN STAR
LINCOLN FINANCIAL GROUP	\$766.74	PREMIUM
MASTERCARD	\$5,914.54	JUNE
MEMORIAL HOSPITAL	\$10,000.00	FIXED COST PMT

MONTANA DAKOTA UTILITIES	\$9,496.86	UTILITIES
MOTOROLA	\$17,192.16	SERVICE AGREE
NATRONA COUNTY DISTRICT COURT	\$3.50	COPIES
NCPERS GROUP LIFE INS	\$480.00	PRUDENTIAL LIFE
ODELL CONSTRUCTION, INC.	\$57,060.00	CONTRACT
ORCHARD TRUST	\$4,370.00	WYO DEFERRED COMP
POWDER RIVER ENERGY CORP	\$46.09	UTILITIES
PRIORITY DISPATCH	\$156.00	ANNUAL MAINT AGREE
QUIK SAK	\$700.85	FUEL
RANGE TELEPHONE CO-OP INC	\$522.79	PHONE SERVICE
SECRETARY OF STATE	\$30.00	NOTARY
SHAVER, ANNIE	\$1,738.80	CONTRACT LABOR
SHERIDAN AREA WATER SUPPLY	\$156.12	UTILITIES
SHERIDAN CHAMBER OF COMMERCE	\$61.50	CHAMBER BUCKS
SHERIDAN CNTY AIRPORT	\$16,341.67	FIXED COST, LEASE PMT
SHERIDAN CNTY FAIR ASSN	\$31,250.00	FIXED COST PMT
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$95,916.67	FIXED COST PMT
SHERIDAN CNTY SEARCH & RESCUE	\$26,248.16	GRANT
SHERIDAN CNTY TREAS HEALTH INS	\$149,933.95	HEALTH INS
SHERIDAN CNTY TREAS PAYROLL TAX	\$137,887.61	941
THE MASTER'S TOUCH LLC	\$2,863.82	POSTAGE
UNITED LIFE	\$397.26	PREMIUM
VERIZON WIRELESS	\$1,389.75	CELL SERVICE
WALMART COMMUNITY	\$208.11	SUPPLIES
WILSON BROS. CONSTRUCTION	\$16,303.40	CONTRACT
WRIGHT EXPRESS	\$7,740.44	FUEL
WYO RETIREMENT SYSTEM	\$86,408.04	PREMIUM
WYO WORKERS COMPENSATION DIV	\$10,251.03	PREMIUM
WYOMING COUNTY COMMISSIONERS ASSN	\$375.00	CONF
WYOMING DEPT OF REVENUE	\$23,051.34	TAX REPAYMENT
WYOMING RENTS LLC	\$432.50	RENTAL
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$887,186.78	

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ABC SIGNS AND SPECIALTIES INC	\$157.75	GRAPHICS, DECALS
ADVANCED CHEMICAL SOLUTIONS	\$114.00	SUPPLIES
AMERICAN WELDING & GAS INC.	\$75.44	SUPPLIES
A-PLUS SERVICES LLC	\$11,400.00	HAUL WATER
BARNEY & GRAHAM, LLC	\$200.07	LEGAL
BIG HORN WATER WAGON	\$7,565.00	HAUL
BIGHORN DESIGN	\$132.00	SHIRTS
BOB BARKER COMPANY INC	\$690.83	CLOTHING, SUPPLIES
BOBS PEST CONTROL	\$35.00	SERVICE
BRANSON, ROWDY	\$200.00	REIMB
C & K EQUIPMENT INC	\$197.30	BATTERY
CARQUEST AUTO PARTS	\$41.94	SUPPLIES
CARTRIDGE WORLD	\$10.99	SUPPLIES
CBM FOOD SERVICE	\$19,691.05	INMATE MEALS
CEDARS HEALTH	\$180.00	SCREENINGS
CITY OF SHERIDAN	\$1,094.60	WATER
COBECON CORP BENEFITS CONSORTIUM LLC	\$250.00	ACTUARIAL SERVICES
COFFEEN CAR CARE	\$149.90	OIL CHANGES
COLLINS COMMUNICATIONS INC.	\$55.00	MONITORING
CORRECTIONAL HEALTHCARE MANAGEMENT	\$22,370.35	INMATE MEDICAL
CROSSFIRE CONTRACTING INC	\$11,640.00	CONTRACT
CROWLEY FLECK PLLP	\$382.50	LEGAL
DAVIS & CANNON, LLP	\$225.00	LEGAL
DRIVE TRAIN INDUSTRIES INC	\$74.92	CAM KITS
DUSTBUSTERS, INC.	\$27,932.86	DUSTGARD
EAST RIDGE TOWING	\$70.00	TOW
ED HAMMER INC	\$261.30	REPAIRS
ENTECH INC	\$108.77	CONTRACT
ESCAPE	\$100.00	EDUCATION
FASTENAL	\$1,029.84	SUPPLIES
FREMONT MOTOR SHERIDAN INC.	\$137.44	REPAIR

GLAXOSMITHKLINE PHARMACEUTICALS	\$2,859.70	VACCINES
GREASE MONKEY #854	\$86.99	OIL CHANGE
HALE PUBLISHING LP	\$54.95	EDU MATERIALS
HONNEN EQUIPMENT CO OF WYOMING INC	\$9,075.00	RENTAL
HONSTEIN OIL & DISTRIBUTING LLC	\$14,365.01	FUEL
INDUSTRIAL CHEM LABS	\$116.21	SUPPLIES
INJOY PRODUCTIONS INC	\$92.00	EDU MATERIALS
INTERNATIONAL LACTATION CONSULTANT	\$63.00	EDU MATERIALS
K B COMMERCIAL PRODUCTS	\$416.55	SUPPLIES
KANE FUNERAL SERVICES LLC	\$4,990.00	SERVICES
KBM&M INC. BIG HORN SANITATION	\$155.30	PORT TLTS
KERNS, WANDA	\$11.63	REIMB
KIMMEL, KERRIE	\$400.00	DEP CORONER
KINNAIRD LAW OFFICE P.C.	\$210.00	LEGAL
KISLING LAW LLC	\$195.50	LEGAL
LA PUBLISHING	\$109.00	EDU MATERIALS
LANNANS SUPPLY COMPANY INC.	\$87.00	SUPPLIES
LAYA, GARY T.	\$147.92	PARK MAINT
LET'ER BUCK CAR WASH	\$28.00	WASHES
LONABAUGH AND RIGGS	\$732.75	LEGAL
MIKE'S AUTOMOTIVE REPAIR	\$808.56	REPAIRS
MONTANA DAKOTA UTILITIES	\$1,229.88	REPAIR
MOORE GLASS LLC	\$107.10	SUPPLIES
MULLINAX	\$8,732.88	MATERIAL
NAPA AUTO PARTS	\$219.38	BATTERY
NEVES UNIFORMS INC	\$619.60	SHIRTS
NORCO	\$60.79	SUPPLIES
NORTHERN WY MENTAL HEALTH INC	\$1,285.00	EVAL
NORWOOD CONSTRUCTION INC	\$27,515.00	CONTRACT
OXFORD INC	\$489,278.27	DUST SUPPRESSION
PACK & MAIL	\$28.40	POSTAGE
PENNO, MARY C	\$650.00	DEP CORONER
PLAINS TIRE COMPANY	\$789.44	TIRES
POWDER RIVER POWER SHERIDAN	\$472.53	SUPPLIES
PTOLEMY DATA SYSTEMS	\$3,710.00	SERVICE
QUICK PRINTING	\$137.00	SUPPLIES
REDLE, MATTHEW	\$99.00	REIMB
RESOURCE STAFFING INC	\$1,392.00	CONTRACT LABOR
RIDGEPOINT CONSULTING LLC	\$277.92	CONTRACT
SECURE SHRED / RID A BUSH	\$142.08	SHREDDING
SESSIONS, KEVIN J.	\$250.00	DEP CORONER
SHERIDAN CNTY PUBLIC HEALTH	\$65.00	IMMUNIZATION
SHERIDAN CNTY PUBLIC WORKS PETTY CASH	\$65.26	REIMB
SHERIDAN COMMERCIAL CO	\$24.68	SUPPLIES
SHERIDAN COMMUNITY LAND TRUST	\$7,035.00	REIMB
SHERIDAN COMPUTER INC	\$2,669.75	SUPPLIES
SHERIDAN LOCK & KEY	\$100.00	KEYS
SHERIDAN PRESS INC.	\$2,093.15	ADVERTISING
SHIPTONS BIG R	\$103.67	SUPPLIES
SILCOX, LISA	\$542.80	MILEAGE
SMITH, TAMARA L.	\$427.50	PARK MAINT
SOURCE OFFICE PRODUCTS	\$206.68	SUPPLIES
SSR CONSTRUCTION INC	\$900.00	CONTRACT
ST. VINCENT HEALTHCARE	\$710.52	FACILITY CHRGS
STANLEY SANITATION LLC	\$120.00	SERVICE
STAPLES ADVANTAGE	\$515.14	SUPPLIES
STRAHAN & ASSOCIATES PC	\$291.67	CNTY HLTH OFFICER
TERRY, SUSAN D	\$2.74	POSTAGE
THE TROPHY CASE	\$45.00	SUPPLIES
THRONE LAW OFFICE, PC	\$2,217.50	LEGAL
THYSSENKRUPP ELEVATOR	\$1,124.44	ELEV MAINT
TIRE - RAMA CORPORATE OFFICE	\$10,406.10	TIRES
TOP OFFICE PRODUCTS INC.	\$5,210.57	SUPPLIES
TOTAL COMFORT	\$1,524.65	REPAIR
TRAUB, TRAVIS	\$200.00	REIMB
TSP INC	\$689.40	CONTRACT

TURN-KEY TECHNOLOGIES LLC	\$730.00	SERVICE
TYLER TECHNOLOGIES INC.	\$1,000.00	SERVICE
		STATE EMPLOYEE 4TH QTR
		REIMB
UNIVERSITY OF WYOMING EXTENSION	\$4,875.00	PART
VARITECH INDUSTRIES INC	\$497.77	CONTRACT
VISTA WEST ENGINEERING	\$193.19	SCREENING
W.P.C.I.	\$28.50	SCORIA
WAGNER RANCH SERVICES LLC	\$420.42	SUPPLIES
WAREHOUSE MARKET INC.	\$12.00	SUPPLIES
WARNE CHEMICAL & EQUIPMENT CO	\$763.15	WATER
WATER PRODUCTS INC.	\$175.00	SUPPLIES
WAY OIL COMPANY INC	\$39.89	REIMB
WILLIS, KENTZ	\$355.89	ST COSTS
WYDOT	\$28,233.97	WCCA FY15/16 DUES
WYOMING COUNTY COMMISSIONERS ASSN	\$13,324.00	CONTRACT
WYOMING DEMOLITION INC.	\$2,750.00	FY15 GAL QTR 2 & 3
WYOMING GUARDIANS AD LITEM PROGRAM	\$10,324.11	RECERT, AMMO
WYOMING LAW ENFORCEMENT ACADEMY	\$559.00	PARTS
WYOMING MACHINERY COMPANY	\$3,585.69	TESTING
WYOMING PUBLIC HEALTH LAB	\$648.00	EAR TAGS
WYOMING STATE FAIR & RODEO	\$1.00	
GENERAL COUNTY WARRANTS	\$784,382.99	

AIRPORT WARRANTS

VENDOR

VENDOR	AMOUNT	DESCRIPTION
ACT	\$530.69	PHONE SERVICE
ADVANCED COATING SYSTEMS	\$332.59	HANGER COATING
AIRSIDE SOLUTIONS	\$12,917.24	CONTRACT
AT&T MOBILITY	\$25.77	CELL SERVICE
BIGHORN AIRWAYS	\$2,000.00	PEST CONTROL
CARPET DESIGN	\$169.90	SUPPLIES
CARQUEST	\$457.16	PART
CHARTER COMM	\$35.64	SERVICE
CIRCLE S SANITATION	\$194.00	SANITATION
CITY OF SHERIDAN	\$2,094.90	UTILITIES
COMTRONIX	\$445.50	SERVICE
CED INC	\$334.00	SUPPLIES
DOUGLAS PORTABLES	\$99.00	PORT TLTS
FARMERS	\$936.99	SUPPLIES
FEDEX	\$13.01	POSTAGE
HEARTLAND KUBOTA	\$1,591.98	PARTS
HOME DEPOT	\$167.87	SUPPLIES
JERRY BAKER SALES	\$360.00	ADVERTISING
MASTERCARD	\$144.98	JUNE
MEAD & HUNT	\$4,998.25	PROFESSIONAL SERVICES
MONTANA DAKOTA UTILITIES	\$2,887.20	UTILITIES
MULLINAX	\$109.00	PARTS
NAPA	\$84.50	PARTS
NORCO INC	\$17.94	SUPPLIES
NORWOOD CONSTRUCTION	\$9,575.00	CONTRACT
PTOLEMY DATA SYSTEMS	\$699.00	SERVICE
SERVALL	\$64.04	SERVICE
SHERIDAN CNTY AIRPORT-PETTY CASH	\$35.98	REIMB
SHERWIN WILLIAMS	\$369.83	SUPPLIES
TW ENTERPRISES	\$10.56	PART
USPS	\$58.80	POSTAGE
VISTA WEST	\$6,784.46	CONTRACT
WAL-MART	\$78.57	SUPPLIES
TOTAL AIRPORT WARRANTS	\$48,624.35	

Consider Agenda

Motion by Commissioner Rolston to approve the agenda as published.
Vote Unanimous approval

Announcements

Chairman Ringley recognized Travis Harnish for 10 years and Jeff Hink for 5 years at the Sheriff's Office. Each received a certificate of appreciation and Chamber bucks.

Public Comments

None

Downer Neighborhood Appointments

Report Virgil Kinnaird

Motion by Commissioner Cram to appoint directors to Downer Neighborhood Improvement and Service District. Mike Johnson, 5-year term; Kerry Hoffman, 4-year term; Rich Garrison, 3-year term.

Vote Unanimous approval

CU-15-002: Wrench Ranch MDU Electrical Substation CUP

Public Hearing Chairman Ringley held a public hearing.

Staff Report Mark Reid, County Planner

Motion by Commissioner Nickel to approve Item CU-15-002: Wrench Ranch MDU Electrical Substation CUP as recommended by the Planning & Zoning Commission with the conditions as stated in the staff report.

Vote Unanimous approval

CU-15-003: American Tower CUP

Public Hearing Chairman Ringley held a public hearing.

Staff Report Mark Reid, County Planner

Motion by Commissioner Maier to approve Item CU-15-003: American Tower CUP as recommended by the Planning & Zoning Commission with the conditions as stated in the staff report.

Vote Unanimous approval

Q-15-004: Dewey Quarry Renewal

Public Hearing Chairman Ringley held a public hearing.

Staff Report Mark Reid, County Planner

Motion by Commissioner Nickel to approve Item Q-15-004: Dewey Quarry Renewal as recommended by the Planning & Zoning Commission with the conditions as stated in the staff report.

Vote Unanimous approval

V-15-001: King Minimum Lot Area Variance

Public Hearing Chairman Ringley held a public hearing.

Staff Report Mark Reid, County Planner

Comments by Applicant, Bill King

Motion by Commissioner Rolston to approve Item V-15-001 King Minimum Lot Area Variance that would permit the residential use of 25.5-acre parcel.

Vote Unanimous approval

Motion by Commissioner Maier to amend the motion to include the conditions as suggested by Planning & Zoning Commission.

Vote Unanimous approval

Resolution 15-07-012 Initiation of Process to Vacate County Road 120A Ranchester – #120A (a.k.a. Ranchester – Five Mile Extension)

Staff Report Ken Muller, County Engineer

Motion by Commissioner Cram to adopt Resolution 15-07-012 Initiation of Process to vacate a portion of County Road #120A (a.k.a. Ranchester – Five Mile Extension).

Vote Unanimous approval

Contract between Wyoming Depart of Health and Sheridan County Public Health

Motion by Commissioner Nickel to approve and authorize the Chairman to sign the contract with Wyoming Department of Health, Public Health Division from the date of the last signature through June 30, 2016 to develop public health emergency preparedness and response capabilities, in the amount of \$23,000.

Vote Unanimous approval

Contract between Wyoming Depart of Health and Sheridan County Public Health

Motion by Commissioner Rolston to approve and authorize the Chairman to sign the contract with Wyoming Department of Health, Public Health Division, the Sheridan County Health Officer (CHO) and Sheridan County from the date of the last signature through June 30, 2016. The State agrees to pay the CHO up to \$9,600 to provide additional support to the county and County Public health Nursing Office regarding public health emergency preparedness and response.

Vote Unanimous approval

Adjourn – 9:39 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:



Tom Ringley, Chairman



Eda Schank Thompson, County Clerk