

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m., February 2, 2010, in regular session at Sheridan College, Sheridan, Wyoming. Chairman Steve Maier called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley and Bob Rolston.

CONSENT AGENDA

There being no public comment on the Consent Agenda as read, the Board approved the Consent Agenda and authorized the Chairman to sign documents as required.

- a. Minutes of regular session, January 19, 2010;
- b. Minutes of special session, January 25, 2010;
- c. Rental agreement renewal for housing Sheridan County Eastern District Road and Bridge Operator, term through August 31, 2010;
- d. County's Partial Release of Mortgage on workforce housing Lot 4, Block 1, Woodland Park Subdivision, Phase One, with payment received of \$21,600;
- e. Consent to Assignment of Affordable Housing Agreement from Woodland Park, LLC to Excalibur Construction, Inc. on workforce housing Lot 4, Block 1, Woodland Park Subdivision, Phase One;
- f. County Airport vouchers for January;
- g. General County vouchers for January.

**JANUARY 2010**

**INTERIM MID-MONTH WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
ACT INC	\$3,289.00	PHONE SVC
ALLTEL	\$25.73	CELL PHONE SVC
AMERICAN FAMILY LIFE INS CO	\$1,064.19	PREM PMTS
BIG HORN CNTY ELECTRIC CO-OP INC	\$41.78	UTILITIES
CHARLES W BASSETT	\$3,971.04	LEASE PMTS
CIT-CO FEDERAL CREDIT UNION	\$5,464.70	MONTHLY PAYROLL TRANSFERS
DELTA DENTAL	\$8,080.85	PREMIUM
DEX MEDIA WEST	\$28.40	ADVERTISING
EBMS	\$2,007.67	FLEX PLAN
EQUITABLE LIFE INS	\$103.00	JANUARY
GREAT AMERICA NETWORKS INC	\$22.91	CONF CALLING
ICMA RETIREMENT TRUST	\$4,796.64	JANUARY
JURY WARRANTS	\$2,145.35	JURORS
MACS MOVING & STORAGE INC.	\$1,832.50	MOVING
MONTANA DAKOTA UTILITIES	\$11,201.44	UTILITIES
NCPERS GROUP LIFE INS	\$448.00	PRUDENTIAL LIFE
ORCHARD TRUST	\$6,378.50	WYO DEFERRED COMPENSATION
PETERBILT OF WYOMING	\$114,909.00	2010 PETERBILT WATER TRUCK
POWDER RIVER ENERGY CORP	\$75.62	UTILITIES
QWEST	\$4,267.12	PHONE SVC
RANGE TELEPHONE CO-OP	\$384.87	PHONE SVC
ROCKY MOUNTAIN AMBULANCE LLC	\$100,000.00	COUNTY AMBULANCE SVC
SHERIDAN CHAMBER OF COMMERCE	\$41.00	CHAMBER BUCKS
SHERIDAN CNTY CIRCUIT COURT	\$871.99	GARNISHMENT
SHERIDAN CNTY TREAS HEALTH INS	\$117,501.80	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$134,677.79	941
STATE FARM MUTUAL AUTO INSURANCE	\$225.00	WAGE ASSIGNMENT
TOWN OF CLEARMONT	\$50.00	UTILITIES
UNITED LIFE INSURANCE CO	\$1,472.81	JANUARY
UNITED STATES POSTAL SERVICE	\$4,000.00	POSTAGE
VALLEY TREE SURGEONS	\$2,720.00	PRUNING
VERIZON WIRELESS	\$1,434.99	CELL PHONE SVC
WALMART COMMUNITY	\$254.50	SUPPLIES
WRIGHT EXPRESS	\$6,430.38	FUEL
WYO RETIREMENT SYSTEM	\$67,686.32	JANUARY
WYO WORKERS COMPENSATION DIV	\$5,013.13	JANUARY
WYOMING DEPT OF EMPLOYMENT	\$16,170.73	UNEMPLOYMENT
<b>TOTAL MID-MONTH INTERIM WARRANTS PAID</b>	<b>\$629,088.75</b>	

**GENERAL COUNTY WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
A & M SERVICE & SUPPLY	\$1,137.55	TONERS
A PLUS PLUMBERS INC	\$23,972.00	INSTALL COURTHOUSE SNOWMELT
ABC SIGNS AND SPECIALTIES	\$80.00	GRAPHICS
ADDCO OFFICE SYSTEMS	\$1,579.60	CONTRACT
ADSIT CONSTRUCTION	\$2,299.10	FENCING, SIGNAGE
ALSCO	\$405.04	SUPPLIES
AMERICAN CORRECTIONAL ASSOCIATION	\$51.50	STANDARDS SUP
AMERICAN MAID	\$1,280.00	CLEANING SVC
AMERICAN SOCIETY FOR HORTICULTURAL	\$200.00	MEMBERSHIP
ANYTHING WOOD	\$667.50	SNOW REMOVAL
A-PLUS SERVICES	\$70.00	TOWING
ASSOCIATION OF PUBLIC SAFETY	\$916.00	CLASSES
BEALL CORPORATION	\$445.00	PARTS
BERRY, DAVID	\$390.00	CONTR LABOR, DEP CORONER
BIG HORN TIRE INC	\$24,527.16	TIRES
BINOS GROCERY	\$750.16	SUPPLIES
BITEMAN & ASSOCIATES	\$625.00	SCAN CORNER RECORDS
BOB BARKER COMPANY	\$955.61	SUPPLIES
BOBS PEST CONTROL	\$35.00	SERVICE
BRESNAN COMMUNICATIONS	\$68.19	CABLE TV
BURGESS DESIGN GROUP	\$1,275.00	BOOKLET DEVELOPMENT
BUSTECH INC	\$152.00	PRINTER
CARLSON, KATIE	\$70.95	MILEAGE
CARQUEST AUTO PARTS	\$699.20	PARTS
CARR, THOMAS	\$1,000.00	STG FACILITY LEASE PMT
CARTRIDGE WORLD	\$40.97	CRTDGS
CBM FOOD SERVICE	\$18,718.72	INMATE MEALS
CDW GOVERNMENT INC	\$20,736.46	SWITCHES, SERVER, EQUIP
CED INC	\$78.03	LAMPS
CHAMPION FERRIES FUNERAL HOME	\$3,750.00	SERVICES, PHN, RENT
CHERNI AUTO REPAIR	\$310.02	REPAIRS
CIRCLE S SANITATION	\$140.00	TRASH
CITY LANDFILL	\$20.00	LANDFILL
CITY OF SHERIDAN	\$676.29	UTILITIES, PHONE, VIN
CLARION ASSOCIATES	\$2,135.01	CONSERVATION DESIGN
COLLINS COMMUNICATIONS	\$70.00	INTERNET
COMMUNICATION TECHNOLOGIES	\$505.00	INSTALL DESKSET
COMPUTER SOFTWARE ASSOCIATES	\$200.00	WEBHOST FEE
COMTRONIX	\$324.00	ALARM MONITORING
CORRECTIONAL HEALTHCARE MANAGEMENT	\$17,117.63	INMATE MEDICAL
CRAFTCO METAL SERVICES	\$195.13	FAB CONCRETE PANS
CRESCENT ELECTRIC SUPPLY	\$87.24	LAMPS
CULLIGAN OF SHERIDAN	\$159.35	FILTER CHNG, WATER
DAVIS & CANNON	\$114.26	LEGAL
DEWEY, CARLTON	\$30,000.00	CRUSHED BASE MATERIAL
EAST RIDGE TOWING	\$191.00	TOWING
ED HAMMER INC	\$601.80	OIL CHNGS, REPAIRS
EDAW INC.	\$5,000.00	RIPARIAN MAPPING
ENTECH INC	\$3,784.88	FAIRGROUNDS PH 1A
FASTENAL	\$528.88	PARTS
FECK, SUSAN	\$51.15	MILEAGE
FEDEX	\$189.53	SHIPPING
FERRIES, JAY	\$150.00	DEP CORONER
FERRIES, MARK	\$300.00	CORONER
FLAHARTY, JAN	\$308.32	LEGAL
FLYNN, ALLISON	\$235.37	TRAVEL, SUP
FREMONT MOTOR	\$137.16	PARTS
GASES PLUS	\$740.23	ICEMELT, SUP
HADLEY LAW OFFICE	\$3,740.00	LEGAL
HARVEST MOON INC	\$2,500.00	LEASE PMT
HEALTH EDUCATION ASSOC	\$39.70	DVD
HEALY LAW FIRM	\$1,112.00	LEGAL
HEARTLAND KUBOTA	\$36.55	GUARD CHAIN
HININGER, SCOTT	\$279.30	TRAVEL
HOUSE OF CLEAN	\$15.06	CRTDGS
IDEAL SEATING INC	\$1,012.50	CHAIR
INDUSTRIAL COMMUNICATIONS & ELECTRONICS	\$625.80	POWER SUPPLY

INDUSTRIAL TOWEL	\$33.92
INTER-MOUNTAIN LAB	\$50.00
INTN'L ASSOC FOR PROPERTY & EVIDENCE	\$100.00
INTOXIMETERS	\$5,645.00
JACKS TRUCK & EQUIPMENT	\$166.31
JACKSON ELECTRIC	\$97.50
JB STORAGE CONTAINERS	\$260.00
JIFFY LUBE	\$118.97
KINNAIRD LAW OFFICE	\$393.75
KMART	\$41.45
KNECHT HOME CENTER	\$35.16
LANNANS SUPPLY CO	\$5.60
LATITUDES TRAVEL	\$1,560.70
MASTERCARD	\$6,310.76
MEMORIAL HOSPITAL	\$45,564.41
MHL SYSTEMS	\$4,111.31
MIKES ELECTRIC	\$602.50
MOTOROLA	\$16,544.00
MURPHY, RAY	\$90.00
NAPA AUTO PARTS	\$955.46
NATIONAL BUSINESS SYSTEMS	\$392.27
NATIONAL WIC ASSOCIATION	\$50.00
NEUMAYER, NICK	\$50.00
NEVES UNIFORMS	\$256.56
NEWMAN TRAFFIC SIGNS	\$1,832.00
NICKEL, MIKE	\$72.00
NORTHERN WY MENTAL HEALTH CTR	\$267.50
ONE-CALL OF WYOMING	\$103.00
OREILLY AUTOMOTIVE	\$142.25
PAETEC	\$25.26
PC MALL GOV	\$2,218.62
PHOTO FINISH	\$9.99
PLAINS TIRE CO	\$723.92
PORTER MUIRHEAD CORNIA & HOWARD	\$40,000.00
POSITIVE PROMOTIONS	\$413.49
POWDER RIVER POWER	\$97.49
PRESTO PRINT & COPY SVC	\$4.00
PRILL BROTHERS INC	\$1,431.97
PRIORITY DISPATCH	\$5,700.00
Q BUSINESS SOURCE	\$244.21
QUIK SAK	\$41.81
QUILL CORPORATION	\$360.58
QWEST	\$0.23
RANDALL ENGINEERING SURVEYS	\$6,195.00
SCHONENBACH, KATHIE	\$34.65
SECURITY TRANSPORT SVC	\$2,906.80
SHERIDAN ACE HARDWARE	\$48.91
SHERIDAN AREA WATER SUPPLY	\$286.45
SHERIDAN CHAMBER OF COMMERCE	\$33.75
SHERIDAN CNTY AIRPORT	\$18,366.67
SHERIDAN CNTY CLERK	\$118.49
SHERIDAN CNTY CLERK OF DISTRICT COURT	\$147.73
SHERIDAN CNTY COMMISSIONERS	\$141.49
SHERIDAN CNTY FAIR ASSN	\$41,666.67
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$114,500.00
SHERIDAN CNTY JUSTICE OFFICE	\$142.50
SHERIDAN CNTY PUBLIC HLTH	\$30.50
SHERIDAN CNTY SCHOOL DIST #3	\$80.00
SHERIDAN COMMERCIAL CO	\$279.05
SHERIDAN COMPUTER INC	\$157.70
SHERIDAN ELECTRONICS	\$40.38
SHERIDAN LOCK & KEY	\$75.70
SHERIDAN MEDIA	\$3,261.00
SHERIDAN PRESS	\$2,774.70
SHERIDAN SAW SERVICE	\$113.01
SHERIDAN TENT & AWNING	\$60.00
SHIPTONS BIG R	\$293.82
SOURCE OFFICE PRODUCTS	\$634.66
SPEARFISH AMBULANCE SVC	\$6.00
ST. VINCENT HEALTHCARE	\$161.11
STATE OF WYO-OFFICE OF PUB DEFENDER	\$5,349.20

TOWELS
TESTING
MEMBERSHIPS
INTOXIMETER
PARTS
ELECTRICAL WORK
STG CONT RENT
OIL CHNGS
LEGAL
SUPPLIES
SUPPLIES
MATERIAL
AIRFARE
JANUARY BILLS
INVOL HOSP, FIXED COST PMT, EMPL MED
WEAR SHOES
ELECTRICAL WORK
RADIOS
CONTR LABOR
PARTS, SUP
VHCL LIC POSTCARDS
MEMBERSHIP
REPAIR
SHIRTS, FLAGS
MATERIAL
MILEAGE
TESTING
MEMBERSHIP
BTTYS, CLNR
PHONE SERVICE
COMPUTERS
ENLARGEMENT
TIRES
FINANCIAL STMTS AUDIT
KEY RINGS
PARTS
LAMINATIONS
PREVENTATIVE MAINT
SOFTWARE
FORMS, ENV
FUEL
SUPPLIES
PHONE SVC
5TH ST ROW
MILEAGE
INMATE TRANSPORT
SUPPLIES
WATER
MEMBERSHIP
LEASE, FIXED COST PMTS
SUPPLIES
REFRESHMENTS
SUPPLIES
FIXED COST PMT
FIXED COST PMT
TUTORING
POSTAGE
YEARBK AD
SUPPLIES
CTDGS, SUP
SUPPLIES
WORK ON LOCKS
ADVERTISING
ADVERTISING
HELMETS, SUP
COVERS
SUPPLIES
SUPPLIES
CPR CARDS
FACILITY CHG
GAL

STEVES TRUCK SVC	\$90.27
STRAHAN, HUNTER & ASSOC	\$1,334.67
SWANSON SERVICES CORP	\$2,423.50
SYSCO FOOD SERVICES	\$463.06
TW ENTERPRISES	\$717.51
TERRY, SUSAN	\$331.38
THE BIG HORN MOUNTAIN RADIO NETWORK	\$357.00
THE COUNTRY BOUNTY	\$292.50
THE UPS STORE	\$34.72
THOMAS L BENNETT MD	\$1,610.00
THRONE LAW OFFICE	\$262.50
TIRE-RAMA	\$20.00
TITAN MACHINERY	\$134.62
TONGUE RIVER HIGH SCHOOL	\$145.50
TOP OFFICE PRODUCTS	\$3,137.01
TRACKER SOFTWARE CORP	\$375.00
TRICOUNTY GAS	\$463.50
TSP INC	\$11,792.71
ULTRAMAX AMMUNITION	\$3,784.00
UROSZEK, CHRISTOPHER	\$595.50
VALLEY MOTOR HONDA	\$1,892.58
VALLEY MOTOR LEASING	\$2,451.54
VALLEY TREE SURGEONS	\$2,085.00
VALLEY WELDERS SUPPLY	\$95.35
VISTA WEST ENGINEERING	\$17,486.83
VOLUNTEERS OF AMERICA	\$50.00
WC&PAA	\$225.00
WPCI	\$28.50
WAREHOUSE MARKET	\$53.56
WAY OIL CO	\$526.34
WEST PAYMENT CENTER	\$2,884.75
WESTERN WATER CONSULTANTS	\$10,030.51
WILLIAMSON, WANDA	\$219.45
WILLIS, KENTZ	\$26.15
WORDEN, WESLEY	\$270.00
WYATT, AMY	\$25.85
WYOMING DEPT OF HEALTH	\$31,399.27
WYOMING ELECTRIC INC	\$1,337.51
WYOMING MACHINERY COMPANY	\$3,993.89
WYOMING PEACE OFFICERS ASSN	\$30.00
WYOMING RENTS LLC	\$110.00
XM SATELLITE RADIO	\$16.37
ZOWADA RECYCLING & STEEL	\$623.80
<b>TOTAL GENERAL COUNTY WARRANTS</b>	<b>\$619,865.99</b>

FLTRS
HEALTH OFFICER, INVOL HOSP, SCREENING
COMMISSARY ORDERS
SUPPLIES
REPAIR
TRAVEL, SUPPLIES
ADVERTISING
ADVERTISING
SHIPPING
AUTOPSY
LEGAL
REPAIR
PARTS
COPIES
CABINETS, COPY CHGS, SUP
SUPPORT, MAINT
PROPANE
CRTHSE 3RD & 4TH FLR RENOV, PUB HLTH
UPGRADES
AMMO
BRKTS
GENERATOR, KEY
LEASE PMTS
PRUNE TREES
SUPPLIES
W BRUNDAGE LN-AIRPORT RD, CNTY RDS
SCREENING
DUES
SCREENING
REFRESHMENTS
FUEL, ANTIFRZ, OIL
INFO CHGS, LITERATURE
BRIDGE EVAL
MILEAGE
MEALS
CONTR LABOR
MILEAGE
PAYROLL
INSTALL VIDEO SYSTEMS
REPAIRS, PARTS
MEMBERSHIPS
LIFT RENT
RADIO
MATERIAL

**AIRPORT WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>
ALLTEL	\$35.73
BRESNAN	\$277.49
BURGESS DESIGN GROUP	\$909.00
CARQUEST	\$139.96
CIRCLE S SANITATION	\$168.00
CITY OF SHERIDAN	\$706.68
COMTRONIX	\$105.00
CED, INC.	\$45.82
COX FENCE	\$12.30
DOORMEN OVERHEAD	\$95.59
DOUGLAS PORTABLE TOILETS	\$99.00
FARMERS COOP	\$10.20
FSH COMMUNICATIONS	\$70.00
HEATLAND KUBOTA	\$2.70
HOME DEPOT	\$202.59
IMPACT MAGAZINE	\$461.58
INDUSTRIAL TOWEL	\$25.44
JERILEA PHILLIPS, CPA	\$465.00
KNECHT HOME CENTER	\$101.03
LANNANS SUPPLY CO	\$42.00
MASTERCARD	\$956.36
MIKES ELECTRIC	\$1,446.16
MODERN ELECTRIC	\$374.00

<b>DESCRIPTION</b>
CELL PHONE SVC
PHONE SVC
AIRPORT PROMOTION
BTTY, PARTS
TRASH
UTILITIES
ALARM MONITORING
SUPPLIES
CLAMPS
PARTS
PORTABLE TOILET
FITTINGS
PAYPHONE
ZIRKS
SUPPLIES
ADVERTISING
TOWELS
CONSULTING
SUPPLIES
STENCILS
CHAIRS, SUPPLIES
ELECTRICAL WORK
ELECTRICAL WORK

MONTANA DAKOTA UTILITIES	\$5,331.20	UTILITIES
NAPA	\$64.61	PARTS, SUP
OREILLY AUTO PARTS	\$3.99	FLTR
POWDER RIVER HEATING & AC	\$15,000.00	HVAC SYSTEM
SHERIDAN COMMERCIAL	\$44.44	BULBS
SCA PETTY CASH	\$87.07	POSTAGE, MEALS
SHIPTONS	\$83.18	CABLE, SUP
SOURCE OFFICE PRODUCTS	\$124.94	FLDRS
STEVES TRUCK SERVICE	\$44.83	BELTS
SMITH, TINA JO	\$60.50	MILEAGE
TOP OFFICE PRODUCTS	\$259.28	SUPPLIES
VISTA WEST	\$17,567.42	SCA TERMINAL REMODEL, SNOW & ICE PLAN
WALMART	\$458.88	TV, MNT, SUP
WAOA	\$170.00	CONF REG
<b>TOTAL AIRPORT WARRANTS</b>	<b>\$46,051.97</b>	

## AGENDA

At the request of the Airport Manager, item No. 8 of the published agenda was removed from consideration (lease agreement with Black Hills Novelty Company for vending services in Terminal Building). The Agenda was approved as amended.

## ANNOUNCEMENTS

No announcements.

## PUBLIC COMMENTS

No public comments.

## COUNTY AIRPORT

Airport Manager John Stopka advised that the lease with the Sheridan Area Rural Fire Protection District, to construct a fire hall at the Airport Business Park, needed to be amended to allow the District's financial lender some protection from default of the construction loan. He said the County would also gain by being able to assume the loan under the same terms and conditions. The Board approved the lease amendment which cites the required revisions, with all other terms of the September 1, 2009 agreement remaining in full force and effect.

Mr. Stopka reported that Sign Products, Inc. has leased wall space at the Terminal Building for many years for a motel advertising sign with phone connection. The new lease agreement would raise the rental rate to \$125 a month. The Board approved the Terminal Wall Space Agreement with Sign Products, Inc. for a term ending January 31, 2015.

## KLEENBURN RECREATION AREA

To support the Sheridan County Parks and Recreation Board and its management of the Kleenburn Recreation Area, the Board authorized the Chairman to submit a Fish Wyoming grant application to the Wyoming Game and Fish Department requesting \$17,500 in funding for the purchase and installation of a vaulted CXT restroom facility. County Engineer Ken Muller said this is 50% of the estimated cost of the facility.

## COUNTY NORTH MAIN PROPERTY

Administrative Director Renee' Obermueller said the county was approached for temporary staging space by DRM, Inc., contractor for the North Main Street reconstruction project. The County has eight lots at 1604 North Main Street that would be available for

office space and material storage during this project. The Board authorized the chairman to execute the Rental Agreement with DRM, Inc. for a term ending December 31, 2010, at \$800 a month.

#### COUNTY PROPERTY TAX DEFERRAL PROGRAM

Chairman Maier commented that the 2009 legislature made changes to the statutes governing this program. The definition of limited income was raised from 150% to 250% of the federal poverty level. An applicant may now qualify if the person meets the limited income definition and is either over 62 years of age, disabled or has owned the home for at least ten years. Minor language changes were made to terms, such as “principal” to “primary” residence, and “handicapped” to “person with a disability”. The Board approved Resolution 10-02-004, giving the Board’s notice of intent to amend the Sheridan County Property Tax Deferral Program by incorporating the specified language changes, and setting a public hearing on April 6, 2010 to receive comment on this proposal.

#### FAIR BOARD

Upon the recommendation of the Sheridan County Fair Association board of trustees, the Board appointed Jeff Foster to a five-year term on the Fair board, expiring January 4, 2015.

#### ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:17 a.m.

BOARD OF COUNTY COMMISSIONERS  
Sheridan County, Wyoming

Attest:

\_\_\_\_\_  
Steve Maier, Chairman

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Audrey Koltiska, County Clerk