

MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS

The Board met at 9:00 a.m., November 2, 2010, in regular session at the County Courthouse, Sheridan, Wyoming. Chairman Steve Maier called the meeting to order and led everyone in the Pledge of Allegiance. Members present were Commissioners Terry Cram, Steve Maier, Mike Nickel, Tom Ringley, and Bob Rolston.

CONSENT AGENDA

There being no public comment on the Consent Agenda as read, the Board approved the Consent Agenda and authorized the Chairman to sign documents as required.

- a. Minutes of a regular session, October 19, 2010;
- b. Sheridan County License Agreement No. 1020LA with SAWSJPB to cross Bird Farm Road to install a waterline;
- c. Sheridan County License Agreement No. 1022LA with Mullinax Irrigation to cross Beaver Creek Road to install a 12 inch irrigation pipeline;
- d. Sheridan County License Agreement No. 1023LA with Powder River Energy Corporation to cross Murphy Gulch Road to install an overhead distribution power line;
- e. Partial release of mortgage to Woodland Park LLC for Lot 7, Block 1, Woodland Park Subdivision – Phase 1, acknowledging payment received of \$21,600.00; with Assignment of Affordable Housing Agreement between Woodland Park LLC, as Assignor, and Excalibur Construction, Inc., as Assignee;
- f. Partial Release of Mortgage to Better Living, LLC for Lot 1, Block 2, Poplar Grove PUD, Phase One;
- g. Administrative action to County Personnel Policy addressing holiday compensation for Full-time Law Enforcement Non-Exempt Employees;
- h. Affirm Administrative Director’s execution of vehicle lease for Commission Office;
- i. Affirm letter of support by County Commissioners on behalf of Senior Center for Meals on Wheels program;
- j. County Airport Vouchers
- k. General County Vouchers

OCTOBER 2010

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT INC	\$3,417.01	PHONE SVC
ALLTEL	\$22.73	CELL PHONE SVC
AMERICAN FAMILY LIFE INS	\$1,400.08	PREMIUM
BIG HORN CNTY ELECTRIC CO-OP	\$18.00	UTILITIES
CHARLES W BASSETT	\$3,971.04	LEASE PMTS
CIT-CO FEDERAL CREDIT UNION	\$4,577.60	PAYROLL TRANSFERS
CITY LANDFILL	\$68.64	TRASH
CITY OF SHERIDAN	\$1,620.51	UTILITIES
DELTA DENTAL	\$8,313.80	PREMIUM
DEX MEDIA WEST	\$21.99	ADVERTISING
EBMS	\$1,897.67	FLEX PLAN
GENTRY'S HANDYMAN SVC	\$45.00	SPRINKLER WORK

GORZALKA, BEVERLY	\$454.53	TRAVEL EXP REIMB
HERSMAN, KATHERINE	\$40.26	TRAVEL EXP REIMB
HOME DEPOT CREDIT SVC	\$354.51	SUPPLIES
ICMA RETIREMENT TRUST	\$4,690.76	OCTOBER
MONTANA DAKOTA UTILITIES	\$9,794.98	UTILITIES
NCPERS GROUP LIFE INS	\$416.00	PRUDENTIAL LIFE
ORCHARD TRUST	\$6,231.78	WYO DEFERRED COMP
PB COMMUNICATIONS & STRATEGIC SOLUTIONS	\$7,033.54	SURVEYS, BROCHURES
PETERBILT OF WYOMING	\$1,941.06	PARTS
POWDER RIVER ENERGY CORP	\$27.66	UTILITIES
QUIK SAK	\$917.06	FUEL
QWEST	\$4,756.96	PHONE SVC
RANGE TELEPHONE CO-OP	\$365.61	PHONE SVC
SHEPERD-GODWIN, CYNDI	\$129.51	TRAVEL EXP REIMB
SHERIDAN AREA WATER SUPPLY	\$198.30	WATER
SHERIDAN CHAMBER OF COMMERCE	\$20.50	CHAMBER BUCKS
SHERIDAN CNTY TITLE INS AGENCY	\$1,009,439.68	PROPERTY PURCHASES
SHERIDAN CNTY TREAS HEALTH INS	\$123,906.00	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$121,656.48	941
SHERIDAN PRESS INC.	\$69.00	SUBSCRIP
STAPLES ADVANTAGE	\$1,050.99	SUPPLIES
SWANSON SERVICES CORP	\$2,305.34	COMMISSARY ORDERS
TASER INTERNATIONAL	\$1,375.56	SUPPLIES
TOWN OF CLEARMONT	\$64.00	UTILITIES
UNITED LIFE INSURANCE CO	\$1,432.34	OCTOBER
US BANK CORPORATE REAL ESTATE	\$750.00	OFFICE RENT
VALLEY MOTOR LEASING INC	\$1,993.35	LEASE PMTS
VERIZON WIRELESS	\$1,669.21	CELL PHONE SVC
WALMART COMMUNITY	\$336.15	SUPPLIES
WEST PAYMENT CENTER	\$738.62	INFO CHGS
WRIGHT EXPRESS	\$7,333.92	FUEL
WRIGHT, CATHERINE	\$40.21	MEALS
WYDOT	\$4.00	EXEMPT PLATES
WYO CHILD SUPPORT ENFORCEMENT	\$140.00	CHILD SUPPORT
WYO RETIREMENT SYSTEM	\$72,776.27	OCTOBER
WYO WORKERS COMPENSATION DIV	\$7,479.76	OCTOBER
WYOMING DEPT OF EMPLOYMENT	\$13,341.78	3RD QTR UI
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$1,430,649.75	

GENERAL COUNTY WARRANTS

A PLUS PLUMBERS INC	\$310.00	PLUMBING
AAA TREES ON THE MOVE	\$765.50	MOVE TREES
ALPHA CARD SYSTEMS	\$127.80	RIBBON
AMERICAN HORTICULTURAL SOCIETY	\$35.00	MEMBERSHIP
A-PLUS SERVICES	\$121.00	TOWING
ARNEY, NICKIE	\$518.80	TRAVEL EXP REIMB
ATTORNEYS AT LAW OF WYO	\$412.50	LEGAL
BERRY, DAVID	\$750.00	DEP CORONER
BIG HORN SERVICES	\$6,860.00	ROAD BASE
BIG HORN TRUCKING	\$3,219.00	HAULING
BIRCHBY, RHONDA	\$28.35	MILEAGE
BLOEDORN LUMBER	\$154.74	SUPPLIES
BOB BARKER CO	\$820.70	SUPPLIES
BOBS PEST CONTROL	\$35.00	SERVICE
C & B PAINT CO	\$2,708.15	PAINTING
CARLSON, KATIE	\$16.00	MILEAGE
CARQUEST AUTO PARTS	\$310.02	PARTS

CARR, THOMAS	\$1,000.00	LEASE PMT
CARTRIDGE WORLD	\$66.95	CTDGS
CBM FOOD SERVICE	\$20,195.63	INMATE MEALS
CDW GOVERNMENT INC	\$9,720.24	BATTERY BACKUP
CED INC	\$314.97	LAMPS
CHAMPION FERRIES FUNERAL HOME	\$1,800.00	RENT, PHONE, SERVICES
CIRCLE S SANITATION	\$140.00	TRASH
CITY OF SHERIDAN	\$471.88	UTILITIES
CLARION ASSOCIATES	\$2,013.00	CONSERVATION DESIGN
CMG WYOMING LLC	\$67,912.34	METZ ROAD
COLLINS COMMUNICATIONS	\$5,708.04	CAMERA, PANIC BUTTONS, INTERNET
COMMUNICATION TECHNOLOGIES	\$723.25	INSTALL RADIOS
COMPUTER SOFTWARE ASSOC	\$3,667.38	SUPPORT, WEBHOST
CORRECTIONAL HEALTHCARE MGMT	\$18,701.68	INMATE MEDICAL SVC
COUNTERMEASURES TACTICAL INSTITUTE	\$950.00	TRAINING
CRESCENT ELECTRIC SUP	\$137.52	LAMPS
CULLIGAN OF SHERIDAN	\$113.50	WATER
CUNDIFF, SHELLEY	\$350.00	LEGAL
DAY-TIMERS INC	\$31.94	REFILL
DCM CONSTRUCTION LLC	\$16,182.02	MCCORMICK RD
DESERT MOUNTAIN CORP	\$16,588.88	ROAD SAVER
DEWEY, DAYNA	\$182.56	TRAVEL EXP REIMB
DOANES AGRICULTURAL REPORT	\$169.00	SUBSCRIP
EAST RIDGE TOWING	\$70.00	TOWING
ED HAMMER INC	\$2,296.53	REPAIRS, OIL CHNGS
ENTECH INC	\$4,086.12	ENGINEERING
EXCEL CONST INC	\$1,287,217.21	CNTY RD 80
FARMERS CO-OP OIL CO	\$1,105.00	PARTS
FASTENAL	\$183.30	PARTS
FERRIES, JAY	\$90.00	CONT LABOR
FERRIES, MARK	\$300.00	CORONER
FIRESTONE STORE	\$642.71	TIRES, REPAIR
FLAHARTY, JAN	\$685.00	LEGAL
FLETCHER CONST CO	\$332,073.53	FAIRGRNDS ENTRANCE, W BRUNDAGE LN
FREMONT MOTOR	\$31.00	PARTS
FRIDGEFREEZE	\$308.94	REPAIR
GALLS	\$62.49	UNIFORM
GAMMEL, CASSANDRA	\$23.00	MILEAGE
GARYS VACUUMS & STAMPS	\$24.35	STAMP
GASES PLUS	\$604.28	SUPPLIES
GREENWAY ENVIRONMENTAL SOLUTIONS	\$5,025.00	SOIL STABILIZER
HADLEY LAW OFFICE	\$229.50	LEGAL
HARLAND	\$145.13	CHECKS
HEARTLAND KUBOTA	\$292.94	WHLS, TIRES
HEIN, KIM	\$41.83	MEALS
HENRY SCHEIN INC	\$101.14	SUPPLIES
HIGH LAND INC	\$20,710.00	HYDRO MULCH
HIGHLAND PARK ELEMENTARY SCHOOL	\$97.50	COPIES
HININGER, SCOTT	\$369.14	TRAVEL EXP REIMB
ILLINOIS OFFICE SUPPLY	\$6,519.08	BALLOTS
INDUSTRIAL COMMUNICATIONS & ELECTRONICS	\$2,124.00	DUPLEXER
JACKS TRUCK & EQUIPMENT	\$92.93	PARTS
JIFFY LUBE	\$42.99	OIL CHNG
JLN NETWORKING	\$1,437.00	SERVICE
JOHNSON CONTROLS INC	\$425.92	WORK ON CHILLER
KBM&M INC BIG HORN SANITATION	\$317.00	PORT TLTS
KINNAIRD LAW OFFICE	\$1,181.25	LEGAL

KLEPPERICH, JACQUELYN	\$35.00	MILEAGE
KNECHT HOME CENTER	\$24.00	TILLER RENT
LANDONS GREENHOUSE & NURSERY	\$74.46	PLANTS
LANNANS SUPPLY CO	\$87.59	REPAIR
LAYA, GARY	\$147.92	MAINT
LIESINGER, RODNEY	\$341.95	TRAVEL EXP REIMB
LOCO PRINTING	\$2,836.40	VOTER BKS, ENV
MACS MOVING & STORAGE	\$425.00	MOVING
MAG	\$186.50	SEWING
MAJERUS, MARK	\$40.00	FIELD GUIDE
MARK'S PLUMBING PARTS	\$503.86	PARTS
MARTINIS DETAILING LLC	\$129.95	DETAIL
MASTERCARD	\$6,484.24	OCTOBER
MCJUNKIN REDMAN	\$51.88	PARTS
MELANIE KAWULOK	\$7.19	MEAL
MEMORIAL HOSPITAL	\$8,854.17	FIXED COST PMT
MERCK & COMPANY	\$1,262.54	VACCINES
MHL SYSTEMS	\$4,400.00	CARBIDE TEETH
MIKES ELECTRIC INC	\$554.40	ELECTRICAL WORK
MOUNTAIN VIEW BUILDING INC	\$16,242.15	CRUSHED BASE
MULLINAX	\$96.00	ROCK
MURPHY, RAY	\$360.00	CONT LABOR
NAPA AUTO PARTS	\$439.10	PARTS
NAED	\$200.00	RECERTIFICATION
NATIONAL BUSINESS SYS	\$4,538.52	STATEMENTS
NORTHWEST K9 SEARCH & RECOVERY	\$202.50	TRAVEL EXP REIMB
NOVUS AUTO GLASS	\$885.00	REPAIRS
OREILLY AUTOMOTIVE	\$294.96	SUPPLIES
PILCH ENGINEERING INC	\$1,445.00	ENGINEERING
PITNEY BOWES INC	\$248.84	POSTAGE, LEASE
PLAINS TIRE CO	\$1,809.47	TIRES
PLAINSMAN PRINTING	\$9,689.45	PRINTING
POSITIVE PROMOTIONS	\$843.75	BOOKMARKS
POWDER RIVER POWER	\$253.09	PARTS
PRESTO PRINT & COPY SVC	\$101.80	RECORDS
PTOLEMY DATA SYSTEMS	\$12,272.82	IT SVC, COMPUTERS, NAVIGATOR UNITS
QUICK PRINTING	\$80.00	COPIES
QUILL CORPORATION	\$134.74	SUPPLIES
RANCHHAND FENCING LLC	\$6,352.02	FENCING
SANOFI PASTEUR INC	\$18,636.52	VACCINES
SCHONENBACH, KATHIE	\$76.50	MILEAGE
SERVALL UNIFORM & LINEN SUP	\$20.45	TOWELS
SHERIDAN ACE HARDWARE	\$4.29	FILTER
SHERIDAN CNTY AIRPORT	\$13,700.00	LEASE, FIXED COST PMTS
SHERIDAN CNTY COMMISSIONERS	\$53.02	EXP REIMB
SHERIDAN CNTY EXTENSION	\$159.61	EXP REIMB
SHERIDAN CNTY FAIR ASSN	\$35,416.67	FIXED COST PMT
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$86,666.67	FIXED COST PMT
SHERIDAN CNTY PUBLIC HEALTH	\$60.00	VACCINATION
SHERIDAN CNTY ROAD 80	\$111,542.56	RETAINAGE ON CNTY RD 80
SHERIDAN CNTY SCHOOL DIST #2	\$115.20	COPIES
SHERIDAN COMMERCIAL CO	\$439.00	SUPPLIES
SHERIDAN COMPUTER INC	\$1,448.83	NOTEBOOK COMPUTER
SHERIDAN ELECTRONICS LLC	\$19.99	BTTYS
SHERIDAN HIGH SCHL ATHLETIC BOOSTER CLUB	\$225.00	CALENDAR AD
SHERIDAN IRON WORKS	\$502.52	MATERIAL
SHERIDAN MEDIA	\$1,141.50	ADVERTISING

SHERIDAN PRESS	\$4,652.60	ADVERTISING
SHERIDAN SEED	\$54.90	SEEDS
SHERRY MEYERHOFF HANSON & CRANCE LLP	\$500.00	REVIEW ROW
SHERWIN WILLIAMS	\$523.85	PAINT
SHIPTONS BIG R	\$89.72	SUPPLIES
SMALL, STEVEN	\$936.33	EXP REIMB
SOLVE IT INC	\$3,860.00	IT WORK
SOURCE OFFICE PRODUCTS	\$1,015.35	SUPPLIES
SPAHN, BOBBIE	\$357.50	MILEAGE
ST VINCENT HEALTHCARE	\$169.17	FACILITY CHG
STATE OF WYO-OFFICE OF PUB DEFENDER	\$1,706.64	GAL
STEVES TRUCK SVC	\$110.00	SWAP TIRES
STRAHAN & ASSOCIATES PC	\$291.67	HEALTH OFFICER
SUNLIGHT RANCH	\$214.50	POSTS
SWANSON SERVICES CORP	\$2,775.30	COMMISSARY ORDERS
SYSCO FOOD SVC	\$122.23	SUPPLIES
TW ENTERPRISES INC	\$627.89	INSTALL BTTY
TARVER, PETE	\$101.76	SUPPLIES
TEDS TOWING	\$385.00	TOWING
TERRY, SUSAN	\$124.76	EXP REIMB
THE COUNTRY BOUNTY	\$342.00	ADVERTISING
THE KIPLINGER LETTER	\$126.00	SUBSCRIPTION
THOMAS L BENNETT MD	\$3,220.00	AUTOPSIES
THOS Y PICKETT & CO	\$1,100.00	VALUATION CONTRACT
THYSSENKRUPP ELEVATOR	\$917.44	ELEV MAINT
TIRE-RAMA	\$1,647.80	TIRES
TOP OFFICE PRODUCTS	\$3,441.71	SUPPLIES
TRACKER SOFTWARE CORP	\$375.00	SUPPORT
TRIPP, STEVE	\$2,350.00	REPAIR
TRUFINISH CONCRETE	\$4,900.00	DRIVEWAY
TSP INC	\$4,366.30	ENGINEERING
US POSTAL SVC	\$270.60	STAMPED ENV
VALLEY MOTOR HONDA	\$72.10	ALIGNMENT
VALLEY MOTOR LEASING	\$1,993.35	LEASE PMTS
VISTA WEST ENGINEERING	\$22,413.02	ENGINEERING
VOLUNTEERS OF AMERICA	\$50.00	SCREENING
WALMART COMMUNITY	\$90.85	SUPPLIES
WAREHOUSE MARKET	\$1,225.40	SUPPLIES
WAY OIL CO	\$15.96	FUEL
WENCKUS, JEFFREY	\$262.80	CONT LABOR, EXPENSES
WILLIAMS, DAVID MICHAEL	\$900.00	HEARING OFFICER
WILLIAMSON, WANDA	\$234.00	MILEAGE
WORDEN, WESLEY	\$180.00	CONT LABOR
WY ASSN OF CNTY AG AGENTS	\$100.00	DUES
WYOMING CLERK OF DIST COURT ASSN	\$125.00	DUES
WYOMING DEPT OF HEALTH	\$95.00	LAB
WYOMING LAW ENFORCEMENT ACADEMY	\$185.00	TRAINING
WYOMING LIVESTOCK ROUNDUP	\$50.00	RENEWAL
WYOMING MACHINERY COMPANY	\$3,880.44	REPAIRS, PARTS
WYOMING TECHNOLOGY TRANSFER CENTER	\$135.00	WORKSHOP
YALOWIZER EXCAVATING	\$60.00	DELIVER RD BASE
GENERAL COUNTY WARRANTS	\$2,280,197.68	
AIRPORT WARRANTS		
ACT INC	\$35.41	PHONE SERVICE
ADVANCED COATING SYSTEMS	\$2,981.11	COAT ROOF
ALLTEL	\$22.15	CELL PHONE SVC

BIG HORN TIRE	\$745.00	TIRES
BLOEDORN LUMBER	\$23.10	MATERIAL
BRESNAN COMMUNICATIONS	\$277.28	INTERNET/PHONE SVC
CARQUEST	\$376.43	PARTS
CIRCLE S SANITATION	\$168.00	SANITATION
CITY OF SHERIDAN	\$288.23	UTILITIES
COMTONIX	\$105.00	ALARM MONITORING
CED	\$20.00	BULBS
DOUGLAS PORTABLE TOILETS	\$99.00	PORTABLE TLT
GRAINGER	\$2,384.78	WASHER, SUPPLIES
HEARTLAND KUBOTA	\$597.39	PARTS
HOME DEPOT	\$224.19	SUPPLIES
HUB INT'L MTN STATES	\$500.00	BOND
ICM	\$74,872.23	GA RAMP, ACCESS RD RECONST
JACKS TRUCK & EQUIPMENT	\$245.81	PARTS
JERILEA PHILLIPS CPA	\$455.00	REPORTS
MASTERCARD	\$1,214.75	OCTOBER
MODERN ELECTRIC	\$1,079.00	ELECTRICAL WORK
MONTANA DAKOTA UTILITIES	\$3,094.99	UTILITIES
MOUNTAIN VIEW BUILDING	\$75,302.14	GA RAMP RECONSTRUCT
MULLINAX CONCRETE	\$143.64	MATERIAL
NAPA AUTO PARTS	\$28.92	FILTER
PROLINE CONCRETE	\$346,025.70	GA RAMP RECONSTRUCT
SCA PETTY CASH	\$106.70	REIMB EXPENSES
SHERIDAN CNTY WEED & PEST	\$135.53	SPRAYING
SHERIDAN LOCK & KEY	\$16.00	KEYS
SHERIDAN MEDIA	\$561.00	ADVERTISING
SHERIDAN PRESS	\$201.20	ADVERTISING
SHERIDAN WINNELSON	\$26.98	SUPPLIES
SHERWIN WILLIAMS	\$2,268.50	PAINT
SHIPTONS BIG R	\$32.98	TIES
SOURCE OFFICE PRODUCTS	\$800.01	SUPPLIES
STRAHAN & ASSOCIATES	\$76.00	SCREENINGS
SMITH, TINA JO	\$50.60	MILEAGE
VISTA WEST	\$36,291.68	ENGINEERING
WALMART	\$77.65	SUPPLIES
WAY OIL CO	\$2,434.94	OIL
TOTAL AIRPORT WARRANTS	\$554,389.02	

AGENDA

The agenda was approved as published.

ANNOUNCEMENTS

Commissioner Ringley acknowledged Anne Culp as the new Board Executive Secretary at her first meeting. Commissioner Cram stated there are several openings to serve on boards Sheridan County; they are listed on the County website.

PUBLIC COMMENTS

Shirley Weidt was present to appeal the summons she received from District Court concerning zoning compliance. Deputy County Attorney, Lynn Smith, explained that the Board has no jurisdiction on this matter because the case was filed in District Court.

DOOLIN MINOR SUBDIVISION; S-10-006M

Chairman Maier advised that this request for a subdivision requires anyone with an interest in this item to sign a contested case hearing form either waiving their right to a contested case

hearing or not waiving their right to a contested case hearing. The only member of the public with an interest in the item was the applicant Timothy Doolin who waived this right.

Chairman Maier opened the public hearing at 9:10 a.m. to receive comment on the request to divide Tract 14 of the Roberts Subdivision. Land Development Coordinator Robin DeBolt gave the staff report noting the current lot consists of 4.8 acres and is zoned Urban Residential. The proposed two lots would share a joint access off of U.S. Highway 87, would have SAWS water and individual septic systems. Ms. DeBolt noted although this proposal is located within the ground water vulnerability area, this application was submitted prior to the County changing the regulations regarding ground water vulnerability, therefore the application can move forward. The Sheridan County Planning and Zoning Commission recommended approval of this item with the four conditions as stated in the staff report. Chairman Maier closed the hearing at 9:14.

The Board approved Item S-10-006M: Doolin Minor Subdivision, creating a 2 lot subdivision applying the following conditions:

1. Building permits and inspections shall be required.
2. Should the applicant not record the plat within 6 months of the date of approval by the Board, the plat shall: 1.) comply with all applicable municipal, county, state, and federal ordinances, resolutions, laws, and rules and regulations as they are enacted upon the date of recording; or 2) provide the Public Works Department an agreement to postpone.
3. The plat shall be signed and recorded within 2 years of approval by the BOCC. If not, the approval will become null and void. The applicants would then need to restart the process, complying with all current subdivision requirements, submit a new application, fees, plat, and supporting documents.
- 4) A condition be placed on the plat that septic systems shall be designed by a licensed engineer with the State of Wyoming. The Board will issue Findings of Fact Conclusions of Law supporting its decision.

LAKE DESMET COALITION AGREEMENT

The Board approved an amendment to the Lake DeSmet Counties Coalition Joint Powers Board stating the percentage of proceeds due to members in the event of any sale of assets. Commissioner Rolston advised that the board has been working toward this agreement in the event shares/assets are sold or distributed, on a percentage basis. The percentages are Johnson County 55% and Sheridan County 45%; however, no sales are planned at this time.

ZONING RULES TO INCORPORATE THE CONSERVATION DESIGN PROCESS

Chairman Maier opened the public hearing at 9:18 and called on County Planner Mark Reid. Mr. Reid reported this process began in February to implement more specific strategies for the Conservation Design Process in conjunction with the Comprehensive Plan. Chris Duerksen from Clarion Associates LLC joined the meeting via Skype to further clarify issues or questions. No members of the public were there to comment; however input was taken during the open house process. Consideration was given to these comments and changes were made to the initial draft. These changes included: stream setbacks; wildlife impact; consideration of stewardship lots; and

involvement of agencies with expertise be included in site analysis. Mr. Reid thanked Clarion Associates LLC for their assistance and Mr. Duerksen expressed to the Commissioners his admiration for the Planning Staff. Chairman Maier did note several comments he received expressing concerns; however, Commissioner Rolston noted this is a pilot program and educating the public is part of the process. If changes need to be made they can be.

Chairman Maier closed the public meeting at 9:26. Commissioner Ringley stated the process was done correctly considering there was no public in attendance for the public meeting. With no further comments the Board passed Resolution #10-11-034 to amend the Zoning Rules to incorporate the Conservation Design process and authorize the Chairman to sign documents.

RESOLUTION 10-11-034

RESOLUTION TO ADOPT AMENDMENTS TO THE
RULES AND REGULATIONS GOVERNING
ZONING IN SHERIDAN COUNTY, WYOMING
CONCERNING THE CONSERVATION DESIGN PROCESS

WHEREAS, the Board of County Commissioners, observing a need to amend its regulations governing zoning, expressed its intent on September 7, 2010 to amend the regulations, cited as the *Rules and Regulations Governing Zoning in Sheridan County, Wyoming*, last amended

June 15, 2010 and filed on July 28, 2010 with the Sheridan County Clerk; and

WHEREAS, the proposed amendments to the regulations were made available to the public by hard copy and on the County's website; and

WHEREAS, the proposed amendments to the regulations were advertised on September 13 and October 18, 2010, giving notice of a public hearing to be held on November 2, 2010; and

WHEREAS, the Board gave proper notice according to Wyoming Statute § 18-5-202, and held a public hearing on November 2, 2010 to receive public comment on the following proposed language changes specified in its Notice of Intent Resolution 10-09-029, further implementing the Sheridan County Comprehensive Plan and allowing creative design of Conservation Design Subdivisions as an alternative to conventional subdivisions by including: new definitions; lot area and density requirements for particular zoning districts; and development standards for stream protection and steep slopes; and

WHEREAS, the County Planning and Zoning Commission, on October 13, 2010, did unanimously recommend adoption of the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners approves the incorporation of the revised language into the Rules and Regulations Governing Zoning in Sheridan County, Wyoming.

BE IT FURTHER RESOLVED that the adopted Rules be filed with the County Clerk.

DONE in a regular meeting of the Board of County Commissioners this 2nd day of November, 2010.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

/s/Steve Maier, Chairman

STATE OF WYOMING)

Board of County Commissioners

Minutes of November 2, 2010

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ATTEST:

/s/Eda S. Thompson, County Clerk

)ss
COUNTY OF SHERIDAN)

On this _____ day of _____, 2010, before me personally appeared Steve Maier, being first duly sworn, did say that he is the Chairman of the Board of County Commissioners, Sheridan County, Wyoming, and that this instrument was signed and sealed on behalf of the said County by authority of said Board and he acknowledged said instrument to be the free act and deed of said Board.

WITNESS my hand and official seal.

/s/Anne C. Culp, Notary Public

My commission expires:

DIVISION OF LAND RULES TO INCORPORATE THE CONSERVATION DESIGN PROCESS

Chairman Maier opened the public hearing at 9:30 there were no public comments and he closed the meeting at 9:31. Mr. Reid stated the Rocky Mountain Land Institute would like to use Sheridan County as an example of how to implement conservation and Mr. Duerksen stated this process is a text book example of good planning.

The Board passed resolution #10-11-033 to amend the Division of Land Rules to incorporate the Conservation Design process and authorize the Chairman to sign documents.

RESOLUTION 10-11-033

**RESOLUTION TO ADOPT AMENDMENTS TO THE
RULES AND REGULATIONS GOVERNING
DIVISION OF LAND IN SHERIDAN COUNTY
CONCERNING THE CONSERVATION DESIGN PROCESS**

WHEREAS, the Board of County Commissioners, observing a need to amend its regulations governing division of land, expressed its intent on September 7, 2010 to amend the regulations, cited as the *Rules and Regulations Governing Division of Land in Sheridan County, Wyoming*, last amended July 20, 2010 and filed on August 2, 2010 with the Sheridan County Clerk; and

WHEREAS, the proposed amendments to the regulations were made available to the public by hard copy and on the County’s website; and

WHEREAS, the proposed amendments to the regulations were advertised on September 13 and October 18, 2010, giving notice of a public hearing to be held on November 2, 2010; and

WHEREAS, the Board gave proper notice according to the Wyoming Administrative Procedures Act, and held a public hearing on November 2, 2010, to receive public comment on the following proposed language changes specified in its Notice of Intent Resolution 10-09-030, further implementing the Sheridan County Comprehensive Plan and allowing creative design of Conservation Design Subdivisions as an alternative to conventional subdivisions by:

including new definitions; creating Conservation Design Subdivisions as a new class of subdivision; setting forth specific rules on applicability, submittal and review requirements, design standards, conservation area management/ownership responsibilities; and modifying infrastructure provisions; and

WHEREAS, the County Planning and Zoning Commission, on October 13, 2010, did unanimously recommend adoption of the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners approves the incorporation of the revised language into the Rules and Regulations Governing Division of Land in Sheridan County, Wyoming.

BE IT FURTHER RESOLVED that the adopted Rules be filed with the County Clerk pursuant to the Wyoming Administrative Procedures Act.

DONE in a regular meeting of the Board of County Commissioners this 2nd day of November, 2010.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

/s/Steve Maier, Chairman

STATE OF WYOMING)

)ss

COUNTY OF SHERIDAN)

On this ____ day of _____, 2010, before me personally appeared Steve Maier, being first duly sworn, did say that he is the Chairman of the Board of County Commissioners, Sheridan County, Wyoming, and that this instrument was signed and sealed on behalf of the said County by authority of said Board and he acknowledged said instrument to be the free act and deed of said Board.

WITNESS my hand and official seal.

/s/Anne C. Culp, Notary Public

My commission expires:

FORWARD SHERIDAN SUB-GRANTEE AGREEMENT

Chairman Maier called on Renee Obermueller, Administrative Director. Ms. Obermueller stated the Forward Sheridan Sub-Grantee agreement is a standard process whereas the County responsibilities for reporting and administration of the grant are passed on to the sub-grantee. The reporting for this grant will be minimal as the grant funding was not for an on-going project; the construction is completed, the purchase is made, and the County has received full reimbursement from the grant. The original WBC grant defines obligations for the use of the County's portion of the Double Eagle Tech Park facility. The Board approved the Sub-Grantee Agreement with Forward Sheridan, Inc. and authorized the Chairman to sign the agreement.

APPOINTMENT TO SHERIDAN COUNTY FAIR BOARD

The Board appointed Brendon Kerns to the Sheridan County Fair Association Board of Trustees to fill an unexpired term running to January 2015.

SPECIAL USE LEASE

The Board approved a Special Use Lease with the Wyoming Board of Land Commissioners for 3 Poles Recreation Area for a term from December 1, 2008 through December 1 2018. Commissioner Cram also noted the County has received permission to proceed with the motor cross track for the area. Chairman Maier gave credit to Commissioner Cram for his work toward this recreation area.

GRANT AWARD

Chairman Maier called on Dave Coleman, Emergency Management Coordinator, who stated this grant award is for the Local Emergency Planning Committee, in the amount of \$2,396.22 with a local match of \$599.06. The grant is used for yearly operation of the LEPC. The

Board approved this grant for the term from September 30, 2010 through June 30, 2011 and authorized the Chairman to sign the grant.

WY COUNTY & PROSECUTING ATTORNEY'S ASSN. SUB-GRANTEE AGREEMENT

The Board approved a Sub-Grantee Agreement between the Wyoming County and Prosecuting Attorney's Association (WCPAA) and Sheridan County, authorizing the County to be the fiscal agent regarding grant funds from WYDOT for the state Traffic Safety Resource Prosecutor (TSRP). The original grant is between WYDOT and the WCPAA. Ms. Obermueller explained last year the County approved an employment contract for the TSRP position and is being reimbursed by the National Association of Prosecutor Coordinators for this position. The program has proven to be successful and new funding has been awarded by WYDOT to WCPAA, therefore the need for the County to act as the fiscal agent. The Board approved the Sub-Grantee Agreement with the WCPAA and authorized the Chairman to sign the agreement.

DEMOLITION BID

Ms. Obermueller advised four bids were received for the demolition of County property at 250 Gladstone Street. She stated the bids ranged from \$9800.00 to \$55,000.00. The Board awarded the bid for of demolition of this structure to Wyoming Demolition in the amount of \$9800.00 and authorized the Chairman to sign the agreement, contingent upon the approval of the Deputy County Attorney.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:40 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

Steve Maier, Chairman

Eda S. Thompson, County Clerk