

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS  
REGULAR SESSION, TUESDAY, SEPTEMBER 1, 2015– 9:00 A.M.  
SHERIDAN COUNTY COURTHOUSE ADDITION  
SECOND FLOOR – BOARD ROOM #220**

**Commissioners Present:** Terry Cram, Steve Maier, Mike Nickel and Tom Ringley (Chair)  
**Commissioner Absent:** Bob Rolston

**Call to Order - 9:00 a.m.**  
Pledge of Allegiance

**Consider Consent Agenda**

Motion for approval by Commissioner Nickel

Vote Unanimous approval, following are the consent items:

- a. Minutes from Staff Meeting, August 17, 2015;
- b. Minutes from Regular Session, August 18, 2015;
- c. Minutes from Staff Meeting, August 24, 2015;
- d. Release of mortgage to Susan S. Garber-Ponce for Lot 27 Block 5, Woodland Park Subdivision – Phase One and acknowledge payment received of \$21,400.00;
- e. Ratify Agreement between Sheridan County and the Redman's for Story Park maintenance;
- f. Ratify Sheridan County Emergency Operations Plan, effective May 29, 2014;
- g. Ratify Letter of Support for Sheridan County Conservation District's request for grant funding;
- h. Ratify 24 hour malt beverage permit for Cheryl Barker for the Sod Farm Festival on August 22, 2015, at 80 Owl Creek Road, Sheridan, WY;
- i. General County Vouchers, August;
- j. General Airport Vouchers, August.

**AUG 2015 INTERIM/MID-MONTH WARRANTS PAID**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
ACT INC	\$3,225.47	PHONE SERVICE
AMERICAN FAMILY LIFE INS CO	\$741.98	PREM PMTS FOR AUG
ARCASEARCH CORPORATION	\$188,359.46	LEGACY DOCUMENTS
ARNEY, NICKIE	\$130.13	SUPPLIES
AT&T MOBILITY	\$23.13	PHONE SERVICE
BIG HORN CNTY ELECTRIC CO-OP INC	\$24.00	UTILITIES
BRUTLAG, VALERIE STROOT	\$100.00	INTERPRETER
CENTURYLINK	\$4,715.76	PHONE SERVICE
CHARLES W BASSETT	\$5,989.76	LEASES
CHILD SUPPORT ENFORCEMENT	\$1,806.00	CHILD SUPPORT
CIRCUIT COURT	\$494.42	GARNISHMENT
CIT-CO FEDERAL CREDIT UNION	\$1,462.90	PAYROLL TRANSFERS
CITY OF SHERIDAN	\$1,494.47	UTILITIES
CRAM, TERRY	\$9.00	CAR WASH
DEANS, MAGEN	\$305.00	FUELS MITIGATION COOR
DELTA DENTAL	\$8,602.40	AUG PREMIUM
DEPARTMENT OF WORKFORCE SERVICES	\$1,976.97	BENEFITS
EBMS	\$900.08	FLEX PLAN
FACILITY DUDE.COM	\$1,268.00	INV & MAINT
FEDEX	\$93.62	SHIPPING
GREAT AMERICA NETWORKS INC	\$11.03	CONFERENCE
HININGER, SCOTT	\$388.40	SUPPLIES,MILEAGE
ICMA RETIREMENT TRUST	\$3,866.24	AUG PREMIUM
JAROS, HEATHER	\$209.88	MILEAGE
LIMING, MILT	\$39.10	FUEL
LINCOLN FINANCIAL GROUP	\$999.71	AUG PREMIUM

MASTERCARD	\$2,890.05	AUGUST
MONTANA DAKOTA UTILITIES	\$10,684.78	UTILITIES
NCPERS GROUP LIFE INS	\$448.00	PRUDENTIAL LIFE
OLVER, INES	\$136.34	FUEL, MEAL
ORCHARD TRUST	\$4,320.00	WYO DEFERRED COMP
PITNEY BOWES - PURCHASE POWER	\$4,376.92	POSTAGE
PITNEY BOWES INC.	\$607.11	RENTAL
POWDER RIVER ENERGY CORP	\$33.28	UTILITIES
PRIORITY DISPATCH	\$610.00	AGREEMENT
QUIK SAK	\$439.99	FUEL
RANGE TELEPHONE CO-OP INC	\$574.13	PHONE SERVICE
RICOH USA INC	\$97.98	CONTRACT
SCHONENBACH, KATHIE	\$43.70	MILEAGE
SECRETARY OF STATE	\$90.00	NOTARY
SHAVER, ANNIE	\$992.00	COMPENSATION
SHERIDAN AREA WATER SUPPLY	\$161.25	SERVICES
SHERIDAN CNTY CLERK OF DISTRICT COURT	\$48.61	REFUND
SHERIDAN CNTY TREAS HEALTH INS	\$147,418.23	HEALTH INS
SHERIDAN CNTY TREAS PAYROLL TAX	\$139,122.54	941
SHERIDAN SENIOR CENTER	\$42,084.00	BOARD
SMALL, STEVEN R	\$41.81	FUEL
TARVER, PETE	\$180.04	FUEL, MEALS
THE MASTER'S TOUCH LLC	\$8,451.60	POSTAGE
TOWN OF CLEARMONT	\$64.00	UTILITIES
UNIFIED POLICE DEPARTMENT	\$145.00	SERVICES
US BANK CORPORATE REAL ESTATE	\$500.00	RENTAL
VERIZON WIRELESS	\$1,346.33	CELL
WALMART COMMUNITY	\$46.84	SUPPLIES
WRIGHT EXPRESS	\$8,534.92	FUEL
WYDOT	\$8.00	TRANSFER
WYO RETIREMENT SYSTEM	\$86,484.09	AUG PREMIUM
WYO WORKERS COMPENSATION DIV	\$11,786.79	AUG PREMIUM
WYOMING TECHNOLOGY BUSINESS CENTER	\$129.38	REIMB
<b>TOTAL MID-MONTH INTERIM WARRANTS PAID</b>	<b>\$700,134.62</b>	

#### GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
A & M SERVICE & SUPPLY	\$160.00	LABOR
ABC SIGNS AND SPECIALTIES INC	\$660.00	PARTS
ADVANCED CHEMICAL SOLUTIONS	\$219.58	SUPPLIES
AMERICAN LEGION BASEBALL	\$100.00	SPONSORSHIP
AMERICAN WELDING & GAS INC.	\$168.51	RENTAL, SUPPLIES
A-PLUS SERVICES LLC	\$32,727.50	HAUL
A-Z ASPHALT	\$1,380.00	SERVICE
BARNEY & GRAHAM, LLC	\$148.21	LEGAL
BIG HORN WATER WAGON	\$13,750.00	HAUL WATER
BIG SKY FIRE PROTECTION SERVICES LLC	\$275.06	SUPPLIES
BLOEDORN LUMBER-SHERIDAN	\$97.04	SUPPLIES
BOBS PEST CONTROL	\$35.00	MONTHLY SERVICE
BUFFALO BULLETIN	\$165.00	STATEWIDE ADV
CARQUEST AUTO PARTS	\$97.98	SUPPLIES
CARTRIDGE WORLD	\$127.88	SUPPLIES
CASPER STAR-TRIBUNE	\$477.14	YEARLY SUB
CBM FOOD SERVICE	\$25,035.55	INMATES MEAL
CDW GOVERNMENT INC	\$596.43	PARTS
CEDARS HEALTH	\$180.00	MEDICAL SERVICE

COFFEEN CAR CARE	\$431.23	SERVICE
COLLINS COMMUNICATIONS INC.	\$105.00	MONITORING
COLONIAL RESEARCH	\$221.48	SUPPLIES
COMTRONIX	\$152.85	MONITORING
CORRECTIONAL HEALTHCARE MANAGEMENT INC	\$22,370.35	MEDICAL SERVICE
CRAFTCO METALS SERVICES	\$1,947.92	REPAIR
CROWLEY FLECK PLLP	\$247.50	LEGAL
DAVIS & CANNON, LLP	\$99.41	LEGAL
DEPARTMENT OF ANIMAL SCIENCE	\$50.00	RECORD BOOKS
EAST RIDGE TOWING	\$70.00	TOW
FASTENAL	\$606.09	SUPPLIES
FLEET SAFETY EQUIPMENT, INC	\$4,007.25	EQUIPMENT
FOOD SERVICES OF AMERICA	\$236.09	SUPPLIES
GARYS VACUUMS & STAMPS	\$63.40	SUPPLIES
GLAXOSMITHKLINE PHARMACEUTICALS	\$967.40	VACCINE
GRAINGER INC	\$37.10	PACKING
GREASE MONKEY #854	\$79.99	SERVICE
GREENWOOD MAPPING INC	\$4,800.00	SUPPORT & HOSTING
GRIMMS PUMP & INDUSTRIAL SUPPLY	\$288.67	SUPPLIES
HADLEY LAW OFFICE	\$2,020.00	LEGAL
HEARTLAND KUBOTA LLC	\$250.00	CEDAR BALE
HONSTEIN OIL & DISTRIBUTING LLC	\$14,085.13	FUEL
HUB INT'L MOUNTAIN STATES LTD	\$150.00	SUPPLIES
JACKS TRUCK & EQUIPMENT	\$77,949.56	PARTS
K B COMMERCIAL PRODUCTS	\$1,088.41	SUPPLIES
KANE FUNERAL SERVICES LLC	\$2,000.00	SERVICES
KBM&M INC. BIG HORN SANITATION	\$220.30	PORT TLTS
KIMMEL, KERRIE	\$1,825.00	DEP CORONER
KINNAIRD LAW OFFICE P.C.	\$247.50	LEGAL
KISLING LAW LLC	\$144.50	LEGAL
LAYA, GARY T.	\$147.92	PARK MAINT
LET'ER BUCK CAR WASH	\$16.00	CAR WASH
LIMING, MILT	\$34.02	FUEL
LONABAUGH AND RIGGS	\$47.50	LEGAL
MED-TECH RESOURCE LLC	\$974.89	SUPPLIES
MEMORIAL HOSPITAL	\$43.70	SUPPLIES
MERCK & COMPANY INC	\$1,565.99	VACCINE
MIKE'S AUTOMOTIVE REPAIR	\$4,136.33	REPAIR
MULLINAX	\$84,864.82	GRAVEL
N.A.D.A OFFICIAL USED CAR GUIDE	\$1,250.00	SUBSCRIPTION
NAPA AUTO PARTS	\$264.64	PARTS
NORCO	\$524.30	SUPPLIES
NORTHWEST SPECIALTY SALES CO LLC	\$701.74	SUPPLIES
ODEN, REBECCA	\$2,079.18	FUEL MITIGATION
OFFICE ALLY	\$19.95	SERVICE
ONE-CALL OF WYOMING	\$28.35	TICKETS
OPEN RANGE TRANSPORT LLC	\$9,975.00	LOADS
PACK & MAIL	\$15.64	POSTAGE
PENNO, MARY C	\$1,575.00	DEP CORONER
PLAINS TIRE COMPANY	\$2,791.55	SERVICE
PORTER MUIRHEAD CORNIA & HOWARD	\$15,000.00	FINANCIAL STMT
POWDER RIVER HEATING & AIR COND. INC.	\$4,052.50	SERVICE
PROGRESSIVE DEVELOPMENT, LLC	\$785.06	SNOW REMOVAL CNTY PAID
PTOLEMY DATA SYSTEMS	\$3,397.00	AGREEMENT
RAPID FIRE PROTECTION INC	\$220.00	SPRINKLER

REDMAN, CHERIE	\$225.00	MAINTENANCE
REP SERVICES LLC	\$280.80	REPLACEMENT
ROCKY MOUNTAIN OILFIELD WAREHOUSE	\$11,013.99	PARTS
SANOFI PASTEUR INC	\$542.87	VACCINE
SECURE SHRED / RID A BUSH	\$54.08	LABOR
SESSIONS, KEVIN J.	\$500.00	DEP CORONER
SHERIDAN ACE HARDWARE	\$20.66	SUPPLIES
SHERIDAN CNTY AIRPORT	\$150,883.33	FIXED COST
SHERIDAN CNTY FAIR ASSN	\$27,083.33	FIXED COST
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$87,666.67	FIXED COST
SHERIDAN CNTY PUBLIC HEALTH	\$140.00	TESTING
SHERIDAN COMMERCIAL CO	\$132.71	SUPPLIES
SHERIDAN COMPUTER INC	\$67.89	SUPPLIES
SHERIDAN MOTOR INC.	\$843.31	SERVICE
SHERIDAN PRESS INC.	\$6,053.45	ADVERTISING
SHERIDAN SEED CO INC	\$83.45	SUPPLIES
SHERIDAN WINNELSON CO.	\$40.68	PARTS
SHERWIN WILLIAMS	\$484.51	SUPPLIES
SKYLINE IMPLEMENT INC	\$795.00	SERVICE
SOURCE OFFICE PRODUCTS	\$533.21	SUPPLIES
SPILLMAN TECHNOLOGIES INC	\$61,777.00	MAINT
ST. VINCENT HEALTHCARE	\$355.26	MEDICAL
STAPLES ADVANTAGE	\$684.21	SUPPLIES
STRAHAN & ASSOCIATES PC	\$366.67	CHTY HLTH OFFICER
T.W. ENTERPRISES, INC.	\$587.43	MAINT AGREEMENT
THE TROPHY CASE	\$10.00	ENGRAVED PLATE
THRONE LAW OFFICE, PC	\$1,110.00	LEGAL
THYSSENKRUPP ELEVATOR	\$1,124.44	SERVICE
TIRE - RAMA CORPORATE OFFICE	\$3,680.11	SERVICE
TOP OFFICE PRODUCTS INC.	\$368.23	SUPPLIES
TOTAL COMFORT	\$112.50	REPAIR
TRUE NORTH STEEL	\$12,697.11	SLAB
TSP INC	\$532.00	MAINT
TYLER TECHNOLOGIES INC.	\$520.92	MAINT
UNIVERSITY OF WYOMING EXTENSION	\$300.00	TRAINING
VERONICA ZUVER, ATTORNEY AT LAW	\$1,054.00	LEGAL
VISTA WEST ENGINEERING	\$2,280.00	SERVICES
W.P.C.I.	\$28.50	TESTING
WACERS	\$75.00	DUES
WAREHOUSE MARKET INC.	\$15.46	SUPPLIES
WATER PRODUCTS INC.	\$315.00	WATER BOTTLES
WAY OIL COMPANY INC	\$691.44	SUPPLIES
WEST PAYMENT CENTER	\$1,619.33	PUBLICATIONS
WESTERN WATER CONSULTANTS INC	\$11,108.43	CONTRACT
WYDOT	\$1,482.34	FEDERAL PART EXPEND.
WYOMING GUARDIANS AD LITEM PROGRAM	\$4,612.42	COUNTY MATCH
WYOMING LAW ENFORCEMENT ACADEMY	\$222.60	TRAINING
WYOMING MACHINERY COMPANY	\$3,932.09	SERVICE
WYOMING PUBLIC HEALTH LAB	\$899.00	TESTING
WYOMING RENTS LLC	\$206.25	RENTAL
ZOWADA RECYCLING & STEEL	\$111.22	PARTS
<b>GENERAL COUNTY WARRANTS</b>	<b>\$747,997.99</b>	

**AIRPORT WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
A PLUS PLUMBERS INC	\$1,707.05	TESTING
ACT	\$535.55	PHONE SERVICE
AIRSIDE SOULTIONS INC	\$12,273.45	LIGHTING
AT&T MOBILITY	\$26.79	CELL SERVICE
BECKY CUMMINGS	\$186.50	REFUND
CHARTER-OPTIMUM	\$35.64	SERVICE
CIRCLE S SANITATION	\$194.00	SANITATION
CITY OF SHERIDAN	\$1,715.01	UTILITIES
CONSOLIDATED ELECTRICAL DIST	\$826.70	SERVICE
CRAFTCO METALS SERVICES INC	\$285.00	SERVICE
DAIRYLAND LABORATORIES INC	\$67.50	SAMPLES
DOUGLAS PORTABLES	\$99.00	PORT TLTS
FARMERS CO-OP	\$1,385.50	SERVICE
FEDEX	\$51.96	POSTAGE
FORECAST INC	\$7,915.46	SERVICE
GRIMMS PUMP	\$68.15	PARTS
HEARTLAND KUBOTA	\$5.77	SUPPLIES
HOME DEPOT	\$88.12	SUPPLIES
HURLEY SERVICES	\$300.00	TANKS
JVIATION INC	\$5,216.46	ASSESSMENT
KENNON SIGN SHOP	\$47.20	SIGNS
KILPATRICK CREATIONS INC	\$117.25	SHIRTS
KOLBE STRIPING INC	\$85,131.73	CONTRACTOR
MASTERCARD	\$2,092.91	AUG
MEAD & HUNT	\$3,239.90	PROFESSIONAL SERVICES
MIKE'S ELECTRIC INC	\$219.14	PROFESSIONAL SERVICES
MONTANA DAKOTA UTILITIES	\$2,454.44	UTILITIES
NAPA AUTO PARTS	\$983.01	PARTS
NORTHERN TOOL & EQUIPMENT	\$50.30	SUPPLIES
POWDER RIVER POWER OF SHER	\$748.94	SERVICE
PRESTFELDT SERVEYING LLC	\$743.80	SERVICE
PTOLEMY DATA SYSTEMS	\$699.00	SERVICE
RAIDO TIME BILLING	\$212.00	ADVERTISING
SERVALL	\$32.02	SERVICE
SHERIDAN ACE HARDWARE	\$8.09	SUPPLIES
SHERIDAN CNTY AIRPORT-PETTY CASH	\$35.74	REIMB
SHERIDAN SAW SERVICE	\$11.90	SUPPLIES
SHERWIN WILLIAMS	\$184.85	PAINT
SHIPTON'S BIG R SHERIDAN	\$228.79	SUPPLIES
SIMONS CONTRACTORS	\$21,883.50	CONTRACTOR
THE SHERIDAN PRESS	\$126.00	ADVERTISING
TWENTERPRISES INC	\$423.67	SERVICE
USPS	\$118.80	POSTAGE
VISTA WEST	\$50,879.02	ENGINEERING
WAL-MART	\$174.42	SUPPLIES
WYOMING RENTS	\$81.31	RENTAL
<b>TOTAL AIRPORT WARRANTS</b>	<b>\$203,911.34</b>	

**Consider Agenda**

Motion by Commissioner Nickel to approve the agenda as published  
Vote Unanimous approval

**Announcements**

Commissioner Ringley mentioned the courthouse will be closed on Monday, September 7th for Labor Day. Commissioner Nickel mentioned that it was the first day of school and please be cautious and watch for children.

**Public Comments**

None

**Consider Professional Services Consulting Agreement between Sheridan County Airport and Forecast Inc.**

Staff Report John Stopka, Airport Manager

Motion by Commissioner Nickel to approve and authorize the Chairman to sign the Professional Services Consulting Agreement with Forecast Inc. to perform consulting services, effective August 1, 2015 through October 31, 2016.

Vote Unanimous approval

**Consider Airport Use Lease Agreement between Sheridan County and Key Lime Air dba Denver Air Connection.**

Staff Report John Stopka, Airport Manager

Motion by Commissioner Maier to approve and authorize the Chairman to sign the Airport Lease Agreement with Key Lime Air dba Denver Air Connection, for a term of (6) years, commencing on November 1, 2015 and ending on October 31, 2021.

Vote Unanimous approval

**Consider Resolution 15-09-023 Notice of Intent to Vacate County Road #120A (a.k.a. Ranchester – Five Mile Extension).**

Staff Report Ken Muller, County Engineer

Motion by Commissioner Cram to approve and authorize the Chairman to sign Resolution 15-09-023 Notice of Intent to Vacate County Road #120A (a.k.a. Ranchester – Five Mile Extension).

Vote Unanimous approval

**Consider S-15-001M: Twin Eagle at Powder Horn Ranch, Number Two Minor.**

Public Hearing Chairman Ringley opened a public hearing.

Staff Report Mark Reid, County Planner

Motion by Commissioner Maier to approve S-15-001M: Twin Eagle at Powder Horn Ranch, Number Two Minor as recommended by the Planning & Zoning Commission with the condition as stated in the staff report.

Vote Unanimous approval

**Consider PP-15-001: Creekside Cabins at Powder Horn Ranch Preliminary Plat and the two requested Variances.**

Public Hearing Chairman Ringley opened a public hearing.

Staff Report Mark Reid, County Planner

Motion by Commissioner Nickel to approve Variance #1 from public street right-of-way width requirements.

Comments by Randy Bomar, PE, Vista West Engineering

Discussion concerning street width

Vote Unanimous approval

Motion by Commissioner Cram to approve Variance #2 from constructed street width requirements from Creekside Lane.

Vote Unanimous approval

Motion by Commissioner Nickel to approve PP-15-001: Creekside Cabins at Powder Horn Ranch Preliminary Plat as recommended by the Planning & Zoning Commission with the conditions as stated in the staff report.

Discussion concerning flood plain.

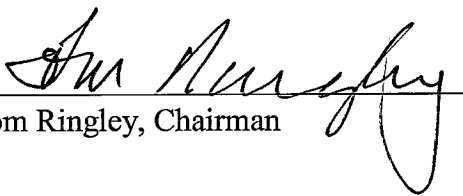
Vote Unanimous approval

**Adjourn – 9:32 a.m.**

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

  
\_\_\_\_\_  
Tom Ringley, Chairman

  
\_\_\_\_\_  
Eda Schunk Thompson, County Clerk