



Sheridan Area Water Supply Joint Powers Board



REGULAR MEETING MINUTES WEDNESDAY, October 14, 2015 - 5:00 PM SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS BOARD ROOM #220

The regular meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 5:00 p.m. with Chairman Bob Rolston presiding. A quorum of members was present including; Tom Ringley, Steve Maier, Jesus Rios, Shelleen Smith and John Heath. No members were absent. Others present were; Dan Coughlin, SAWSJPB Project Manager, Angie Burton, Sheridan County Administrative Assistant, Andrea Garrett, Sheridan County Planning Assistant, Tony Wendtland of Wendtland & Wendtland LLP, Dan Roberts, City of Sheridan Utility Supervisor, Alex Lee, City of Sheridan Councilmember, Sheridan Media and The Sheridan Press.

I. CONSENT AGENDA

- A. Minutes of the September 9, 2015 Regular Meeting
- B. Minutes of the October 1, 2015 Special Meeting
- C. October 2, 2015 Treasurer’s Report
 - a. Bills
 - b. Account Status
 - c. Investment Accounts
 - d. Budget vs. Actual
- D. Loan Draft Request # 14, DWSRF 126 Booster Station Project
- E. Fund transfer of \$500,000.⁰⁰ from WYO- STAR account 5312-1184 Long Term Water Supply Fund to First Federal Water Supply Fund Checking Account
- F. Fordyce/Granum Family Exemption Tract Water Service Property owner discretion to be City of Sheridan or SAWSJPB customer

Motion by John Heath to approve consent agenda as written.
Second by Jesus Rios. **Vote for approval:** 6-0

II. REVIEW AND APPROVAL OF AGENDA

Motion by Tom Ringley to approve the agenda as written.
Second by Steve Maier. **Vote for approval:** 6-0

III. COMMENTS FROM PUBLIC: NON AGENDA ITEMS

None

IV. OLD BUSINESS

None

V. PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose & Sheridan Water Treatment Plants – Update by Dan Coughlin and comments by Dan Roberts.
- B. Booster Station Upgrades – Update by Dan Coughlin.
- C. Meter Replacement Project - Update by Dan Coughlin.
- D. WWDC Sheridan Supplemental Storage Project – Update by Dan Coughlin

VI. NEW BUSINESS

- A. Memorandum of Understanding for Water Meter Replacement Project Management

Motion by Tom Ringley to approve the Memorandum of Understanding between the City of Sheridan and SAWSJPB for the management of the Water Meter Replacement Project and to authorize the Chair and Secretary to sign the Memorandum.

Second by Steve Maier. **Vote for approval:** 6-0



Sheridan Area Water Supply
Joint Powers Board



ADJOURNMENT

The meeting was adjourned at 5:11 p.m. by Chairman Rolston.

PRESENTED BY: *Dan Coughlin*
Dan Coughlin, SAWSJPB Project Manager

APPROVED BY: *Bob Rolston*
Bob Rolston, SAWSJPB Chairman

ATTESTED BY: *Ann Marie*



Sheridan Area Water Supply Joint Powers Board



Regular Meeting
Sheridan County Commissioners Meeting Room
Wednesday, October 14, 2015 5:00 P.M.
MEETING AGENDA

CALL TO ORDER

CONSENT AGENDA

- A. Minutes of the September 9, 2015 Regular Meeting (Approval)
- B. Minutes of the October 1, 2015 Special Meeting
- C. Treasurer’s Report (October 2, 2015)
 - a. Bills as of October 2, 2015 (Approval)
 - b. Account Status as of October 2, 2015 (Acceptance)
 - c. Investment Accounts as of October 2, 2015 (Acceptance)
 - d. Budget vs. Actual as of October 2, 2015 (Acceptance)
- D. Loan Draft Request # 14, DWSRF 126 Booster Station Project (Approval)
- E. Fund transfer of \$500,000.00 from WYO- STAR account 5312-1184 Long Term Water Supply Fund to First Federal Water Supply Fund Checking Account (Approval)
- F. Fordyce/Granum Family Exemption Tract Water Service Property owner discretion to be City of Sheridan or SAWSJPB customer (see memorandum) (Agreement)

REVIEW AND APPROVAL OF AGENDA

COMMENTS FROM PUBLIC NON AGENDA ITEMS

OLD BUSINESS None

PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose and Sheridan Water Treatment Plants
- B. Booster Station Upgrades
- C. Meter Replacement Project
- D. Water Supply Share Purchase Program

NEW BUSINESS

- A. Memorandum of Understanding for Water Meter Replacement Project Management
This is necessary to meet Office of State Lands and Investments requirements and is the same approach as the MOU for the Conventional Treatment Upgrades. The City of Sheridan will manage the project and loan requests for both the SAWSJPB and the City State Revolving Fund loan. All contracts will be with the City of Sheridan with SAWSJPB approvals. (Approval)

Recommended Motion: To approve the Memorandum of Understanding between the City of Sheridan and SAWSJPB for the management of the Water Meter Replacement Project and to authorize the Chair and Secretary to sign the memorandum.

ADJOURNMENT