



Sheridan Area Water Supply Joint Powers Board



REGULAR MEETING MINUTES WEDNESDAY, DECEMBER 9, 2015 - 5:00 PM SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS BOARD ROOM #220

The regular meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 5:00 p.m. with Chairman Bob Rolston presiding. A quorum of members was present including; Tom Ringley, Steve Maier and John Heath. Members absent were; Jesus Rios and Shelleen Smith. Others present were; Dan Coughlin, SAWSJPB Project Manager, Angie Burton, Sheridan County Administrative Assistant, Tony Wendtland of Wendtland & Wendtland LLP, Mike Peacock, City of Sheridan Utility Services and SAWS Coordinator, Dayton Alsaker of DOWL and Sheridan Media.

I. CONSENT AGENDA

- A. Minutes of the October 14, 2015 Regular Meeting
- B. November 16, 2015 Treasurer's Report
 - a. Bills
 - b. Account Status
 - c. Investment Accounts
 - d. Budget vs. Actual
- C. Loan Draft Request # 1, DWSRF 155 & 158 Meter Replacement Project
- D. November 11, 2015 Meeting cancelled by Chair for lack of business
- E. December 4, 2015 Treasurer's Report
 - e. Bills
 - f. Account Status
 - g. Investment Accounts
 - h. Budget vs. Actual
- F. Loan Draft Request # 2, DWSRF 155 & 158 Meter Replacement Project
- G. Application for Water Service Permit for 154 Keystone Rd
- H. Request to extend the validity period for 82 Turnberry Drive

Motion by John Heath to approve consent agenda as written.

Second by Tom Ringley. **Vote for approval:** 4-0

II. REVIEW AND APPROVAL OF AGENDA

Motion by Steve Maier to approve the agenda as written.

Second by Tom Ringley. **Vote for approval:** 4-0

III. COMMENTS FROM PUBLIC: NON AGENDA ITEMS

None

IV. OLD BUSINESS

None

V. PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose & Sheridan Water Treatment Plants – Update by Dan Coughlin.
- B. Booster Station Upgrades – Update by Dan Coughlin.
- C. Meter Replacement Project - Update by Dan Coughlin.



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VI. NEW BUSINESS

- A. Award contract for installation of SCADA system for the SAWSJPB Booster Stations to Windcreek Services Inc.

Motion by Tom Ringley to award the contract for installation of SAWSJPB Booster Station SCADA system to Windcreek Services Inc. and to authorize the Chair and Secretary to sign the required documents.
Second by John Heath. **Vote for approval:** 4-0

ADJOURNMENT

The meeting was adjourned at 5:06 p.m. by Chairman Rolston.

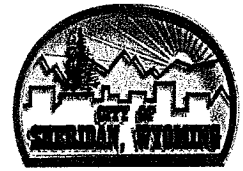
PRESENTED BY: *Dan Coughlin*
Dan Coughlin, SAWSJPB Project Manager

APPROVED BY: *[Signature]*
SAWSJPB Chairman

ATTESTED BY: *[Signature]*



Sheridan Area Water Supply Joint Powers Board



Regular Meeting
Sheridan County Commissioners Meeting Room
Wednesday, December 9, 2015 5:00 P.M.
MEETING AGENDA

CALL TO ORDER

CONSENT AGENDA

- A. Minutes of the October 14, 2015 Regular Meeting (Approval)
- B. Treasurer’s Report (November 16, 2015)
 - a. Bills as of November 16, 2015 (Approval)
 - b. Account Status as of November 16, 2015 (Acceptance)
 - c. Investment Accounts as of November 16, 2015 (Acceptance)
 - d. Budget vs. Actual as of November 16, 2015 (Acceptance)
- C. Loan Draft Request # 1, DWSRF 155 & 158 Meter Replacement Project (Approval)
- A. November 11, 2015 meeting canceled by Chair for lack of business. (Approval)
- B. Treasurer’s Report (December 4, 2015)
 - a. Bills as of December 4, 2015 (Approval)
 - b. Account Status as of December 4, 2015 (Acceptance)
 - c. Investment Accounts as of December 4, 2015 (Acceptance)
 - d. Budget vs. Actual as of December 4, 2015 (Acceptance)
- C. Loan Draft Request # 2, DWSRF 155 & 158 Meter Replacement Project (Approval)
- D. Application for Water Service Permit for 154 Keystone Rd (Approval)
- E. Request to extend the validity period for 82 Turnberry Drive. (Approval)

REVIEW AND APPROVAL OF AGENDA

COMMENTS FROM PUBLIC NON AGENDA ITEMS

OLD BUSINESS None

PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose and Sheridan Water Treatment Plants
- B. Booster Station Upgrades
- C. Meter Replacement Project

NEW BUSINESS

Award of contract for installation of SCADA system for the SAWSJPB Booster Stations to Windcreek Services Inc.
 Recommended Motion: Award the contract for installation of SAWSJPB Booster Station SCADA system to Windcreek Services Inc. and authorize the Chair and Secretary to sign the required documents.

(Approval)

ADJOURNMENT