



Sheridan Area Water Supply Joint Powers Board



REGULAR MEETING MINUTES WEDNESDAY, MARCH 9, 2016 - 5:00 PM SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS BOARD ROOM #220

The regular meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 5:00 p.m. with Vice Chair Steve Maier presiding. A quorum of members was present including; Tom Ringley, Mike Nickel, Alex Lee and John Heath. Member absent was Shelleen Smith. Others present were; Dan Coughlin, SAWSJPB Project Manager, Angie Burton, Sheridan County Administrative Assistant, Andrea Garrett, Sheridan County Planning Assistant, Tony Wendtland of Wendtland and Wendtland LLP, Mike Peacock, City of Sheridan Utility Services/SAWS Coordinator, Dan Roberts, City of Sheridan Utilities Director, Tracey Jelly of Cloud Peak Accounting, Dayton Alsaker of DOWL, Dave Engels of EnTech, and members of the Future Farmers of America out of Buffalo, WY.

I. CONSENT AGENDA

February 10, 2016 – SAWSJPB meeting cancelled by Chair due to lack of quorum

- A. February 10, 2016 Treasurer's Report
 - a. Bills (Paid on Interim basis per resolution 10-12-01)
 - b. Account Status as of February 8, 2016
 - c. Investment Accounts
 - d. Accounts Collateral
 - e. Budget vs. Actual
- B. First Federal Savings Bank notice of change in name to First Federal Bank & Trust
- C. Minutes of the January 13, 2016 Regular Meeting
- D. March 9, 2016 Treasurer's Report
 - a. Bills
 - b. Account Status as of March 4, 2016
 - c. Investment Accounts
 - d. Accounts Collateral
 - e. Budget vs. Actual
- E. DWSRF 126 Booster Upgrades Loan Draft Request #15
- F. Windcreek SCADA Contract Change Orders #1 and #2

Motion by John Heath to approve consent agenda as written.

Second by Alex Lee.

Vote for approval: 5-0

II. REVIEW AND APPROVAL OF AGENDA

Motion by Tom Ringley to approve the agenda as written.

Second by Mike Nickel.

Vote for approval: 5-0

III. COMMENTS FROM PUBLIC: NON AGENDA ITEMS

None

IV. OLD BUSINESS

None

V. PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose & Sheridan Water Treatment Plants – Update by Dan Coughlin.
- B. Booster Station Upgrades – Update by Dan Coughlin.
- C. Meter Replacement Project - Update by Dan Coughlin.



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VI. NEW BUSINESS

- A. Guest Presentation from Future Farmers of America (FFA) from Buffalo on Mock Bill to enlarge Fontannelle Reservoir.
- B. Presentation of the Audit Report for FYE 6/30/15 – Cloud Peak Accounting
Motion by John Heath to accept the Audit Report for FYE 6/30/15 as presented.
Second by Mike Nickel.
Vote for Approval: 5-0
- C. Consideration of Contingent Water Service Agreement (CWSA) for Powder Horn Ranch PUD, Creekside Cabins Subdivision and amendments to CWSAs for the Clubhouse and Unplatted Southern Area.
Motion by Tom Ringley to approve this proposal with the condition that signatures are withheld until final platting is completed.
Second by Alex Lee.
Vote for Approval: 5-0
- D. SAWSJPB Attorney Tony Wendtland informed the SAWJPB that the draft transfer and dissolution agreement was being reviewed by the City and County Attorneys and would be presented at a later date. There was a discussion of scheduling and public meetings; no action was taken.

ADJOURNMENT

The meeting was adjourned at 5:58 p.m. by Vice Chair Steve Maier.

PRESENTED BY: *Dan Coughlin*
Dan Coughlin, SAWSJPB Project Manager

APPROVED BY: *Steve Maier*

ATTESTED BY: *John Heath*



Sheridan Area Water Supply Joint Powers Board



Regular Meeting
Sheridan County Commissioners Meeting Room
Wednesday, March 9, 2016
5:00 P.M.
MEETING AGENDA

CALL TO ORDER

CONSENT AGENDA Motion to approve the Consent Agenda as published.

February 10, 2016 – SAWSJPB meeting cancelled by Chair due to lack of quorum

- A. Treasurer' Report
 - a. Bills **(Paid on Interim Basis per resolution 10-12-01)** (Approval)
 - b. Account Status as of February 8,2016 (Acceptance)
 - c. Investment Accounts (Acceptance)
 - d. Accounts Collateral (Acceptance)
 - e. Budget vs. Actual (Acceptance)
- B. First Federal Savings Bank notice of change in name to First Federal Bank & Trust (Acceptance)
- C. Minutes of the January 13, 2016 Regular Meeting (Approval)

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- D. Treasurer's Report
 - a. Bills (Approval)
 - b. Account Status as of March 4, 2016 (Acceptance)
 - c. Investment Accounts (Acceptance)
 - d. Accounts Collateral (Acceptance)
 - e. Budget vs. Actual (Acceptance)
- E. DWSRF 126 Booster Upgrades Loan Draft Request # 15 (Approval)
- F. Windcreek SCADA contract Change Orders #1 and #2 (Approval)

REVIEW AND APPROVAL OF AGENDA Move to approve the agenda as published (or amended).

COMMENTS FROM PUBLIC NON AGENDA ITEMS Ask if anyone from the public would like to comment on items not on the agenda.

OLD BUSINESS None

PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose and Sheridan Water Treatment
- B. Booster Station Upgrades
- C. Meter Replacement Project

NEW BUSINESS

- A. Guest presentation from Future Farmers of America (FFA) from Buffalo on Mock Bill to enlarge Fontanelle Reservoir (Acceptance)
- B. Presentation of the Audit Report for FYE 6/30/15 – Cloud Peak Accounting (Acceptance)
- C. Consideration of Contingent Water Service Agreement (CWSA) for Powder Horn Ranch PUD, Creekside Cabins Subdivision and amendments to CWSAs for the Clubhouse and Unplatted Southern Area (Approval)
- D. Presentation of draft agreement among SAWSJPB, Sheridan County and the City of Sheridan for the consolidation of SAWSJPB's portion of the potable water system, assets, liabilities and customers into the City of Sheridan and discussion of scheduling for events associated with the Consolidation process: (Board Discussion)
 - a. Notices to Public and Public Hearings
 - b. Local reviews and advice of legal counsel for SAWSJPB, Sheridan County and City of Sheridan.
 - c. Reviews and approvals of Wyoming Attorney General
 - d. Reviews and approvals by State funding and regulatory agencies
 - e. Reviews and approvals by Federal Agencies (Forest Service, US Army Corp of Engineers (USACOA)

ADJOURNMENT