



# Sheridan Area Water Supply Joint Powers Board



## REGULAR MEETING MINUTES WEDNESDAY, APRIL 13, 2016 - 5:00 PM SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS BOARD ROOM #220

The regular meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 5:00 p.m. with Vice Chair Steve Maier presiding. A quorum of members was present including; Tom Ringley, Alex Lee and John Heath. Members absent were Shelleen Smith and Mike Nickel. Others present were; Dan Coughlin, SAWSJPB Project Manager, Angie Burton, Sheridan County Administrative Assistant, Tony Wendtland of Wendtland and Wendtland LLP, Dan Roberts, City of Sheridan Utilities Director, Dayton Alsaker of DOWL, and Sheridan Media.

### I. CONSENT AGENDA

- A. Minutes of the March 9, 2016 Regular Meeting
- B. April 13, 2016 Treasurer’s Report
  - a. Bills
  - b. Account Status as of April 7, 2016
  - c. Investment Accounts
  - d. Accounts Collateral
  - e. Budget vs. Actual
- C. Request to extend validity period for 1 Pleasant Valley Ln – Atter

**Motion by** John Heath to approve consent agenda as written.

**Second by** Alex Lee.

**Vote for approval:** 4-0

### II. REVIEW AND APPROVAL OF AGENDA

**Motion by** Tom Ringley to approve the agenda as written.

**Second by** Alex Lee.

**Vote for approval:** 4-0

### III. COMMENTS FROM PUBLIC: NON AGENDA ITEMS

None

### IV. OLD BUSINESS

None

### V. PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose & Sheridan Water Treatment Plants – Update by Dan Coughlin.
- B. Booster Station Upgrades – Update by Dan Coughlin.
- C. Meter Replacement Project - Update by Dan Coughlin.

### VI. NEW BUSINESS

None



Sheridan Area Water Supply  
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VII. EXECUTIVE SESSION: To discuss contractual matter per State Statute 16-4-405 (a)(iii)

**Motion by John Heath** to convene into Executive Session pursuant to W.S. 16-4-405(a)(iii) to discuss matters concerning potential litigation.

**Second by Alex Lee.**

**Vote for approval: 4-0**

Tony Wendtland excused himself from Executive Session due to conflict of interest.

**Reconvened to regular session at 5:42 p.m.**

**Motion by Tom Ringley** to follow DOWL Engineering recommendation that \$8,400.00 in liquidated damages be applied and that the remainder of the retainage be paid to the Contractor, Westin Mechanical LLC, in the amount of \$33,002.73.

**Second by John Heath.**

**Vote for approval: 3-1**

ADJOURNMENT

The meeting was adjourned at 5:47 p.m. by Vice Chair Steve Maier.

PRESENTED BY: *Dan Coughlin*  
Dan Coughlin, SAWSJPB Project Manager

APPROVED BY: *John Heath*

ATTESTED BY: *JH SM*



# Sheridan Area Water Supply Joint Powers Board



Regular Meeting  
Sheridan County Commissioners Meeting Room  
Wednesday, April 13, 2016  
5:00 P.M.  
MEETING AGENDA

CALL TO ORDER

CONSENT AGENDA Motion to approve the Consent Agenda as published.

- A. Minutes of the March 9, 2016 Regular Meeting (Approval)  
April 13, 2016
- B. Treasurer’s Report (Approval)
  - a. Bills (Approval)
  - b. Account Status as of April 7, 2016 (Acceptance)
  - c. Investment Accounts (Acceptance)
  - d. Accounts Collateral (Acceptance)
  - e. Budget vs. Actual (Acceptance)
- C. Request to extend validity period for 1 Pleasant Valley Ln - Atter (Approval)

REVIEW AND APPROVAL OF AGENDA Move to approve the agenda as published (or amended).

COMMENTS FROM PUBLIC      NON AGENDA ITEMS Ask if anyone from the public would like to comment on items not on the agenda.

OLD BUSINESS      None

PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose and Sheridan Water Treatment
- B. Booster Station Upgrades
- C. Meter Replacement Project

NEW BUSINESS

No New Business

EXECUTIVE SESSION: To discuss contractual matter.

WS 6-4-405. Executive sessions.

- (iii) On matters concerning litigation to which the governing body is a party or proposed litigation to which the governing body may be a party;
- (b) Minutes shall be maintained of any executive session.
- (c) Unless a different procedure or vote is otherwise specified by law, an executive session may be held only pursuant to a motion that is duly seconded and carried by majority vote of the members of the governing body in attendance when the motion is made. A motion to hold an executive session which specifies any of the reasons set forth in paragraphs (a)(i) through (xi) of this section shall be sufficient notice of the issue to be considered in an executive session.

ADJOURNMENT