

Proposed Budget

Sheridan County Weed & Pest Control District	
Budget Hearing Information	
2667 Aero Loop	Location: 2667 Aero Loop
Sheridan, WY 82801	Date: 7/21/2016
307 672-3740	Time: 12:45 P.M.
Sheridan	Budget Prepared by: Peggy Strand

S-1	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>Sheridan County Weed & Pest requests one full mill for the General Program. We, the Sheridan County Weed & Pest Board of Directors, hereby respectfully submit the tentative 2015-2016 budget for your consideration. The District will continue to fund all of our regular programs. Programs include: Noxious weed chemical sales, Prairie dogs, Mosquitos, Alfalfa weevil, Grasshoppers, Small Acreage, Country Right-of-ways, Hay/Gravel pit inspections and rental equipment programs. We fund the City of Sheridan Weed & Pest program with approximately 41% of the received mill. The District is trying to maintain the current programs with fewer full time staff due to recent budget shortfalls and decreased income.</p>		

PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$753,707	\$642,073	\$763,700	\$658,700
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total to be added to Restricted Funds	\$12,202	\$1,505	\$600	\$600
S-4 Total General Fund and Forecasted Revenues	\$801,711	\$895,386	\$1,129,732	\$1,126,732
S-5 Amount requested from County Commissioners	\$413,663	\$423,312	\$394,877	\$394,877
S-6 Additional Funding Needed :			\$0	\$0

Sheridan County Weed & Pest Control District

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 Operating Revenues	\$48,373	\$117,101	\$115,000	\$115,000
S-8 Tax levy (From the County Treasurer)	\$413,663	\$423,312	\$394,877	\$394,877
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$74,356	\$68,514	\$69,688	\$69,688
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$29,874	\$25,071	\$31,450	\$28,500
S-13 Other Forecasted Revenue	\$99,831	\$104,900	\$96,300	\$96,300
S-14 Total Revenue	\$666,097	\$738,898	\$707,315	\$704,365

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$21,651	\$8,340	\$9,750	\$9,750
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$55,540	\$49,263	\$52,000	\$52,000
S-18	Operations	\$643,987	\$559,042	\$670,000	\$665,000
S-19	Indirect Costs	\$32,529	\$25,428	\$31,950	\$31,950
S-20	Total Expenditures	\$753,707	\$642,073	\$763,700	\$658,700

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
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S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
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CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
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S-22	TOTAL GENERAL FUNDS	\$135,614	\$156,488	\$422,417	\$422,417
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Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$109,510	\$121,649	\$122,011	\$122,011
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$52,073	\$52,136	\$53,279	\$53,279
	Total Reserves (a+b+c)	\$161,583	\$173,785	\$175,290	\$175,290
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$12,139	\$362	\$400	\$400
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$63	\$1,143	\$200	\$200
	Total to be added (a+b+c)	\$12,202	\$1,505	\$600	\$600
S-31	Subtotal	\$173,785	\$175,290	\$175,890	\$175,890
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$173,785	\$175,290	\$175,890	\$175,890

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 2667 Aero Loop
Sheridan, WY 82801

PREPARED BY: Peggy Strand

DISTRICT PHONE: 307 672-3740

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Sheridan County Weed & Pest Control District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$413,663	\$423,312	\$394,877	\$394,877
R-1.2	Other County Support				

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$48,373	\$117,101	\$115,000	\$115,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$48,373	\$117,101	\$115,000	\$115,000
R-4	Grants				
R-4.1	Direct Federal Grants		\$1,664	\$10,000	\$10,000
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$74,356	\$66,850	\$59,688	\$59,688
R-4.4	Total Grants	\$74,356	\$68,514	\$69,688	\$69,688
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$452	\$903	\$1,000	\$1,000
R-5.2	Other: Specify <u>ROW Contract</u>	\$29,153	\$23,014	\$27,500	\$27,500
R-5.3	Other: See Additional	\$269	\$1,154	\$2,950	
R-5.4	Total Miscellaneous	\$29,874	\$25,071	\$31,450	\$28,500
R-5.5	Total Forecasted Revenue	\$152,603	\$210,686	\$216,138	\$213,188
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>County Auto Fees</u>	\$98,524	\$103,651	\$95,000	\$95,000
R-6.4	<u>Car Company (Railroad)</u>	\$1,307	\$1,249	\$1,300	\$1,300
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$99,831	\$104,900	\$96,300	\$96,300

Proposed Budget

Sheridan County Weed & Pest Control District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

				2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-1	Capital Outlay						
E-1.1	Real Property			\$12,000	\$1,000	\$0	
E-1.2	Vehicles			\$5,947	\$5,564	\$6,000	\$6,000
E-1.3	Office Equipment			\$2,260	\$400	\$1,000	\$1,000
E-1.4	Other (Specify)						
E-1.5	Buildings & Grounds			\$680	\$176	\$750	\$750
E-1.6	Spray Equipment			\$764	\$1,200	\$2,000	\$2,000
E-1.7							
E-1.8	TOTAL CAPITAL OUTLAY			\$21,651	\$8,340	\$9,750	\$9,750

ADMINISTRATION BUDGET

				2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-2	Personnel Services						
E-2.1	Administrator						
E-2.2	Secretary						
E-2.3	Clerical						
E-2.4	Other (Specify)						
E-2.5	Administrative Personnel			\$48,627	\$44,198	\$45,500	\$45,500
E-2.6							
E-2.7							
E-3	Board Expenses						
E-3.1	Travel			\$1,814	\$202	\$600	\$600
E-3.2	Mileage			\$600	\$798	\$900	\$900
E-3.3	Other (Specify)						
E-3.4							
E-3.5							
E-3.6							
E-4	Contractual Services						
E-4.1	Legal			\$0	\$0	\$0	
E-4.2	Accounting/Auditing			\$0	\$0	\$0	
E-4.3	Other (Specify)						
E-4.4							
E-4.5							
E-4.6							
E-5	Other Administrative Expenses						
E-5.1	Office Supplies			\$1,681	\$1,457	\$1,750	\$1,750
E-5.2	Office equipment, rent & repair			\$1,519	\$1,200	\$1,750	\$1,750
E-5.3	Education			\$799	\$908	\$1,000	\$1,000
E-5.4	Registrations			\$500	\$500	\$500	\$500
E-5.5	Other (Specify)						
E-5.6							
E-5.7							
E-5.8							
E-6	TOTAL ADMINISTRATION			\$55,540	\$49,263	\$52,000	\$52,000

Proposed Budget

OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$45,870	\$29,000	\$32,000	\$32,000
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	Gas & Oil		\$6,345	\$4,970	\$6,000	\$6,000
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Supplies & Pesticides		\$276,838	\$212,000	\$200,000	\$200,000
E-9.2	Integrated Management		\$0	\$234	\$250	\$250
E-9.3	Mosquito Control		\$156,407	\$132,817	\$140,000	\$140,000
E-9.4	Protective Equipment		\$461	\$500	\$750	\$750
E-9.5	see additional details				\$105,000	
E-10	Program Services (List)					
E-10.1	Equipment & Rentals		\$364	\$1,000	\$1,000	\$1,000
E-10.2	Postage & Freight		\$540	\$350	\$500	\$500
E-10.3	Utilities		\$1,354	\$1,400	\$1,500	\$1,500
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	R-O-W Contract		\$22,360	\$17,415	\$25,000	\$25,000
E-11.2	Contract Labor		\$0	\$3,356	\$1,000	\$1,000
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	City Weed & Pest Control		\$130,162	\$150,000	\$150,000	\$150,000
E-12.2	Sales Tax		\$3,286	\$6,000	\$7,000	\$7,000
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$643,987	\$559,042	\$670,000	\$565,000

Proposed Budget

INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$1,505	\$952	\$1,000	\$1,000
E-14.2	Buildings and vehicles		\$1,500	\$1,500	\$1,500	\$1,500
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Surety Bond</u>		\$250	\$250	\$250	\$250
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$7,233	\$5,950	\$6,000	\$6,000
E-15.2	Workers Compensation		\$1,748	\$1,265	\$1,400	\$1,400
E-15.3	Unemployment Taxes		\$779	\$150	\$200	\$200
E-15.4	Retirement		\$6,732	\$7,350	\$7,600	\$7,600
E-15.5	Health Insurance		\$12,782	\$8,011	\$14,000	\$14,000
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$32,529	\$25,428	\$31,950	\$31,950

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Sheridan County Weed & Pest Control District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	Balances at End of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$135,614	\$156,488	\$422,417	\$422,417
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$173,785	\$175,290	\$175,890	\$175,890
C-1.6	Total Estimated Cash and Investments on Hand	\$309,399	\$331,778	\$598,307	\$598,307
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$29,153	\$98,359	\$253,770	\$253,770
C-2.2	b. Reserves	\$173,785	\$175,290	\$175,890	\$175,890
C-2.3	Total Deductions (a+b)	\$202,938	\$273,649	\$429,660	\$429,660
C-2.4	Estimated Non-Restricted Funds Available	\$106,461	\$58,129	\$168,647	\$168,647

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3					
C-3.1	Balance in Reserve Account, end of previous fiscal year.	\$109,510	\$121,649	\$122,011	\$122,011
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve	\$12,139	\$362	\$400	\$400
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$121,649	\$122,011	\$122,411	\$122,411
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	(Line 3 - Line 5)	\$121,649	\$122,011	\$122,411	\$122,411

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4					
C-4.1	Balance in Reserve Account, beginning of budget year				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	9 - Line 11)	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5					
C-5.1	Balance in Reserve Account, beginning of budget year	\$52,073	\$52,136	\$53,279	\$53,279
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve	\$63	\$1,143	\$200	\$200
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$52,136	\$53,279	\$53,479	\$53,479
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$52,136	\$53,279	\$53,479	\$53,479
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

C-6	Total Cash Available and Forecasted Revenue	\$358,895	\$373,715	\$481,085	\$478,135
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