

Proposed Budget

Sheridan County Weed & Pest Control District - Special Management Program	
Budget Hearing Information	
2667 Aero Loop	Location: 2667 Aero Loop
Sheridan, WY 82801	Date: 7/21/2016
307 672-3740	Time: 12:45 P.M.
Sheridan	Budget Prepared by: Peggy Strand

S-1 BUDGET MESSAGE W.S. 16-4-104(d)

Sheridan Weed & Pest District requests one mill for their Special Management Program. Leafy Spurge Program is an integrated management program, which utilizes the use of herbicides, biological control (Apthona insects) & holistic grazing. We treated more acres of Leafy spurge in 2015 than we ever have in previous years. The control of Saltcedar along the Powder River continues and we plan on increasing the basal bark treatments in the winter months. Each year the Special Management Program continues to grow and Sheridan County landowners are utilizing it more than ever.

PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$689,314	\$587,801	\$641,238	\$641,238
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total to be added to Restricted Funds	\$683	\$1,539	\$2,100	\$2,100
S-4 Total General Fund and Forecasted Revenues	\$836,859	\$846,498	\$996,881	\$996,881
S-5 Amount requested from County Commissioners	\$415,913	\$423,312	\$394,877	\$394,877
S-6 Additional Funding Needed :			\$0	\$0

Sheridan County Weed & Pest Control District - Special Management Program

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 Operating Revenues	\$31,650	\$41,751	\$35,000	\$35,000
S-8 Tax levy (From the County Treasurer)	\$415,913	\$423,312	\$394,877	\$394,877
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$6,669	\$6,486	\$6,600	\$6,600
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$28,549	\$23,831	\$600	\$600
S-13 Other Forecasted Revenue	\$99,831	\$104,900	\$99,300	\$99,300
S-14 Total Revenue	\$582,612	\$600,280	\$536,377	\$536,377

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$66,058	\$18,103	\$40,500	\$40,500
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$162,329	\$154,321	\$128,804	\$128,804
S-18	Operations	\$367,368	\$308,136	\$397,450	\$397,450
S-19	Indirect Costs	\$93,559	\$107,242	\$74,484	\$74,484
S-20	Total Expenditures	\$689,314	\$587,801	\$641,238	\$641,238

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
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S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0
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CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
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S-22	TOTAL GENERAL FUNDS	\$254,247	\$246,218	\$460,504	\$460,504
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Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$431,283	\$400,086	\$401,206	\$401,206
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$192,500	\$142,681	\$143,100	\$143,100
	Total Reserves (a+b+c)	\$623,783	\$542,767	\$544,306	\$544,306
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$503	\$1,120	\$1,500	\$1,500
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$181	\$419	\$600	\$600
	Total to be added (a+b+c)	\$683	\$1,539	\$2,100	\$2,100
S-31	Subtotal	\$624,466	\$544,306	\$546,406	\$546,406
S-32	Less Total to be spent	\$81,700	\$0	\$20,000	\$20,000
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$542,766	\$544,306	\$526,406	\$526,406

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 2667 Aero Loop
Sheridan, WY 82801

PREPARED BY: Peggy Strand

DISTRICT PHONE: 307 672-3740

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

Sheridan County Weed & Pest Control District - Special
NAME OF DISTRICT/BOARD

FYE 6/30/2017

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$415,913	\$423,312	\$394,877	\$394,877
R-1.2	Other County Support				

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$31,650	\$41,751	\$35,000	\$35,000
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$31,650	\$41,751	\$35,000	\$35,000
R-4	Grants				
R-4.1	Direct Federal Grants	\$6,669	\$6,486	\$6,600	\$6,600
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$6,669	\$6,486	\$6,600	\$6,600
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$276	\$555	\$600	\$600
R-5.2	Other: Specify <u>State Land</u>	\$28,273	\$23,276	\$0	
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$28,549	\$23,831	\$600	\$600
R-5.5	Total Forecasted Revenue	\$66,868	\$72,068	\$42,200	\$42,200
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>County Auto Fees</u>	\$98,524	\$103,651	\$98,000	\$98,000
R-6.4	<u>Car Company (Railroad)</u>	\$1,307	\$1,249	\$1,300	\$1,300
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$99,831	\$104,900	\$99,300	\$99,300

Proposed Budget

Sheridan County Weed & Pest Control District - Special M
NAME OF DISTRICT/BOARD

FYE 6/30/2017

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$0	\$0	\$0	
E-1.2	Vehicles	\$46,579	\$6,739	\$27,500	\$27,500
E-1.3	Office Equipment	\$3,364	\$3,131	\$4,000	\$4,000
E-1.4	Other (Specify)				
E-1.5	Spray Equipment	\$9,244	\$2,986	\$4,000	\$4,000
E-1.6	Building & Grounds	\$6,871	\$5,247	\$5,000	\$5,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$66,058	\$18,103	\$40,500	\$40,500

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Administrative Personnel	\$149,525	\$142,953	\$113,704	\$113,704
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$3,966	\$5,027	\$5,100	\$5,100
E-3.2	Mileage	\$569	\$276	\$500	\$500
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$0	\$0	\$1,000	\$1,000
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$4,622	\$2,848	\$3,500	\$3,500
E-5.2	Office equipment, rent & repair	\$1,784	\$2,466	\$3,000	\$3,000
E-5.3	Education	\$1,863	\$750	\$2,000	\$2,000
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6					
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$162,329	\$154,321	\$128,804	\$128,804

Proposed Budget

OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$50,833	\$49,215	\$62,400	\$62,400
E-7.2	Service Contracts		\$77,403	\$94,414	\$120,000	\$120,000
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	Gas & Oil		\$6,119	\$5,604	\$6,000	\$6,000
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Supplies & Pesticides		\$121,070	\$91,811	\$140,000	\$140,000
E-9.2	Protective Equipment		\$965	\$1,304	\$1,500	\$1,500
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	Utilities		\$8,228	\$7,321	\$8,750	\$8,750
E-10.2	Postage & Freight		\$366	\$233	\$500	\$500
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Integrated Management		\$102,000	\$57,284	\$55,000	\$55,000
E-11.2	Truck & Equipment Renta		\$0	\$250	\$2,500	\$2,500
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Sales Tax		\$384	\$700	\$800	\$800
E-12.2	_____					
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$367,368	\$308,136	\$397,450	\$397,450

Proposed Budget

INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$2,400	\$2,500	\$2,750	\$2,750
E-14.2	Buildings and vehicles		\$2,622	\$3,500	\$3,500	\$3,500
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$17,441	\$14,700	\$13,500	\$13,500
E-15.2	Workers Compensation		\$3,707	\$3,475	\$5,424	\$5,424
E-15.3	Unemployment Taxes		\$1,107	\$295	\$310	\$310
E-15.4	Retirement		\$21,390	\$27,943	\$18,900	\$18,900
E-15.5	Health Insurance		\$44,892	\$54,829	\$30,100	\$30,100
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$93,559	\$107,242	\$74,484	\$74,484

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	Balances at End of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$254,247	\$246,218	\$460,504	\$460,504
C-1.2	Savings and Investments Account Balance	\$0	\$0	\$0	
C-1.3	General Fund CD Balance	\$0	\$0	\$0	
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$542,766	\$544,306	\$526,406	\$526,406
C-1.6	Total Estimated Cash and Investments on Hand	\$797,013	\$790,524	\$986,910	\$986,910
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$53,203	\$22,632	\$193,723	\$193,723
C-2.2	b. Reserves	\$542,766	\$544,306	\$526,406	\$526,406
C-2.3	Total Deductions (a+b)	\$595,969	\$566,938	\$720,129	\$720,129
C-2.4	Estimated Non-Restricted Funds Available	\$201,044	\$223,586	\$266,781	\$266,781

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3					
C-3.1	Balance in Reserve Account, end of previous fiscal year.	\$431,283	\$400,086	\$401,206	\$401,206
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve	\$503	\$1,120	\$1,500	\$1,500
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$431,786	\$401,206	\$402,706	\$402,706
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. <u>2015 GMC Truck</u>	\$31,700	\$0	\$0	
C-3.8	b. <u>2017 Side by side</u>			\$20,000	\$20,000
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> <u>2/15/2015</u>				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$31,700	\$0	\$20,000	\$20,000
C-3.12	(Line 3 - Line 5)	\$400,086	\$401,206	\$382,706	\$382,706

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4					
C-4.1	Balance in Reserve Account, beginning of budget year				
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Reserves"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	9 - Line 11)	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5					
C-5.1	Balance in Reserve Account, beginning of budget year	\$192,500	\$142,681	\$143,100	\$143,100
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve	\$181	\$419	\$600	\$600
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$192,681	\$143,100	\$143,700	\$143,700
C-5.6	Amount to be spent from Emergency Reserve (Cash)	\$50,000			
C-5.7	<i>Date of Reserve Approval in Minutes:</i> <u>8/14/2014</u>				
C-5.8	Balance to be retained in Assigned Fund Balance	\$142,681	\$143,100	\$143,700	\$143,700
C-5.9	TOTAL TO BE SPENT	\$81,700	\$0	\$20,000	\$20,000
C-6	Total Cash Available and Forecasted Revenue	\$367,743	\$400,554	\$408,281	\$408,281