

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS  
REGULAR SESSION, TUESDAY, JULY 5, 2016– 9:00 A.M.  
SHERIDAN COUNTY COURTHOUSE ADDITION  
SECOND FLOOR – BOARD ROOM #220**

**Commissioners Present:** Terry Cram, Steve Maier Mike Nickel, Tom Ringley and Bob Rolston (Chair)

**Call to Order - 9:00 a.m.**

Pledge of Allegiance

**Consider Consent Agenda**

Motion by Commissioner Ringley to amend the consent agenda to include the General County Vouchers and General Airport Vouchers for June which were inadvertently omitted in the published agenda.

Vote Unanimous approval

Motion by Commissioner Maier to approve the consent agenda as amended and authorize the Chairman to sign documents as required

Vote Unanimous approval, following are the consent items:

- a. Minutes from Staff Meeting, June 20, 2016;
- b. Minutes from Regular Session, June 21, 2016;
- c. Minutes from Special Session, June 23, 2016;
- d. Minutes from Staff Meeting, June 27, 2016;
- e. Ratify Cooperative Annual Operating/Financial Plan between Sheridan County Sheriff's Office and USDA, Forest Service Bighorn National Forest;
- f. Ratify a onetime modification to the Personnel Policy with respect to the carry-over of annual leave for a Detention Officer;
- g. Ratify 24 Hour Additional Dispensing Room Permit for Big Horn Equestrian Center for the July 4<sup>th</sup> Fireworks on July 4, 2016 at 352 Bird Farm Road, Sheridan;
- h. Ratify 24 Hour Catering Permit for Big Horn Equestrian Center for the BHPC Fremont Motor Cup/Morton Building Games on June 26, 2016 at 352 Bird Farm Road, Sheridan;
- i. Ratify 24 Hour Catering Permit for Big Horn Equestrian Center for the BHPC Sagebrush Open/Powderhorn Games on July 3, 2016 at 352 Bird Farm Road, Sheridan;
- j. Ratify 24 Hour Catering Permit for Big Horn Equestrian Center for the BHPC Malcolm Wallop Cup/Cat Rescue Games on July 10, 2016 at 352 Bird Farm Road, Sheridan;
- k. Ratify 24 Hour Catering Permit for the Big Horn Smokehouse & Saloon for the Brinton Gala on July 1, 2016 at the Bradford Brinton, 139 Brinton Rd, Big Horn;
- l. Ratify Release of Mortgage for \$21,400, Mortgagor – Kadi Adonis, Lot 6, Block 5 of the Woodland Park Subdivision-Phase One.

**JUNE 2016 INTERIM/MID-MONTH WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
AMERICAN FAMILY LIFE INS CO	\$741.98	PREM PMTS
AT&T MOBILITY	\$22.44	PHONE SERVICE
CENTURYLINK	\$472.67	PHONE SERVICE
CHARLES W BASSETT	\$4,821.93	LEASE
CHILD SUPPORT ENFORCEMENT	\$774.31	MTLY CHILD SUPPORT
CIRCLE S SANITATION	\$166.00	COLLECTION SERVICE
CIT-CO FEDERAL CREDIT UNION	\$1,812.90	MTLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$184.97	UTILITIES
COLLINS COMMUNICATIONS INC.	\$127.10	MONITORING
CRITICAL AIR SERVICE TEAM	\$337,319.27	REIMB
DELTA DENTAL	\$8,382.30	JUNE PREMIUM
EBMS	\$588.33	FLEX PLAN
GAN CONFERENCING	\$27.05	CONFERENCE CALL

HOME DEPOT CREDIT SERVICES	\$18.90	SUPPLIES
ICMA RETIREMENT TRUST	\$2,480.70	JUNE PREMIUM
LINCOLN FINANCIAL GROUP	\$977.65	JUNE PREMIUM
LJS CONCRETE & EXCAVATING	\$5,158.83	PROJECT
MASTERCARD	\$2,800.96	JUNE
MONTANA DAKOTA UTILITIES	\$6,632.02	UTILITIES
NCPERS GROUP LIFE INS	\$432.00	PRUDENTIAL LIFE
ORCHARD TRUST	\$4,670.00	WYO DEFERRED COMP
PITNEY BOWES - PURCHASE POWER	\$327.42	POSTAGE
PITNEY BOWES INC.	\$844.74	SUPPLIES
POWDER RIVER ENERGY CORP	\$50.04	UTILITIES
QUIK SAK	\$145.99	FUEL
RANGE TELEPHONE CO-OP INC	\$483.28	PHONE SERVICE
REDMAN, CHERIE	\$390.00	MAINT
SHERIDAN AREA WATER SUPPLY	\$158.89	UTILITIES
SHERIDAN CHAMBER OF COMMERCE	\$82.00	CHAMBER BUCKS
SHERIDAN CNTY TREAS HEALTH INS	\$133,886.99	HEALTH INS
SHERIDAN CNTY TREAS PAYROLL TAX	\$120,652.63	941
THE MASTER'S TOUCH LLC	\$2,081.60	POSTAGE
US BANK CORPORATE REAL ESTATE	\$625.00	RENT
VERIZON WIRELESS	\$400.12	CELL SERVICE
WALMART COMMUNITY	\$94.90	SUPPLIES
WRIGHT EXPRESS	\$5,482.46	FUEL
WYO RETIREMENT SYSTEM	\$82,643.47	JUNE PREMIUM
WYO WORKERS COMPENSATION DIV	\$11,140.57	JUNE PREMIUM
WYOMING DEPT OF REVENUE	\$23,051.34	REPAYMENT
<b>TOTAL MID-MONTH INTERIM WARRANTS PAID</b>	<b>\$761,153.75</b>	

**GENERAL COUNTY WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
AMERICAN WELDING & GAS INC.	\$63.05	PARTS, RENTAL
A-PLUS SERVICES LLC	\$12,492.50	HAUL WATER
ARNEY, NICKIE	\$800.82	REIMB
AUTOZONE	\$37.04	PARTS
BARGREEN ELLINGSON	\$311.46	SUPPLIES
BARNEY & GRAHAM, LLC	\$2,586.17	LEGAL
BEAVER, CLINT	\$114.48	EQUIP
BIG HORN CNTY ELECTRIC CO-OP INC	\$24.00	UTILITIES
BIG HORN WATER WAGON	\$17,955.00	HAUL WATER
BOBS PEST CONTROL	\$35.00	SERVICE
CBM FOOD SERVICE	\$13,443.93	INMATE MEALS
CITY OF SHERIDAN	\$20,000.00	PROJECT
COFFEEN CAR CARE	\$104.93	SERVICE
COMMUNICATION TECHNOLOGIES INC.	\$75.41	SUPPLIES
CONNIES GLASS INC.	\$250.00	SERVICE
CORRECTIONAL HEALTHCARE MANAGEMENT	\$22,370.35	MEDICAL SERVICE
CRESCENT ELECTRIC SUPPLY CO.	\$60.48	SUPPLIES
CROWLEY FLECK PLLP	\$457.67	LEGAL
DAN HART PATROL SERVICE LLC	\$147,605.36	IMPROV
DAVIS & CANNON, LLP	\$2,458.27	LEGAL
DELL MARKETING L.P.	\$14,977.84	EQUIP
DOWL HKM	\$655.00	PRO SERVICES
DUSTBUSTERS, INC.	\$126,698.44	HAUL WATER
ED HAMMER INC	\$574.25	SERVICE
EIDE BAILLY TECHNOLOGY CONSULTING	\$3,881.25	SUPPORT
ENTECH INC	\$1,182.75	PRO SERVICE
ENTENMANN-ROVIN CO	\$208.00	UNIFORMS
FARMERS CO-OP OIL COMPANY	\$1,862.90	FUEL
FASTENAL	\$446.25	SUPPLIES
FEASTER, MICHAEL J	\$200.00	REIMB
FEDEX	\$13.10	POSTAGE
GALLS	\$156.20	FIREARMS
GEIB, ELSTON, FROST PA	\$1,702.00	TESTING
GERI HARPER, OFFICIAL COURT REPORTER	\$1,779.49	CT REPORTER

GLAXOSMITHKLINE PHARMACEUTICALS	\$558.20	VACCINE
GRAINGER INC	\$392.63	SUPPLIES
GREENE COUNTY SHERIFF'S OFFICE	\$315.00	TRANSPORT
HEMOCUE AMERICA/RADIOMETER AMERICA	\$361.00	SUPPLIES
HIGHLITE ELECTRIC	\$300.00	SERVICE
HONNEN EQUIPMENT CO OF WYOMING INC	\$9,075.00	RENTAL
HONSTEIN OIL & DISTRIBUTING LLC	\$6,362.54	FUEL
IMMELL, RICHARD	\$186.00	TRAVEL
JACKS TRUCK & EQUIPMENT	\$78.26	SUPPLIES
KANE FUNERAL SERVICES LLC	\$1,690.00	AUTOPSY, RENTAL
KBM&M INC. BIG HORN SANITATION	\$155.30	PORT TLTS
KERNS LAW OFFICE LLC	\$18.75	LEGAL
KERR, SANDI	\$142.50	MENDING
KIMMEL, KERRIE	\$1,175.00	DEP CORONER
KINNAIRD LAW OFFICE P.C.	\$75.00	LEGAL
KISLING LAW LLC	\$42.50	LEGAL
LAYA, GARY T.	\$147.92	MAINT
LONABAUGH AND RIGGS	\$325.00	LEGAL
MASTERCARD	\$340.37	JUN
MATTHEW BENDER & CO. INC	\$345.97	SUPPLIES
MED-TECH RESOURCE LLC	\$69.20	SUPPLIES
MEMORIAL HOSPITAL	\$10,184.00	TESTING, FIXED COST
MHL SYSTEMS	\$5,240.00	MATERIALS
MIKE'S AUTOMOTIVE REPAIR	\$39.43	SERVICE
NORCO	\$23.78	SUPPLIES, RENTAL
NORWOOD CONSTRUCTION INC	\$16,900.00	MATERIALS
OFFICE ALLY	\$19.95	CONTRACT
OFFICE OF THE STATE PUBLIC DEFENDER	\$56,953.97	SUPPLEMENT
OREILLY AUTOMOTIVE INC	\$134.69	PARTS
OXFORD INC	\$391,757.65	HAUL WATER
PACK & MAIL	\$15.24	POSTAGE
PENNO, MARY C	\$1,785.00	DEP CORONER
PERSPECTIVE ENTERPRISES INC	\$1,500.00	SUPPLIES
PETERBILT OF WYOMING	\$48.65	PARTS
POLISH LININGS INC	\$3,440.00	PARTS
POWDER RIVER HEATING & AIR COND. INC.	\$9,132.00	SERVICE
PTOLEMY DATA SYSTEMS	\$275.04	AGREEMENT
REGIONAL HEALTH REFERENCE LAB	\$844.00	SERVICE
RELM WIRELESS CORPORATION	\$40.05	SERVICE
RESOURCE STAFFING INC	\$750.42	CONTRACT LABOR
ROCKY MOUNTAIN OILFIELD WAREHOUSE	\$487.50	SERVICE
SECRETARY OF STATE	\$30.00	REIMB
SECURE SHRED / RID A BUSH	\$64.00	SHRED
SECURITY TRANSPORT SERVICES INC	\$2,318.75	TRANSPORT
SESSIONS, KEVIN J.	\$450.00	DEP CORONER
SHAFFER, ELIZABETH	\$159.00	REIMB
SHERIDAN CNTY EXTENSION	\$70.00	DUES
SHERIDAN COMMERCIAL CO	\$12.27	SUPPLIES
SHERIDAN COMMUNITY LAND TRUST	\$29,373.00	PROJECT
SHERIDAN COMPUTER INC	\$26,985.00	EQUIP
SHERIDAN MOTOR INC.	\$1,259.00	SERVICE, PARTS
SHERIDAN PRESS INC.	\$2,725.20	AD
SOURCE OFFICE PRODUCTS	\$654.92	SUPPLIES
SPAHN, BOBBIE J	\$222.48	REIMB
STAPLES ADVANTAGE	\$449.50	SUPPLIES
STRAHAN & ASSOCIATES PC	\$291.67	CONTRACT
SUTTON, CHRIS	\$199.68	REIMB
SYSCO FOOD SERVICES OF MONTANA	\$259.82	SUPPLIES
SYSTEMS CONSULTING INC.	\$300.00	SUB
TASER INTERNATIONAL	\$2,262.25	SUPPLIES
TERRY, SUSAN D	\$15.66	POSTAGE
THOMAS L BENNETT, M.D.	\$4,225.00	AUTOPSY
THRONE LAW OFFICE, PC	\$3,088.01	LEGAL
THYSSENKRUPP ELEVATOR	\$1,163.24	MAINT

TIRE - RAMA CORPORATE OFFICE	\$951.20	REPAIR
TOP OFFICE PRODUCTS INC.	\$26,338.55	SUPPLIES
TRAUB, TRAVIS	\$200.00	REIMB
ULTRAMAX AMMUNITION	\$3,159.00	AMMO
VALLEY MOTOR HONDA	\$3,363.61	PARTS, EQUIP
WAREHOUSE MARKET INC.	\$2,303.70	SUPPLIES
WATER PRODUCTS & SOLUTIONS, INC	\$92.00	SUPPLIES
WEST PAYMENT CENTER	\$1,674.14	PUBLICATIONS
WILLIS, KENTZ	\$196.33	REIMB
WINSUPPLY OF SHERIDAN	\$129.76	SUPPLIES
WYDOT-FINANCIAL SERVICES	\$3,764.30	PROJECT
WYO DEPT OF HEALTH-COMBINED LABS	\$848.00	TESTING
WYOMING COUNTY COMMISSIONERS ASSN	\$14,926.00	DUES
WYOMING LAW ENFORCEMENT ACADEMY*	\$1,050.00	AMMO
WYOMING MACHINERY COMPANY	\$223.74	PARTS
<b>GENERAL COUNTY WARRANTS</b>	<b>\$1,053,109.68</b>	

**AIRPORT WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
ACT	\$531.68	PHONE SERVICE
AT&T	\$25.41	PHONE SERVICE
BURGESS DESIGN GROUP	\$339.00	MARKETING
CHARTER COMMUNICATIONS	\$73.45	COMMUNICATION
CIRCLE S SANITATION	\$194.00	SANITATION
CITY OF SHERIDAN	\$2,357.36	UTILITIES
CONSOLIDATED ELECTRICAL DISTRIBUTORS	\$605.67	SERVICE
DOUGLAS PORTABLE TOILETS	\$198.00	PORT TLTS
FARMERS COOP OIL CO.	\$2,570.26	SUPPLIES
FASTENAL	\$6.23	SUPPLIES
FORECAST, INC.	\$6,500.00	LEGAL
HOME DEPOT	\$423.38	SUPPLIES
JERRY BAKER SALES	\$360.00	AD
LANDONS GREENHOUSE & NURSERY	\$1,993.01	SERVICE
MASTERCARD	\$230.64	JUNE
MIKE'S ELECTRIC INC	\$1,808.01	MAINT
MONTANA DAKOTA UTILITIES	\$3,140.76	UTILITIES
MOORE GLASS, LLC	\$337.00	REPAIRS
NAPA AUTO PARTS	\$55.63	SERVICE
PTOLEMY DATA SYSTEMS	\$699.00	CONTRACT
ROLL "N" RITE DOORS INC	\$18.64	MAINT
SERVALL UNIFORM & LINEN SUPPLY	\$32.10	UNIFORM
SHERIDAN ACE HARDWARE BEN FRANKLIN	\$17.23	SUPPLIES
SHERIDAN COUNTY AIRPORT PETTY CASH	\$13.40	POSTAGE
SHERIDAN LOCK & KEY	\$52.50	MAINT
SHERIDAN SAW SERVICE LLC	\$66.40	REPAIRS
SHIPTON'S BIG R SHERIDAN	\$174.98	SUPPLIES
TIRE RAMA	\$819.12	SERVICE
VISTA WEST	\$12,878.58	LEGAL
WALMART	\$97.64	SUPPLIES
<b>TOTAL AIRPORT WARRANTS</b>	<b>\$36,619.08</b>	

**Consider Agenda**

Motion by Commissioner Cram to approve the agenda as published

Vote Unanimous approval

**Announcements**

Chairman Rolston announced Employee Appreciation: Bill Biastoch was recognized for 10 years of service as the County Fire Warden, Albert Pierce was recognized for 10 years of service with Road & Bridge, Ellen Hepp was recognized for 10 years of service with the Sheriff's Office and Stephanie Elder was recognized for 5 years of service with the Detention Center. Also, the Courthouse will close at 10am on Friday, July 15th for WYO Rodeo activities

**Public Comments**

None

**Consider Story Fire District Enlargement**

Staff Report Eda Schunk Thompson, County Clerk

Motion by Commissioner Nickel to approve and authorize the Chairman to sign Fire District Enlargement Resolutions 16-07-072 through 16-07-074 describing and formally approving inclusion of new areas into the Story Fire District

Vote Unanimous approval

**Consider CU-16-003: The Brinton Education Center CUP**

Public Hearing Chairman Rolston opened a public hearing

Staff Report Mark Reid, County Planner

Comments None

Public Hearing Chairman Rolston closed the public hearing

Motion by Commissioner Maier to approve item CU-16-003: The Brinton Education Center CUP as recommended by the Planning & Zoning Commission with the conditions as stated in the staff report

Vote Unanimous approval

**Consider S-12-001: Longhorn Subdivision**

Public Hearing Chairman Rolston opened a public hearing

Staff Report Mark Reid, County Planner

Comments Thomas Tucker, Professional Land Surveyor/Project Manager

Public Hearing Chairman Rolston closed the public hearing

Motion by Commissioner Nickel to approve item S-12-001: Longhorn Subdivision as recommended by the Planning & Zoning Commission with the further staff recommendations as stated in the staff report.

Motion to amend by Commissioner Cram to amend the original motion to include a condition # 3, at least once in every 5 year period an enhanced septic system must be inspected and certified as working by a licensed engineer.

Vote Denied, Commissioner Cram was in favor and Commissioners Maier, Nickel and Ringley were opposed

Motion to amend by Commissioner Maier to amend the original motion to include a condition # 3, that at least once in every 5 year period the enhanced septics be inspected and certified as working by a Licensed Wyoming Professional Engineer, and this be added as a note/condition to the plat.

Vote Unanimous approval

Vote on Original motion with added amendment Unanimous approval

**Adjourn** – 9:53 a.m.


BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:



Bob Rolston, Chairman



Eda Schunk Thompson, County Clerk