



Sheridan Area Water Supply Joint Powers Board



REGULAR MEETING MINUTES WEDNESDAY, JUNE 8, 2016 - 5:00 PM SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS BOARD ROOM #220

The regular meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 5:00 p.m. with Chair Shelleen Smith presiding. All members were present including; Steve Maier, Tom Ringley, Alex Lee, Mike Nickel, and John Heath. Others present were; Dan Coughlin, SAWSJPB Project Manager, Angie Burton, Sheridan County Administrative Assistant, Andrea Garrett, Sheridan County Planning Assistant, Tony Wendtland of Wendtland & Wendtland LLP, Mike Peacock, City of Sheridan Utility Services/SAWS Coordinator, Jim Harmon, City of Sheridan Finance Director, Dan Roberts, City of Sheridan Utilities Director, and Sheridan Media.

I. CONSENT AGENDA

- A. Approval of Minutes of the May 11, 2016 Regular Meeting
- B. Acceptance of June 8, 2016 Treasurer's Report
 - a. Bills
 - b. Account Status as of June 3, 2016
 - c. Investment Accounts
 - d. Accounts Collateral
 - e. Budget vs. Actual
- C. Approval of DWSRF 126 Booster Station Loan Draft Request #16
- D. Approval of Amendment #2 Agreement for Engineering Services – SAWSJPB Booster Station Project

Motion by John Heath to approve consent agenda as written.

Second by Mike Nickel.

Vote for approval: 6-0

II. REVIEW AND APPROVAL OF AGENDA

Motion by Steve Maier to approve the agenda as written.

Second by Tom Ringley.

Vote for approval: 6-0

III. COMMENTS FROM PUBLIC: NON AGENDA ITEMS

None

IV. OLD BUSINESS

None

V. PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose & Sheridan Water Treatment Plants – Update by Dan Coughlin.
- B. Booster Station Upgrades – Update by Dan Coughlin.
- C. Meter Replacement Project - Update by Dan Coughlin.



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VI. NEW BUSINESS

A. Presentation and discussion of the Proposed Budget for FYE June 30, 2017.

Motion by Steve Maier to acknowledge receipt of the preliminary proposed budget.

Second by Mike Nickel.

Vote for approval: 6-0

B. Review of past Reserve resolutions and recommendations for change – Memorandum

Discussion was held and the Board directed Mr. Coughlin to pursue review of past Reserve resolutions and recommendations for change with legal counsel and present at the next meeting.

C. Review of items to be addressed in order for SAWSJPB to meet quarterly.

Motion by Alex Lee requesting Mr. Coughlin to prepare a draft resolution for review regarding adoption of Quarterly meetings at the next SAWSJPB meeting.

Second by John Heath.

Vote for approval: 6-0

ADJOURNMENT

The meeting was adjourned at 5:34 p.m. by Chair Shelleen Smith.

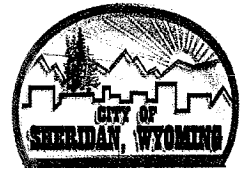
PRESENTED BY: *Dan Coughlin*
Dan Coughlin, SAWSJPB Project Manager

APPROVED BY: *Shu Smith*

ATTESTED BY: *John Heath*



Sheridan Area Water Supply Joint Powers Board



Regular Meeting
Sheridan County Commissioners Meeting Room
Wednesday, June 8, 2016
5:00 P.M.
MEETING AGENDA

CALL TO ORDER

CONSENT AGENDA Motion to approve the Consent Agenda as published.

- A. Minutes of the May 11, 2016 Regular Meeting (Approval)
June 8, 2016
- B. Treasurer’s Report
 - a. Bills (Approval)
 - b. Account Status as of June 3, 2016 (Acceptance)
 - c. Investment Accounts (Acceptance)
 - d. Accounts Collateral (Acceptance)
 - e. Budget vs. Actual (Acceptance)
- C. DWSRF 126 Booster Station Loan Draft Request #16 (Approval)
- D. Amendment # 2 the Agreement for Engineering Service – SAWSJPB Booster Station Project (Approval)

REVIEW AND APPROVAL OF AGENDA Move to approve the agenda as published (or amended).

COMMENTS FROM PUBLIC NON AGENDA ITEMS Ask if anyone from the public would like to comment on items not on the agenda.

OLD BUSINESS None

PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose and Sheridan Water Treatment
- B. Booster Station Upgrades
- C. Meter Replacement Project

NEW BUSINESS

- A. Presentation and discussion of the Proposed Budget for FYE June 30, 2017
The proposed budget was delivered to the SAWSJPB and Public Funds Department of the Department of Audit by June 1, 2016 as required.
PowerPoint presentation of Electronic Budget Form (Acceptance)
- B. Review of past reserve resolutions and recommendations for change – Memorandum (Approval)
- C. Review of items to be addressed in order for SAWSJPB to meet quarterly. Memorandum and Recommendations. (Discussion)

ADJOURNMENT