



**Sheridan Area Water Supply
Joint Powers Board**



**REGULAR MEETING MINUTES
THURSDAY SEPTEMBER 22, 2016 - 5:00 PM
SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS BOARD ROOM #220**

The regular meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 5:00 p.m. with Chair Shelleen Smith presiding. All members were present including; Steve Maier, Tom Ringley, Alex Lee, Mike Nickel, and John Heath. Others present were; Dan Coughlin, SAWSJPB Project Manager, Angie Burton, Sheridan County Administrative Assistant, Mark Reid, Sheridan County Planner, Tony Wendtland of Wendtland & Wendtland LLP, Mike Peacock, City of Sheridan Utility Services/SAWS Coordinator, Dan Roberts, City of Sheridan Utilities Director, Nic Bateson, City of Sheridan Public Works Director, Jim Harmon, City of Sheridan Financial Director, Todd Watkins, with the City of Sheridan, Jason Neavill, with the City of Sheridan, Dayton Alsaker, and Jessica Wagner, with DOWL, Dave Engels of EnTech, and Sheridan Media.

I. CONSENT AGENDA

- A. Approval of Minutes of the August 10, 2016 Regular Meeting
- B. Acceptance of the September 22, 2016 Treasurer's Reports
 - a. Bills
 - b. Account Status
 - c. Investment Accounts
 - d. Budget vs. Actual

Motion by John Heath to approve consent agenda as written.
Second by Mike Nickel.
Vote for approval: 6-0

II. REVIEW AND APPROVAL OF AGENDA

Motion by Steve Maier to approve the agenda as written.
Second by Tom Ringley.
Vote for approval: 6-0

III. COMMENTS FROM PUBLIC: NON AGENDA ITEMS

None

IV. OLD BUSINESS

Change order #4 to Windcreek Services Inc. contract and authorize use of additional funds available under DWSRF for mutually beneficial projects allowable by the State of Wyoming.

Motion by John Heath to approve change order #4 to Windcreek Services Inc. contract and authorize use of additional funds available under DWSRF for mutually beneficial projects allowable by the State of Wyoming.
Second by Mike Nickel.
Vote for approval: 6-0

V. PROJECT PROGRESS REPORTS

Presentation of updates deferred to October Regular Meeting.

VI. NEW BUSINESS

- A. Consideration of Resolution 16-9-22 to apply for DWSRF funding of a Pressure Reducing/Regulating Valve replacement project. Presentation by Dayton Alsaker, DOWL Engineering.

Motion by Steve Maier to approve Resolution 16-9-22 to apply for DWSRF funding of a Pressure Reducing/Regulating Valve replacement project.
Second by Alex Lee.
Vote for approval: 6-0



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- B. Consideration of Resolution 16-09-22-2 to amend Resolution No. 10-12-01 and authorizing the Administrator to conduct certain routine business and to make interim payment of certain routine invoices within specific limitations and subject to ratification approval at the next regular board meeting to enable changing to quarterly meetings.

Motion by John Heath to approve Resolution 16-09-22-2 to amend Resolution No. 10-12-01 and authorizing the Administrator to conduct certain routine business and to make interim payment of certain routine invoices within specific limitations and subject to ratification approval at the next regular board meeting to enable changing to quarterly meetings.

Second by Steve Maier.

Vote for approval: 6-0

C. SAWS Administration:

- a) Dan Coughlin gave a presentation on items that could be transferred from County administration to City of Sheridan administration while retaining the proper oversight SAWSJPB requires.
- b) Nic Bateson gave a presentation regarding the City of Sheridan Proposal for City administration of SAWSJPB.
- c) Tony Wendtland, Attorney on behalf of the SAWSJPB, advised about the needed changes to the Operating Agreement and other agreements to address full or partial administration of SAWSJPB by the City of Sheridan.

The Board held a discussion and decided the City, County and SAWSJPB will collaborate to continue to work on finding efficiencies and discussing the details of SAWSJPB Administration.

ADJOURNMENT

The meeting was adjourned at 6:24 p.m. by Chair Shelleen Smith.

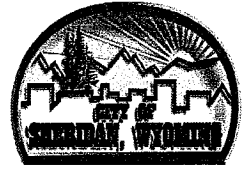
PRESENTED BY: *Dan Coughlin*
Dan Coughlin, SAWSJPB Project Manager

APPROVED BY: *John Heath*

ATTESTED BY: *Steve Maier*



Sheridan Area Water Supply Joint Powers Board



Regular Meeting
Sheridan County Commissioners Meeting Room
Thursday, September 22, 2016
5:00 P.M.
MEETING AGENDA

CALL TO ORDER

CONSENT AGENDA Motion to approve the Consent Agenda as published.

- A. Minutes of the August 10, 2016 Regular Meeting (Approval)
- B. Treasurer's Reports - September 22, 2016
 - a. Bills as of September 16, 2016 (Approval)
 - b. Account Status (Acceptance)
 - c. Investment Accounts (Acceptance)
 - d. Budget vs. Actual (Acceptance)

REVIEW AND APPROVAL OF AGENDA Move to approve the agenda as published (or amended).

COMMENTS FROM PUBLIC NON AGENDA ITEMS Ask if anyone from the public would like to comment on items not on the agenda.

OLD BUSINESS

Change Order # 4 to Windcreek Services Inc. Contract and authorize use of additional funds available under DWSRF for mutually beneficial projects allowable by the State of Wyoming (Approval)

PROJECT PROGRESS REPORTS Defer to October Meeting

- A. Conventional Treatment Upgrades to Big Goose and Sheridan Water Treatment- Defer to October Meeting
- B. Booster Station Upgrades- Defer to October Meeting
- C. Meter Replacement Project -- Defer to October Meeting

NEW BUSINESS

- A. Consideration of Resolution 16-9-22 to apply for DWSRF funding of a Pressure Reducing/Regulating Valve replacement project. Presentation by Dayton Alsaker, DOWL Engineering (Approval)
- B. Consideration of Resolution 16-09-22-2 to amend Resolution No. 10-12-01 and authorizing the Administrator to conduct certain routine business and to make interim payment of certain routine invoices within specific limitations and subject to ratification approval at the next regular board meeting to enable changing to quarterly meetings. (Approval)

- C. SAWS Administration:
- a. Items that could be transferred from County administration to City of Sheridan administration while retaining the proper oversight SAWSJPB requires.– Dan Coughlin, SAWSJPB Project Manager
 - b. City of Sheridan Proposal for City administration for SAWSJPB – Nic Bateson, City of Sheridan Public Works Director Presentations
 - c. Attorney’s comments and recommendations regarding needed changes to Operating Agreement and other agreements to address full or partial administration of SAWSJPB by the City of Sheridan. – Tony Wendtland, SAWSJPB Attorney

ADJOURNMENT