

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS
REGULAR SESSION, TUESDAY, NOVEMBER 1, 2016– 9:00 A.M.
SHERIDAN COUNTY COURTHOUSE ADDITION
SECOND FLOOR – BOARD ROOM #220**

Commissioners Present: Terry Cram, Steve Maier, Mike Nickel, Tom Ringley and Bob Rolston (Chair)

Call to Order - 9:00 a.m.
Pledge of Allegiance

Consider Consent Agenda

Motion by Commissioner Cram to approve the consent agenda and authorize the Chairman to sign documents as required

Vote Unanimous approval, following are the consent items:

- a. Minutes from Staff Meeting, October 17, 2016;
- b. Minutes from Regular Session, October 18, 2016;
- c. Minutes from Staff Meeting, October 24, 2016;
- d. Official Bond and Oath, John W. Stopka, County Airport Manager, 11/5/16-11/5/17, \$100,000;
- e. Sheridan County License Agreement 1618LA with Range, to cross Beatty Gulch Road, CR #1231, for buried 12 pair copper cable, (fee paid);
- f. Release of mortgage to Joshua R. & Shandra O. Berg for Lot 3, Block 1, Poplar Grove PUD – Phase One and acknowledge payment received of \$10,700.00;
- g. Ratify Subordination of Mortgage from Sheridan County to Peoples Bank, A Kansas Corp Mortgagor – Jake Vigil, Lot 9, Block 1 of the Woodland Park Subdivision;
- h. General County Vouchers, October;
- i. General Airport Vouchers, October.

OCTOBER 2016

INTERIM MID-MONTH WARRANTS

VENDOR	DESCRIPTION	AMOUNT
ACT INC	\$3,440.33	PHONE SERVICE
CENTURYLINK	\$4,540.57	PHONE SERVICE
CHARLES W BASSETT	\$4,821.93	LEASES
CHILD SUPPORT ENFORCEMENT	\$533.00	CHILD SUPPORT
CIRCLE S SANITATION	\$83.00	COLLECTION
CIT-CO FEDERAL CREDIT UNION	\$1,112.90	PAYROLL TRANSFERS
CITY OF SHERIDAN*	\$1,751.63	UTILITIES
COMPASS CENTER FOR FAMILIES	\$9,018.73	GRANT
CRITICAL AIR SERVICE TEAM	\$126,752.55	AUG KEY LIME INVOICES
DELTA DENTAL	\$8,621.65	PREMIUM
GRIFFIN, JIM	\$2,100.00	FUELS MITIGATION
HOME DEPOT CREDIT SERVICES	\$11.91	SUPPLIES
ICMA RETIREMENT TRUST	\$2,480.00	PREMIUM
JOHN DEERE FINANCIAL	\$79.98	SUPPLIES
LINCOLN NATIONAL	\$979.34	PREMIUM
MASTERCARD	\$5,536.87	OCT
MONTANA DAKOTA UTILITIES	\$9,298.98	UTILITIES
NCPERS GROUP LIFE INS	\$464.00	PRUDENTIAL LIFE
ORCHARD TRUST	\$5,320.00	WYO DEFERRED COMP
PITNEY BOWES - PURCHASE POWER	\$4,762.98	POSTAGE
PITNEY BOWES INC.	\$136.50	LEASE
POWDER RIVER ENERGY CORP	\$41.11	UTILITIES
QUIK SAK	\$55.95	FUEL
RANGE TELEPHONE CO-OP INC	\$500.49	PHONE SERVICE

SHERIDAN AREA WATER SUPPLY	\$166.04	UTILITIES
SHERIDAN CHAMBER OF COMMERCE	\$20.50	CHAMBER BUCKS
SHERIDAN CNTY JUSTICE OFFICE	\$780.00	GRANT
SHERIDAN CNTY TREAS HEALTH INS	\$135,343.39	HEALTH INS
SHERIDAN CNTY TREAS PAYROLL TAX	\$113,879.20	941
SHERIDAN CNTY TREASURER	\$285,278.00	GENERAL TO CAP TAX TRANSF
SUSTAINABLE FORESTRY CONSULTING, LLC	\$1,237.24	FUEL MITIGATION
TASER TRAINING ACADEMY	\$225.00	COURSE
THE MASTER'S TOUCH LLC	\$2,379.54	POSTAGE
UMR FLEX	\$588.33	FLEX PLAN
US BANK CORPORATE REAL ESTATE	\$600.00	RENT
VERIZON WIRELESS	\$1,270.92	CELL SERVICE
WACERS	\$50.00	DUES
WALMART COMMUNITY	\$66.18	SUPPLIES
WRIGHT EXPRESS	\$6,507.82	FUEL
WYO RETIREMENT SYSTEM	\$81,430.68	CONTRIBUTION
WYO WORKERS COMPENSATION DIV	\$3,968.30	PREMIUM
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$826,235.54	

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
A PLUS PLUMBERS INC	\$575.40	SUPPLIES
AMERICAN WELDING & GAS INC.	\$120.72	SUPPLIES
APODACA, SHAWN	\$700.00	LABOR
BARGREEN ELLINGSON	\$66.82	CLEANING SUPPLIES
BARNEY & GRAHAM, LLC	\$755.48	LEGAL
BEAVER, CLINT	\$18.54	REIMB
BENNETT, DIANNA	\$150.00	REIMB
BENTLEY SYSTEMS INC	\$4,616.00	SOFTWARE
BOBS PEST CONTROL	\$35.00	SERVICE
CARQUEST AUTO PARTS	\$41.44	SUPPLIES
CBM FOOD SERVICE	\$20,092.29	INMATE MEALS
CDW GOVERNMENT INC	\$1,208.86	DOCKING STATIONS
CED INC	\$321.27	LIGHTING
CEDARS HEALTH	\$50.00	SCREENING
CITY LANDFILL	\$15.30	TRASH
CITY OF SHERIDAN	\$30,000.00	2ND QTR DISPATCH SALARIES
CITY OF SHERIDAN FIRE-RESCUE DEPT	\$120.00	CPR CLASS
CITY OF SHERIDAN*	\$48.33	UTILITIES
COFFEEN CAR CARE	\$224.85	OIL CHANGES
COLLINS COMMUNICATIONS INC.	\$127.10	SERVICE
COMMERCIAL LAUNDRY SYSTEMS	\$3,797.80	REPAIR
CORRECTIONAL HEALTHCARE MANAGEMENT	\$22,370.35	INMATE MEDICAL
CRESCENT ELECTRIC SUPPLY CO.	\$389.52	LIGHTING
CROWLEY FLECK PLLP	\$240.00	LEGAL
DAN HART PATROL SERVICE LLC	\$12,987.00	RD IMPROVEMENTS #269
DAVIS & CANNON, LLP	\$1,081.60	LEGAL
DOWL HKM	\$170.00	ANALYSIS
DUCA, DADREA	\$34.91	REIMB
DUNLAP, JIM	\$225.00	DEP CORONER
ECOLAB	\$29.99	HOSE VAC
ED HAMMER INC	\$43.95	MAINT
EIDE BAILLY LLP	\$5,163.75	ELECTIONS
ELECTION SYSTEMS & SOFTWARE INC	\$3,703.20	ELECTIONS
FASTENAL	\$207.26	PARTS
FOOD SERVICES OF AMERICA	\$515.63	SUPPLIES

FREMONT MOTOR SHERIDAN INC.	\$118.64	SERVICE
GALLS	\$266.80	SUPPLIES
GARBER AGRI-BUSINESS, INC.	\$57,540.00	CRUSHED GRAVEL
GARY BRINK INC.	\$125.15	PARTS
GERI HARPER, OFFICIAL COURT REPORTER	\$8,480.70	SERVICES
GLAXOSMITHKLINE PHARMACEUTICALS	\$341.30	VACCINES
GREENWOOD MAPPING INC	\$900.00	ELECTIONS
HARSHMAN, DAVE AND JUDY	\$800.00	STORY FUELS COST SHARE
HEARTLAND KUBOTA LLC	\$49.63	CUTTING EDGE
HENRY SCHEIN INC	\$233.73	SUPPLIES
HIGH LAND INC.	\$115.63	SERVICE
HIGHLITE ELECTRIC	\$360.00	LIGHTING
HOLIDAY INN LARAMIE	\$356.00	LODGING
HONSTEIN OIL & DISTRIBUTING LLC	\$11,576.24	DIESEL
HUB INT'L MOUNTAIN STATES LTD	\$50.00	BOND
HUSMAN, PETE	\$316.90	LODGING
ILLINOIS OFFICE SUPPLY	\$4,324.03	ELECTIONS
JENKINS, CLAY	\$360.00	REIMB
K B COMMERCIAL PRODUCTS	\$846.82	SUPPLIES
KANE FUNERAL SERVICES LLC	\$3,760.00	SERVICE
KBM&M INC. BIG HORN SANITATION	\$150.22	PORT TLTS
KIMMEL, KERRIE	\$2,460.00	DEP CORONER
KLEPPERICH, JACQUELYN K	\$20.00	REIMB
LAW ENFORCEMENT TARGETS INC	\$168.16	TARGETS
LAYA, GARY T.	\$147.92	PARK MAINT
LITTLE AMERICA	\$356.00	LODGING
LOCO PRINTING	\$176.90	ENVELOPES
LONABAUGH AND RIGGS	\$107.50	LEGAL
MASTERCARD	\$363.52	TRAVEL
MATTHEW BENDER & CO. INC	\$141.76	PUBLICATIONS
MCKESSON MEDICAL SURGICAL	\$6,897.24	VACCINES
MED-TECH RESOURCE LLC	\$773.18	SUPPLIES
MEMORIAL HOSPITAL	\$10,981.50	FIXED COST PMT, SUPPLIES
MERCK & COMPANY INC	\$3,573.09	VACCINES
MIKE'S AUTOMOTIVE REPAIR	\$1,095.15	REPAIRS
MIKES ELECTRIC INC	\$1,072.15	REPAIRS
MONTANA DAKOTA UTILITIES	\$81.47	UTILITIES
MULLINAX	\$8,128.50	MATERIALS
N.A.D.A OFFICIAL USED CAR GUIDE	\$1,500.00	SUBSCRIPTION
NAPA AUTO PARTS	\$343.19	PARTS
NEVES UNIFORMS INC	\$657.22	SHIRTS
NEWMAN TRAFFIC SIGNS	\$85.11	PARTS
NORCO	\$282.92	SUPPLIES
NORTHERN UNDERGROUND LLC	\$144,165.35	HOLLOWAY AVE
NORTHERN UNDERGROUND LLC*	\$16,018.37	HOLLOWAY AVE
NOVUS AUTO GLASS	\$55.00	REPAIR
OFFICE OF STATE LANDS &	\$618.77	LEASE PMT
ONE-CALL OF WYOMING	\$23.10	TICKETS
OREILLY AUTOMOTIVE INC	\$28.00	PARTS
PACK & MAIL	\$22.86	POSTAGE
PENNO, MARY C	\$3,565.00	DEP CORONER
PERT'S TOWING	\$150.00	TOWING
PLAINS TIRE COMPANY	\$58.26	REPAIR
PLAINSMAN PRINTING INC	\$98.70	VOTER REG CARDS
PORTER MUIRHEAD CORNIA & HOWARD	\$30,000.00	AUDIT
POWDER RIVER HEATING & AIR COND. INC.	\$1,500.00	MAINT

PTOLEMY DATA SYSTEMS	\$3,415.28	SERVICE
REDLE, MATTHEW	\$320.76	REIMB
RESOURCE STAFFING INC	\$522.00	TEMP WORK
ROLL N RITE DOORS INC	\$95.00	REPAIR
SAFEGUARD BUSINESS SYSTEMS	\$577.58	CHECKS
SAFETY-KLEEN SYSTEMS, INC.	\$304.40	SUPPLIES
SANOFI PASTEUR INC	\$1,397.92	VACCINES
SCHREIBEIS FENCING	\$2,669.00	FENCING
SECURE SHRED / RID A BUSH	\$28.80	SERVICE
SESSIONS, KEVIN J.	\$1,150.00	DEP CORONER
SHAFFER, ELIZABETH	\$1,158.78	REIMB
SHERIDAN ACE HARDWARE	\$9.95	SUPPLIES
SHERIDAN CNTY AIRPORT	\$118,505.00	1% OPT, LEASE, FIXED COST
SHERIDAN CNTY EXTENSION	\$165.52	REIMB
SHERIDAN CNTY FAIR ASSN	\$26,541.67	FIXED COST PMT
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$87,666.67	FIXED COST PMT
SHERIDAN COMMERCIAL CO	\$121.83	SUPPLIES
SHERIDAN COUNTY BOARD OF REALTORS	\$180.00	DUES
SHERIDAN LOCK & KEY	\$625.00	COMBO LOCKS
SHERIDAN MOTOR INC.	\$618.87	REPAIRS
SHERIDAN PRESS INC.	\$880.45	ADVERTISING
SHERIDAN SEED CO INC	\$315.00	SUPPLIES
SOURCE OFFICE PRODUCTS	\$343.83	SUPPLIES
STAPLES ADVANTAGE	\$878.90	SUPPLIES
STEVES TRUCK SERVICE INC.	\$6,494.54	TRANSMISSION, REPAIR
STRAHAN & ASSOCIATES PC	\$75.00	SCREENING
SYSCO FOOD SERVICES OF MONTANA	\$176.80	ECOLAB CLEANER
TERRY, SUSAN D	\$27.44	REIMB
THE WAGES GROUP LLC	\$120.00	LEGAL
THOMAS L BENNETT, M.D.	\$5,850.00	AUTOPSIES
THOMPSON, EDA S.	\$383.93	REIMB
THRONE LAW OFFICE, PC	\$808.30	LEGAL
THYSSENKRUPP ELEVATOR	\$1,163.24	ELEV MAINT
TIRE - RAMA CORPORATE OFFICE	\$1,093.12	TIRES, REPAIRS
TOP OFFICE PRODUCTS INC.	\$6,243.51	SUPPLIES
TOTAL COMFORT	\$339.95	SERVICE
TRICOUNTY GAS INC	\$68.54	PROPANE
TYLER TECHNOLOGIES INC.	\$273.49	WEB HOSTING
VALLEY LANDSCAPING & SPRINKLERS INC.	\$140.00	SERVICE
W.P.C.I.	\$128.50	SCREENINGS
WAGNER RANCH SERVICES LLC	\$132,650.00	CRUSHED RD BASE
WAREHOUSE MARKET INC.	\$31.35	SUPPLIES
WATER PRODUCTS & SOLUTIONS, INC	\$154.00	WATER
WEST PAYMENT CENTER	\$2,608.64	PUBLICATIONS
WESTERN WATER CONSULTANTS INC	\$13,227.25	HOLLOWAY AVE
WILLIS, KENTZ	\$129.10	REIMB
WYDOT-FINANCIAL SERVICES	\$26,895.12	ST COSTS
WYO DEPT OF HEALTH-COMBINED LABS	\$195.00	TESTING
WYOMING MACHINERY COMPANY	\$2,359.33	REPAIR
WYOMING SHERIFFS ASSN	\$587.00	DUES
ZOWADA RECYCLING & STEEL	\$90.34	REBAR
TOTAL GENERAL COUNTY WARRANTS	\$887,840.74	

AIRPORT WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT	\$562.22	PHONE SERVICE
AMERICAN WELDING & GAS	\$220.52	SUPPLIES
AT&T MOBILITY	\$25.70	PHONE SERVICE
C & K EQUIPMENT	\$571.50	PARTS
CHARTER	\$73.45	SERVICE
CIRCLE S SANITATION	\$194.00	SANITATION
CITY OF SHERIDAN	\$454.74	UTILITIES
CITY LANDFILL	\$221.34	TRASH
COMTRONIX	\$210.00	MONITORING
CED INC	\$1,399.08	LIGHTING
CRAFTCO	\$1,025.19	REPAIR
DOUGLAS PORTABLE TOILETS	\$99.00	PORT TLTS
FASTENAL	\$7.53	PARTS
FORECAST INC	\$6,500.00	MANAGEMENT SVC
HEARTLAND KUBOTA	\$12.60	FILTER
HOME DEPOT	\$616.33	SUPPLIES
HOMETOWN HEATING & A/C	\$684.50	REPAIR
JACK'S TRUCK & EQUIP	\$288.40	PARTS
JERILEA PHILLIPS CPA	\$2,700.00	SERVICE
KB COMMERCIAL PRODUCTS	\$579.42	SUPPLIES
LIEUALLEN TREE SERVICE	\$6,579.00	TREE REMOVAL
MASTERCARD 2	\$1,302.46	OCT
M-B COMPANIES	\$1,875.00	SWEEPER BRUSH
MINNPAR LLC	\$1,563.21	SERVICE
MORRISON-MAIERLE	\$27,367.20	ENGINEERING
NAPA	\$28.73	PARTS
NORCO	\$700.33	SUPPLIES
O'DELL CONSTRUCTION	\$16,636.50	CONTRACT
PARKER'S GLASS SHOP	\$60.00	LABOR
PTOLEMY	\$699.00	SERVICE
SHERIDAN CNTY AIRPORT PETTY CASH	\$19.41	REIMB
SHERIDAN LOCK & KEY	\$72.60	KEYS
SHERWIN WILLIAMS	\$238.44	PAINT
SHIPTON'S	\$9.99	SUPPLIES
STRAIGHT STRIPE PAINTING	\$36,890.27	SEAL COAT PROJECT
SWI LLC	\$47,139.80	WILDLIFE FENCE REPLACE
THE SHERIDAN PRESS	\$627.45	ADVERTISING
TIRE RAMA	\$925.80	TIRES
WALMART	\$192.76	SUPPLIES
WAY OIL	\$494.71	OIL/GREASE
WPCI	\$50.00	POOL MGMT
TOTAL AIRPORT WARRANTS	\$159,918.18	

Consider Agenda

Motion by Commissioner Ringley to amend the agenda to add item #11, Consider Encroachment Agreement with Memorial Hospital of Sheridan County, S&H Property Holding, LLC and Sheridan Medical Cooperative Association, LLC.

Vote Unanimous approval

Motion by Commissioner Nickel to approve the agenda as amended.

Vote Unanimous approval

Announcements

Chairman Rolston announced the Courthouse will be closed on Friday, November 11th for Veterans' Day, Thursday, November 24th for Thanksgiving and Friday, November 25th - Employee Appreciation. Also, the Board of County Commissioners is currently taking applications for the Sheridan County Fair Association. Interested individuals can find an application and more information on the Sheridan County website or in person at the Commission Office.

Public Comments

None

Consider Big Horn Fire District Enlargement

Staff Report Paul Fall, County Assessor

Motion by Commissioner Maier to approve and authorize the Chairman to sign Fire District Enlargement Resolution 16-11-091 describing and formally approving inclusion of a new area into the Big Horn Fire District.

Vote Unanimous approval

Consider Appointment to the Fair Association Board

Motion by Commissioner Nickel to appoint Martin Masters to the Sheridan County Fair Association Board to serve a 5 year term until January 2020.

Vote Unanimous approval

Consider Notice of Intent to Amend Rules & Regulations Governing Wastewater Systems

Staff Report Ken Muller, County Engineer

Motion by Commissioner Ringley to move that the Board approve the Notice of Intent to Amend Rules & Regulations Governing Wastewater Systems.

Vote Unanimous approval

Consider Resolution 16-11-092 Notice of Intent to Alter County Road #1211 (a/k/a Lower Prairie Dog)

Staff Report Ken Muller, County Engineer

Motion by Commissioner Nickel to approve and authorize the Chairman to sign Resolution 16-11-092 Notice of Intent to Alter County Road #1211 (a/k/a Lower Prairie Dog).

Vote Unanimous approval

Wyoming County Commissions Association Update and State Budget Status

Pete Obermueller, Executive Director for the Wyoming County Commissioners Association provided an update.

Consider Encroachment Agreement with Memorial Hospital of Sheridan, S&H Property Holding, LLC and Sheridan Medical Cooperative Association, LLC

Comments Rob Forister, Memorial Hospital

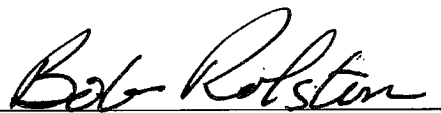
Motion by Commissioner Ringley to approve and authorize the Chairman to sign the Encroachment Agreement with Memorial Hospital of Sheridan County, S&H Property Holding, LLC and Sheridan Medical Cooperative Association, LLC which gives consent to the encroachment of the proposed Medical Office Building within the boundaries of the Medical Arts Complex.

Vote Unanimous approval

Adjourn – 9:39 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:



Bob Rolston, Chairman



Eda Schunk Thompson, County Clerk