



Sheridan Area Water Supply
Joint Powers Board



REGULAR MEETING MINUTES
WEDNESDAY, NOVEMBER 9, 2016 - 5:00 PM
SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS BOARD ROOM #220

The regular meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 5:00 p.m. with Vice Chair Steve Maier presiding. Members present were; Tom Ringley, Alex Lee, Mike Nickel, and John Heath. Shelleen Smith was absent. Others present were; Dan Coughlin, SAWSJPB Project Manager, Angie Burton, Sheridan County Administrative Assistant, Andrea Garrett, Sheridan County Planning Assistant, Tony Wendtland of Wendtland & Wendtland LLP, Mike Peacock, City of Sheridan Utility Services/SAWS Coordinator, Dan Roberts, City of Sheridan Utilities Director, Joe Schoen, City of Sheridan Project Manager, and Sheridan Media.

I. CONSENT AGENDA

- A. Approval of Minutes of the September 22, 2016 Regular Meeting
- B. Approval and Acceptance of the October 12, 2016 and November 9, 2016 Treasurer's Reports
 - a. Bills
 - b. Account Status
 - c. Investment Accounts
 - d. Budget vs. Actual
- C. Approval of Change Order #5 – Windcreek Services SCADA contract Final
- D. Approval of Amended Notice of Water Service Permit #747 – County changed building address. Amendment brings permit into conformance with correct address.
- E. Approval of Amended Notice of Water Service Permit #1004 – To make permit specific to the address served and clear cloud on adjacent property.
- F. Approval of Engagement Letter for Porter, Muirhead, Cornia & Howard CPAs to perform Single Audit for DWSRF 126 Booster Station Loans as required by Loan Agreement.
- G. Approval of Amendment #3 to Agreement for Engineering Services – Booster/SCADA Project

Motion by John Heath to approve consent agenda as written.

Second by Mike Nickel.

Vote for approval: 5-0

II. REVIEW AND APPROVAL OF AGENDA

Motion by Tom Ringley to approve the agenda as written.

Second by Mike Nickel.

Vote for approval: 5-0

III. COMMENTS FROM PUBLIC: NON AGENDA ITEMS

None

IV. OLD BUSINESS

None

V. PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose & Sheridan Water Treatment – update by Dan Coughlin and Joe Schoen.
- B. Booster Station Upgrades – update by Dan Coughlin.
- C. Meter Replacement Project – update by Dan Coughlin.



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VI. NEW BUSINESS

A. Site improvements needed at the Beckton Hall Rd PRV property to construct a storage building for one of the three back-up power generators. Report by Dan Coughlin and Joe Schoen.

Motion by John Heath to initiate a Conditional Use Permit through Sheridan County to proceed forward with site improvements needed at the Beckton Hall Rd PRV property to construct a storage building for one of the three back up generators.

Second by Mike Nickel.

Vote for approval: 5-0

B. Transfer of Dome Lake Reservoir Company and Park Reservoir Company shares from SAWSJPB to the City of Sheridan in conformance with the Ownership Agreement. Report by Tony Wendtland and Dan Coughlin.

Motion by Tom Ringley to approve the transfer of Dome Lake Reservoir and Park Reservoir Company shares from SAWSJPB to the City of Sheridan in conformance with the Ownership Agreement.

Second by John Heath.

Vote for approval: 5-0

ADJOURNMENT

The meeting was adjourned at 5:12 p.m. by Vice Chair Steve Maier.

PRESENTED BY: Dan Coughlin
Dan Coughlin, SAWSJPB Project Manager

APPROVED BY: John Heath

ATTESTED BY: Steve Maier



Sheridan Area Water Supply Joint Powers Board



Regular Meeting
Sheridan County Commissioners Meeting Room
Wednesday, November 9, 2016
5:00 P.M.
MEETING AGENDA

CALL TO ORDER

CONSENT AGENDA Motion to approve the Consent Agenda as published.

- A. Minutes of the September 22, 2016 Regular Meeting (Approval)
- B. Treasurer’s Reports - October 12, 2016; November 9, 2016
 - a. Bills as of November 3, 2016 (Approval)
 - b. Account Status October & November 2016 (Acceptance)
 - c. Investment Accounts October & November 2016 (Acceptance)
 - d. Budget vs. Actual October & November 2016 (Acceptance)
- C. Change Order # 5 – Windcreek Services SCADA contract FINAL (Approval)
- D. Amended Notice of Water Service Permit # 747 – County changed of building. Amendment brings permit into conformance with correct address (Approval)
- E. Amended Notice of Water Service Permit #1004 – To make permit specific to the address served and clear cloud on adjacent property. (Approval)
- F. Engagement Letter for Porter, Muirhead, Cornia & Howard CPAs to perform Single Audit for DWSRF 126 Booster Station Loan as required by Loan Agreement (Approval)
- G. Amendment # 3 to Agreement for Engineering Services – Booster/SCADA Project (Approval)

REVIEW AND APPROVAL OF AGENDA Move to approve the agenda as published (or amended).

COMMENTS FROM PUBLIC NON AGENDA ITEMS Ask if anyone from the public would like to comment on items not on the agenda.

OLD BUSINESS

None

PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose and Sheridan Water Treatment
- B. Booster Station Upgrades
- C. Meter Replacement Project

NEW BUSINESS

- A. Site Improvements needed at Beckton Hall Rd PRV property to construct a storage building for one of the 3 back up power generators. SAWSJPB approval is needed for this unbudgeted \$12,000.00 to \$14,000.00 expenditure. The site improvements are not eligible for DWSRF 126 Booster Loan funding. Joe Schoen will explain project at meeting. County CUP will be needed and building codes will be met. (See two photo exhibits) (Approval)
- B. Transfer of Dome Lake Reservoir Company and Park Reservoir Company shares from SAWSJPB to the City of Sheridan in conformance with the Ownership Agreement. (Approval)

ADJOURNMENT