

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS  
REGULAR SESSION, TUESDAY, DECEMBER 20, 2016– 9:00 A.M.  
SHERIDAN COUNTY COURTHOUSE ADDITION  
SECOND FLOOR – BOARD ROOM #220**

**Commissioners Present:** Terry Cram, Steve Maier, Mike Nickel, Tom Ringley and Bob Rolston  
(Chair)

**Call to Order - 9:00 a.m.**  
Pledge of Allegiance

**Consider Consent Agenda**

Motion by Commissioner Cram to approve the consent agenda and authorize the Chairman to sign documents as required

Vote Unanimous approval, following are the consent items:

- a. Minutes from Staff Meeting, December 5, 2016;
- b. Minutes from Regular Session, December 6, 2016;
- c. Minutes from Staff Meeting, December 12, 2016;
- d. Ratify Letter of Support to Volunteers of America Northern Rockies (VOA) re: Substance Abuse Treatment Services;
- e. Ratify 24 hour catering permit for the Wyarno Roadhouse LLC for a dance on December 16, 2016 at the Community Center at 1041 Wyarno Road.

**Consider Agenda**

Motion by Commissioner Maier to amend the agenda to add item #15, Consider Amendment to the Sheridan County Emergency Operations Plan.

Vote Unanimous approval

Motion by Commissioner Nickel to approve the agenda as amended.

Vote Unanimous approval

**Announcements**

Chairman Rolston announced that the Courthouse will close at 1:00 pm on December 23<sup>rd</sup> in observance of Christmas Eve and will be closed all day on December 26<sup>th</sup> in observance of Christmas and all day on January 2<sup>nd</sup> for New Year's Day. Red Grade (County Rd 26) closed on December 15 and will remain closed until April 1, 2017. Wheeled vehicles are prohibited during this time. Sheridan County is still accepting nominations to the Weed & Pest Control District. Please visit Sheridan County's website for more information.

**Public Comments**

None

**Consider 2017 Courthouse Closure Schedule**

Motion by Commissioner Nickel to approve the Courthouse Closure Schedule for 2017 as presented.

Vote Unanimous approval

**Consider 2017 Commission Membership Assignments**

Motion by Commissioner Maier to approve the Commission Memberships for 2017 as presented.

Vote Unanimous approval

**Consider Appointment to the Fair Association Board**

Motion by Commissioner Ringley to appoint Jason Koltiska to a 3 year term on the Fair Association Board effective January 2, 2017 to January 6, 2020.

Vote Unanimous approval

**Consider Reappointment to the Fair Association Board**

Motion by Commissioner Nickel to reappoint Steve Eliason to a 3 year term on the Fair Association Board effective January 2, 2017 to January 6, 2020.

Vote Unanimous approval

**Consider a Permit for Supervised Public Display of Fireworks for Tony Trangmoe on December 31, 2016 at 431 Barker Road, Dayton, WY**

Motion by Commissioner Maier to approve and authorize the Chairman to sign the Permit for Supervised Public Display of Fireworks for Tony Trangmoe on December 31, 2016 at 431 Barker Road, Dayton, WY.

Vote Unanimous approval

**Consider Assignment and Transfer of a Retail Liquor License from Leiterville Country Club LLC to Melanie Thomas Klier**

Public Hearing Chairman Rolston opened a public hearing

Staff Report Eda Schunk Thompson, County Clerk

Comments Melanie Thomas Klier, Applicant

Public Hearing Chairman Rolston closed the public hearing

Motion by Commissioner Ringley to approve the assignment and transfer of a retail liquor license from Leiterville Country Club LLC to Melanie Thomas Klier and to authorize the chairman to sign a retail liquor license for the new owner for the term of December 20, 2016 through May 31, 2017.

Vote Unanimous approval

**Consider Final Reconnaissance Inspection Report for Structure No. MGG Bridge over the Tongue River County Road 110 (a/k/a Monarch Road)**

Staff Report Ken Muller, County Engineer

Motion by Commissioner Cram to approve and authorize the Chairman to sign the Final Reconnaissance Report and get a project started for replacement of the bridge over the Tongue River on County Road 110 utilizing the Bridge Replacement Off-System Program (BROS). Estimated total match funding will be roughly \$123,000 and will be from the Sheridan County Road Fund and/or Capital Facilities Tax Funds.

Vote Unanimous approval

**Consider Fiscal Year 2017 Congestion Mitigation Air Quality (CMAQ) Program Sub-recipient Agreement with the Wyoming Department of Transportation**

Staff Report Ken Muller, County Engineer

Motion by Commissioner Maier to approve and authorize the Chairman to sign the Fiscal Year 2017 Congestion Mitigation Air Quality Program Agreement with the Wyoming Department of Transportation. This agreement will allow for application of dust suppressant on county roads and funding shall be 80/20, the County match of 20% will be approximately \$62,500 from Capital Facilities Tax.

Vote Unanimous approval

**Consider Amendment to Rules & Regulations Governing Wastewater Systems**

Public Hearing Chairman Rolston opened a public hearing

Staff Report Ken Muller, County Engineer

Comments None

Public Hearing Chairman Rolston closed the public hearing

Motion by Commissioner Ringley that the Board approve the Amendment to the Rules & Regulations Governing Wastewater Systems.

Vote Unanimous approval

**Consider Amendment to the Sheridan County Emergency Operations Plan**

Staff Report Bruce Edwards, Emergency Management Coordinator

Motion by Commissioner Maier to approve and adopt the 2016 update to the Emergency Operations Plan for Sheridan County; and, during the plan's two-year effective period (2016-2018) allow for minor corrections and updates to the plan's annexes and points of contacts on an as needed basis, without the need to re-issue a signed approval letter each time a corrective update is made.

Vote Unanimous approval

**Adjourn** – 9:31 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming



Bob Rolston, Chairman

Attest:



Eda Schunk Thompson, County Clerk