



Sheridan Area Water Supply
Joint Powers Board



REGULAR MEETING MINUTES
TUESDAY, DECEMBER 20, 2016 - 1:00 PM
SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS BOARD ROOM #220

The regular meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 1:00 p.m. with Vice Chair Steve Maier presiding. Members present were; Tom Ringley, Mike Nickel, and John Heath. Shelleen Smith and Alex Lee were absent. Others present were; Dan Coughlin, SAWSJPB Project Manager, Angie Burton, Sheridan County Administrative Assistant, Mike Peacock, City of Sheridan Utility Services/SAWS Coordinator, Dan Roberts, City of Sheridan Utilities Director, Joe Schoen, City of Sheridan Project Manager, Mayor Elect Roger Miller, Mark Collins, City of Sheridan Administrator, Dave Engels of EnTech Inc., The Sheridan Press, and Sheridan Media.

I. CONSENT AGENDA

- A. Approval of Minutes of the November 9, 2016 Regular Meeting
- B. Approval and Acceptance of the December 8, 2016 Treasurer’s Report
 - a. Bills
 - b. Account Status
 - c. Investment Accounts
 - d. Budget vs. Actual
- C. Approval of Amendment # 1 to Standard Agreement for Engineering Services, SAWS Booster Station Project, December 2016. OMP Engineering, Inc.
- D. Approval of DWSRF 126 Booster Loan Draft Request # 18.

Motion by John Heath to approve consent agenda as written.
Second by Mike Nickel.
Vote for approval: 4-0

II. REVIEW AND APPROVAL OF AGENDA

Note Items A & B under new business will have no discussion as audit documents were not delivered by meeting.

Motion by Tom Ringley to approve the agenda.
Second by John Heath.
Vote for approval: 4-0

III. COMMENTS FROM PUBLIC: NON AGENDA ITEMS

None

IV. OLD BUSINESS

None

V. PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose & Sheridan Water Treatment – update by Dan Coughlin.
- B. Booster Station Upgrades – update by Dan Coughlin.
- C. Meter Replacement Project – update by Dan Coughlin.

VI. NEW BUSINESS

- A. Presentation of Audit for FYE 6/30/2016 – Document not available by meeting date.
- B. Presentation of Single Audit for DWSRF 126 Boosters for FYE 6/30/2016 – Document not available by meeting date.



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C. Consideration of proposal from City of Sheridan for sharing costs of replacement of a portion of the City's 16 Inch Waterline under Little Goose Creek. - Presentation by Dan Roberts and discussion by Board.

Motion by Tom Ringley to approve payment to share 20% of costs with the City of Sheridan in the amount of \$29,720 for the emergency repair to a portion of the 16-inch waterline under Little Goose Creek as presented.

Second by Mike Nickel.

Vote for approval: 4-0

ADJOURNMENT

The meeting was adjourned at 1:35 p.m. by Vice Chair Steve Maier.

PRESENTED BY: *Dan Coughlin*
Dan Coughlin, SAWSJPB Project Manager

APPROVED BY: *Jim Nung*

ATTESTED BY: *J. D. [Signature]*



Sheridan Area Water Supply Joint Powers Board



Regular Meeting
Sheridan County Commissioners Meeting Room
Tuesday, December 20, 2016
1:00 P.M.
MEETING AGENDA

CALL TO ORDER

CONSENT AGENDA Motion to approve the Consent Agenda as published.

- A. Minutes of the November 9, 2016 Regular Meeting (Approval)
- B. Treasurer's Reports - December 2016
 - a. Bills as of December 8, 2016 (Approval)
 - b. Account Status (Acceptance)
 - c. Investment Accounts (Acceptance)
 - d. Budget vs. Actual (Acceptance)
- C. Amendment # 1 to Standard Agreement for Engineering Services, SAWS Booster Station Project, December 2016. OMP Engineering, Inc. (Approval)
- D. DWSRF 126 Booster Loan Draft Request # 18 (Approval)

REVIEW AND APPROVAL OF AGENDA Move to approve the agenda as published (or amended).

COMMENTS FROM PUBLIC NON AGENDA ITEMS Ask if anyone from the public would like to comment on items not on the agenda.

OLD BUSINESS
None

PROJECT PROGRESS REPORTS

- A. Conventional Treatment Upgrades to Big Goose and Sheridan Water Treatment
- B. Booster Station Upgrades
- C. Meter Replacement Project

NEW BUSINESS

- A. Presentation of Audit for FYE 6/30/2016 (If it has been completed by the time of the meeting) (Acceptance)
- B. Presentation of Single Audit for DWSRF 126 Boosters for FYE 6/30/2016 (If it has been completed by the time of the meeting) (Approval)
- C. Consideration of proposal from City of Sheridan for sharing costs of replacement of a portion of the City's 16 Inch Waterline under Little Goose Creek. The City staff will brief the SAWSJPB of the chronically leaking main, the need for expedited replacement and cost sharing proposal. A broader consideration is recommended to address any mains or facilities owned by one entity but of mutual benefit to both. (Presentation & Discussion)

ADJOURNMENT