



Sheridan Area Water Supply Joint Powers Board



REGULAR MEETING MINUTES WEDNESDAY, JANUARY 18, 2017 - 5:00 PM SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS BOARD ROOM #220

The regular meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 5:00 p.m. with Vice Chair Steve Maier presiding. A quorum of members was present including; Tom Ringley, Bob Rolston, Roger Miller, Jesus Rios, and Richard Bridger. No Members were absent. Others present were; Dan Coughlin, SAWSJPB Project Manager, Angie Burton, Sheridan County Administrative Assistant, Mike Peacock, City of Sheridan Utility Services/SAWS Coordinator, Dan Roberts, City of Sheridan Utility Supervisor, Jim Harmon, City of Sheridan Finance Director, Tracey Dooley and Chelsea Feeman of Cloud Peak Accounting, Sheridan Media and The Sheridan Press.

I. ACKNOWLEDGMENT OF MEMBERS APPOINTED BY GOVERNING BOARDS

City of Sheridan Councilmember – Richard Bridger to fill position vacated by Shelleen Smith with a term expiring January 2018.

City of Sheridan Councilmember – Jesus Rios to fill position vacated by Alex Lee with a term expiring January 2019.

Sheridan County Commissioner – Bob Rolston to fill position vacated by Mike Nickel with a term expiring January 2019.

City of Sheridan Mayor – Roger Miller to fill position vacated by John Heath with a term expiring January 2020.

Sheridan County Commissioner – Steve Maier to renew position with a term expiring January 2020.

II. ELECTION OF OFFICERS

Motion by Bob Rolston to nominate Tom Ringley as Chair of the SAWSJPB.

Second by:

Vote for approval: 6-0

Tom Ringley presided over the remainder of the meeting.

Motion by Jesus Rios to nominate Roger Miller as Vice Chairman of the SAWSJPB.

Second by: Bob Rolston.

Vote for approval: 6-0

Motion by Bob Rolston to nominate Jesus Rios for Secretary of the SAWSJPB.

Second by: Steve Maier.

Vote for approval: 6-0

Motion by Steve Maier to nominate Bob Rolston for Treasurer of the SAWSJPB.

Second by: Jesus Rios.

Vote for approval: 6-0

III. CONSENT AGENDA

A. Minutes of the December 20, 2016 Regular Meeting

B. January 13, 2017 Treasurer’s Report

a. Bills

b. Account Status

c. Investment Accounts

d. Budget vs. Actual

Motion by Roger Miller to approve consent agenda as written.

Second by Steve Maier.

Vote for approval: 6-0

IV. REVIEW AND APPROVAL OF AGENDA

Motion by Steve Maier to approve the agenda as written.

Second by Bob Rolston.

Vote for approval: 6-0



Sheridan Area Water Supply
Joint Powers Board



V. COMMENTS FROM PUBLIC: NON AGENDA ITEMS

None

VI. OLD BUSINESS

None

VII. NEW BUSINESS

A. Notices of Pecuniary Benefit of Financial Interest – Individual board members provided notices for inclusion in minutes of meeting.

B. Setting the SAWSJPB regular meeting schedule to adopt quarterly meetings – May 11, 2017 at 5:00 p.m.; July 12, 2017 at Noon; and October 11, 2017 at 5:00 p.m.

Motion by Steve Maier to accept the regular meeting schedule as proposed for the 2017 calendar year.

Second by Bob Rolston.

Vote for Approval: 6-0

C. Presentation of Audit for FYE 6/30/16 – Tracey Dooley of Cloud Peak Accounting presented audit.

Motion by Bob Rolston to accept the Sheridan Area Water Supply Joint Powers Board Financial and Compliance Reports and the Audit for year ending June 30, 2016.

Second by Jesus Rios.

Vote for Approval: 6-0

D. Presentation of Single Audit for DWSRF Boosters for FEY 6/30/16 – Copy of Audit provided by Porter, Muirhead, Cornia & Howard in packet. Dan Coughlin stated that the board is in compliance with federal requirements.

Motion by Steve Maier to accept the audit report from Porter, Muirhead, Cornia & Howard.

Second by Bob Rolston.

Vote for Approval: 6-0

ADJOURNMENT

The meeting was adjourned at 5:22 p.m. by Chair Tom Ringley.

PRESENTED BY: *Dan Coughlin*
Dan Coughlin, SAWSJPB Project Manager

APPROVED BY: *Tom Ringley*
Tom Ringley, SAWSJPB Chair

ATTESTED BY: *Bob Rolston*



Sheridan Area Water Supply Joint Powers Board



Regular Meeting
Sheridan County Commissioners Meeting Room
Wednesday, January 18, 2017
5:00 P.M.
MEETING AGENDA

Note: The memorandum regarding Appointments to Sheridan Area Water Supply Joint Powers Board, Election of Officers, Meeting of the Board and Setting the Meeting Schedule for 2017 is provided as a reference document to the meeting.

CALL TO ORDER

ACKNOWLEDMENT OF MEMBERS APPOINTED BY GOVERNING BOARDS

- TO FILL TERM EXPIRING JANUARY 2018
City Councilperson - Rich Bridger
- TO FILL TERMS EXPIRING JANUARY 2019
Sheridan County Commissioner – Bob Rolston
City Councilperson – Jesus Rios
- TO FILL TERMS EXPIRING JANUARY 2020
Mayor, City of Sheridan – Roger Miller
Sheridan County Commissioner – Steve Maier

ELECTION OF OFFICERS

- Motion and seconds for nominations for Chairman followed by election
- Motion and seconds for nominations for Vice-Chairman followed by election
- Motion and seconds for nominations for Secretary followed by election
- Motion and seconds for nominations for Treasurer followed by election

CONSENT AGENDA Motion to approve the Consent Agenda as published.

- A. Minutes of the December 20, 2016 Regular Meeting (Approval)
- B. Treasurer’s Reports - January 2017
 - a. Bills as of January 13, 2017 (Approval)
 - b. Account Status (Acceptance)
 - c. Investment Accounts (Acceptance)
 - d. Budget vs. Actual (Acceptance)

REVIEW AND APPROVAL OF AGENDA Motion to approve the agenda as published (or amended).

COMMENTS FROM PUBLIC NON AGENDA ITEMS Ask if anyone from the public would like to comment on items not on the agenda.

OLD BUSINESS None

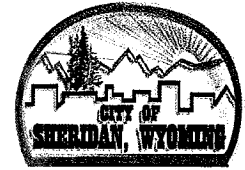
NEW BUSINESS

- A. Notices of Disclosure of Pecuniary Benefit of Financial Interest To be completed by members and made part of minutes
- B. Setting the SAWSJPB meeting schedule for 2017 (Approval)
- C. Presentation of Audit for FYE 6/30/ 2016 (Acceptance)
- D. Presentation of Single Audit for DWSRF 126 Boosters for FYE 6/30/16 (Acceptance)

ADJOURNMENT



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CALL TO ORDER

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- TO FILL TERM EXPIRING JANUARY 2018
City Councilperson - (Replacement for Shelleen Smith) To be reported at the meeting
- TO FILL TERM EXPIRING JANUARY 2019
Sheridan County Commissioner – Bob Rolston
- TO FILL TERMS EXPIRING JANUARY 2020
Mayor, City of Sheridan – Roger Miller
Sheridan County Commissioner – Steve Maier

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OLD BUSINESS

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NEW BUSINESS

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ADJOURNMENT