

Final Budget

Clear Creek Recreation District	
Budget Hearing Information	
1600 Meade Ave., PO Box 13	Location: Arvada/Clearmont School, Clearmont, WY
Clearmont, WY 82835	Date: 7/19/2017
307-758-4680	Time: 6:00pm
Sheridan County	Budget Prepared by: Board of Directors

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The Clear Creek Recreation District will use the proposed budget to operate the building, community events, youth events, facility upgrades, and staff employees. The main revenue will be generate from the Mill Levy and a Lease Agreement with SCSD #3. The decrease in budget expenditures is due to the expected decrease in Mill Levy Revenue.</p>		

S-B	RESERVE DESCRIPTION
<p>The Clear Creek Recreation District maintains a Money Market Interest Account.</p>	

S-C		Does the district have regular office hours exceeding 20 hours per week?
Names of Board Members	Date of End of Term	<input type="checkbox"/> No
Stefhanie Buhr	12/31/19	<input type="checkbox"/> Yes <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Anna Switzer	12/31/17	
Barry Bauer	12/31/17	
Barb Carlock	12/31/17	
Amy Vineyard	12/31/17	
Kris Malli	12/31/17	
Sam Olson	12/31/17	
		If no above: Are the records on file with the County Clerk as required by W.S. 16-12-10-1? <input type="checkbox"/> Yes

Where are the minutes of your board meeting available for public review?
 Clear Creek Recreation District Building

How and where are the notices of meeting posted for the public?
 Clear Creek Recreation District Building, SCSD #3 Building, Clearmont Town Hall, Clearmont Post Office, Leiter Post Office, and Arvada Post Office

Where are the public meetings held?
 Sheridan County School District #3 - Arvada/Clearmont Public School, Clearmont, WY

FINAL BUDGET SUMMARY

OVERVIEW	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval

S-1	Total Budgeted Expenditures	\$48,620	\$111,100	\$76,000	\$68,660
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$110,191	\$151,584	\$107,557	\$95,750
S-5	<i>Amount requested from County Commissioners</i>	\$31,607	\$25,000	\$25,000	\$25,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-7	Operating Revenues	\$3,771	\$2,800	\$2,500	\$2,700
S-8	Tax levy (From the County Treasurer)	\$31,607	\$25,000	\$25,000	\$25,000
S-9	Government Support	\$20,000	\$20,000	\$20,000	\$20,000
S-10	Grants	\$0	\$300	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$0	\$51,000	\$28,000	\$20,360
S-13	Other Forecasted Revenue	\$2,328	\$0	\$0	\$600
S-14	Total Revenue	\$57,706	\$99,100	\$75,500	\$68,660

FY 7/1/17-6/30/18 Clear Creek Recreation District

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$4,591	\$9,700	\$1,510	\$1,400
S-18	Operations	\$43,811	\$91,400	\$60,150	\$54,170
S-19	Indirect Costs	\$218	\$10,000	\$14,340	\$13,090
S-20	Total Expenditures	\$48,620	\$111,100	\$76,000	\$68,660

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$52,485	\$52,484	\$32,057	\$27,090

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 1600 Meade Ave., PO Box 13
Clearmont, WY 82835

PREPARED BY: Board of Directors

DISTRICT PHONE: 307-758-4680

Final Budget

Clear Creek Recreation District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-1 Property Taxes and Assessments Received				
R-1.1 Tax Levy (From the County Treasurer)	\$31,607	\$25,000	\$25,000	\$25,000
R-1.2 Other County Support	\$0	\$0	\$0	

FORECASTED REVENUE

	2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-2 Revenues from Other Governments				
R-2.1 State Aid	\$0	\$0	\$0	
R-2.2 Additional County Aid (non-treasurer)	\$0	\$0	\$0	
R-2.3 City (or Town) Aid	\$0	\$0	\$0	
R-2.4 Other (Specify) <u>SCSD #3 Lease</u>	\$20,000	\$20,000	\$20,000	\$20,000
R-2.5 Total Government Support	\$20,000	\$20,000	\$20,000	\$20,000
R-3 Operating Revenues				
R-3.1 Customer Charges	\$1,673	\$1,400	\$1,300	\$1,350
R-3.2 Sales of Goods or Services	\$2,098	\$1,400	\$1,200	\$1,350
R-3.3 Other Assessments	\$0	\$0	\$0	
R-3.4 Total Operating Revenues	\$3,771	\$2,800	\$2,500	\$2,700
R-4 Grants				
R-4.1 Direct Federal Grants	\$0	\$300	\$0	
R-4.2 Federal Grants thru State Agencies	\$0	\$0	\$0	
R-4.3 Grants from State Agencies	\$0	\$0	\$0	
R-4.4 Total Grants	\$0	\$300	\$0	\$0
R-5 Miscellaneous Revenue				
R-5.1 Interest	\$0	\$0	\$0	
R-5.2 Other: Specify <u>Checking & Savings Acct.</u>	\$0	\$51,000	\$28,000	\$20,360
R-5.3 Other: Additional				
R-5.4 Total Miscellaneous	\$0	\$51,000	\$28,000	\$20,360
R-5.5 Total Forecasted Revenue	\$23,771	\$74,100	\$50,500	\$43,060
R-6 Other Forecasted Revenue				
R-6.1 a. Other past due-as estimated by Co. Treas.	\$0	\$0	\$0	
R-6.2 b. Other forecasted revenue (specify):				
R-6.3 <u>MISC.</u>	\$2,328	\$0	\$0	\$600
R-6.4 _____	\$0	\$0	\$0	
R-6.5 _____				
R-6.6 Total Other Forecasted Revenue (a+b)	\$2,328	\$0	\$0	\$600

Final Budget

Clear Creek Recreation District

FYE 6/30/2018

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property	\$0	\$0	\$0	
E-1.2	Vehicles	\$0	\$0	\$0	
E-1.3	Office Equipment	\$0	\$0	\$0	
E-1.4	Other (Specify)				
E-1.5	_____	\$0	\$0	\$0	
E-1.6	_____	\$0	\$0	\$0	
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$0	\$0	\$0	
E-2.2	Secretary	\$0	\$0	\$0	
E-2.3	Clerical	\$0	\$0	\$0	
E-2.4	Other (Specify)				
E-2.5	_____	\$0	\$0	\$0	
E-2.6	_____	\$0	\$0	\$0	
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel	\$0	\$0	\$0	
E-3.2	Mileage	\$0	\$0	\$0	
E-3.3	Other (Specify)				
E-3.4	_____	\$0	\$0	\$0	
E-3.5	_____	\$0	\$0	\$0	
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$0	\$0	\$0	
E-4.2	Accounting/Auditing	\$4,425	\$8,000	\$0	
E-4.3	Other (Specify)				
E-4.4	_____	\$0	\$0	\$0	
E-4.5	_____	\$0	\$0	\$0	
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$122	\$700	\$510	\$400
E-5.2	Office equipment, rent & repair	\$43	\$1,000	\$1,000	\$1,000
E-5.3	Education	\$0	\$0	\$0	
E-5.4	Registrations	\$0	\$0	\$0	
E-5.5	Other (Specify)				
E-5.6	_____	\$0	\$0	\$0	
E-5.7	_____	\$0	\$0	\$0	
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$4,591	\$9,700	\$1,510	\$1,400

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OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$21,193	\$25,000	\$24,800	\$24,800
E-7.2	Service Contracts	\$0	\$0	\$0	
E-7.3	Other (Specify)				
E-7.4	Contract Labor	\$2,747	\$3,000	\$1,000	\$1,500

E-7.5			\$0	\$0	\$0	
E-7.6						
E-8	Travel					
E-8.1	Mileage		\$0	\$0	\$0	
E-8.2	Other (Specify)					
E-8.3			\$0	\$0	\$0	
E-8.4			\$0	\$0	\$0	
E-8.5						
E-9	Operating supplies (List)					
E-9.1			\$0	\$0	\$0	
E-9.2			\$0	\$0	\$0	
E-9.3			\$0	\$0	\$0	
E-9.4			\$0	\$0	\$0	
E-9.5						
E-10	Program Services (List)					
E-10.1	Youth Activities		\$2,507	\$6,000	\$5,350	\$4,950
E-10.2	Community Activities		\$835	\$1,000	\$1,000	\$800
E-10.3	Tournament Expenses		\$0	\$400	\$0	
E-10.4			\$0	\$0	\$0	
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1	Facility Upgrade		\$0	\$25,000	\$5,000	\$2,500
E-11.2	Propane Purchase		\$0	\$20,000	\$15,000	\$11,220
E-11.3			\$0	\$0	\$0	
E-11.4			\$0	\$0	\$0	
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Utilities		\$0	\$5,000	\$4,000	\$4,900
E-12.2	Other Building Expenses		\$0	\$6,000	\$4,000	\$3,500
E-12.3	Misc.		\$134	\$0	\$0	
E-12.4	All Building Expenses		\$16,396	\$0	\$0	
E-12.5						
E-13	TOTAL OPERATIONS		\$43,811	\$91,400	\$60,150	\$54,170

Final Budget

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FYE 6/30/2018

INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$218	\$10,000	\$10,000	\$8,750
E-14.2	Buildings and vehicles		\$0	\$0	\$0	
E-14.3	Equipment		\$0	\$0	\$0	
E-14.4	Other (Specify)					
E-14.5			\$0	\$0	\$0	
E-14.6			\$0	\$0	\$0	
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$0	\$0	\$4,340	\$4,340
E-15.2	Workers Compensation		\$0	\$0	\$0	
E-15.3	Unemployment Taxes		\$0	\$0	\$0	
E-15.4	Retirement		\$0	\$0	\$0	
E-15.5	Health Insurance		\$0	\$0	\$0	
E-15.6	Other (Specify)		\$0	\$0	\$0	
E-15.7			\$0	\$0	\$0	
E-15.8			\$0	\$0	\$0	
E-15.9						
E-16	Depreciation Expenses			\$0	\$0	
E-17	TOTAL INDIRECT COSTS		\$218	\$10,000	\$14,340	\$13,090

DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal		\$0	\$0	\$0	
D-1.2	Interest		\$0	\$0	\$0	

D-1.3

Fees

D-2

TOTAL DEBT SERVICE

\$0	\$0	\$0	
\$0	\$0	\$0	\$0

Final Budget

Clear Creek Recreation District
NAME OF DISTRICT/BOARD

FYE 6/30/2018

GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$39,427	\$39,427	\$19,000	\$14,015
C-1.2	Savings and Investments Account Balance	\$13,057	\$13,057	\$13,057	\$13,075
C-1.3	General Fund CD Balance	\$0	\$0	\$0	
C-1.4	All Other Funds	\$0	\$0	\$0	
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$52,485	\$52,484	\$32,057	\$27,090
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$0	\$0	\$0	
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$52,485	\$52,484	\$32,057	\$27,090

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve	\$0			
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0

C-5.9 TOTAL TO BE SPENT

\$0	\$0	\$0	\$0
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