

# Final Budget

| Downer Neighborhood ISD    |                                  |
|----------------------------|----------------------------------|
| Budget Hearing Information |                                  |
| P.O. Box 6541              | Location: Sheridan Senior Center |
| Sheridan, WY 82801         | Date: 6/15/2017                  |
| 307-674-7491               | Time: 7 p.m.                     |
| Sheridan County            | Budget Prepared by: Cindy Pilch  |

| S-A   | BUDGET MESSAGE | W.S. 16-4-104(d) |
|---|----------------|------------------|
| Budget for 2017 - 2018. Income and expenditures are expected to be similar to prior year. |                |                  |
|   |                |                  |

| S-B  | RESERVE DESCRIPTION |
|--|---------------------|
| Reserves are collected throughout the year. Approximately \$170,000 is in reserves and it is expected to increase approximately \$10,000 during 2017-2018. |                     |

S-C

| Names of Board Members | Date of End of Term |
|------------------------|---------------------|
| Mike Johnston          | 11/30/20            |
| Kerry Hoffmann         | 11/30/19            |
| Richard Garrison       | 11/30/18            |
|                        |                     |
|                        |                     |
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|                        |                     |
|                        |                     |
|                        |                     |

|  |                                  |
|--|----------------------------------|
| Does the district have regular office hours exceeding 20 hours per week? | <input type="checkbox"/> Yes     |
| <b>If Yes, enter</b>   |                                  |
| Address of office:   | 41 E. Burkitt Street             |
| City, State, Zip:  | Sheridan, WY 82801               |
| Phone Number:  | 307-674-7491                     |
| Hours Open:  | 8 a.m. to 5 p.m. Monday - Friday |

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## FINAL BUDGET SUMMARY

| OVERVIEW |   | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval |
|----------|---|---------------------|------------------------|-----------------------|----------------|
| S-1      | <b>Total Budgeted Expenditures</b>                          | \$219,508           | \$224,478              | \$221,439             | \$221,439      |
| S-2      | <b>Total Principal to Pay on Debt</b>                       | \$46,000            | \$46,000               | \$46,000              | \$46,000       |
| S-3      | <b>Total Change to Restricted Funds</b>                     | \$9,125             | \$10,000               | \$10,000              | \$10,000       |
| S-4      | <b>Total General Fund and Forecasted Revenues Available</b> | \$963,674           | \$966,278              | \$978,170             | \$978,170      |
| S-5      | <i>Amount requested from County Commissioners</i>           | \$0                 | \$0                    | \$0                   | \$0            |
| S-6      | <b>Additional Funding Needed :</b>                          |                     |                        | \$0                   | \$0            |

| REVENUE SUMMARY |   | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval |
|-----------------|---|---------------------|------------------------|-----------------------|----------------|
| S-7             | <b>Operating Revenues</b>                         | \$261,352           | \$261,000              | \$264,000             | \$264,000      |
| S-8             | <b>Tax levy (From the County Treasurer)</b>       | \$0                 | \$0                    | \$0                   | \$0            |
| S-9             | <b>Government Support</b>                         | \$0                 | \$0                    | \$0                   | \$0            |
| S-10            | <b>Grants</b>                                     | \$0                 | \$0                    | \$0                   | \$0            |
| S-11            | <b>Other County Support (Not from Co. Treas.)</b> | \$0                 | \$0                    | \$0                   | \$0            |
| S-12            | <b>Miscellaneous</b>                              | \$971               | \$975                  | \$980                 | \$980          |
| S-13            | <b>Other Forecasted Revenue</b>                   | \$0                 | \$0                    | \$0                   | \$0            |
| S-14            | <b>Total Revenue</b>                              | \$262,323           | \$261,975              | \$264,980             | \$264,980      |

FY 7/1/17-6/30/18 Downer Neighborhood ISD

| EXPENDITURE SUMMARY |                                  | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval |
|---------------------|----------------------------------|---------------------|------------------------|-----------------------|----------------|
| S-15                | <b>Capital Outlay</b>            | \$0                 | \$0                    | \$0                   | \$0            |
| S-16                | <b>Interest and Fees On Debt</b> | \$31,850            | \$31,850               | \$31,850              | \$31,850       |
| S-17                | <b>Administration</b>            | \$18,150            | \$13,950               | \$14,750              | \$14,750       |
| S-18                | <b>Operations</b>                | \$112,819           | \$121,989              | \$118,150             | \$118,150      |
| S-19                | <b>Indirect Costs</b>            | \$56,689            | \$56,689               | \$56,689              | \$56,689       |
| S-20                | <b>Total Expenditures</b>        | \$219,508           | \$224,478              | \$221,439             | \$221,439      |

| DEBT SUMMARY |                               | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval |
|--------------|-------------------------------|---------------------|------------------------|-----------------------|----------------|
| S-21         | <b>Principal Paid on Debt</b> | \$46,000            | \$46,000               | \$46,000              | \$46,000       |

| CASH AND INVESTMENTS            |  | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval |
|---------------------------------|--|---------------------|------------------------|-----------------------|----------------|
| S-22                            | <b>TOTAL GENERAL FUNDS</b>                   | \$701,351           | \$704,303              | \$713,190             | \$713,190      |
| <b>Summary of Reserve Funds</b> |  |                     |                        |                       |                |
| S-23                            | <b>Beginning Balance in Reserve Accounts</b> |                     |                        |                       |                |
| S-24                            | a. Depreciation Reserve                      | \$159,167           | \$168,292              | \$178,292             | \$178,292      |
| S-25                            | b. Other Reserve                             | \$0                 | \$0                    | \$0                   | \$0            |
| S-26                            | c. Emergency Reserve (Cash)                  | \$0                 | \$0                    | \$0                   | \$0            |
|                                 | <b>Total Reserves (a+b+c)</b>                | \$159,167           | \$168,292              | \$178,292             | \$178,292      |
| S-27                            | <b>Amount to be added</b>                    |                     |                        |                       |                |
| S-28                            | a. Depreciation Reserve                      | \$9,125             | \$10,000               | \$10,000              | \$10,000       |
| S-29                            | b. Other Reserve                             | \$0                 | \$0                    | \$0                   | \$0            |
| S-30                            | c. Emergency Reserve (Cash)                  | \$0                 | \$0                    | \$0                   | \$0            |
|                                 | <b>Total to be added (a+b+c)</b>             | \$9,125             | \$10,000               | \$10,000              | \$10,000       |
| S-31                            | <b>Subtotal</b>                              | \$168,292           | \$178,292              | \$188,292             | \$188,292      |
| S-32                            | <b>Less Total to be spent</b>                | \$0                 | \$0                    | \$0                   | \$0            |
| S-33                            | <b>TOTAL RESERVES AT END OF FISCAL YEAR</b>  | \$168,292           | \$178,292              | \$188,292             | \$188,292      |

*End of Summary*

Kerry Hoffmann  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 6/15/2017

**DISTRICT ADDRESS:** P.O. Box 6541  
Sheridan, WY 82801

**PREPARED BY:** Cindy Pilch

**DISTRICT PHONE:** 307-674-7491

# Final Budget

Downer Neighborhood ISD  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2018

## PROPERTY TAXES AND ASSESSMENTS

|       |  | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval |
|-------|--|---------------------|------------------------|-----------------------|----------------|
| R-1   | <b>Property Taxes and Assessments Received</b> |                     |                        |                       |                |
| R-1.1 | <b>Tax Levy (From the County Treasurer)</b>    |                     |                        |                       |                |
| R-1.2 | Other County Support                           |                     |                        |                       |                |

## FORECASTED REVENUE

|       |  | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval |
|-------|--|---------------------|------------------------|-----------------------|----------------|
| R-2   | <b>Revenues from Other Governments</b>       |                     |                        |                       |                |
| R-2.1 | State Aid                                    |                     |                        |                       |                |
| R-2.2 | Additional County Aid (non-treasurer)        |                     |                        |                       |                |
| R-2.3 | City (or Town) Aid                           |                     |                        |                       |                |
| R-2.4 | Other (Specify) _____                        |                     |                        |                       |                |
| R-2.5 | <b>Total Government Support</b>              | \$0                 | \$0                    | \$0                   | \$0            |
| R-3   | <b>Operating Revenues</b>                    |                     |                        |                       |                |
| R-3.1 | Customer Charges                             |                     |                        |                       |                |
| R-3.2 | Sales of Goods or Services                   | \$175,287           | \$175,000              | \$178,000             | \$178,000      |
| R-3.3 | Other Assessments                            | \$86,065            | \$86,000               | \$86,000              | \$86,000       |
| R-3.4 | <b>Total Operating Revenues</b>              | \$261,352           | \$261,000              | \$264,000             | \$264,000      |
| R-4   | <b>Grants</b>                                |                     |                        |                       |                |
| R-4.1 | Direct Federal Grants                        |                     |                        |                       |                |
| R-4.2 | Federal Grants thru State Agencies           |                     |                        |                       |                |
| R-4.3 | Grants from State Agencies                   |                     |                        |                       |                |
| R-4.4 | <b>Total Grants</b>                          | \$0                 | \$0                    | \$0                   | \$0            |
| R-5   | <b>Miscellaneous Revenue</b>                 |                     |                        |                       |                |
| R-5.1 | Interest                                     | \$971               | \$975                  | \$980                 | \$980          |
| R-5.2 | Other: Specify _____                         |                     |                        |                       |                |
| R-5.3 | Other: Additional _____                      |                     |                        |                       |                |
| R-5.4 | <b>Total Miscellaneous</b>                   | \$971               | \$975                  | \$980                 | \$980          |
| R-5.5 | <b>Total Forecasted Revenue</b>              | \$262,323           | \$261,975              | \$264,980             | \$264,980      |
| R-6   | <b>Other Forecasted Revenue</b>              |                     |                        |                       |                |
| R-6.1 | a. Other past due-as estimated by Co. Treas. |                     |                        |                       |                |
| R-6.2 | b. Other forecasted revenue (specify):       |                     |                        |                       |                |
| R-6.3 | _____  |                     |                        |                       |                |
| R-6.4 | _____  |                     |                        |                       |                |
| R-6.5 | _____  |                     |                        |                       |                |
| R-6.6 | <b>Total Other Forecasted Revenue (a+b)</b>  | \$0                 | \$0                    | \$0                   | \$0            |

# Final Budget

Downer Neighborhood ISD

FYE 6/30/2018

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

|            |                             | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval |
|------------|-----------------------------|---------------------|------------------------|-----------------------|----------------|
| <b>E-1</b> | <b>Capital Outlay</b>       |                     |                        |                       |                |
| E-1.1      | Real Property               |                     |                        |                       |                |
| E-1.2      | Vehicles                    |                     |                        |                       |                |
| E-1.3      | Office Equipment            |                     |                        |                       |                |
| E-1.4      | Other (Specify)             |                     |                        |                       |                |
| E-1.5      | _____                       |                     |                        |                       |                |
| E-1.6      | _____                       |                     |                        |                       |                |
| E-1.7      |                             |                     |                        |                       |                |
| E-1.8      | <b>TOTAL CAPITAL OUTLAY</b> | \$0                 | \$0                    | \$0                   | \$0            |

## ADMINISTRATION BUDGET

|            |                                      | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval |
|------------|--------------------------------------|---------------------|------------------------|-----------------------|----------------|
| <b>E-2</b> | <b>Personnel Services</b>            |                     |                        |                       |                |
| E-2.1      | Administrator                        |                     |                        |                       |                |
| E-2.2      | Secretary                            |                     |                        |                       |                |
| E-2.3      | Clerical                             |                     |                        |                       |                |
| E-2.4      | Other (Specify)                      |                     |                        |                       |                |
| E-2.5      | _____                                |                     |                        |                       |                |
| E-2.6      | _____                                |                     |                        |                       |                |
| E-2.7      |                                      |                     |                        |                       |                |
| <b>E-3</b> | <b>Board Expenses</b>                |                     |                        |                       |                |
| E-3.1      | Travel                               |                     |                        |                       |                |
| E-3.2      | Mileage                              |                     |                        |                       |                |
| E-3.3      | Other (Specify)                      |                     |                        |                       |                |
| E-3.4      | _____                                |                     |                        |                       |                |
| E-3.5      | _____                                |                     |                        |                       |                |
| E-3.6      |                                      |                     |                        |                       |                |
| <b>E-4</b> | <b>Contractual Services</b>          |                     |                        |                       |                |
| E-4.1      | Legal                                | \$4,840             | \$0                    | \$0                   |                |
| E-4.2      | Accounting/Auditing                  | \$10,875            | \$10,000               | \$11,000              | \$11,000       |
| E-4.3      | Other (Specify)                      |                     |                        |                       |                |
| E-4.4      | _____                                |                     |                        |                       |                |
| E-4.5      | _____                                |                     |                        |                       |                |
| E-4.6      |                                      |                     |                        |                       |                |
| <b>E-5</b> | <b>Other Administrative Expenses</b> |                     |                        |                       |                |
| E-5.1      | Office Supplies                      | \$2,185             | \$3,700                | \$3,500               | \$3,500        |
| E-5.2      | Office equipment, rent & repair      |                     |                        |                       |                |
| E-5.3      | Education                            |                     |                        |                       |                |
| E-5.4      | Registrations                        |                     |                        |                       |                |
| E-5.5      | Other (Specify)                      |                     |                        |                       |                |
| E-5.6      | Meeting Space                        | \$250               | \$250                  | \$250                 | \$250          |
| E-5.7      | _____                                |                     |                        |                       |                |
| E-5.8      | _____                                |                     |                        |                       |                |
| <b>E-6</b> | <b>TOTAL ADMINISTRATION</b>          | \$18,150            | \$13,950               | \$14,750              | \$14,750       |

# Final Budget

Downer Neighborhood ISD

FYE 6/30/2018

## OPERATIONS BUDGET

|             |  | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval   |
|-------------|--|---------------------|------------------------|-----------------------|------------------|
| <b>E-7</b>  | <b>Personnel Services</b>              |                     |                        |                       |                  |
| E-7.1       | Wages--Operations                      |                     |                        |                       |                  |
| E-7.2       | Service Contracts                      |                     |                        |                       |                  |
| E-7.3       | Other (Specify)                        |                     |                        |                       |                  |
| E-7.4       | _____                                  |                     |                        |                       |                  |
| E-7.5       | _____                                  |                     |                        |                       |                  |
| E-7.6       | _____                                  |                     |                        |                       |                  |
| <b>E-8</b>  | <b>Travel</b>                          |                     |                        |                       |                  |
| E-8.1       | Mileage                                |                     |                        |                       |                  |
| E-8.2       | Other (Specify)                        |                     |                        |                       |                  |
| E-8.3       | _____                                  |                     |                        |                       |                  |
| E-8.4       | _____                                  |                     |                        |                       |                  |
| E-8.5       | _____                                  |                     |                        |                       |                  |
| <b>E-9</b>  | <b>Operating supplies (List)</b>       |                     |                        |                       |                  |
| E-9.1       | _____                                  |                     |                        |                       |                  |
| E-9.2       | _____                                  |                     |                        |                       |                  |
| E-9.3       | _____                                  |                     |                        |                       |                  |
| E-9.4       | _____                                  |                     |                        |                       |                  |
| E-9.5       | _____                                  |                     |                        |                       |                  |
| <b>E-10</b> | <b>Program Services (List)</b>         |                     |                        |                       |                  |
| E-10.1      | Cost of Water                          | \$43,536            | \$50,000               | \$52,000              | \$52,000         |
| E-10.2      | Cost of Sewer                          | \$57,512            | \$53,000               | \$55,000              | \$55,000         |
| E-10.3      | _____                                  |                     |                        |                       |                  |
| E-10.4      | _____                                  |                     |                        |                       |                  |
| E-10.5      | _____                                  |                     |                        |                       |                  |
| <b>E-11</b> | <b>Contractual Arrangements (List)</b> |                     |                        |                       |                  |
| E-11.1      | City of Sheridan                       | \$10,976            | \$8,615                | \$10,000              | \$10,000         |
| E-11.2      | _____                                  |                     |                        |                       |                  |
| E-11.3      | _____                                  |                     |                        |                       |                  |
| E-11.4      | _____                                  |                     |                        |                       |                  |
| E-11.5      | _____                                  |                     |                        |                       |                  |
| <b>E-12</b> | <b>Other operations (Specify)</b>      |                     |                        |                       |                  |
| E-12.1      | Repairs                                | \$150               | \$9,750                | \$500                 | \$500            |
| E-12.2      | Utilities                              | \$645               | \$624                  | \$650                 | \$650            |
| E-12.3      | _____                                  |                     |                        |                       |                  |
| E-12.4      | _____                                  |                     |                        |                       |                  |
| E-12.5      | _____                                  |                     |                        |                       |                  |
| <b>E-13</b> | <b>TOTAL OPERATIONS</b>                | <b>\$112,819</b>    | <b>\$121,989</b>       | <b>\$118,150</b>      | <b>\$118,150</b> |

# Final Budget

Downer Neighborhood ISD

FYE 6/30/2018

## INDIRECT COSTS BUDGET

|             |                                |  | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval |
|-------------|--------------------------------|--|---------------------|------------------------|-----------------------|----------------|
| <b>E-14</b> | <b>Insurance</b>               |  |                     |                        |                       |                |
| E-14.1      | Liability                      |  | \$970               | \$970                  | \$970                 | \$970          |
| E-14.2      | Buildings and vehicles         |  |                     |                        |                       |                |
| E-14.3      | Equipment                      |  |                     |                        |                       |                |
| E-14.4      | Other (Specify)                |  |                     |                        |                       |                |
| E-14.5      | _____                          |  |                     |                        |                       |                |
| E-14.6      | _____                          |  |                     |                        |                       |                |
| E-14.7      |                                |  |                     |                        |                       |                |
| <b>E-15</b> | <b>Indirect payroll costs:</b> |  |                     |                        |                       |                |
| E-15.1      | FICA (Social Security) taxes   |  |                     |                        |                       |                |
| E-15.2      | Workers Compensation           |  |                     |                        |                       |                |
| E-15.3      | Unemployment Taxes             |  |                     |                        |                       |                |
| E-15.4      | Retirement                     |  |                     |                        |                       |                |
| E-15.5      | Health Insurance               |  |                     |                        |                       |                |
| E-15.6      | Other (Specify)                |  |                     |                        |                       |                |
| E-15.7      | _____                          |  |                     |                        |                       |                |
| E-15.8      | _____                          |  |                     |                        |                       |                |
| E-15.9      |                                |  |                     |                        |                       |                |
| <b>E-16</b> | <b>Depreciation Expenses</b>   |  | \$55,719            | \$55,719               | \$55,719              | \$55,719       |
| <b>E-17</b> | <b>TOTAL INDIRECT COSTS</b>    |  | \$56,689            | \$56,689               | \$56,689              | \$56,689       |

## DEBT SERVICE BUDGET

|            |                           |  | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval |
|------------|---------------------------|--|---------------------|------------------------|-----------------------|----------------|
| <b>D-1</b> | <b>Debt Service</b>       |  |                     |                        |                       |                |
| D-1.1      | Principal                 |  | \$46,000            | \$46,000               | \$46,000              | \$46,000       |
| D-1.2      | Interest                  |  | \$31,850            | \$31,850               | \$31,850              | \$31,850       |
| D-1.3      | Fees                      |  |                     |                        |                       |                |
| <b>D-2</b> | <b>TOTAL DEBT SERVICE</b> |  | \$77,850            | \$77,850               | \$77,850              | \$77,850       |

# Final Budget

Downer Neighborhood ISD  
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

## GENERAL FUNDS

|            |   | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval   |
|------------|---|---------------------|------------------------|-----------------------|------------------|
| <b>C-1</b> | <b>Balances at Beginning of Fiscal Year</b>         |                     |                        |                       |                  |
| C-1.1      | General Fund Checking Account Balance               | \$238,549           | \$248,075              | \$260,000             | \$260,000        |
| C-1.2      | Savings and Investments Account Balance             | \$237,378           | \$237,487              | \$237,590             | \$237,590        |
| C-1.3      | General Fund CD Balance                             | \$50,000            | \$50,301               | \$50,600              | \$50,600         |
| C-1.4      | All Other Funds                                     | \$175,424           | \$168,440              | \$165,000             | \$165,000        |
| C-1.5      | Reserves (From Below)                               | \$168,292           | \$178,292              | \$188,292             | \$188,292        |
| C-1.6      | <b>Total Estimated Cash and Investments on Hand</b> | <b>\$869,643</b>    | <b>\$882,595</b>       | <b>\$901,482</b>      | <b>\$901,482</b> |
| <b>C-2</b> | <b>General Fund Reductions:</b>                     |                     |                        |                       |                  |
| C-2.1      | a. Unpaid bills at FYE                              |                     |                        |                       |                  |
| C-2.2      | b. Reserves   | \$168,292           | \$178,292              | \$188,292             | \$188,292        |
| C-2.3      | <b>Total Deductions (a+b)</b>                       | <b>\$168,292</b>    | <b>\$178,292</b>       | <b>\$188,292</b>      | <b>\$188,292</b> |
| C-2.4      | <b>Estimated Non-Restricted Funds Available</b>     | <b>\$701,351</b>    | <b>\$704,303</b>       | <b>\$713,190</b>      | <b>\$713,190</b> |

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

|            |  | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval   |
|------------|--|---------------------|------------------------|-----------------------|------------------|
| <b>C-3</b> | <b>Beginning Balance in Reserve Account (end of previous year)</b> | \$159,167           | \$168,292              | \$178,292             | \$178,292        |
| C-3.2      | <i>Date of Reserve Approval in Minutes:</i> _____                  |                     |                        |                       |                  |
| C-3.3      | Amount to be added to the reserve                                  | \$9,125             | \$10,000               | \$10,000              | \$10,000         |
| C-3.4      | <i>Date of Reserve Approval in Minutes:</i> _____                  |                     |                        |                       |                  |
| C-3.5      | <b>SUB-TOTAL</b>   | <b>\$168,292</b>    | <b>\$178,292</b>       | <b>\$188,292</b>      | <b>\$188,292</b> |
| C-3.6      | Identify the amount to be spent from "Reserve for Capital Outlay"  |                     |                        |                       |                  |
| C-3.7      | a. _____   |                     |                        |                       |                  |
| C-3.8      | b. _____   |                     |                        |                       |                  |
| C-3.9      | c. _____   |                     |                        |                       |                  |
| C-3.10     | <i>Date of Reserve Approval in Minutes:</i> _____                  |                     |                        |                       |                  |
| C-3.11     | <b>TOTAL CAPITAL OUTLAY (a+b+c)</b>                                | <b>\$0</b>          | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>       |
| C-3.12     | Balance to be retained in Depreciation Reserve Account             | \$168,292           | \$178,292              | \$188,292             | \$188,292        |

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

|            |  | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval |
|------------|--|---------------------|------------------------|-----------------------|----------------|
| <b>C-4</b> | <b>Beginning Balance in Reserve Account (end of previous year)</b> |                     | \$0                    | \$0                   |                |
| C-4.2      | <i>Date of Reserve Approval in Minutes:</i> _____                  |                     |                        |                       |                |
| C-4.3      | Amount to be added to the reserve                                  |                     |                        |                       |                |
| C-4.4      | <i>Date of Reserve Approval in Minutes:</i> _____                  |                     |                        |                       |                |
| C-4.5      | <b>SUB-TOTAL</b>   | <b>\$0</b>          | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>     |
| C-4.6      | Identify the amount and project to be spent from "Other"           |                     |                        |                       |                |
| C-4.7      | a. _____   |                     |                        |                       |                |
| C-4.8      | b. _____   |                     |                        |                       |                |
| C-4.9      | c. _____   |                     |                        |                       |                |
| C-4.10     | <i>Date of Reserve Approval in Minutes:</i> _____                  |                     |                        |                       |                |
| C-4.11     | <b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>                          | <b>\$0</b>          | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>     |
| C-4.12     | Balance to be retained in Other Reserve Account                    | \$0                 | \$0                    | \$0                   | \$0            |

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

|            |  | 2015-2016<br>Actual | 2016-2017<br>Estimated | 2017-2018<br>Proposed | Final Approval |
|------------|--|---------------------|------------------------|-----------------------|----------------|
| <b>C-5</b> | <b>Beginning Balance in Reserve Account (end of previous year)</b> |                     | \$0                    | \$0                   |                |
| C-5.2      | <i>Date of Reserve Approval in Minutes:</i> _____                  |                     |                        |                       |                |
| C-5.3      | Amount to be added to the reserve                                  |                     |                        |                       |                |
| C-5.4      | <i>Date of Reserve Approval in Minutes:</i> _____                  |                     |                        |                       |                |
| C-5.5      | <b>SUB-TOTAL</b>   | <b>\$0</b>          | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>     |
| C-5.6      | Amount to be spent from Emergency Reserve (Cash)                   |                     |                        |                       |                |
| C-5.7      | <i>Date of Reserve Approval in Minutes:</i> _____                  |                     |                        |                       |                |
| C-5.8      | Balance to be retained in Assigned Fund Balance                    | \$0                 | \$0                    | \$0                   | \$0            |
| C-5.9      | <b>TOTAL TO BE SPENT</b>   | <b>\$0</b>          | <b>\$0</b>             | <b>\$0</b>            | <b>\$0</b>     |