



SHERIDAN AREA WATER SUPPLY
JOINT POWERS BOARD



**REGULAR MEETING MINUTES, WEDNESDAY, JANUARY 17, 2018 – 5:00 P.M.
SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS BOARD ROOM #220**

The regular meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 5:00 p.m. with Chair Tom Ringley presiding. A quorum of members was present including; Steve Maier, Patrick Henderson and Richard Bridger. Roger Miller and Bob Rolston were absent. Others present were; Dan Coughlin, SAWSJPB Project Manager, Angie Burton, Sheridan County Administrative Assistant, Tony Wendtland, of Wendtland and Wendtland LLP, Mike Peacock, City of Sheridan Utility Services/SAWS Coordinator, Dave Engels of EnTech Inc, Tracey Jelly and Chelsea Feeman of Cloud Peak Accounting and Sheridan Media.

ACKNOWLEDGMENT OF MEMBERS APPOINTED BY GOVERNING BOARDS

City Councilmember Patrick Henderson, term expiring 01/2019; City Mayor Roger Miller, term expiring 01/2020; City Councilmember Richard Bridger, term expiring 01/2021; County Commissioner Bob Rolston, term expiring 01/2019; County Commissioner Steve Maier, term expiring 01/2020; and County Commissioner Tom Ringley, term expiring 01/2021.

ELECTION OF OFFICERS

Motion by Richard Bridger to nominate Roger Miller as Chairman of the SAWSJPB.

Second by Steve Maier.

Vote for approval: 4-0

Motion by Richard Bridger to nominate Steve Maier as Vice Chairman of the SAWSJPB.

Second by Patrick Henderson.

Vote for approval: 4-0

Motion by Steve Maier to nominate Richard Bridger for Secretary of the SAWSJPB.

Second by Patrick Henderson.

Vote for approval: 4-0

Motion by Richard Bridger to nominate Tom Ringley for Treasurer of the SAWSJPB.

Second by Steve Maier.

Vote for approval: 4-0

Vice Chair Steve Maier presided over remainder of meeting.

CONSIDER CONSENT AGENDA

- A. Approval of Minutes of the October 11, 2017 Regular Meeting
- B. Approval of Minutes of the December 12, 2017 Special Meeting
- C. Approval and Acceptance of October 6, 2017 through January 10, 2018 Treasurer’s Reports
 - a) Bills
 - b) Account Status
 - c) Investment Accounts
 - d) Budget vs. Actual
- D. Approval of Tara Kuipers Consulting Agreement

Motion by Richard Bridger to approve consent agenda as written.

Second by Tom Ringley.

Vote for approval: 4-0

REVIEW AND APPROVAL OF AGENDA

Motion by Tom Ringley to approve the agenda as written.

Second by Steve Maier.

Vote for approval: 4-0



SHERIDAN AREA WATER SUPPLY
JOINT POWERS BOARD



COMMENTS FROM PUBLIC: NON AGENDA ITEMS - None

OLD BUSINESS - None

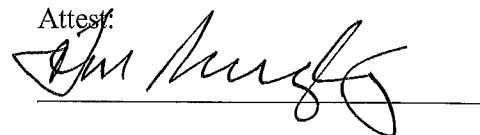
NEW BUSINESS

- A. Notices of Pecuniary Benefit of Financial Interest – Individual board members provided notices for board record.
- B. Presentation of Audit for FYE 6/30/2017 – Tracey Jelly of Cloud Peak Accounting presented the audit.
Motion by Tom Ringley to accept the Sheridan Area Water Supply Joint Powers Board Financial and Compliance Reports and the Audit for year ending June 30, 2017 as presented.
Second by Patrick Henderson.
Vote for Approval: 4-0
- C. Discussion of efficiencies for future audits – Board discussed future audits. No action was taken.
- D. Approval and execution of DWSRF Loan #209 Control Valve Upgrades Agreement and Note
Motion by Tom Ringley to approve and execute the DWSRF Loan #209 Control Valve Agreement documents and Note.
Second by Richard Bridger.
Vote for Approval: 4-0
- E. Approval and execution of Contract with OMP, Inc. to add telemetry to seven booster stations.
Motion by Richard Bridger to approve and execute the contract with OMP, Inc to add telemetry to seven booster stations, not to exceed \$14,000.⁰⁰.
Second by Tom Ringley.
Vote for Approval: 4-0
- F. Presentation by Dave Engels, P.E., of Entech Inc. about Goose Creek Level I Study elements.

ADJOURNMENT at 5:46 p.m.

SHERIDAN AREA WATER SUPPLY
JOINT POWERS BOARD:


Roger Miller, Chair

Attest:




Sheridan Area Water Supply Joint Powers Board



Regular Meeting
Sheridan County Commissioners Meeting Room
Wednesday, January 17, 2018
5:00 P.M.
MEETING AGENDA

Note: The memorandum regarding Appointments to the SAWSJPB Board, Election of Officers, Meetings of the Board and Meeting Schedule for 2018 is provided as a reference document to the meeting.

CALL TO ORDER

ACKNOWLEDMENT OF MEMBERS APPOINTED BY GOVERNING BOARDS

EXPIRED TERMS WHICH NEED TO BE FILLED AND WILL EXPIRE JANUARY 2021

- City Councilperson – Currently held by Rich Bridger
- County Commissioner – Currently held by Tom Ringley

UNEXPIRED TERMS WHICH WILL EXPIRE JANUARY 2019

- Sheridan County Commissioner – Bob Rolston
- City Councilperson – Patrick Henderson

UNEXPIRED TERMS WHICH WILL EXPIRE JANUARY 2020

- Mayor, City of Sheridan – Roger Miller
- Sheridan County Commissioner – Steve Maier

ELECTION OF OFFICERS

- Motion and seconds for nominations for Chair followed by election
- Motion and seconds for nominations for Vice-Chair followed by election
- Motion and seconds for nominations for Secretary followed by election
- Motion and seconds for nominations for Treasurer followed by election

CONSENT AGENDA Motion to approve the Consent Agenda as published.

- | | |
|---|------------|
| A. Minutes of the October 11, 2017 Regular Meeting | Approval |
| B. Minutes of the December 12, 2017 Special Meeting | Approval |
| C. Treasurer’s Reports October 6, 2017 through January 10, 2018 | Approval |
| a. Bills | Approval |
| b. Account Status | Acceptance |
| c. Investment Accounts | Acceptance |
| d. Budget vs. Actual | Acceptance |
| D. Tara Kuipers Consulting Agreement | Approval |



Sheridan Area Water Supply Joint Powers Board



REVIEW AND APPROVAL OF AGENDA Motion to approve the agenda as published (or amended).

COMMENTS FROM PUBLIC NON AGENDA ITEMS Ask for public comment on items not on the agenda.

OLD BUSINESS None

NEW BUSINESS

- | | |
|--|---------------------------------------|
| A. Notices of Disclosure of Pecuniary Benefit of Financial Interest | Completed by members; part of minutes |
| B. Presentation of Audit for FYE 6/30/2017 | Acceptance |
| C. DWSRF Loan # 209 – Agreement, Note & Amortization Schedule | Approval and Execution of Documents |
| D. Contract with OMP, Inc. to add telemetry to 7 booster stations. | Approval |
| E. Presentation by Entech Inc. of Goose Creek Level I Study. – Dave Engels | Presentation and Q&A |

ADJOURNMENT