



# Sheridan Area Water Supply Joint Powers Board



## REGULAR MEETING MINUTES WEDNESDAY, MAY 10, 2017 - 5:00 PM SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS BOARD ROOM #220

The regular meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 5:00 p.m. with Chair Tom Ringley presiding. A quorum of members was present including; Steve Maier, Bob Rolston, Roger Miller, and Richard Bridger. Jesus Rios was absent. Others present were; Dan Coughlin, SAWSJPB Project Manager, Angie Burton, Sheridan County Administrative Assistant, Tony Wendtland, of Wendtland and Wendtland LLP, Mike Peacock, City of Sheridan Utility Services/SAWS Coordinator, Dan Roberts, City of Sheridan Utility Supervisor, Nic Bateson, City of Sheridan Public Works Director, Greg VonKrosigk, City of Sheridan Legal Counsel, and Sheridan Media.

### I. CONSENT AGENDA

- A. Approval of Minutes of the January 18, 2017 Regular Meeting and the March 16, 2017 Special Meeting
- B. Approval and Acceptance of January 14, 2017 through May 4, 2017 Treasurer's Reports
  - a. Bills as of May 4, 2017
  - b. Account Status
  - c. Investment Accounts
  - d. Budget vs. Actual
- C. Approval of DWSRF 126 Booster SCADA Upgrades: Loan Draft Request #19
- D. Approval of Application for Deposit of Public Funds from First Federal Bank & Trust

**Motion by Steve Maier to approve consent agenda as written.**

**Second by Bob Rolston.**

**Vote for approval: 5-0**

### II. REVIEW AND APPROVAL OF AGENDA

**Motion by Bob Rolston to approve the agenda as written.**

**Second by Richard Bridger.**

**Motion by Roger Miller to amend the agenda to remove items E. and F.**

**Second by Richard Bridger.**

**Vote for approval: 5-0**

**Motion by Bob Rolston to approve the agenda as amended.**

**Second by Steve Maier.**

**Vote for approval: 5-0**

### III. COMMENTS FROM PUBLIC: NON AGENDA ITEMS

None

### IV. OLD BUSINESS

None

### V. NEW BUSINESS

- A. Consideration of claim for financial compensation for costs associated with high pressure at 56 Pierce Rd – Scott and Christy Kirschner. Claim has been denied by Local Government Insurance Pool. – Dan Coughlin gave brief overview. Mr. Kirschner addressed the board and answered questions.

**Motion by Steve Maier to approve a payment of \$1,145 to Scott and Christy Kirschner.**

**Second by Bob Rolston.**

**Vote for Approval: 5-0**



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- B. Consideration of Resolution 17-05-10-1 A Resolution Giving Effect to August 10, 2016 Action By the Board to Authorize the Administrator to Combine the Capital Reserve Fund with the Depreciation Sinking Fund and Eliminate the Repair and Maintenance Sinking Fund and the Tap Fee Fund. Recommended transfers for Fiscal Year Ending 6/30/18. – Report by Dan Coughlin.  
**Motion by Steve Maier to approve Resolution 17-05-10-1.**  
**Second by Bob Rolston.**  
**Vote for Approval: 5-0**
- C. Consideration of Administrative Staff recommendation to transfer Operation and Maintenance funds in WYO-STAR account #5356-1280 in excess of \$500,000 to the Depreciation Reserve in WYO-STAR account #5253-1082 prior to the end of June 2017. – Report by Dan Coughlin.  
**Motion by Richard Bridger to transfer funds in excess of \$500,000 from the WYO-STAR account #5356-1280 O& M fund to the WYO-STAR account #5253-1082 Depreciation reserve.**  
**Second by Bob Rolston.**  
**Vote for Approval: 5-0**
- D. Presentation of the Proposed Budget for Fiscal Year Ending 6/30/2018 – Report by Dan Coughlin.  
**Motion by Steve Maier to accept the proposed budget.**  
**Second by Richard Bridger.**  
**Vote for Approval: 5-0**

ADJOURNMENT

The meeting was adjourned at 5:25 p.m. by Chair Tom Ringley.

PRESENTED BY: *Dan Coughlin*  
Dan Coughlin, SAWSJPB Project Manager

APPROVED BY: *Tom Ringley*  
Tom Ringley, SAWSJPB Chair

ATTESTED BY: *Roger [Signature]*



# Sheridan Area Water Supply Joint Powers Board



Regular Meeting  
Sheridan County Commissioners Meeting Room  
Wednesday, May 10, 2017  
5:00 P.M.  
MEETING AGENDA

CALL TO ORDER

CONSENT AGENDA Motion to approve the Consent Agenda as published.

- A. Minutes of the January 18, 2017 Regular Meeting and March 16, 2017 Special Meeting (Approval)
- B. Treasurer’s Reports - January 14 through May 4, 2017
  - a. Bills as of May 4, 2017 (Approval)
  - b. Account Status (Acceptance)
  - c. Investment Accounts (Acceptance)
  - d. Budget vs. Actual (Acceptance)
  - e. DWSRF 126 Booster SCADA Upgrades: Loan Draft Request #19 (Approval)
  - f. Application for Deposit of Public Funds from First Federal Bank & Trust (Approval)

REVIEW AND APPROVAL OF AGENDA Motion to approve the agenda as published (or amended).

COMMENTS FROM PUBLIC NON AGENDA ITEMS Ask if anyone from the public would like to comment on items not on the agenda.

OLD BUSINESS None

NEW BUSINESS

- A. Consideration of claim for financial compensation for costs associated with high pressure at 56 Pierce Rd – Scott and Christy Kirschner. Claim has been denied by Local Government Insurance Pool. (Board Discretion)
- B. Consideration of Resolution 17-05-10-1 A Resolution Giving Effect to August 10, 2016 Action By the Board to Authorize the Administrator to Combine the Capital Reserve Fund with the Depreciation Sinking Fund and Eliminate the Repair and Maintenance Sinking Fund and the Tap Fee Fund. Recommended transfers for Fiscal Year Ending 6/30/18. (Approval)
- C. Consideration of Administrative Staff recommendation to transfer Operation and Maintenance funds in WYOSTAR account 5356-1280 in excess of \$500,000.00 to the Depreciation Reserve in WYOSTAR 5253-1082 prior to the end of June 2017 (Approval)
- D. Presentation of the Proposed Budget for Fiscal Year Ending 6/30/2018 To be delivered at the meeting. (Acceptance)
- E. Presentation and outline review by SAWSJPB attorney of May 6, 2013 letter regarding City of Sheridan annexations affecting SAWSJPB customers and infrastructure. (Discussion)
- F. Discuss request to transfer water account for 5154 Coffeen from SAWSJPB to the City of Sheridan. Letter from customer/property owner (Board Discretion)

ADJOURNMENT.